



**TO:** All Bidders  
**FROM:** Vivens Joachim, BOE Management Analyst/Purchasing Agent  
**CC:** Ryan Fealey, Director of Finance; Jeanie Valentine, Buyer  
**DATE:** August 23, 2022  
**RE:** RFP 22-17 Afterschool Partnership and Collaboration

## ADDENDUM 2

### VENDOR QUESTIONS & ANSWERS

- 1. Is the district interested in a proposal for a program that can train existing staff to deliver programming? Or do you require that vendors provide their own staff?**  
We would welcome proposals for professional development for after school programming.
- 2. Will this RFP be for full afterschool programs or is this an RFP to support grant funding for our middle school mentoring program at the community center?**  
RFP 22-17 is for providers/vendors to provide services for newly written grants.
- 3. Is this RFP something that we would apply for to continue our work at current schools? Or would we do this if we were interested in additional opportunities?**  
The responses will be used for any new grants that become available.
- 4. Will Stamford consider a virtual option for academic support/tutoring?**  
We are striving to have in person tutoring. We are requesting responses for future grant applications, this is dependent on the actual grant RFP to which we are applying for.
- 5. For staffing purposes, do you have an estimate of how many students and sites we will serve? Are we servicing all grades or the grades we specify?**  
This is grant dependent. If we write a grant for middle school then we would look at applicants who requested to work with middle schools. The number of students is dependent upon the amount of the grant. Perhaps you can give a per pupil cost.
- 6. Are we training Stamford Public School staff to use our curriculum?**  
If that is the model that fits the after school hours grant program request and award.
- 7. What is the tentative daily schedule?**  
This RFP is for after school programs. Stamford schools end at different times. Programming would be about 1.5 and 2 hours after school hours. This includes the start and end date for each academic year. We usually like to start programming by October 1 and end in June pending amount of funding and grant requirements. It also depends on when the grant is awarded.  
We are looking for partners that can complement afterschool programming offered by the schools. The CBO can offer from 1 to 8 separate classes afterschool daily, for a minimum of 8 weeks and a maximum of 30 weeks, which all depends on CBO capacity. It is helpful to list the types of enrichment for hour-long classes your organization can offer.

**8. Is the budget that we submit negotiable?**

The budget will be dependent on the grant funds awarded. Budget will be determined on the number of hours of enrichment per day, number of days, plus materials, supervision and training costs.

**9. Do you have a budget for after-school programming?**

That is grant dependent. The budget will depend on the specific grant we are awarded. For the ESH grant it is usually around 50-100 students.

**10. Is a vendor required to submit programming for all school levels (K-5, 6-8, and 9-12)?**

No, you may submit a proposal for whichever grade levels you are willing to work with.

**11. 2. Section G., the Official Response Form, requests costs to be broken down as lump sum and per hour, and the Scope of Services requests pricing for "approximately 1-2 hours, two or three days per week depending on the specific grant requirements." Which scenario should the Lump Sum pricing be based on (i.e., 1 hour per day/2 days per week vs. 2 hours per day/3 days per week)?**

We are requesting proposals for future grant applications and do not know what the requirements are. Please choose one pricing and when the applications become available, we can revisit the pricing for that time span, number of students and activities.

**12. Could you verify if the Lump Sum cost is to reflect the total price of all courses and sessions for each total school year?**

Yes, the Lump Sum cost should reflect your total price for the year.

**13. What is the expected award date for this project?**

This is an ongoing bid for any future grant opportunities.

**14. What is the expected budget for this project?**

The budget will be dependent on the grant funds awarded. Budget will be determined on the number of hours of enrichment per day, number of days, plus materials, supervision and training costs.

**15. Is there an estimate on students to be served for this project?**

The number of students is dependent on the amount of award. For the ESH grant it is usually around 50-100 students.

**16. Does the district have a mask policy?**

The district does have a mask policy. At this time we are not requiring masks.

**17. When would the expected start day for this project be?**

The start date is dependent on the award date. We usually like to start in mid to late October and go through May.

**18. Our afterschool STEM kits fit the objectives you are looking for with the exception of teacher staffing. Are you accepting proposals that deviate from the bid requirements?**

No, we must accept only bids that fit this RFP.

**All other specification and requirements remain unchanged.**