

TITLE: Cafeteria Worker-Driver

QUALIFICATIONS:

1. Must have a high school diploma.
2. Must have a standard New Jersey driver's license and clean driving record
3. Must be capable of operating a cargo van.
4. Ability to lift/move up to 50 pounds.
5. Ability to withstand intense temperatures from hot kitchens to freezers.

REPORTS TO: Director of School Nutrition and Food Services

GENERAL FUNCTION: To assist with the daily functions of the school cafeteria where assigned and complete all required food/delivery runs.

PERFORMANCE RESPONSIBILITIES:

1. Responsible for the transport and loading/unloading of equipment and/or products when applicable.
2. Deliver student and teacher meals to different schools as assigned.
3. Set up tables, chairs and necessary equipment as needed by location for catering, special occasions and functions.
4. Maintain vehicle appearance and keep vehicle neat and orderly.
5. Follow the direction of the Cook or Assistant Cook when the Cook is absent.
6. Participate in food preparation and distribution and adhere to any and all food preparation safety standards.
7. Operate in house computers/programs such as the POS system.
8. Participate in the restocking and maintaining of supplies for the kitchen and cafeteria.
9. Participate in the cleaning, sanitizing and maintenance of the cafeteria, kitchen, equipment and dishes.
10. Accept and organize deliveries as needed.
11. Perform other duties as assigned by the Director of School Nutrition and Food Services.

TERMS OF EMPLOYMENT: Ten months per year.

EVALUATION: Performance of this position will be evaluated in accordance with the Board of Education's policies and procedures on evaluation of administrative personnel.