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**Note:** Information related to University Interscholastic League (UIL) participation can be found at FM and on the UIL website at <http://www.uil texas.org/>. Additional information and procedures related to the prevention, treatment, and oversight of concussions can be found at <http://www.uil texas.org/health/info/concussions>. Also see FM2(REGULATION).

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**School Sponsorship**

School sponsorship will be given only to curriculum-related groups and clubs.

[For information regarding nonschool-sponsored, noncurriculum-related student groups, initiated, organized, and led by students in accordance with the federal Equal Access Act, see FNAB.]

**Organization of  
School-Sponsored  
Groups**

Elementary principals may approve curriculum-related groups and clubs for students in grades 1-5 for the purpose of enrichment. Sponsors must be district employees or district-approved volunteers. All meeting objectives, membership guidelines, schedules and meeting locations must be approved by the principal or designee and remain on file with the building principal. Elementary groups may not travel without the approval of the Superintendent or designee. [See FNAB(REGULATION)]

Students in grades 6 – 12 who participate in existing groups or who desire to form a new group may do so by filing a written request with the principal and furnishing approved governing documents prior to the first meeting. All governing documents and meeting schedules must be approved by the building principal and kept on file. The group shall have a District employee sponsor who is either a volunteer or appointed by the principal. The sponsor will attend all meetings and activities. Individual class periods/grade level or subject teams are not considered a school sponsored group. (i.e. 5th period AP English class)

**Guidelines for  
School Sponsored**

The following guidelines will apply to all school-sponsored groups:

1. The sponsor shall be a District employee exempt under the Fair Labor Standards Act, in accordance with DEAB(LOCAL).
2. All financial accounts and files shall be kept in the bookkeeper's office in accordance with Board Policy [See CFD].
3. Any constitution, governing documents and the regular meetings schedule, shall require approval from the principal and superintendent or designee, in accordance with FO(LOCAL).

4. An annual budget shall be filed with the principal detailing revenue and expenditures.
5. All activities outside of the regular meeting schedule shall have prior approval of the principal.
6. The sponsor report form for curriculum related student groups shall be filed annually in the principal's office. [See FM1(EX-HIBIT A)]

A student enrolled in the District or who participates in an extracurricular activity, co-curricular activity, or a UIL competition is subject to District policies and procedures, standards of behavior and UIL rules regarding participation. [See FM2(REGULATION)].

**Participation Expectation**

Parental Notice

A District employee is not required to obtain the consent of a child's parent before an audio or video recording is made of the child or child's voice if the recording is to be used only for a purpose related to a co-curricular or extracurricular activity.

Ineligibility from Extracurricular Activities

A student shall be ineligible to participate in any extracurricular activity sponsored or sanctioned by the District or the UIL after a grade evaluation period in which the student received a grade lower than the equivalent of 70 on a scale of 100 in any academic class, unless utilizing an annual one-time waiver. [See FM2(EX-HIBIT B)] The student will remain - ineligible until the next grade evaluation period and the student meets the participation requirements as described below.

Grade Evaluation Period

"Grade evaluation period" is defined as the first six weeks of a school year and each UIL approved grade reporting period thereafter.

**School Week**

The school week is defined as beginning at 12:01 a.m. on the first instructional day of the calendar week and ending at the close of instruction on the last instructional day of the calendar week, excluding holidays.

**Advanced Courses**

Local school districts may adopt more stringent standards to the advanced course list as stated in the UIL Side by Side document developed by TEA and the UIL.

The following are considered "advanced courses" for the purposes of this policy:

1. English Language Arts: All College Board advanced placement courses (AP and Honors) in the discipline and high school/college concurrent enrollment classes (dual credit courses);

2. Fine Arts: All College Board advanced placement courses in the discipline
3. Languages other than English: All College Board advanced placement courses (AP and Honors) and high school/college concurrent enrollment classes (dual credit courses) and languages other than English courses Levels IV-VII;
4. Mathematics: All College Board advanced placement courses (AP and Honors) and high school/college concurrent enrollment classes (dual credit courses);
5. Science: All College Board advanced placement courses (AP and Honors) and high school/college concurrent enrollment classes (dual credit courses); and
6. Social Studies: Social Studies Advanced Studies, Economics Advanced Studies, all College Board advanced placement courses (AP and Honors) and high school/college concurrent enrollment classes (dual credit courses).

All advanced courses that are considered exempt in CCISD are updated annually and posted on the district website.

**UIL Activities**

No event shall be scheduled and no student allowed to participate in any UIL event unless all pertinent rules and regulations are strictly enforced. The Superintendent or designee shall maintain all necessary records and reports. Sponsors and coaches are responsible for knowledge of and compliance with rules for eligibility and participation. Campus principals must approve any extracurricular activities that are scheduled on the evening prior to primary STAAR/EOC tests.

**Athletic Program**

A well-rounded program of interscholastic athletics shall be maintained in the District secondary schools. The operation of the total program, including the starting and ending dates for each sport, shall be in accordance with regulations set by the UIL and the Board.

Supervision of the program shall be the responsibility of the Superintendent, but certain responsibilities may be delegated to other staff members. In each school, the principal shall have direct responsibility to maintain the athletic program as an integral part of the educational program of that school.

Interscholastic competitive athletics shall not be part of the elementary grades' program. To the extent practicable, a program of intraschool sports activities for elementary students shall be maintained as part of the physical education program.

**Non-UIL Activities**

Contests and competitive activities that are sponsored by outside groups shall not be recommended to students unless the activities supplement and do not interfere with the regular school program. Groups participating in Non-UIL sanctioned events and approved by the Superintendent or designee, will be required to follow the eligibility requirements and time restrictions of UIL. Contests and competitive activities shall have the prior approval of the Superintendent or designee, who shall develop the necessary rules and regulations to implement this policy.

Student participation as representatives of the District shall be limited to participation in competitive activities sponsored by the school system, UIL, governmental agencies, service-type groups, and other accredited school districts. The District, and its students as representatives of the District, shall not participate in contests sponsored by partisan, political, or sectarian-related groups.

**Fine Arts**

Rehearsals,  
Practices and  
Recording

Practice involving students from multiple campuses shall have the approval from all principals to conduct rehearsals at a specific campus site.

Students assembled for practice, rehearsal, or recording a program, or for any other purpose outside their own building, shall first have the project approved in writing by the principal.

The sponsors of students participating in rehearsals or practice sessions of any kind within their own campus shall terminate such activities no later than 10:00 p.m.

Procedures for  
Private Music  
Instruction

The District allows music specialists, with permission from the appropriate director and the CCISD Department of Visual and Performing Arts, to give private lessons to students in CCISD. These lessons may occur on designated CCISD property during the student's music class, before or after school, or during the summer under the following conditions:

1. The use of private music lesson teachers by students is voluntary.
2. The school district and the student must benefit from the private music lessons.
3. Private lesson teachers must complete the required application, yearly agreement, and contract through the Human Resource Department. They must also complete yearly training as provided by the Music Enrichment Department.
4. CCISD does not charge a fee for private lessons. However, CCISD does set a maximum amount per lesson that instructors may charge for private lessons.

5. A minimal rental charge is assessed to the private teacher for the use of District facilities.
6. A one-time annual enrollment fee is charged to each student to cover facility usage costs.
7. If private lessons are taught during non-school hours, a CCISD employee monitor will be present.

A CCISD employee or parents of intermediate school students must be present in the immediate vicinity during their child's after school or summer private music lesson.