

2022-2023  
SENECA FALLS CENTRAL SCHOOL DISTRICT

**August 25, 2022**  
Public Meeting #4

**Board of Education Meeting**  
**6:00 PM**

Robert McKeveny Board/Training Room  
2 Butler Avenue

MEMBERS OF THE BOARD OF EDUCATION

Deborah Corsner  
Anthony Ferrara  
Matthew Lando  
Denise Lorenzetti  
Joell Murney-Karsten  
Cara Lajewski  
Joseph McNamara  
Michael Mirras  
Heather Zellers

Dr. Michelle Reed, Superintendent  
James Bruni, Business Administrator

**SENECA FALLS CENTRAL SCHOOL DISTRICT**

August 25, 2022 Board of Education Meeting

Robert McKeveny Board/Training Room

6:00 PM

**I. Meeting called to order**

**II. Quorum Check**

**III. Pledge of Allegiance**

**IV. Public Hearing-2022-2023 Seneca Falls Central School District Safety Plan.**

**V. Approval of Agenda**

**MOTION:** to approve the agenda as listed:

**VI. Approve or Amend**

A. Board of Education Minutes

1. August 4, 2022 BOE Minutes

**MOTION:** to approve the Board of Education Minutes dated August 4, 2022.

2. July 7, 2022 Amended Minutes

**MOTION:** to amend the July 7, 2022 Board of Education Minutes as presented.

B. Treasurer's Report-None at this time.

C. Extra-Curricular Treasurer's Report-None at this time.

**VII. Recognitions, Celebrations and Presentations.**

A. Frank Molina-Awarding of Diploma

B. Amanda Fleig-Farm to School Presentation

**VIII. Public Comment**

**IX. Committee Reports**

A. Policy Committee

**X. Information**

A. Warrants

07/01/2022- 07/31/2022

Warrant #1 (A) \$ 2,928.26

Warrant #4 (A) \$ 9,060.69

Warrant #5 (A) \$ 26,452.41

Warrant #8 (A) \$456,718.00

Warrant #1 (C) \$ 3,405.24

Warrant #2 (C) \$ 511.87

Warrant #3 (C) \$ 1,267.95

Warrant #1 (F) \$ 4,546.62

Warrant #2 (F) \$ 892.61

Warrant #1 (H) \$255,162.90

Warrant #2 (H) \$ 3,000.00

- B. 4-County SBA-delegate for Board of Directors and delegate for Legislative Committee.
- C. Marnie Impastato –Application Services Support Assistant-LOA 2022-2023
- D. Business Administrator
- E. Superintendent Report
- F. BOE President Report
- G. BOE Member Comments
- H. Important Dates to Remember
  - August 29-BOE Retreat
  - August 30-Kindergarten Orientation
  - August 31-Superintendent Day
    - Grade 3 Orientation
  - September 1-Superintendent Day
    - Freshman Orientation
  - September 6-First Day of School
  - September 14-MA and MS Open House

## XI. Consent Agenda

### A. Retirements/Resignations

Upon the recommendation of the Superintendent, the Board of Education does hereby accept the following resignation(s):

#### 1. SFEA

- a. Name: Philippa Lehman  
 Position: ENL Teacher  
 Effective date: at the end of the day on September 18, 2022
- b. Name: Laurel Guereri  
 Position: Teaching Assistant  
 Effective date: August 20, 2022

#### 2. SFSSA

- a. Name: Heather Darling  
 Civil Service Position: Teacher Aide  
 Effective date: August 8, 2022
- b. Name: Rylie Cotton  
 Civil Service Position: Teacher Aide  
 Effective date: at the end of the day on August 31, 2022

### B. Appointments

#### 1. Professional Appointments

The Board of Education of the Seneca Falls Central School District, pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon the recommendation of Dr. Michelle Reed, Superintendent of Schools, hereby appoints the following: *(Probation dates are tentative and conditional only. Except to the extent required by the applicable provisions of Education Law sections 2509, 2573, 3212 and 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time)*

- a. Name: Miriam Harms  
 Position: Science Teacher-Gr. 7  
 Certification: General Science Gr. 7-12

Tenure: Science Education  
Effective: 08/26/2022  
Probation: 08/26/2022 through 08/25/2025  
Base Salary: \$49,161

b. Name: Christina Carlino  
Position: Teaching Assistant  
Certification: Teaching Assistant-Level I  
Tenure: Teaching Assistant  
Effective: 08/26/2022  
Probation: 08/26/2022 through 08/25/2026  
Base Salary: \$21,500

c. Name: Maeghan Westmiller  
Position: Long Term Substitute Reading Teacher 2022-2023  
Certification: Childhood Education Gr. 1-6 Initial Certification  
Effective: 08/26/2022  
Base Salary: \$43,000

2. 2022-2023 Annual Appointments

Be it resolved upon the recommendation of the Superintendent, the Board of Education does hereby make the following appointments for the 2022-2023 school year.

Position	Employee	Stipend
District DASA Compliance Officer	Dr. Michelle Reed	No additional compensation

3. 2022-2023 Mentors

Upon the recommendation of the Superintendent, the Board of Education does hereby make the following appointments for the 2022-2023 school year.

Employee	Stipend
Barbara Reese	\$350
Trish Brewer	\$350
Mel Morrin	\$350
Kate Smithler	\$350

4. Civil Service Appointments

Upon the recommendation of the Superintendent, the Board of Education approves the following civil service position(s) (*All appointments are conditional until paperwork is completed and fingerprints are cleared*).

a. Name: Marnie Impastato  
Civil Service Position: Computer Network Specialist (*Provisional Appointment*)  
Effective Date: 09/01/2022  
Hourly Rate: \$25.62  
Hours per day: 8

b. Name: Emily Bustos  
Civil Service Position: Senior Typist (12 month)  
Effective Date: 08/22/2022 (retro)  
Probationary period: 08/22/2022 through 8/21/2023  
Hourly Rate: \$16.42  
Hours per day: 7

c. Name: Grace Compton

Civil Service Position: Teacher Aide  
Effective Date: 08/31/2022  
Probationary period: 08/31/2022 through 08/30/2023  
Hourly Rate: \$14.89  
Hours per day: 6

d. Name: Callie Lindsey  
Civil Service Position: Teacher Aide  
Effective Date: 08/31/2022  
Probationary period: 08/31/2022 through 08/30/2023  
Hourly Rate: \$14.89  
Hours per day: 6

e. Name: Casey McCutcheon  
Civil Service Position: Teacher Aide  
Effective Date: 08/31/2022  
Probationary period: 08/31/2022 through 08/30/2023  
Hourly Rate: \$14.89  
Hours per day: 6

f. Name: Cassandra Shaffer  
Civil Service Position: Cashier/FSH  
Effective Date: 09/09/2022  
Probationary period: 09/09/2022 through 09/08/2023  
Hourly Rate: \$15.64  
Hours per day: 3.75

g. Name: Tonja Ticconi  
Civil Service Position: School Bus Driver  
Effective Date: 08/31/2022  
Probationary period: 08/31/2022 through 08/30/2023  
Hourly Rate: \$26.86 (Option A)  
Hours per day: TBD

5. Substitute Appointments:

Upon the recommendation of the Superintendent, the Board of Education approves the following substitute position(s) (*All appointments are conditional until paperwork is completed and fingerprints are cleared*)

a. Annual list of Substitutes-See attached lists

b Name: Ashley E. Cirbo  
Position: Substitute Teacher  
Certification: Uncertified ENL (*Pending*)  
Effective: 08/26/2022

6. Probationary to Permanent

Be it resolved that upon the recommendation of the Superintendent that the Board of Education hereby approves the following probationary to permanent appointment.

Employee	Position	Permanent Effective Date
Chelsie Emerson	Teacher Aide	09/01/2022
Renae Lawson	Teacher Aide	09/01/2022
Tammy Butler	Teacher Aide	09/01/2022
Margaret Moreland	Teacher Aide	09/01/2022
Erica Cieri	Teacher Aide	09/01/2022

Frank Crummer	Cleaner	09/17/2022
Jackie Konrad	Bus Monitor	09/17/2022
Jeaneth Dellefave	Cashier/FSH	09/17/2022
Patricia Reynolds	Cashier/FSH	09/17/2022

C. CSE Minutes

Upon the recommendation of the Superintendent, the Board of Education approves the following CSE Minutes:

07/20/2022, 07/26/2022, 07/27/2022, 08/02/2022, 08/04/2022(1), 08/04/2022(2)

D. Gifts and Donations

Upon the recommendation of the Superintendent, the Board of Education accepts the following gifts or donations

Donor or Gift	Amount/Item		To be used for:
Ohiopyle, Inc.	\$2.47	A2020-450-04-0000	Supplies Gr. 9-12

E. Transportation Requests-None at this time

**MOTION: To approve the consent agenda as listed.**

**XII. Old Business**

**XIII. New Business**

A. Policy-2<sup>nd</sup> Reading

**MOTION: Upon the recommendation of the Policy Committee, the Board of Education approves the second and final reading of the following policies:**

Policy 5450.1 –Notification of Sex Offenders

B. Textbook Surplus

**MOTION: to dispose of following textbooks as listed through sale, donation, disposal or auction according to Board Policy #5250.**

# of Copies	Book Title	Grade Level	Publication Date	Publisher
14	The Chalk Box Kid		1987	Random House
26	New York-Adventures in Time and Place		1998	McGraw-Hill
48	Discover Science	4	1989	Scott, Foresman and Company
47	The World & Its People New York Yesterday & Today	4	1985	Silver, Burdett & Ginn Inc.
40	McGraw-Hill Reading		2001	McGraw-Hill
7	The Abracadatlas	4	1982	Addison-Wesley
7	A Series of Unfortunate Events- The Wide Window		2000	Harper-Collins
8	A Series of Unfortunate Events- The Bad Beginning		1999	Harper-Collins

8	A Series of Unfortunate Events- The Reptile Room		1999	Harper-Collins
35	Butterfly Story	3	1995	Dutton Children's Books
15	How a Plant Grows	3	1997	Crabtree Publishing
7	Magic School Bus-Plants Seeds	3	1995	Scholastic
2	Magic School Bus- Butterfly & the Bog Beast	3	1996	Scholastic
33	Usborne First Nature-Butterflies & Moths	3	1994	EDC Publishing
16	Bloomers by Rhoda Blumberg	4	1993	Bradbury Press

C. Standard Work Days

**MOTION: BE IT RESOLVED**, that the Seneca Falls Central School District, Location code 74502, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

<b>STANDARD WORK DAY HOURS NYSLRS 2022-2023</b>	
<b>NAME OF POSITION</b>	<b>HRS for SWD</b>
Business Manager I	8
Administrative Assistant	7
Senior Account Clerk/Typist	7
Account Clerk/Typist	7
Account Clerk	7
Clerk	7
Data Entry Machine Operator	7
Sr. Typist	7
Typist	7
Library Aide	6
Teacher Aide	6
School Monitor	6
Health Aide	7
Registered Professional Nurse (School)	7
School Messenger	6
Network Administrator	8
Application Services Support Assistant	8
AV Technician	8
Computer Network Specialist	8
Director of Facilities II	8
Senior Building Maintenance Mechanic	8
Building Maintenance Mechanic/School Bus Driver	8
Building Maintenance Mechanic	8
Sr. Custodian	8
Custodian	8
Cleaner	8

Groundskeeper	8
Transportation Supervisor	8
School Bus Dispatcher	8
Head Automotive Mechanic	8
Automotive Mechanic/School Bus Driver	8
Automotive Mechanic Assistant/School Bus Driver	8
Automotive Mechanic Helper	8
School Bus Driver	6
School Bus Driver/Food Service Helper	6
School Bus Monitor	6
School Bus Monitor/Food Service Helper	6
School Bus Driver/Messenger	6
Cook Manager	7
Food Transporter/Food Service Helper	7
Sr. Food Service Helper	6
Cashier/Food Service Helper	6
Food Service Helper	6
Laborer	8

D. ELC School Testing Subcontract Agreement

**MOTION:** to approve the ELC School Testing Subcontract Agreement between the Seneca Falls Central School District and the Seneca County Health Department from July 1, 2022 through July 31, 2023

E. Commonwealth University of Pennsylvania Student Teaching Agreement

**MOTION:** to approve the Student Teaching Agreement between the Seneca Falls Central School District and the Commonwealth University of Pennsylvania as presented.

F. SFCSD Safety Plan

**MOTION:** to approve the 2022-2023 Seneca Falls Central School District Safety Plan as presented.

**XIV. Executive Session- 2022-2023 Seneca Falls CSD Confidential District Emergency Response Plan** (Contingent upon adoption of a motion during the public portion of the meeting in accordance with Section 105 of the Public Officers Law).

**XV. Adjourn**

**MOTION:** to adjourn the meeting.



SENECA FALLS CENTRAL SCHOOL DISTRICT  
August 4, 2022 Board of Education Meeting  
Robert McKeveny Board/Training Room  
6:00 PM

BOE Members Present

Deborah Corsner, Cara Lajewski, Matthew Lando, Denise Lorenzetti, Michael Mirras, Joell Murney-Karsten

BOE Members Absent

Anthony Ferrara, Joseph McNamara, Heather Zellers

Others Present

Dr. Michelle Reed, James Bruni

The District Clerk called the meeting to order at 6:00 pm. A quorum of the Board of Education was present; the Pledge of Allegiance was said.

Joseph McNamara, Board President and Anthony Ferrara, Vice President were absent from the meeting. If neither the president nor vice-president is present at a board meeting, the board members who are present shall select a temporary president, by motion, for the purpose of conducting the meeting.

The District Clerk asked for a motion. Michael Mirras made the motion that Cara Lajewski be appointed temporary President to run the August 4, 2022 board meeting, Matthew Lando seconded the motion.

Yes 6 No 0 Abstain 0 Motion carried

Public Hearing-District Code of Conduct

Approval of Agenda

Cara Lajewski asked for a motion to approve the agenda as listed:

Joell Murney-Karsten made the motion, seconded by Deborah Corsner.

Yes 6 No 0 Abstain 0 Motion carried

Approve or Amend  
Board of Education Minutes

Cara Lajewski asked for a motion to approve the Board of Education Minutes dated July 21, 2022.

Deborah Corsner made the motion, seconded by Matthew Lando.

Yes 6 No 0 Abstain 0 Motion carried

Treasurer's Report  
None at this time

Extra-Curricular Treasurer's Report  
June 2022

Cara Lajewski asked for a motion to approve to approve the Extra-Curricular Treasurer's Report for June 2022.

Joell Murney-Karsten made the motion, seconded by Matthew Lando.

Yes 6 No 0 Abstain 0 Motion carried

Recognitions, Celebrations and Presentations.  
None at this time

Public Comment  
None at this time

Committee Reports  
None at this time

Information  
Warrants

06/01/2022- 06/30/2022

Warrant #77 (A)	\$767,362.57
Warrant #78 (A)	\$ 26,034.83
Warrant #79 (A)	\$ 200.00
Warrant #80 (A)	\$ 22,730.55
Warrant #83 (A)	\$434,636.13
Warrant #86 (A)	\$ 70,446.73
Warrant #87 (A)	\$131,507.59
Warrant #88 (A)	\$205,463.21
Warrant #38 (C)	\$ 7,672.24
Warrant #39 (C)	\$ 9,213.49
Warrant #40 (C)	\$ 10,397.93
Warrant #41 (C)	\$ 7,734.94
Warrant #42 (C)	\$ 365.47
Warrant #43 (C)	\$ 3,252.00
Warrant #23 (F)	\$ 2,893.42
Warrant #24 (F)	\$ 2,430.00
Warrant #25 (F)	\$ 15,499.63
Warrant #26 (F)	\$ 7,424.38
Warrant #27 (F)	\$ 6,511.75
Warrant #28 (F)	\$304,920.84
Warrant #36 (H)	\$ 34,824.15
Warrant #3 (TE)	\$ 100.00
Warrant #4 (TE)	\$ 6,575.00
Warrant #5 (TE)	\$ 500.00

Business Administrator

James Bruni reviewed the following items with the Board:

- 2022-2023 Tax Rates. The tax levy increase approximately 5.1 million dollars. Seneca Falls had an increase of 4.1 million dollars (28 cent increase in the tax rate); Fayette had an increase of 1 million dollars (39 cent increase in the tax rate); and Tyre had an increase of \$80,000 (83 cent decrease in the tax rate).
- State and Federal Grant review.
- Shelley Dyson-extend LOA

Superintendent Report

Dr. Reed reviewed the following items with the Board:

Dr. Reed thanked the Board for their participation in the Aug. 4 Board Retreat. Dr. Reed received positive feedback from the administrative team. Dr. Reed also stated that it was a good way to start the team. Mandatory training for board members-Child Abuse in the Educational Setting. Cayuga Onondaga BOCES has provided a 15 minute training video for the board members. Mr. Bruni showed the Board how to log onto Vector training site to complete the training.

Important Dates to Remember

August 10-New Teacher Orientation  
August 22-6<sup>th</sup> Gr. Orientation  
August 29-BOE Retreat  
August 31-Superintendent Day  
September 1-Superintendent Day

Consent Agenda  
Retirements/Resignations

Be it resolved upon the recommendation of the Superintendent, the Board of Education does hereby accept the following resignations.

SFEA  
None at this time.

SFSSA

Name: Mary Porretta  
Civil Service Position: Teacher Aide  
Effective date: at the end of the day on July 31, 2022

Name: Becky Young  
Civil Service Position: Teacher Aide  
Effective date: at the end of the day on July 31, 2022

Name: Jennifer Cook  
Civil Service Position: Teacher Aide  
Effective date: at the end of the day on July 31, 2022

Name: Peter Soscia  
Civil Service Position: School Bus Driver  
Effective date: at the end of the day on Aug. 4, 2022

Appointments  
Professional Appointments

The Board of Education of the Seneca Falls Central School District, pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon the recommendation of Dr. Michelle Reed, Superintendent of Schools, hereby appoints the following: *(Probation dates are tentative and conditional only. Except to the extent required by the applicable provisions of Education Law sections 2509, 2573, 3212 and 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time)*

Name: Ryan Ross  
Position: Science Teacher -Grade 8  
Certification: Biology Gr. 7-12-Initial Certification  
Tenure: Science Education  
Effective date: 08/05/2022  
Probation: 08/05/2022 through 08/04/2026  
Base Salary: \$44,939

Name: Lisa Watts  
Position: Science Teacher –Living Environment  
Certification: Biology Gr. 7-12-Permanent Certification  
Tenure: Science Education  
Effective date: 08/05/2022  
Probation: 08/05/2022 through 08/04/2025  
Base Salary: \$56,932

2022-2023 Annual Appointments

Be it resolved upon the recommendation of the Superintendent, the Board of Education does hereby make the following appointments for the 2022-2023 school year.

Position	Employee	Stipend
Medicaid Billing Assistant	Karen Pollino	\$2,750.00

2022-2023 Mynderse Academy Annual Appointments

Be it resolved upon the recommendation of the Superintendent, the Board of Education does hereby make the following appointments for the 2022-2023 school year.

Position	Employee	Stipend
Sophomore Class Adv.	Kelli Ward	\$469.00
Library Depart. Co-Chair	Natalie Hare	\$1,002.00
MA Yearbook Literary Editor	Alison Del Favero	\$2,124.00

Physical Ed. Depart. Co-Chair	Kim Hendy	\$1,002.00
Physical Ed. Depart. Co-Chair	Jessica Lambert	\$1,002.00
Special Education (Gr. 7-12)	Sue Turchetti	\$2,068.00

2022-Fall Coaching Appointments

Be it resolved upon the recommendation of the Superintendent, the Board of Education does hereby make the following appointments for the 2022-2023 school year.

Employee	Position	Stipend
Andrew Meister	Athletic Trainer	Contract
Stephanie Moll	Modified Girls Volleyball	\$2,190.09
Hannah Brown-Trice	Varsity Girls Soccer PAID Assistant	\$2,000.00
Joe Jacuzzo	Modified Girls Tennis Coach	\$2,190.09

Civil Service Appointments

None at this time.

Substitute Appointments

None at this time.

Probationary to Permanent

None at this time.

CSE Minutes

None at this time.

Gifts and Donations

Upon the recommendation of the Superintendent, the Board of Education accepts the following gifts or donations

Donor or Gift	Amount	Account	To be used for:
Marleen LoTurco	\$500.00	A2110-450-02-0000	Title I Reading Program
Seneca Falls Education Foundation	\$100.00	A2855-450-00-0000	SFCSD Athletic Program in memory of Debra Pappert

Transportation Requests

None at this time

Cara Lajewski asked for a motion to approve the consent agenda as listed.

Matthew Lando made the motion, seconded by Denise Lorenzetti.

Yes 6 No 0 Abstain 0 Motion carried

Old Business

None at this time.

New Business

2022-2023 Tax Levy

Cara Lajewski asked for a motion that upon the recommendation of the Superintendent, the Board of Education approves the 2022-2023 Tax Levy in the amount of thirteen million, eight hundred forty-three thousand, and eight hundred-seven dollars (\$13,843,807.00).

Joell Murney-Karsten made the motion, seconded by Matthew Lando.

Yes 6 No 0 Abstain 0 Motion carried

2022-2023 Tax Rates

Cara Lajewski asked for a motion that upon the recommendation of the Superintendent, the Board of Education approves the 2022-2023 Assessed Value Tax Rates as listed:

	<u>School Rate</u>	<u>Library Rate</u>
Seneca Falls	\$27.043420	\$0.6583
Fayette	\$23.137152	\$0.5632

Tyre \$21.919383 \$0.5336  
Denise Lorenzetti made the motion, seconded by Michael Mirras.  
Yes 6 No 0 Abstain 0 Motion carried

2022-2023 Tax Collection Dates

Cara Lajewski asked for a motion that upon the recommendation of the Superintendent, the Board of Education approves the following tax collection dates for the 2022-2023 school year:

September 1, 2022 to September 30, 2022 No Penalty  
October 1, 2022 to October 31, 2022 2% Penalty  
November 1, 2022 to November 30, 2022 3% Penalty  
No taxes accepted after November 30, 2022

Matthew Lando made the motion, seconded by Michael Mirras.  
Yes 6 No 0 Abstain 0 Motion carried

Memorandum of Agreement

Cara Lajewski asked for a motion that upon the recommendation of the Superintendent, the Board of Education approves the following Memorandum of Agreements as presented:

SFEA MOA-Kaitlyn Lutz-School Psychologist Mentor  
Matthew Lando made the motion, seconded by Joell Murney-Karsten.  
Yes 6 No 0 Abstain 0 Motion carried

Community Counseling Center of Seneca County Agreement

Cara Lajewski asked for a motion to approve the cooperative counseling agreement between the Seneca Falls Central School District and the Community Counseling Center of Seneca County effective July 1, 2022 through June 30, 2023.

Denise Lorenzetti made the motion, seconded by Matthew Lando.  
Yes 6 No 0 Abstain 0 Motion carried

Medical Service Agreement- Soldiers and Sailors Memorial Hospital

Cara Lajewski asked for a motion to approve the Medical Service Agreement between the Seneca Falls Central School District and Soldiers and Sailors Memorial Hospital for the 2022-2023 school year.

Michael Mirras made the motion, seconded by Matthew Lando.  
Yes 6 No 0 Abstain 0 Motion carried

Seneca County Head Start Transportation Agreement

Cara Lajewski asked for a motion to approve the interagency transportation agreement between the Seneca Falls Central School District and Seneca County Head Start for the 2022-2023 school year.

Deborah Corsner made the motion, seconded by Michael Mirras.  
Yes 6 No 0 Abstain 0 Motion carried

Technology Surplus

Cara Lajewski asked for a motion to dispose of following items as listed through sale, donation, disposal or auction according to Board Policy #5250.

- HP Chromebooks-14
- HP Laptops-36
- Calculator-1
- Projectors-10
- Apple ipads-4
- Speakers-1
- SMART doc camera-1
- Minute man surge protector-1

Matthew Lando made the motion, seconded by Denise Lorenzetti.  
Yes 6 No 0 Abstain 0 Motion carried

2021-2022 Budget Transfers

Cara Lajewski asked for a motion that upon the recommendation of the Administrator of Business and Operations, the Board of Education approves the 2021-2022 budget transfers as listed:

From	To	Amount	Reason
A 9060.800-00-8030	A 1680.490-00-0000	\$78,000	Transfer to cover cost of BOCES Data Processing
A 2250.490-00-0000	A 1910.400-00-0000	\$37,000	Transfer to cover cost of insurance premiums
A 2250.490-00-0000	A 1981.490-00-0000	\$44,000	Transfer to cover the cost of BOCES Administrative costs
A 2250.490-00-0000	A 2630.490-00-0000	\$41,750	Transfer to cover the cost of Server Closet upgrade
A 2250.490-00-0000	A 9040.800-00-0000	\$39,182	Transfer to cover increase cost in workers compensation
A 9731.700-00-0000	A 9731.600-00-0000	\$133,417	Transfer to cover the cost of BAN Principal Payment
A 9060.800-00-8030	A 9731.600-00-0000	\$160,000	Transfer to cover the cost of BAN Principal Payment
A 9711.600-00-0000	A 9731.600-00-0000	\$372,350	Transfer to cover the cost of BAN Principal Payment

Michael Mirras made the motion, seconded by Matthew Lando.

Yes 6 No 0 Abstain 0 Motion carried

Executive Session

(Contingent upon adoption of a motion during the public portion of the meeting in accordance with Section 105 of the Public Officers Law).

Cara Lajewski asked for a motion to enter in Executive Session at 6:20 pm to discuss matters leading to the appointment of a particular person.

Joell Murney-Karsten made the motion, seconded by Matthew Lando.

Yes 6 No 0 Abstain 0 Motion carried

The regular meeting resumed at 6: 22 pm.

Adjourn

Cara Lajewski asked for a motion to adjourn the meeting at 6:22 pm.

Joell Murney-Karsten made the motion, seconded by Matthew Lando.

Discussion: Matthew Lando had a question regarding the consent agenda before the meeting adjourned. It was explained that if a board member wanted to discuss an item on the consent agenda at the board meeting, that board member would ask to have the item pulled during the approval of the agenda or could email the Superintendent prior to the meeting for clarification.

The meeting adjourned at 6:25 pm.

Yes 6 No 0 Abstain 0 Motion carried

Monica Kuney, District Clerk

SENECA FALLS CENTRAL SCHOOL DISTRICT  
July 7, 2022 Re-Organization Meeting  
Robert McKeveny Board/Training Room  
6:00 PM

BOE Members Present

Deborah Corsner, Anthony Ferrara, Cara Lajewski, Matthew Lando, Denise Lorenzetti, Joseph McNamara, Michael Mirras, Joell Murney-Karsten, Heather Zellers

BOE Members Absent: None

Others Present: Dr. Michelle Reed, James Bruni, Bill Reigel, Jeff Hartwell and Ted Novak

The District Clerk called the meeting to order at 6:00 pm. A quorum of the Board of Education was present; the Pledge of Allegiance was said.

Oath of Office

The District Clerk administered the Oath of Office to the following new Board of Education members: Anthony Ferrara, Matthew Lando, Denise Lorenzetti. Dr. Michelle Reed, Superintendent, was also administered the oath.

Nominations/Election of President and Vice-President

The District Clerk opened the floor for nominations for the Board of Education President.

Anthony Ferrara nominated Joseph McNamara.

Heather Zellers nominated Cara Lajewski.

There were no additional nominations. Mr. Mirras made a motion that the nominations for President be closed. Joell Murney-Karsten seconded the motion. As per the Board of Education handbook, when there are more than one nomination, a roll call would be called and each Board member would state the name of the person they were voting for.

Deborah Corsner voted for Cara Lajewski

Anthony Ferrara voted for Joseph McNamara

Matthew Lando voted for Joseph McNamara

Denise Lorenzetti voted for Joseph McNamara

Joell Murney-Karsten voted for Joseph McNamara

Cara Lajewski voted for Cara Lajewski

Joseph McNamara voted for Joseph McNamara

Michael Mirras voted for Cara Lajewski

Heather Zellers voted for Cara Lajewski

Joseph McNamara is the 2022-2023 President of the Board of Education with five (5) votes; Cara Lajewski had four (4) votes.

The District Clerk administered the oath of office to Joseph McNamara, President.

Board of Education Vice President nomination(s) and election

The District Clerk opened the floor for nominations for the Board of Education Vice-President.

Heather Zellers nominated Cara Lajewski.

Joell Murney-Karsten nominated Anthony Ferrara.

There were no additional nominations. Mr. Mirras made a motion that the nominations for President be closed. Joell Murney-Karsten seconded the motion. As per the Board of Education handbook, when there are more than one nomination, a roll call would be called and each Board member would state the name of the person they were voting for.

Deborah Corsner voted for Anthony Ferrara

Anthony Ferrara voted for Anthony Ferrara  
 Matthew Lando voted for Cara Lajewski  
 Denise Lorenzetti voted for Anthony Ferrara  
 Joell Murney-Karsten voted for Anthony Ferrara  
 Cara Lajewski voted for Cara Lajewski  
 Joseph McNamara voted for Anthony Ferrara  
 Michael Mirras voted for Anthony Ferrara  
 Heather Zellers voted for Cara Lajewski

Anthony is the 2022-2023 Vice-President of the Board of Education with six (6) votes; Cara Lajewski had three (3) votes.

Approval of Agenda

Joseph McNamara asked for a motion to approve the agenda with the following revisions and/or addendums as listed:

Revisions under XII. Consent Agenda:

B. Appointments

1. 2022-2023 Annual Appointments

Position	Employee	Stipend
Fleet Coordinator	Chad Burnham	Not to exceed \$5,000

**Replace** *Meghan Barbay with Lindsay Willson as Wellness Co-Coordinator*

<b>Wellness Co-Coordinator (Excellus)</b>	<b>Lindsay Willson</b>	<b>Paid by Excellus BC/BS Fund</b>
-------------------------------------------	------------------------	------------------------------------

*\*\*Corrected at the 08/04/2022 Board of Ed. Meeting*

13. Probationary to Permanent

Employee	Position	Permanent Effective Date
Amanda Ashley	Senior Typist	06/01/2021 (retro)

D. Authorizations

3. 2022-2023 Substitute Instructional Daily and Hourly Rates and Civil Service Daily and Hourly Rates

Substitute Position	Daily Rate	Hourly Rate for Special Employment (i.e. Tutoring)
<b>Instructional Substitute Rates</b>		
Contracted Per-Diem Substitute (Certified)	\$120	\$17.00
Contracted Per-Diem Substitute (Uncertified)	\$112.50	\$15.50
Certified Teacher	\$117	\$16.25
Certified Teacher Assistant I,II, III	\$112.50	\$15.50
Uncertified Teacher or Teacher Assistant	\$110	\$15.00
<b>Substitute Teaching Assistant Rates</b>		
Certified Teacher or Teacher Assistant	\$112.50	\$15.50
Uncertified Teacher Assistant	\$110	\$15.00

ADD under 4. 2022-2023 Bus Usage Rates

Extra-Duty Rates	Hourly rate
Option A Bus Driver	\$20.00
Option B Bus Driver	\$17.75

ADD under XIV. New Business

E. Revised Corrective Action Plan for the OSC Audit

There was no public comment.

Committee Reports

The Board President will assign committees at the next meeting or first meeting in August. The President asked that Board members email him to let him know which committees they may be interested in serving on.

Information

If any Board member is interested in serving in the as a Four County SBA-Board of Directors Delegate or Alternate and a Legislative Committee Delegate or Alternate, please let the Board President know. Legislative meetings are held on Saturdays by zoom.

Business Administrator



James Bruni reported on the following:

- The substitute hourly rates were updated on the agenda to reflect the regional coverage.
- Board members must complete the Conflict of Interest form and return to the business office before the next board meeting on July 21, 2022.
- The resolution to approve the revised Corrective Action Plan (CAP) was requested by the state auditors. The original plan stated that the corrections would be made immediately. The state requested a date for #14 (State contract price lists) and #6 (Invoices itemized per agreements). Both items received the corrective action date of July 1, 2022.
- Cafeteria meal price adjustments will be provided at the next board meeting.

Superintendent Report

Dr. Reed reported on the following:

- Has met with the Kiwanis and Rotary Clubs.
- The alarm system for the Operations Center is being set up. Employees of the building will have access.
- There are 151 students enrolled summer school being held in the district. Fifty-eight (58) are Seneca Falls CSD students.
- Elementary summer camp will be starting soon.
- Dr. Reed and James Bruni, Business Administrator, met with Creative Choices Daycare regarding their service contract for the use of the Frank Knight building before and after school during the school year. The Business Administrator is working on the pricing.
- Has had an athletic request for an eight (8) man football team due to lack of participation. Currently the district is under the Federation League; there is no longer a WFL Football League. The district currently does not know what is available for games or how the field will work out for an eight man team. The field would be shorter and narrower. The markings on the field would need to change and it is unknown how that would be done because of the turf's existing lines.

BOE President Report

The Board President welcomed the new members.

BOE Member Comments

Cara Lajewski gave a quick run-down of the SuperEval process to the new board members. She also informed them of the "Seneca Fill the Bus Campaign" on August 19, 2022 being held at the Canoga Fire Hall.

Consent Agenda  
Retirements/Resignations  
None at this time

Appointments  
2022-2023 Annual Appointments

Be it resolved upon the recommendation of the Superintendent, the Board of Education does hereby make the following appointments for the 2022-2023 school year.

Position	Employee	Stipend
District Clerk	Monica Kuney	\$5,801
District Treasurer	Mark Socola	No additional compensation
Deputy District Treasurer	Phyllis Moore	No additional compensation
Deputy District Treasurer	Julianna Fisher	No additional compensation
Claims Auditor	Cathy Ross	Not to exceed \$4,000
Asbestos Designee	Jack Rowles	No additional compensation
Attendance Officer	Dr. Michelle Reed	No additional compensation
Audit Committee Secretary	Amy Jacuzzo	\$1,251
BOE Designee to Appoint Impartial Hearing Officer	Dr. Michelle Reed	No additional compensation

Certification of Payroll	James Bruni	No additional compensation
Civil Service Rights Compliance Officer	Dr. Michelle Reed	No additional compensation
CSE & CPSE Chair	Karissa Blamble	No additional compensation
CSE & CPSE Chair	James Reagan	\$4,000
Data Protection Officer	Dr. Michelle Reed	No additional compensation
Data Warehouse Admin. Assist	Diane Neal	\$5,597
Director of Phys. Ed. & Health Education	Kevin Korzeniewski	\$3,000
External Auditor	Mengel, Metzger Barr & Co.	Per Contract
Extra-Curricular Treasurer	Amanda Ashley	\$1,974
Fleet Coordinator	Chad Burnham	Not to exceed \$5,000
Liability Insurance	Utica National Insurance	Not to exceed \$85,000.00
Liaison for Homeless Children	Sheri Doell	No additional compensation
Medicaid Compliance Officer	Karissa Blamble	No additional compensation
Nurse Supervisor	Vicki Burm	\$2,163
Public Law 874 (Impact Aid)	Dr. Michelle Reed	No additional compensation
Purchasing Agent	James Bruni	No additional compensation
Records Management Officer	James Bruni	No additional compensation
Record Access Officer	James Bruni	No additional compensation
Safety Officer	Jack Rowles	No additional compensation
School Pesticide Officer	Jack Rowles	No additional compensation
Sexual Harassment Officer	Dr. Michelle Reed	No additional compensation
Tax Collector	Linda Wadhams	Not to exceed \$700
Teacher Mentor Coordinator	Jodie Verkey	No additional compensation
Title I Compliance Officer	Dr. Michelle Reed	No additional compensation
Title I Coordinator	Carleen Mull	\$2,885
Title II/ Sect. 504/ADA Compliance Officer	Karissa Blamble	No additional compensation
Title IX Co- Complaint Officers	Jodie Verkey	No additional compensation
Title IX Co- Complaint Officers	Kevin Rhinehart	No additional compensation
Title VII Office	Dr. Michelle Reed	No additional compensation
Wellness Co-Coordinator (Excellus)	<del>Megan Barbay</del> Lindsey Willson	Paid by Excellus BC/BS Fund
Wellness Co-Coordinator (Excellus)	Amanda Lowden Fleig	Paid by Excellus BC/BS Fund
Wellness Rally Coordinator	Amanda Lowden Fleig	Paid by Excellus BC/BS Fund

2022-2023 Safety Committee

Superintendent	Lunch Program Manager
Administrator of Business & Operations	Administrative Assistant/District Clerk
Director of Curriculum, Instruction and PD	Seneca Falls Chief of Police
Director of Special Programs	School Resource Officer
Athletic Director	SFAA Representative
Building Principals	SFEA Representative
Assistant Principals	SFSSA Representative
Nurse Supervisors	BOE President
Director of Facilities	BOE Member
Director of Transportation	Parent Representative
Safety Committee Secretary	

2022-2023 CSE Committee and CPSE Committee

2022-2023 CSE Committee	2022-2023 CSE Pre-School Committee
Director of Special Programs	Director of Special Programs
Parent(s) of the student	Parent(s) of the student
One General Education teacher of the student	One General Education teacher of the student
Special education teacher of the student or a special education instructor	Special education teacher of the student or a special education instructor
Individual(s) who has instructional knowledge or special expertise regarding the student, as determined by the district or at the discretion of the parent(s)	Individual(s) who has instructional knowledge or special expertise regarding the student, as determined by the district or at the discretion of the parent(s)
School Psychologist(s)	An individual who can interpret the instructional implications of evaluation results, who may already be on the Committee; and
Additional parent representative upon request (not employed by the school)	Additional parent representative upon request (not employed by the school)
	Whenever appropriate, the student with a disability

2022-2023 Frank Knight Elementary School

Position	Employee	Stipend
UPK Co-Team Leader	Jennifer Morrell	\$1,245
UPK Co-Team Leader	Darla Shumway	\$1,245
Kindergarten Team Leader	Debbie Mead	\$2,885
1st Grade Team Leader	Jennifer Brown	\$2,490
2nd Grade Team Leader	Lisa Furletti	\$2,885
Writing Coordinator	Lisa Furletti	\$401
Special Education (K-2)	Amy Beaudin	\$940

2022-2023 Elizabeth Cady Stanton Elementary School

Position	Employee	Stipend
3rd Grade Team Leader	Jessica Passalacqua	\$2,490
4th Grade Team Co-Leader	Ahran Panek	\$1,245
4th Grade Team Co-Leader	Scott Sciera	\$1,245
5th Grade Team Leader	Stacey Anderson	\$2,761
Special Education (Gr. 3-5)	Barbara Robinson	\$1,034

2022-2023 Seneca Falls Middle School

Position	Employee	Stipend
6th Grade Team Leader	Nicole Spitzer	\$2,490
7th Grade Team Leader	Mel Morrin	\$2,490
8th Grade Team Leader	Amylyn Marley	\$2,761
Student Council Co-Advisor	Mel Morrin	\$1,402
Student Council Co- Advisor	Libby Tanner	\$1,221
Writing Coordinator	Amylyn Marley	\$433
Yearbook Advisor	Nicole Spitzer	\$351
Yearbook Advisor	Meghan Barbay	\$306
Intramurals	Adam Jones	\$1,720

2022-2023 DASA Coordinators

Position	School building	
Breana Mullen	Mynderse Academy	No additional compensation
Kevin Korzeniewski	SF Middle School	No additional compensation
Susan Moulton	Elizabeth Cady Stanton	No additional compensation
Christine Tompkins	Frank Knight School	No additional compensation

2022-2023 Mentors

Employee	Stipend
Kaitlyn Lutz	\$350
Bethany Boyes	\$350
Jessica Lambert	\$350
Peter Perine	\$350
Barbara Robinson	\$350
Jessica Passalacqua	\$350
Heather Schantz	\$350
Carleen Mull	\$350
Jennifer Brown	\$350
Kathryn Smithler	\$350
Sara Deatherage	\$350
Philippa Lehman	\$350
Elizabeth Jones	\$350
Scott Sciera	\$350
Sean Mullen	\$350

MTSS (Multi-Tiered Support System)  
Frank Knight Elementary School

Position	Employee	Stipend
MTSS Coordinator	Carleen Mull	\$1,578
MTSS Case Manager	Christine Tompkins	\$705
MTSS Case Manager	Jennifer Brown	\$920
MTSS Case Manager	Gwyneth Breeze-Hrycko	\$920

Elizabeth Cady Stanton Elementary School

Position	Employee	Stipend
MTSS Coordinator	Kathryn Smithler	\$1,450
MTSS Case Manager	Melissa Woodard	\$920
MTSS Case Manager	Emily Porretta	\$598
MTSS Case Manager	Elizabeth Jones	\$705

Seneca Falls Middle School

Position	Employee	Stipend
MTSS Case Manager	Melissa Morrin	\$813
MTSS Case Manager	Mary Lee	\$813
MTSS Case Manager	Libby Kuney	\$813
MTSS Case Manager	Kristen Poole	\$813

Professional Appointments-None at this time

Civil Service Appointments-None at this time

Substitute Appointments-None at this time

Probationary to Permanent

Be it resolved that upon the recommendation of the Superintendent that the Board of Education hereby approves the following probationary to permanent appointment.

Employee	Position	Permanent Effective Date
Amanda Ashley	Senior Typist	06/01/2021 (retro)

Designations

Be it resolved that upon the recommendation of the Superintendent, that the Board of Education hereby approves the following designations for the 2020-2021 school year:

Faithful Performance Blanket Bonds

The Eastern Shores Insurance Company will provide a commercial crime insurance endorsement of \$1,000,000 for the positions of Superintendent, Business Official, District Clerk, Treasurer and Deputy Treasurers; and an endorsement of \$100,000 each for all other employees.

Official Bank Depositories

The official bank depositories for the Seneca Falls Central School District are Chase Bank, Five Star Bank, Lyons National Bank, JP Morgan Chase Bank and NY CLASS

Official Newspapers

The official newspapers for the Seneca Falls Central School District are the Finger Lakes Times and the Auburn Citizen

Medicaid Services

Medicaid Cost Reporting for the Seneca Falls Central School District will be done by Wayne Finger Lakes BOCES

Authorizations

Be it resolved that upon the recommendation of the Superintendent, that the Board of Education hereby approves the following authorizations for the 2022-2023 school year:

Signatories Check and Bank Accounts

The checks and bank accounts for the School District shall bear the signature of the District Treasurer by hand or facsimile. Only in the event that the Treasurer is unavailable, the Deputy Treasurer is authorized to affix the required signature.

Petty Cash Funds

Building	Employee	Amount
Athletic Director	Kevin Korzeniewski	\$100
CSE Office	Karissa Blamble	\$100
Mynderse Academy	Faith Lewis	\$100
Seneca Falls Middle School	Kevin Rhinehart	\$100
Elizabeth Cady Stanton School	Amy Hibbard	\$100
Frank Knight School	Janet Clendenen	\$100
District Office	Monica Kuney	\$100
Business Office	Amy Jacuzzo	\$100
Cafeteria	Stephanie Lyon Lawrence	\$200
Transportation	Michelle Dyson	\$100

2022-2023 Substitute Instructional Daily and Hourly Rates and Civil Service Daily and Hourly Rates

(All substitute workdays are based on 7.25 hours)

Substitute Position	Daily Rate	Hourly Rate for Special Employment (i.e. Tutoring)
Administrator	n/a	\$45.00

Instructional Substitute Rates		
Retired Teacher (Seneca Falls or Seneca County)	\$130	\$18.00
Contracted Per-Diem Substitute (Certified)	\$120	\$17.00
Contracted Per-Diem Substitute (Uncertified)	\$112.50	\$15.50
Certified Teacher	\$117	\$16.25
Certified Teacher Assistant I,II, III	\$112.50	\$15.50
Uncertified Teacher or Teacher Assistant	\$110	\$15.00

Substitute Teaching Assistant Rates		
Certified Teacher or Teacher Assistant	\$112.50	\$15.50
Uncertified Teacher Assistant	\$110	\$15.00
Non-Instructional Substitute Rates		
Registered Nurse	\$130	\$18.00
LPN (Certified Licensed Practical Nurse)	n/a	\$16.50
Technology Support	n/a	\$18.00
Substitute Support Staff	n/a	\$14.50
Substitute Bus Driver	n/a	\$17.68

2022-2023 Bus Usage Rates

Extra-Duty Rates	Hourly rate
Option A Bus Driver	\$20.00
Option B Bus Driver	\$17.75

Outside Groups	Hourly rate
Mileage	\$1.98
School Bus Driver	\$39.13
Bus Monitor	\$34.79
Additional expenses	Plus miscellaneous expenses (tolls, meals, lodging, etc.)

SFSCD School Groups	Hourly rate
Mileage	\$1.50
School Bus Driver	\$18.88
Bus Monitor	\$14.54
Additional expenses	Plus miscellaneous expenses (tolls, meals, lodging, etc.)

2022-2023 Use of Facilities

Service	Hourly Rate
Maintenance/Custodial Services or building usage beyond the normal scheduled hours	\$40.00
Maintenance/Custodial Services or building usage for holidays	\$60.00

Association Memberships

The Board of Education approves the following association memberships for the 2022-2023 school year.

Association	Dues
New York State School Boards Association Membership	Not to Exceed \$10,000
Four County School Board Association	Not to Exceed \$10,000
Rural School Association	Not to Exceed \$1,000

Conferences  
Overnight Conferences

The Board of Education approves the 2022-2023 overnight conferences, with expenses (registration, lodging, meals, tolls), for Board of Education members, the Superintendent, the Business Administrator, District Administrators, Building Principals and the District Clerk.

Conferences and Workshops

The Board of Education authorizes the Superintendent to approve the attendance of faculty and staff to conferences and /or workshops.

Mileage Rate

The Board of Education authorizes the current IRS rate (Ed. Law 2118) as reimbursement for mileage related to employment with the district

Re-adopt all District Policies

The Board of Education approves the re-adoption of all District Policies and Code of Ethics for 2022-2023 school year (Ed. Law 1709, 2503).

- Section 0000-Philosophy, Goals & Objectives
- Section 1000-Community Relations
- Section 2000-School Board Governance & Operations
- Section 3000-Administration
- Section 4000-Instruction
- Section 5000-Student Policies
- Section 6000-Fiscal Management
- Section 7000-Facilities Development
- Section 8000-Support Services
- Section 9000-Personnel Policies

CSE Minutes

Upon the recommendation of the Superintendent, the Board of Education approves the following CSE Minutes: 06/06/2022 (1), 06/06/2022 (2), 06/07/2022, 06/08/2022, 06/09/2022, 06/13/2022, 06/14/2022, 06/15/2022 (1), 06/15/2022 (2), 06/20/2022, 06/23/2022

Gifts and Donations

None at this time

Resolution to Require Medical Examinations(s)

The Board of Education, being fully aware that it is empowered under Section 913 of the Education Law to require the examination of employees, does hereby delegate such authority to require a medical examination to the Superintendent. It is further understood that the Superintendent will consult with the Board of Education, if practicable, but certainly, after they require an employee to undergo such examination.

Absence of the President of the Board of Education

The Board of Education authorizes that the Vice President of the Board sign documents in the absence or disability of the President of the Board of Education for the 2022-2023 school year.

SFCSD Budget Transfers

The Board of Education authorizes the Superintendent and Business Administrator to approve the transfer of funds up to \$10,000.00 for the 2022-2023 school year.

Free and Reduced Meal Plan Program

The Board of Education approves the Seneca Falls Central School District's participation in the 2022-2023 federally sponsored Free and Reduced Meal Program.

Applying for Federal and State Grants

The Board of Education authorizes the Superintendent to apply for Grants in Aid, both Federal and State (Educ. Law 1711, 2508).

Joseph McNamara asked for a motion to approve the consent agenda as listed.  
Cara Lajewski made the motion, seconded by Joell Murney-Karsten.

Yes 9 No 0 Abstain 0 Motion carried

Old Business  
Correction to Resignation Date on June 23, 2022 Agenda

Joseph McNamara asked for a motion to correct the date of resignation for Peter Carrier as follows per his resignation letter:

*IX. Consent Agenda*

*A. Resignation/Retirement*

*1. SFEA*

*a. Name: Peter Carrier*

*Position: Science Teacher (7<sup>th</sup> Grade)*

*Effective date: at the end of the day on ~~June 30, 2022~~ Aug. 31, 2022*

Deborah Corsner made the motion, seconded by Cara Lajewski.

Yes 9 No 0 Abstain 0 Motion carried

New Business  
2021-2022 Budget Transfers

Joseph McNamara asked for a motion that upon the recommendation of the Administrator of Business and Operations, the Board of Education approves the 2021-2022 budget transfers as listed:

From	To	Amount	Reason
A 2110.120-01-0003	A 1910.400-00-0000	\$40,000	Transfer to cover Building Insurance Coverage
A 2820.150-02-0000	A 5510.400-00-4400	\$32,000	Transfer to cover Transportation Insurance Coverage
A 2250.490-00-0000	A 2630.490-00-0000	\$33,000	Transfer to cover the purchase of a network server
A 2250.490-00-0000	A 1680.490-00-0000	\$43,500	Transfer to cover the cost of OCM BOCES Services
A 2820.150-04-0000	A 1981.490-00-4930	\$23,000	Transfer to cover the cost of BOCES Capital Project Debt
A 2820.150-01-0000	A 2630.490-00-0000	\$65,000	Transfer to cover the cost of Computer Hardware purchases
A 2850.150-04-0000	A 2815.160-01-0000	\$23,000	Transfer to cover the cost of the health aide salary

Joell Murney-Karsten made the motion, seconded by Cara Lajewski.

Yes 9 No 0 Abstain 0 Motion carried

Surplus

Joseph McNamara asked for a motion to dispose of the following surplus items as listed through sale, donation, disposal or auction according to Board Policy #6900

Transportation-School Bus

Bus #53, a 2012- 59 Passenger. VIN- 4DRBUAAN3CB627860, with approximately 102,000 miles on it. It has been taken out of service due to age, mileage, or mechanical issues.

Textbook Surplus  
See attached list

Cara Lajewski made the motion, seconded by Heather Zellers.

Yes 9 No 0 Abstain 0 Motion carried

Transportation Contract

Joseph McNamara asked for a motion that upon the recommendation of the superintendent, the Board of Education approves the transportation contract between Seneca Falls central School District and Monroe 1 BOCES as required for all ESY students.

Heather Zellers made the motion, seconded by Cara Lajewski.

Yes 9 No 0 Abstain 0 Motion carried

Health Services for District Students Attending Schools Outside of Seneca Falls CSD  
2021-2022 Auburn City School District

Joseph McNamara asked for a motion that upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2021-2022 health service contract between the Seneca Falls Central School District and Auburn City School District.

Joell Murney-Karsten made the motion, seconded by Deborah Corsner.

Yes 9 No 0 Abstain 0 Motion carried



Revised Corrective Action Plan for the OSC Audit

Joseph McNamara asked for a motion that upon the recommendation of the Superintendent and the Administrator of Business and Operations, the Board of Education approves the revised Corrective Action Plan as presented for the Office of the State Comptroller (OSC) Audit.

Cara Lajewski made the motion, seconded by Heather Zellers.

Yes 9 No 0 Abstain 0 Motion carried

Executive Session  
Personnel Matter

Joell Murney-Karsten made a motion to enter into Executive Session, at 6:30 pm, to discuss a personnel matter. Michael Mirras seconded the motion.

Yes 9 No 0 Abstain 0 Motion carried

Monica Kuney, District Clerk

The regular meeting resumed at 6:41 pm.

Adjourn

Joseph McNamara asked for a motion to adjourn the meeting at 6:43 pm.

Michael Mirras made the motion, seconded by Joell Murney-Karsten.

Yes 9 No 0 Abstain 0 Motion carried

Joseph McNamara, President

# SENECA FALLS CSD

Check Warrant Report For A - 1: GENERAL A/P 07/14/22 For Dates 7/1/2022 - 7/31/2022



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
604170	07/14/2022	3238	EMPIRE NATURAL GAS CORP	A 600		328.43	
				A 600		286.34	
				A 600		234.27	
				A 600		0.00	
				A 600		-506.51	
					<b>Check Total:</b>	<b>342.53</b>	
604171	07/14/2022	2478	FEDERAL EXPRESS	A 600		250.10	
				A 600		100.01	
					<b>Check Total:</b>	<b>350.11</b>	
604172	07/14/2022	1459	NYS ELECTRIC & GAS	A 600		838.28	
				A 600		0.00	
				A 600		78.11	
				A 600		26.50	
				A 600		363.56	
					<b>Check Total:</b>	<b>1,306.45</b>	
604173	07/14/2022	7078	SCHOLASTIC, INC. EDUCATION	A 600		147.29	
					<b>Check Total:</b>	<b>147.29</b>	
604174	07/14/2022	8997	SCOTT SMITH	A 600		131.65	
					<b>Check Total:</b>	<b>131.65</b>	
604175	07/14/2022	2276	VASCO BRANDS INC	A 600		632.28	
					<b>Check Total:</b>	<b>632.28</b>	
604176	07/14/2022	2361	WEST MUSIC COMPANY	A 600		17.95	
					<b>Check Total:</b>	<b>17.95</b>	

**SENECA FALLS CSD**

Check Warrant Report For A - 1: GENERAL A/P 07/14/22 For Dates 7/1/2022 - 7/31/2022



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
<b>Number of Transactions: 7</b>					<b>Warrant Total:</b>	<b>2,928.26</b>	
					<b>Vendor Portion:</b>	<b>2,928.26</b>	

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, \_\_\_\_\_ in number, in the total amount of \$\_\_\_\_\_. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$\_\_\_\_\_. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

7-15-22  
Date

Cathy Rose  
Auditor's Signature

\_\_\_\_\_  
Title

**SENECA FALLS CSD**

**Check Warrant Report For A - 4: GENERAL 07/21/22 For Dates 7/1/2022 - 7/31/2022**



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
603956	07/15/2022	7984	**VOID** FRACESCO A MARINO	A 2855.400-00-0000		-74.40	
					<b>Check Total:</b>	<b>-74.40</b>	
604178	07/21/2022	30	ADVANTAGE AUTO STORES	A 5510.450-00-0000	230255	19.98	19.98
				A 5510.450-00-0000	230255	4.78	4.78
				A 5510.450-00-0000	230255	22.79	22.79
					<b>Check Total:</b>	<b>47.55</b>	
604179	07/21/2022	8729	AMAZON CAPITAL SERVICES INC	A 2020.450-05-0000	230345	410.22	410.22
					<b>Check Total:</b>	<b>410.22</b>	
604180	07/21/2022	108	ASCD	A 2110.400-01-0000	230317	59.00	59.00
					<b>Check Total:</b>	<b>59.00</b>	
604181	07/21/2022	8696	BLUEINK	A 2250.450-00-0000	230330	496.00	496.00
					<b>Check Total:</b>	<b>496.00</b>	
604182	07/21/2022	8883	BUELL FUEL	A 5510.450-00-5710	230257	1,261.02	1,261.02
					<b>Check Total:</b>	<b>1,261.02</b>	
604183	07/21/2022	5111	VICTORIA A. BURM	A 2815.400-00-0000	230271	17.00	17.00
					<b>Check Total:</b>	<b>17.00</b>	
604184	07/21/2022	6488	CINTAS CORPORATION #2	A 5510.400-00-0000	230253	125.30	125.30
				A 5510.400-00-0000	230253	125.30	125.30
					<b>Check Total:</b>	<b>250.60</b>	
604185	07/21/2022	7928	DEANNA E. CLEMENSON	A 2815.400-00-0000	230272	16.99	16.99
					<b>Check Total:</b>	<b>16.99</b>	
604186	07/21/2022	5340	COUNTRY MAX STORES	A 1621.450-00-0000	230228	149.70	149.70
				A 1621.450-00-0000	230228	99.80	99.80

**SENECA FALLS CSD**

**Check Warrant Report For A - 4: GENERAL 07/21/22 For Dates 7/1/2022 - 7/31/2022**



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
				A 1621.450-00-0000	230228	99.80	99.80
				<b>Check Total:</b>		<b>349.30</b>	
604187	07/21/2022	7012	ENERGY CO-OP OF AMERICA, INC.	A 1620.400-02-4030	230338	17.16	17.16
				A 1620.400-04-4030	230338	8.61	8.61
				A 1620.400-04-4030	230338	0.15	0.15
				<b>Check Total:</b>		<b>25.92</b>	
604188	07/21/2022	660	FERRARA LUMBER	A 1621.450-00-0000	230235	77.15	77.15
				A 1621.450-00-0000	230235	28.57	28.57
				<b>Check Total:</b>		<b>105.72</b>	
604189	07/21/2022	1916	FINGER LAKES DAIRY SVCS., INC.	A 1621.450-00-0000	230226	-4.99	0.00
				A 1621.450-00-0000	230226	9.99	9.99
				A 1621.450-00-0000	230226	24.94	19.95
				<b>Check Total:</b>		<b>29.94</b>	
604190	07/21/2022	687	FINGER LAKES TIMES	A 1010.400-00-0000	230306	27.43	27.43
				<b>Check Total:</b>		<b>27.43</b>	
604191	07/21/2022	770	GENEVA ELECTRICAL SUPPLY	A 1621.450-00-0000	230236	268.39	268.39
				<b>Check Total:</b>		<b>268.39</b>	
604192	07/21/2022	5521	GLOBAL FIRE PROTECTION	A 1620.400-00-0000	230238	300.00	300.00
				<b>Check Total:</b>		<b>300.00</b>	
604193	07/21/2022	805	GRAINGER	A 1621.450-00-0000	230237	193.85	193.85
				A 1621.450-00-0000	230237	26.40	26.40
				A 1621.450-00-0000	230237	380.33	380.33
				A 1621.450-00-0000	230237	931.53	931.53
				A 1621.450-00-0000	230237	42.55	42.55
				<b>Check Total:</b>		<b>1,574.66</b>	
604194	07/21/2022	6381	LICENSE MONITOR, INC.				

**SENECA FALLS CSD**

**Check Warrant Report For A - 4: GENERAL 07/21/22 For Dates 7/1/2022 - 7/31/2022**



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
				A 5510.400-00-0000	230263	79.75	79.75
					<b>Check Total:</b>	<b>79.75</b>	
604195	07/21/2022	6755	LIGHT'S AUTO PARTS, INC.				
				A 5510.450-00-0000	230256	8.48	8.48
				A 5510.450-00-0000	230256	3.98	3.98
					<b>Check Total:</b>	<b>12.46</b>	
604196	07/21/2022	3103	MATRIX COMMUNICATIONS				
				A 1620.400-00-0000	230240	75.00	75.00
					<b>Check Total:</b>	<b>75.00</b>	
604197	07/21/2022	1459	NYS ELECTRIC & GAS				
				A 1620.400-02-4020	230339	43.81	43.81
				A 1620.400-07-4030	230337	20.84	20.84
					<b>Check Total:</b>	<b>64.65</b>	
604198	07/21/2022	1453	NYSCOSS				
				A 1240.400-00-0000	230335	2,095.00	2,095.00
					<b>Check Total:</b>	<b>2,095.00</b>	
604199	07/21/2022	4431	NYSSMA				
				A 2850.400-00-0900	230301	800.00	800.00
					<b>Check Total:</b>	<b>800.00</b>	
604200	07/21/2022	7068	STAPLES CONTRACT & COMMERCIAL				
				A 2110.450-05-0000	230159	39.49	39.49
					<b>Check Total:</b>	<b>39.49</b>	
604201	07/21/2022	8455	ZONAR SYSTEMS INC				
				A 5510.400-00-0000	230254	729.00	729.00
					<b>Check Total:</b>	<b>729.00</b>	



**SENECA FALLS CSD**

Check Warrant Report For A - 4: GENERAL 07/21/22 For Dates 7/1/2022 - 7/31/2022



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
<b>Number of Transactions: 25</b>					<b>Warrant Total:</b>	<b>9,060.69</b>	
					<b>Vendor Portion:</b>	<b>9,060.69</b>	

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, \_\_\_\_\_ in number, in the total amount of \$\_\_\_\_\_. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

**Certification of Warrant**

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7-22-22  
Date

Cathy Rose  
Auditor's Signature

\_\_\_\_\_  
Title

**RECEIVED**  
**AUG 03 2022**  
**DISTRICT OFFICE**

# SENECA FALLS CSD

Check Warrant Report For A - 5: GENERAL A/P 07/21/22 For Dates 7/1/2022 - 7/31/2022



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
604202	07/21/2022	4443	BSN SPORTS LLC	A 600		1,455.00	
						<b>Check Total:</b>	<b>1,455.00</b>
604203	07/21/2022	6573	CARDIAC LIFE PRODUCTS, INC.	A 600		656.40	
						<b>Check Total:</b>	<b>656.40</b>
604204	07/21/2022	422	CORR DISTRIBUTORS, INC.	A 600		13,699.80	
						<b>Check Total:</b>	<b>13,699.80</b>
604205	07/21/2022	437	CREST/GOOD MFG. CO., INC.	A 600		160.28	
						<b>Check Total:</b>	<b>160.28</b>
604206	07/21/2022	7012	ENERGY CO-OP OF AMERICA, INC.	A 600		1,486.13	
						<b>Check Total:</b>	<b>1,486.13</b>
604207	07/21/2022	8826	FLH MEDICAL PC	A 600		250.00	
						<b>Check Total:</b>	<b>250.00</b>
604208	07/21/2022	858	HARRIS BEACH PLLC	A 600		232.20	
						<b>Check Total:</b>	<b>232.20</b>
604209	07/21/2022	1459	NYS ELECTRIC & GAS	A 600		1,008.72	
						<b>Check Total:</b>	<b>1,008.72</b>
604210	07/21/2022	6518	SENECA FALLS DEPT. OF	A 600		862.00	
				A 600		1,073.20	
				A 600		862.00	
				A 600		862.00	
				A 600		442.66	
				A 600		212.02	
						<b>Check Total:</b>	<b>4,313.88</b>
604211	07/21/2022	8954	TEACHING STRATEGIES LLC				



**SENECA FALLS CSD**

**Check Warrant Report For A - 5: GENERAL A/P 07/21/22 For Dates 7/1/2022 - 7/31/2022**



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
				A 600		3,190.00	
<b>Number of Transactions: 10</b>						<b>Check Total:</b>	<b>3,190.00</b>
						<b>Warrant Total:</b>	<b>26,452.41</b>
						<b>Vendor Portion:</b>	<b>26,452.41</b>

**Certification of Warrant**

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Date

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Signature

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Title

**Certification of Warrant**

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7-22-22  
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Cathy Ross  
Auditor's Signature

\_\_\_\_\_  
Title

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AUG 03 2022  
DISTRICT OFFICE

# SENECA FALLS CSD

Check Warrant Report For A - 8: GENERAL 07/28/22 For Dates 7/1/2022 - 7/31/2022



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
604212	07/28/2022	8883	BUELL FUEL	A 5510.450-00-5710	230257	824.78	824.78
					<b>Check Total:</b>	<b>824.78</b>	
604213	07/28/2022	6488	CINTAS CORPORATION #2	A 5510.400-00-0000	230253	125.30	125.30
					<b>Check Total:</b>	<b>125.30</b>	
604214	07/28/2022	6400	THOMAS A. D'AMBROSIA	A 600		105.00	
					<b>Check Total:</b>	<b>105.00</b>	
604215	07/28/2022	4308	EDUCATIONAL DATA SERVICES,INC	A 1310.400-00-0000	230387	946.25	946.25
				A 1310.400-00-0000	230387	125.00	125.00
					<b>Check Total:</b>	<b>1,071.25</b>	
604216	07/28/2022	7638	PETER EISENBERG	A 5510.400-00-4300		10.00	
					<b>Check Total:</b>	<b>10.00</b>	
604217	07/28/2022	3238	EMPIRE NATURAL GAS CORP	A 1620.400-01-4020	230340	95.91	95.91
				A 1620.400-02-4020	230340	95.10	95.10
					<b>Check Total:</b>	<b>191.01</b>	
604218	07/28/2022	6263	EXCELLUS BC/BS -GROUP	A 9060.800-00-8010	230386	14,699.75	14,699.75
				A 9060.800-00-8030	230386	315,969.87	315,969.87
				A 9060.800-00-8040	230386	38,375.71	38,375.71
				A 9060.800-00-8040	230386	6,955.16	6,955.16
				A 9060.800-00-8040	230386	37,032.68	37,032.68
				A 9060.800-00-8040	230386	8,767.22	8,767.22
					<b>Check Total:</b>	<b>421,800.39</b>	
604219	07/28/2022	688	FINGER LAKES TRUCK & WELDING	A 5510.450-00-0000	230358	175.91	175.91
				A 5510.450-00-0000	230358	30.93	30.93
					<b>Check Total:</b>	<b>206.84</b>	
604220	07/28/2022	5433	FRED'S FLAGS				

# SENECA FALLS CSD

Check Warrant Report For A - 8: GENERAL 07/28/22 For Dates 7/1/2022 - 7/31/2022



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
				A 1621.400-00-0000	230230	660.00	660.00
					<b>Check Total:</b>	<b>660.00</b>	
604221	07/28/2022	7490	ERICH HAESCHE	A 5510.450-00-0000	230346	1,353.76	1,353.76
					<b>Check Total:</b>	<b>1,353.76</b>	
604222	07/28/2022	6704	HAYLOR, FREYER & COON, INC.	A 1910.400-00-0000	230365	13,458.96	13,458.96
					<b>Check Total:</b>	<b>13,458.96</b>	
604223	07/28/2022	8705	ITHAKA	A 2610.460-04-0000	230320	1,560.00	1,560.00
					<b>Check Total:</b>	<b>1,560.00</b>	
604224	07/28/2022	1035	JONES SCHOOL SUPPLY CO., INC.	A 2020.450-05-0000	230328	36.20	36.20
				A 2020.450-05-1010	230328	7.00	7.00
					<b>Check Total:</b>	<b>43.20</b>	
604225	07/28/2022	6972	K & D DISPOSAL INC.	A 1620.400-00-0000	230241	1,026.10	1,026.10
					<b>Check Total:</b>	<b>1,026.10</b>	
604226	07/28/2022	4009	LEONARD BUS SALES, INC.	A 5510.450-00-0000	230259	46.01	2.93
				A 5510.450-00-0000	230259	-24.32	0.00
				A 5510.450-00-0000	230259	-18.76	0.00
					<b>Check Total:</b>	<b>2.93</b>	
604227	07/28/2022	1357	NASSP/NHS	A 2020.400-04-0000	230367	385.00	385.00
					<b>Check Total:</b>	<b>385.00</b>	
604228	07/28/2022	1459	NYS ELECTRIC & GAS	A 1620.400-01-4020	230339	47.03	47.03
					<b>Check Total:</b>	<b>47.03</b>	
604229	07/28/2022	6655	NYS OFC. OF PARKS, REC & HIST PRESERV	A 2855.400-00-0000	230297	100.00	100.00
					<b>Check Total:</b>	<b>100.00</b>	
604230	07/28/2022	1468	NYS THRUWAY AUTHORITY				

# SENECA FALLS CSD

Check Warrant Report For A - 8: GENERAL 07/28/22 For Dates 7/1/2022 - 7/31/2022



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
				A 5510.400-00-0000	230359	1,500.00	1,500.00
					<b>Check Total:</b>	<b>1,500.00</b>	
604231	07/28/2022	1464	NYSSBA				
				A 1010.400-00-0000	230309	260.00	260.00
					<b>Check Total:</b>	<b>260.00</b>	
604232	07/28/2022	4431	NYSSMA				
				A 2850.450-00-0900	230302	325.00	325.00
					<b>Check Total:</b>	<b>325.00</b>	
604233	07/28/2022	1909	POSTMASTER				
				A 1670.400-00-0000	230382	272.00	272.00
					<b>Check Total:</b>	<b>272.00</b>	
604234	07/28/2022	1677	PROGRESS PUBLICATIONS				
				A 600		424.00	
					<b>Check Total:</b>	<b>424.00</b>	
604235	07/28/2022	9007	PROJECT LEAD THE WAY				
				A 2110.400-04-0410	230390	3,200.00	3,200.00
					<b>Check Total:</b>	<b>3,200.00</b>	
604236	07/28/2022	1906	SENECA FALLS HISTORICAL SOCIET				
				A 2110.400-00-0000	230349	2,843.00	2,843.00
					<b>Check Total:</b>	<b>2,843.00</b>	
604237	07/28/2022	1920	SENECA OFFICE PRODUCTS				
				A 1240.450-00-0000	230334	75.58	75.58
				A 2810.450-00-0000	230342	38.48	38.48
					<b>Check Total:</b>	<b>114.06</b>	
604238	07/28/2022	5597	U.S. OMNI				
				A 1310.400-00-0000	230353	1,500.00	1,500.00
					<b>Check Total:</b>	<b>1,500.00</b>	
604239	07/28/2022	3624	VERIZON WIRELESS				
				A 2630.400-00-0000	230341	471.17	471.17
					<b>Check Total:</b>	<b>471.17</b>	
604240	07/28/2022	2392	WILSON PRESS				
				A 1480.400-00-0000	230364	2,106.00	2,106.00
				A 1670.400-00-0000	230364	405.53	405.53

**SENECA FALLS CSD**

Check Warrant Report For A - 8: GENERAL 07/28/22 For Dates 7/1/2022 - 7/31/2022



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
604241	07/28/2022	8700	ROBERT WOOD				
						<b>Check Total:</b>	<b>2,511.53</b>
				A 5510.400-00-4300		10.00	
						<b>Check Total:</b>	<b>10.00</b>
604242	07/28/2022	8455	ZONAR SYSTEMS INC				
				A 5510.400-00-0000	230254	315.69	315.69
						<b>Check Total:</b>	<b>315.69</b>
<b>Number of Transactions: 31</b>						<b>Warrant Total:</b>	<b>456,718.00</b>
						<b>Vendor Portion:</b>	<b>456,718.00</b>

**Certification of Warrant**

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Title

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7-29-22  
Date

Cathy Rose  
Auditor's Signature

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Title

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AUG 03 2022  
DISTRICT OFFICE



**SENECA FALLS CSD**

Check Warrant Report For C - 1: CAFETERIA A/ P 07/14/22 For Dates 7/1/2022 - 7/31/2022



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
207008	07/14/2022	7916	RON GREEN	C 600		2,500.00	
					<b>Check Total:</b>	<b>2,500.00</b>	
207009	07/14/2022	8975	SINGER KITTERIDGE EQUIPMENT CO	C 600		113.76	
					<b>Check Total:</b>	<b>113.76</b>	
207010	07/14/2022	2253	UPSTATE NIAGARA COOPERATIVE, I	C 600		791.48	
					<b>Check Total:</b>	<b>791.48</b>	
<b>Number of Transactions: 3</b>						<b>Warrant Total:</b>	<b>3,405.24</b>
						<b>Vendor Portion:</b>	<b>3,405.24</b>

**Certification of Warrant**

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\_\_\_\_\_ Signature

\_\_\_\_\_ Title

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7-15-22

Date

Cathy Ross

Auditor's Signature

\_\_\_\_\_ Title

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**SENECA FALLS CSD**

**Check Warrant Report For C - 2: CAFETERIA 07/21/22 For Dates 7/1/2022 - 7/31/2022**



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
207011	07/21/2022	4017	BIMBO FOODS, INC.	C 2860.450-00-0000		12.96	
				C 2860.450-00-0000		23.98	
				C 2860.450-00-0000		24.59	
				C 2860.450-00-0000		51.84	
				C 2860.450-00-0000		180.00	
				<b>Check Total:</b>		<b>293.37</b>	
207012	07/21/2022	766	GENECCO PRODUCE, INC.	C 2860.450-00-0001	230208	120.75	120.75
				C 2860.450-00-0001	230208	97.75	97.75
				<b>Check Total:</b>		<b>218.50</b>	
<b>Number of Transactions: 2</b>						<b>Warrant Total:</b>	<b>511.87</b>
						<b>Vendor Portion:</b>	<b>511.87</b>

**Certification of Warrant**

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Signature

\_\_\_\_\_  
Title

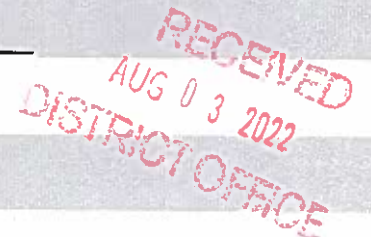
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\_\_\_\_\_  
Title



**SENECA FALLS CSD**

Check Warrant Report For C - 3: CAFETERIA 07/28/22 For Dates 7/1/2022 - 7/31/2022



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
207013	07/28/2022	6760	STEPHANIE LYON-LAWRENCE	C 2860.400-00-0000	230354	1,267.95	1,267.95
						<b>Check Total:</b>	<b>1,267.95</b>
						<b>Warrant Total:</b>	<b>1,267.95</b>
						<b>Vendor Portion:</b>	<b>1,267.95</b>

Number of Transactions: 1

**Certification of Warrant**

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\_\_\_\_\_ Title

**Certification of Warrant**

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7-29-22 Date

Cathy Rose Auditor's Signature

\_\_\_\_\_ Title

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DISTRICT OFFICE



SENECA FALLS CSD

Check Warrant Report For F - 1: FEDERAL 07/21/22 For Dates 7/1/2022 - 7/31/2022



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
303630	07/21/2022	805	GRAINGER	FN22 1621.450-00-FR	230266	4,546.62	4,546.62
						<b>Check Total:</b>	<b>4,546.62</b>
						<b>Warrant Total:</b>	<b>4,546.62</b>
						<b>Vendor Portion:</b>	<b>4,546.62</b>

Number of Transactions: 1

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, \_\_\_\_\_ in number, in the total amount of \$\_\_\_\_\_. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

\_\_\_\_\_ Date

\_\_\_\_\_ Signature

\_\_\_\_\_ Title

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$\_\_\_\_\_. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

7-22-22 Date

Cathy Rose Auditor's Signature

\_\_\_\_\_ Title

RECEIVED  
AUG 03 2022  
DISTRICT OFFICE

**SENECA FALLS CSD**

**Check Warrant Report For F - 2: FEDERAL 07/28/22 For Dates 7/1/2022 - 7/31/2022**



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
303631	07/28/2022	2298	CARDMEMBER SERVICE	FN422 2110.450-00-00	221022	508.38	508.38
				FN422 630	221022	-119.40	
					<b>Check Total:</b>	<b>388.98</b>	
303632	07/28/2022	7900	JOSEPH D FANTIGROSSI	FQ22 2110.460-00-00		503.63	
					<b>Check Total:</b>	<b>503.63</b>	
					<b>Warrant Total:</b>	<b>892.61</b>	
					<b>Vendor Portion:</b>	<b>892.61</b>	

Number of Transactions: 2

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, \_\_\_\_\_ in number, in the total amount of \$ \_\_\_\_\_. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ \_\_\_\_\_. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

7-29-22  
Date

Cathy Ross  
Auditor's Signature

\_\_\_\_\_  
Title

RECEIVED  
AUG 03 2022  
DISTRICT OFFICE

**SENECA FALLS CSD**

**Check Warrant Report For H - 1: CAPITAL 07/21/22 For Dates 7/1/2022 - 7/31/2022**



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
102101	07/21/2022	4009	LEONARD BUS SALES, INC.	H 5510.210-01-0000	230355	255,162.90	255,162.90
						<b>Check Total:</b>	<b>255,162.90</b>
						<b>Warrant Total:</b>	<b>255,162.90</b>
						<b>Vendor Portion:</b>	<b>255,162.90</b>

Number of Transactions: 1

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, \_\_\_\_\_ in number, in the total amount of \$\_\_\_\_\_. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$\_\_\_\_\_. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

7-22-22  
Date

*Cathy Rose*  
Auditor's Signature

\_\_\_\_\_  
Title

RECEIVED  
AUG 03 2022  
DISTRICT OFFICE



**SENECA FALLS CSD**

**Check Warrant Report For H - 2: CAPITAL (A/P) 07/21/22 For Dates 7/1/2022 - 7/31/2022**



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
102102	07/21/2022	8942	THE WESTERN NEW YORK FLOOR CO INC	H18 600		3,000.00	

Number of Transactions: 1

**Check Total: 3,000.00**  
**Warrant Total: 3,000.00**  
**Vendor Portion: 3,000.00**

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, \_\_\_\_\_ in number, in the total amount of \$ \_\_\_\_\_. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ \_\_\_\_\_. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

7-22-22  
Date

Cathy Ross  
Auditor's Signature

\_\_\_\_\_  
Title

RECEIVED  
 AUG 03 2022  
 DISTRICT OFFICE

# 2022-2023 Substitute Teacher BOE List

09/01/2022

LAST NAME	FIRST NAME	CERTIFICATION (s)	OTHER
BENNETT	DARLENE	UNCERT. CRIMINAL JUSTICE/PSYCHOLOGY/COUNSELING	
BOVE	LORRILYN	UNCERT./ART/COMPUTER SCI.	
BRAUBITZ	BARBARA	CERT./ELEM. ED/ READING	
BUCKLEY	AIMEE	UNCERT./PSYCH/READING ED.	CERT TEACH ASSIST.
BUTLER	TAMMY	EARLY CHILDHOOD EDUCATION	
CATALANO	DOMENICA	CERT. ELEM ED/SPEC. ED.	SPEECH/HEAR ADM
CHASE	DEBORAH	UNCERT.	
CLEMENSON	SHIRLEY	CERT./ ELEM ED.	
CONTRERAS	MICHAEL	UNCERT/ELEM ED	
COSTANTINO	TONIMARIE	UNCERT.	
CRAWFORD	ALLISON	UNCERT./NURSING	UNCERT TEACH ASSIST.
DAVIS	BETTY	UNCERT.	UNCERT TEACH ASSIST
DENSMORE	DONALD	CERT./PHYSICAL ED.	
DINEEN	DEBORAH	UNCERT COMM/WRITING	UNCERT TEACH ASSIST.
DOCTEUR	JAMIE	UNCERT.	CERT TEACH ASSIST.
DOW	ANDREA	UNCERT. MASTERS OF SCIENCE	UNCERT. TEACH ASSIST.
DUGO	LOIS	CERTIFIED READING/ELEM ED/SPEC. ED.	
FLESZAR	ANOINETTE	CERT. ELEM ED PRE K/K GR 1-6	
GONYOU	JULIE	UNCERT.	UNCERT TEACH ASSIST.
GRIFFIN-CARMICHAEL	SUSAN	CERT SPECIAL ED GR 7-12 (FLORIDA)	
HERRON	GRIFFIN	UNCERT. CHILDHOOD & SPEC. ED.	
HOLLOWAY	ALYSON	UNCERT.	
IMPASTATO	BRIANA	UNCERT. BUSINESS ADMINISTRATION	
JONES	DEBORAH	CERT./ELEM ED./MATH	
KING	CHRISTINA	UNCERT/EARLY/CHILDHOOD EDU.	MUSIC CONCENTRATION
KORZENIEWSKI	CAITLYN	UNCERT/PSYCOLOGY	K-5 ONLY
KUPLINSKI-WICK	JENNIFER	UNCERT	
LAROCCA	ANNA	UNCERTIFIED-LIBERAL ARTS	
LAWTON	RAEGAN M	UNCERTIFIED- EDUCATION CHEMISTRY	K-8 ONLY
LEWIS	MARYANN	UNCERT	
LORENZETTI	CARLA	UNCERT/FRENCH PASTRY SCHOOL	
MAHONEY	LARRAINE	CERT/MATH 7-12	
MAHONEY	RACHEL	UNCERT MATH, SPECIAL EDUCATION	
MANSEL	JOCELYN	UNCERT.	K-8 ONLY

# 2022-2023 Substitute Teacher BOE List

09/01/2022

LAST NAME	FIRST NAME	CERTIFICATION (s)	OTHER
MARLEY	ALYSSA	UNCERT. MUSIC THERAPY, PSYCHOLOGY	K-8 ONLY
MARTN	KATHY	UNCERT IN NYS-EARLY CHILD ED	
MCDERMOTT	BRIANNA	UNCERT EARLY CHILDHOOD ED INCLUSIVE	
MCDONALD	GRETCHEN	CERT/ELEM ED/SPEC ED/ MUSIC	
MILLER	MICHAEL	CERTIFIED-PE/HEALTH	PREARRANGED
MILLER- TREMBLEY	JULIE	CERTIFIED-SPANISH	
MULLER	CHERYL	CERT/ MUSIC ED	
ODY-ORTEGO	CYNTHIA	CERT EARLY ED/ELEM ED	
PARISH	STEPHEN	UNCERT/PSYCH COUNSELING/ELEM ED	
PETROCCI	CHRISTINE	CERT ELEM ED K-6 READING K-12	
PONZI	JOSEPH M	UNCERT. MUSIC/BUSINESS/ARTS MGT.	
PORRETTA	MARY	UNCERT	
PRAYNE	SAMANTHA	CERT CHILDHOOD ED GR 1-6 &	STUD. WITH DISABIL.
PRICE	ALEXIS	UNCERT MATH	
REDDING	LILY	UNCERT- AAS LIBERAL ARTS	
REYNOLDS	PATRICIA	UNCERT/BUSINESS	
SMITH	HANNAH	UNCERT CHILDHOOD ED AND PSYCHOLOGY	
STEMPIEN	JEFF	CERTIFIED MUSIC EDUCATION	
STOUDT	JOHN	UNCERT/HISTORY,SECONDARY ED	
STRUZIK	JULIANNA	UNCERT/CHILDHOOD ED 1-6, SPECIAL ED 1-6	UNCERT TEACH ASSIST
TICCONI	ELIZABETH	UNCERT/BUSINESS	
WARD	KELLI	UNCERT <b>PER DIEM BLDG SUM AS OF 10/21/21</b>	
WEIMER	KIRBY	UNCERT/SCIENCE	
WICK	EMMA	UNCERT/NURSING/PSYCHOLOGY	K-8 ONLY
WILLIAMS	ZEKARA	UNCERT/PSYCHOLOGY	TEACH. ASSIST.
YOUNG	BECKY	UNCERT	

# SUBSTITUTE SUPPORT STAFF BOE COPY

09/01/2022

LAST NAME	FIRST NAME	TEACHER AIDE	CAFETERIA	TRANSPORT	CLERICAL	MAINT	NURSES
ADLER	MARILYN				CLERICAL -SPEC ED OFFICE		
ANDREWS	JOSEPH T					LABORER	
BOGART	EMILY	XX					
BRANDFORD	JOY					LABORER	
BUTLER	CHRISTOPHER			DRIVER			
CASE	SUSAN				SR. TYPIST		
CONSTANTINO	TONIMARIE	XX	FSH/MON.				
DOCTEUR	JAMIE				CLERICAL		
FENTON	TERRY			DRIVER			
FULKERSON	JAMES			DRIVER			
GONYOU	JULIE	XX					
HANSEN	MARGARET		FSH/CASHIER				
HAUF	DAVID					CLEANER/ MAINTEN ANCE/ME CH/LABOR ER	
HOWARD	FRANK			DRIVER			
IMPASTATO	BRIANA					SUMMER LABORER	
JACUZZO	JOSEPH			DRIVER			
KELLEY	BARBARA	XX/MONI TOR				CUSTODIA N/CLEANE R	
KISE, JR	WILLIAM			MONITOR		CLEANER	
KNOX	GERALD		MONITOR				
LEWIS	MARYANN	XX					
LOGAN	ELIZABETH	XX					
LYON	CHRISTOPHER					CLEANER	
MARTIN	KATHY	XX	FSH				
MCDERMOTT	BRIANNA	XX					
MCMILLIAN- THOMPSON	GAIL					CLEANER/ SUMMER LABOR	
NORSEN	MOLLY		FS/TRANSP				
PARISH	STEPHEN	XX					
RICKERSON	LINDA	XX			CLERICAL		
SANDRONI	MARY LOU	XX			CLERICAL		
SMITH	LORI					CLEANER	

# SUBSTITUTE SUPPORT STAFF BOE COPY

09/01/2022

LAST NAME	FIRST NAME	TEACHER AIDE	CAFETERIA	TRANSPORT	CLERICAL	MAINT	NURSES
SPANO	RONALD					CLEANER/ SUMMER LABORER	
TEMPLE	EILEEN			DRIVER			
TICCONI	ELIZABETH	XX/MON					
WAYNE	WILLIAM			DRIVER			
WOOD	JOANNE				CLERICAL (CSE OFFICE ONLY		
WOOD	ROBERT				AV TECHNICI AN		
WOOD	SHIRLEY	XX					



## Proposed updates to current policy/1<sup>st</sup> Reading was on June 23, 2022

### 5450.1- NOTIFICATION OF SEX OFFENDERS

#### Local Notice

The Board of Education acknowledges the efforts of local law enforcement to notify the district when a person with a history of sex offenses against a child is being paroled or released into the community, in accordance with the provisions of the Sex Offender Registration Act, commonly known as Megan's Law. The purpose of this notification is to protect members of the community, particularly children, by notifying them of the presence of individuals in their midst who may present a danger. Consistent with its duty to protect students under its care, the district shall cooperate with local law enforcement agencies in this endeavor.

Any information provided by local law enforcement officials pursuant to Megan's Law shall be made available electronically. In addition, the Superintendent of Schools or designee shall ensure the dissemination of any such information to all staff. ~~Community residents shall be informed of the security measures and personal safety instruction provided at school.~~ All staff requests for information provided by the law enforcement agencies shall be directed to the School Resource Officer. Requests for information from community residents shall be directed to the ~~District Clerk~~ Superintendent or School Resource Officer.

#### Special Circumstances Whereby Sex Offenders May Enter Upon School Grounds

~~As a mandatory condition of the sentence for sex offenders placed on probation or conditional discharge whose victim was under the age of eighteen (18) or who has been designated a Level 2 or Level 3 sex offender, the court~~ The district requires that ~~such sentenced~~ level 2 or 3 sex offender refrain from knowingly entering into or upon school grounds or any other facility or institution primarily used for the care or treatment of persons under the age of eighteen (18). ~~while one or more of such persons are present.~~ "School district property" includes but is not limited to:

- Any building
- Structure
- Playing field
- Playground
- Parking lot
- District vehicles
- Land contained within the real property boundary line of the schools and other facilities of the Seneca Falls Central School District.

~~However, by exception,~~ A level 2 or 3 sex offender may enter school grounds or facility with the written authorization of their parole officer and the Superintendent (upon consultation with the Seneca Falls Police Chief School Resource Officer) for limited authorized purposes. Entrance upon ~~the premises~~ any district owned property or at a district sponsored events (e.g.off premise graduation events, dances, athletic contests [home/away] or school functions) is subject to the following conditions:

- a) The offender is a registered student, participant or employee of the facility;
- b) The offender is an employee of an entity contracted by the facility;
- c) The offender has a family member enrolled in the facility; or
- d) If the school is the offender's designated polling place and he/she enters solely to vote.

The Superintendent, or Superintendent's designee(s), shall review the information provided to the District by law enforcement authorities regarding registered sex offenders. ~~for details concerning conditions or limitations on an offender's release that prohibits the offender from entering upon school grounds without prior permission.~~ The Superintendent, or designee(s), shall consult with the Seneca Falls Police Department, as needed, to request further information and/or clarification about limitations on the

offender's ability to lawfully enter school grounds. Specific access permission and procedures will be determined for each individual offender granted access. These will be developed by the Superintendent, overseeing Administrator and SRO.

~~In addition to the potential restrictions referenced above, the law provides that Any level 2 or 3 registered sex offender who enters or remains in a public elementary or secondary school without proper authorization, knowing that the victim of the offense for which the offender was required to register currently attends or formerly attended such school, may be prosecuted for the crime of criminal trespass, unless:~~

- ~~a) The offender is lawfully registered as a student at that school;~~
- ~~b) The offender is a lawful student participant in school-sponsored activity;~~
- ~~c) The offender is the parent or legal guardian of a student at that school and has been authorized by the Superintendent and Probation Officer to enter the school for the purpose of attending their child's or dependent's event or activity;~~
- ~~d) Such school is the offender's polling place and the offender enters that school for the limited purpose of voting; or~~
- ~~e) The offender enters the school building for the limited purposes authorized by the Superintendent or School Principal.~~

## Implementation

The Superintendent ~~shall~~ **may** establish any necessary regulations for implementing this policy with the advice of the school attorney.

Ref: Correction Law, Article 6-C (Sex Offender Registration Act)  
*Doe v. Pataki*, 3 F. Supp. 2d 456 (SDNY 1998)  
*Doe v. Pataki*, 120 F. 3d 1263 (2d. Cir. 1997), *cert. denied*, 522 U.S. 1122 (1998)

Correction Law Article 6-C  
Executive Law 259-c (14)  
Penal Law 65.10(4-a) and 140.15  
Public Officers Law Section 84 et seq.

Adoption date: 06/01/2020  
Revised:

# ***MEMORANDUM***

**To:** Board of Education  
**CC:** Dr. Reed, Superintendent  
**From:** Amy Hibbard  
**RE:** Book Disposal Request  
**Date:** August 3, 2022

---

Please consider the following request for permission to dispose of the following textbooks from Cady Stanton:

<b># of Copies</b>	<b>Book Title</b>	<b>Grade Level</b>	<b>Publication Date</b>	<b>Publisher</b>
14	The Chalk Box Kid		1987	Random House
26	New York Adventures in Time and Place		1998	McGraw-Hill
48	Discover Science	4	1989	Scott, Foresman and Company
47	The World & Its People New York Yesterday & Today	4	1985	Silver, Burdett & Ginn Inc.
40	McGraw-Hill Reading		2001	McGraw-Hill
7	The Abracadatlas	4	1982	Addison-Wesley

7	A Series of Unfortunate Events- The Wide Window		2000	Harper-Collins
8	A Series of Unfortunate Events- The Bad Beginning		1999	Harper-Collins
8	A Series of Unfortunate Events- The Reptile Room		1999	Harper-Collins
35	Butterfly Story	3	1995	Dutton Childrens Books
15	How a Plant Grows	3	1997	Crabtree Publishing
7	Magic School Bus- Plants Seeds	3	1995	Scholastic
2	Magic School Bus- Butterfly & the Bog Beast	3	1996	Scholastic
33	Usborne First Nature- Butterflies & Moths	3	1994	EDC Publishing

# ***MEMORANDUM***

**To:** Board of Education  
**CC:** Dr. Reed, Superintendent  
**From:** Amy Hibbard  
**RE:** Book Disposal Request  
**Date:** August 15, 2022

---

Please consider the following request for permission to dispose of the following textbooks from Cady Stanton:

<b># of Copies</b>	<b>Book Title</b>	<b>Grade Level</b>	<b>Publication Date</b>	<b>Publisher</b>
16	Bloomers! by Rhoda Blumberg	4	1993	Bradbury Press

**ELC SCHOOL TESTING SUBCONTRACT AGREEMENT**

**BETWEEN**

**SENECA COUNTY HEALTH DEPARTMENT (SCHD)**

**AND**

**SENECA FALLS CENTRAL SCHOOL DISTRICT (SENECA FALLS CSD)**

This agreement (this "Agreement") is made by and between **THE COUNTY OF SENECA**, a municipal corporation of the State of New York, having an office and place of business at 1 DiPronio Drive, Waterloo, NY 13164 (hereinafter referred to as the "County") and **SENECA FALLS CENTRAL SCHOOL DISTRICT**, having an office at 2 Butler Ave., Seneca Falls, NY 13148 (hereinafter referred to as the "School"). The County and School are sometimes referenced to in this Agreement individually as a "Party" or collectively as the "Parties."

**WHEREAS**, the Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases ("ELC") Reopening Schools funding program makes funding available to counties for the provision of Covid-19 testing within schools; and

**WHEREAS**, the School desires to obtain services in connection with a non-financial agreement to cooperate for the ELC School Testing Grant; and

**WHEREAS**, the County desires to provide such services for the compensation and on the terms herein provided.

**NOW, THEREFORE**, in consideration of the terms and conditions herein contained, the Parties agree as follows:

**FIRST:** The County shall furnish services as provided and described in Schedule "A" which is attached hereto and made a part hereof. Notwithstanding anything to the contrary, if any of the terms and provisions of this Agreement conflict with or differ from any of the terms and provisions of Schedule "A," the terms and provisions of this Agreement shall control.

**SECOND:** Any services rendered pursuant to the "FIRST" Paragraph are only permitted so long as the County is reimbursed by grant for such services.

Any and all requests for payment to be made, including any request for partial payment made in proportion to the work completed, shall be submitted by the School on properly executed claim forms of the County, or in another format approved by the Seneca County Department of Finance and Seneca County Department of Health, and paid only after approval by the County. In the event that the next succeeding paragraph has been marked to indicate that retainage is required, all payments shall be subject to a 5% retainage which shall be held by the County until released upon completion of each project phase as provided herein. In no event shall final payment or release of retainage be made to the School prior to completion of all services, the submission of all reports and the approval of same by the County.

Retainage required: [ ] Yes

[ x ] No

Except as otherwise expressly stated in this Agreement, no payment shall be made by the County to the School for out of pocket expenses or disbursements made in connection with the services rendered or the work to be performed hereunder.

Prior to the making of any payments hereunder, the County may, at its option, audit such books and records of the School as are reasonably pertinent to this Agreement to substantiate the basis for payment and compliance with the terms of this Agreement. The County will not withhold payment pursuant to this paragraph for more than thirty (30) days after payment would otherwise be due pursuant to the provisions of the "SECOND" paragraph, but the County shall not be restricted from withholding payment for cause found in the course of such audit or because of failure of the School to cooperate with such audit. The County shall, in addition, have the right to audit such books and records subsequent to payment, if such audit is commenced within one year following termination of this Agreement.

Payments to the School are not to exceed \$50,000 in total over the life of this contract.

THIRD: This Agreement shall commence on July 1, 2022, and shall terminate on July 31, 2023, except as mutually agreed upon by the parties.

FOURTH: The School shall issue progress reports to the County as the County may direct and shall immediately inform the County in writing of any cause for delay in the performance of the School's obligations under this Agreement.

FIFTH: Either party, upon thirty (30) days' notice to the other, may terminate this Agreement in whole or in part when the terminating party deems it to be in its best interest, whether with or without cause. In such event, the County shall be compensated and the School shall be liable only for payment for services rendered under this Agreement up to the effective date of termination.

In the event of a dispute as to the value of the services rendered by the School prior to the effective date of termination, it is understood and agreed that the County shall determine the value of such services rendered by the School. Such reasonable and good faith determination shall be accepted by the School as final.

In the event either party determines that there has been a material breach by the other (the "breaching party") of any of the terms of this Agreement and such breach remains uncured for five (5) days after service on the breaching party of written notice thereof, the non-breaching party, in addition to any other right or remedy it might have, may terminate this agreement and the non-breaching party shall have the right, power and authority to complete the services provided for in this Agreement, or contract for their completion, and any additional expense or cost of such completion shall be charged to and paid by the breaching party. Service of notice hereunder shall be effective on the date of mailing.

SIXTH: All original records compiled by the County in completing the work described in this Agreement, shall be retained by the County. The County shall not, during or after the term of

this Agreement, use or disclose any confidential information to any person, firm, corporation or other entity for any reason or purpose whatsoever, except with regards to the County's required reporting or other duties or requirements required or permitted in light of the services provided hereunder. To the extent that it applies in performing the services hereunder, the County hereby agrees to comply with the Family Educational Rights and Privacy Act (FERPA), New York Education Law § 2-d and the below in its performance of services under this Agreement.

- a. **Data Privacy and Security.** The County shall provide the contracted services in a manner which protects Student Data (as defined by 8 NYCRR 121.1(q)) and Teacher or Principal Data (as defined by 8 NYCRR 121.1(r)) (hereinafter "Confidential Data") in accordance with the requirements articulated under Federal, New York State and local laws and regulations, including but not limited to Education Law Section 2-d and the associated regulations (8 NYCRR Part 121).
- b. **Data Breach.** In the event Confidential Data is accessed or obtained by an unauthorized individual, the County shall provide notification to the School without unreasonable delay and not more than seven (7) calendar days after the discovery of such breach. The County shall follow the following process:
  - i. The security breach notification shall be titled "Notice of Data Breach," shall be clear, concise, use language that is plain and easy to understand, and to the extent available, shall include: a brief description of the breach or unauthorized release; the dates of the incident in the date of discovery; a description of the types of Confidential Data affected; an estimate of the number of records affected; a brief description of the County's investigation or plan to investigate; and contact information for representatives who can assist the School with additional questions.
  - ii. The County shall also assist the District in preparing a statement for parents/legal guardians and eligible students which provides information under the following categories: "What Happened," "What Information Was Involved," "What We Are Doing," "What You Can Do," and "For More Information."
  - iii. When a breach or unauthorized release of Confidential Data is a result of the County's or its agent's acts or omissions, and/or a subcontractor of affiliate of the County's acts or omissions, the County shall pay for or promptly reimburse the School for the cost of notification to parents and eligible students of the breach.
  - iv. The County shall cooperate with the School and law enforcement to protect the integrity of investigations into the breach or unauthorized release of Confidential Data.
- c. **Education Law § 2-d Addenda.** The following addenda attached hereto shall be incorporated into the Agreement, and shall supersede any inconsistent provisions in the Agreement:
  - i. Addendum A: District's Parents' Bill of Rights for Data Privacy and Security
  - ii. Addendum B: Parents' Bill of Rights – Supplemental Information Addendum



**SEVENTH:** Any purported delegation of duties or assignment of rights under this Agreement, or any other agreement to fulfill this Agreement, is void without the prior express written consent of the other party. Every subcontract shall provide that the subcontractor(s) are subject to all terms and conditions set forth in this Agreement. All work performed by a subcontractor shall be deemed to be work performed by the contracting party and the contracting party shall be fully liable directly to the other party for any losses, damages, claims, attorneys' fees and costs arising from the activities of its subcontractor(s).

**EIGHTH:** The School agrees that it has no interest and will not acquire any interest, direct or indirect, that would conflict in any manner or degree with the performance of the services and duties hereunder. The School further agrees that, in the performance of this Agreement, no person having any such interest shall be employed by it. Conflict of interest shall include, but not be limited to, when an individual is employed with the County.

The School represents and warrants that it has not employed or retained any person beyond the per diem staff supplied by, and employed by, the SCHD, to solicit or secure this Agreement, and that it has not paid or agreed to pay any person any fee, commission, percentage, gift or other consideration, contingent upon or resulting from the award or making of this Agreement. For the breach or violation of this provision, without limiting any other rights or remedies to which the County may be entitled or any civil or criminal penalty to which any violator may be liable, the County shall have the right, in its discretion, to terminate this Agreement without liability, and to deduct the contract price, or otherwise to recover, the full amount of such fee, commission percentage, gift or consideration.

**NINTH:** The County and any performing services under this Agreement expressly understands and agrees that the County is and shall in all respects be considered an independent contractor. The County, its employees, partners, associates, subcontractors, and any others employed or retained by the County to render services hereunder, are not and shall not hold themselves out nor claim to be an officer or employee of the School, nor make claim to any rights accruing thereto, including but not limited to Workers Compensation, Unemployment Benefits, Social Security or retirement plan membership or credit. Further, County, by virtue of its independent contractor status, shall under no circumstance constitute an employee of the School for purposes of the Affordable Care Act, shall not be entitled to any subsidy or credit in connection with this Agreement, and agrees if the School were to be assessed a penalty related to this Agreement that County will defend and indemnify the School for any said penalty or related penalty.

**TENTH:** Each party shall comply, at its own expense, with the provisions of all federal, state and local laws, rules and regulations applicable to the School as an employer of labor or otherwise. The School and County shall each comply with all rules, regulations and licensing requirements pertaining to its professional status and that of its employees, partners, associates, subcontractors and other employed by each party to render the services hereunder.

Furthermore, in performing under this Agreement, the County shall comply with all Federal, State, local laws and regulations and any terms and conditions of a grant associated with this Agreement, along with any School policies, procedures, and rules, including but not limited to those related to COVID-19 protocols, to the extent that they apply in performing the services hereunder. School agrees that, to the extent it is a covered entity or business associate under the

Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), it will comply with all applicable requirements of HIPAA. School shall comply with the rules and regulations of the County.

Furthermore, the School represents and warrants that it, its officers, employees, or agents have not been excluded or terminated from participation in any federal health care programs or New York Medicaid. Should such exclusion or termination occur during the term of this Agreement, School shall promptly notify the County, and such exclusion or termination shall be considered a material breach of this Agreement.

**ELEVENTH:** The parties expressly agree that:

(a) in the hiring of employees for the performance of work under this Agreement or any subcontract hereunder, neither party, any subcontractor, nor any person acting on their behalf, shall discriminate against any person on the basis of any characteristic or classification protected under New York State or federal anti-discrimination laws, who is otherwise qualified and available to perform the work to which the employment relates; and

(b) neither party, any subcontractor, nor any person acting on behalf of such School or subcontractor shall, in any manner, harass, discriminate against or retaliate against any employee hired for the performance of work under this Agreement on account of any characteristic or classification protected under New York State or federal anti-discrimination laws; and

(c) in the course of performance of work under this Agreement, neither party, any subcontractor, nor any person acting on their behalf shall, in any manner, harass, discriminate against, or retaliate against any person on account of any characteristic or classification protected under New York State or federal anti-discrimination laws; and

(d) that there may be deducted from the amount payable to the School by the County under this Agreement a penalty of fifty dollars for each person for each calendar day during which such person was discriminated against or intimidated in violation of the provisions of the Agreement; and

(e) that this Agreement may be cancelled or terminated by the County, and all moneys due or to become due hereunder may be forfeited, for a second or any subsequent violation of this section of the Agreement.

**TWELFTH:** Failure to secure and maintain the required insurances contained in Schedule "B," which is attached hereto and made a part hereof, is a material breach of this Agreement. School shall reimburse County for any funds expended by County that would have been paid by School's insurance carrier under any required insurance. Should School's required insurance be cancelled or lapse in any way, School shall submit the insurer's notice of cancellation or lapse to County within two business days of receipt.

In addition to, and not in limitation of the insurance requirements contained in Schedule "B," the parties agree

1. Except for the amount, if any, of damage contributed to, caused by or resulting from the negligence of a Party, each Party agrees to defend, indemnify and save harmless the other

Party and its officers, agents, servants and employees from and against any and all liability, damages, claims, demands, costs, judgments, fees, attorneys' fees or loss arising directly or indirectly out of the negligent performance or failure to perform hereunder by a Party or third parties under the direction or control of that Party. The duty to defend hereunder shall be triggered immediately upon notice to the Party of the other party's receipt of a Notice of Claim, service of process or other demand or claim.

2. The defense and indemnification obligations provided herein shall survive the expiration or termination of this Agreement, whether occasioned by this Agreement's expiration or earlier termination.

**THIRTEENTH:** All notices of any nature referred to in this Agreement shall be in writing and sent by registered or certified mail postage pre-paid, to the respective addresses set forth below or to such other addresses as the respective Parties hereto may designate in writing:

To the County:

County Manager  
Attn: C. Mitchell Rowe  
1 DiPronio Drive  
Waterloo, NY 13165

To the School:

Seneca Falls Central School District  
Attn: ~~Dr. Michelle Reed~~ Jeremy Clingerman, Superintendent of Schools  
2 Butler Ave.  
Seneca Falls, NY 13148

**FOURTEENTH:** This Agreement and its attachments constitute the entire Agreement between the Parties with respect to the subject matter hereof and shall supersede all previous negotiations, commitments and writings. It shall not be released, discharged, changed or modified except by an instrument in writing signed by a duly authorized representative of each of the Parties.

**FIFTEENTH:** If any provision of this Agreement is determined to be invalid or unenforceable, that shall not affect the validity or enforceability of the remaining portions of this Agreement. Any such invalid or unenforceable provision shall be modified so as to give effect to the original intent of the Parties to the maximum extent possible.

**SIXTEENTH:** The defense and indemnification obligations provided herein shall survive the expiration or termination of this Agreement, whether occasioned by this Agreement's expiration or earlier termination.

**SEVENTEENTH:** The Parties hereto understand and agree that each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to have been inserted herein, and if through mistake or inadvertence such provision is not inserted, said clause shall be deemed to have been inserted and shall have the full force and effect of law.

**EIGHTEENTH:** Notwithstanding, in accordance with Section 362 of the County Law, the County shall have no liability under this Agreement to School or to anyone else beyond funds appropriated for this Agreement.

**NINETEENTH:** This Agreement shall not be enforceable until signed by all Parties and approved by the County of Seneca and the School Board of Education.

**TWENTIETH:** This Agreement shall be construed and enforced in accordance with the laws of the State of New York.

**TWENTY-FIRST:** The individuals who have executed this Agreement on behalf of the respective parties expressly represent and warrant that they are authorized to sign on behalf of such entities for the purpose of duly binding such entities to this Agreement.

**IN WITNESS WHEREOF,** The County and the School have executed this Agreement the day and the year noted below.

**SENECA COUNTY**

By: \_\_\_\_\_

Print Name: C. Whited Esq

Title: County Manager

Date: 8/7/22

**SENECA FALLS CSD**

By: Michelle Reed

Print Name: Michelle Reed

Title: Superintendent

Date: 8/10/2022

**Approved By**

[Signature]  
**Seneca County Attorney**  
Dated: 8/2/22

## **SCHEDULE "A"**

### **ELC SCHOOL TESTING**

Seneca County Public Health Department has received grant funds from the NYS Dept of Health to enable public and private school districts in Seneca County to establish COVID-19 screening and diagnostic testing programs to support and maintain in-person learning. This is an extension of the grant that was originally for the 2021/2022 school year, and will now expire on July 31, 2023.

Seneca County Public Health will provide the following:

- Detailed operational plan for testing.
- Staffing through contracted individuals to provide documentation and facilitation of COVID-19 diagnostic and screening testing at the school district.
- Training of contracted staff in diagnostic testing technique and screening testing specimen handling.
- Contracted staff will upload antigen test results to the NY State Electronic Clinical Reporting System through the Countermeasures Data Management System (CDMS) for antigen testing.
- Use of Seneca County Public Health's CLIA Waiver.
- Laptops and bar code scanners for contracted staff.
- Personal Protective Equipment (PPE) including but not limited to: face masks, gloves, hand sanitizer, and gowns for contracted staff, as required.
- Diagnostic and Screening Testing Supplies and Equipment for Antigen Testing: as part of the daily supplies utilized by contracted staff.
- Diagnostic and Screening Testing Supplies and Equipment for PCR Testing: Quadrant Test Kits and supplies, if needed.
- Transportation or shipping of PCR tests to Quadrant Bioscience Lab in Syracuse.
- In collaboration with the school district, obtain parental consent for screening or diagnostic testing.
- Coordination of the testing program.

School District will provide the following:

- Signed MOU agreeing to follow the established Seneca County COVID-19 School Testing Plan
- Adequate facilities and space for contracted staff to conduct testing.
- District staff, as available and if necessary, to support the testing program.
- Communication to parents, students, and staff regarding the testing program and ongoing information regarding requirements and scheduling.
- In collaboration with the county testing staff, obtain parental consent for screening and diagnostic testing.

Terms:

- July 1, 2022 to July 31, 2023 or if the ELC funds are exhausted, whichever occurs first.

## **Schedule "B"**

This "Schedule B" consists of (1) proof of Workers' Compensation insurance, (2) proof of Disability insurance, (3) proof of liability insurance and (4) these Schedule "B" Instructions. Proof of insurance is usually in the form of an insurance ACORD Certificate that shall be provided by the Vendor/Contractor/Consultant prior to standing committee approval or issuance of a purchase order. In addition, all bids and quotes require proof of insurance with the response.

ANY change in or waiver of insurance requirements must be approved by the County Governmental Operations and Insurance Committee. A written explanation of change or waiver shall be provided if it has been granted.

### **Workers' Compensation and Disability Insurance:**

Vendor/Contractor/Consultant shall provide to the County proof of Workers' Compensation and Disability insurance in compliance with New York State law. If the Vendor/Contractor/Consultant is not required to have these types of insurance, the Vendor/Contractor/Consultant must provide to the County a form CE-200, which can be filled out on the State's website at [www.wcb.state.ny.us](http://www.wcb.state.ny.us).

### **Liability Insurance**

The type and limits of liability insurance required by a particular vendor/contractor/consultant are contained in the attached chart. On the chart, check the appropriate category for the particular vendor/contractor/consultant.

Once the category of liability insurance is chosen, the Vendor/Contractor/Consultant shall provide an ACORD Insurance Certificate that indicates compliance with the requirements and further contains ALL of the following:

- a. All insurance certificates must be on a New York approved ACORD form. ACORD Insurance Certificates must be executed by an insurance company and/or agency or broker, which is licensed by the Insurance Department of the State of New York.
- b. The proper ACORD form must contain (i) the name of the agent producing the form (ii) a policy number, (iii) policy effective date and expiration date, and (iv) the name of the Vendor/Contractor/Consultant, which must match the Vendor/Contractor/Consultant name on the Agreement.
- c. Insurance shall be written on an occurrence coverage form. Insurance shall include coverage for bodily injury and property damage liability. In addition, if the Vendor/Contractor/Consultant provides services to minors 0 to 18 years of age, insurance coverage shall include sexual abuse and molestation coverage for the participants in the program.

- d. With respect to contracts where professional liability is required, the Vendor/Contractor/Consultant shall either maintain this coverage for not less than three (3) years following expiration or termination of the Agreement, or shall provide an equivalent extended reporting endorsement (commonly known as a "tail policy").
- c. All GENERAL AND AUTO LIABILITY insurance certificates must name Seneca County as an "additional insured" (Professional liability insurance certificates do not). Additional insured status must include products and completed operations.
- d. "Certificate Holder" shall be made out to the "County of Seneca, 1 DiPronio Drive, Waterloo, NY 13165" and coverage must comply with all specifications of the Agreement.
- e. The Description of Operations must say "Vendor/Contractor/Consultant services provided as per contract with Seneca County."

#### **Notice of Non-renewal, Change, or Cancellation**

Vendor/Contractor/Consultant shall provide to the County of Seneca and the County Department requesting this Certificate at least thirty (30) days prior written notice of any non-renewal, change, or cancellation of the policy or policies required herein.

#### **Proof of Insurance**

All insurance forms are only good for one year and the Vendor/Contractor/Consultant must provide new certificates when they expire.

#### **Limitation of Liability**

The policy limits required by this Schedule B shall in no way operate or be considered as a limitation of Vendor's/Contractor's/Consultant's liability.

#### **Waiver of Subrogation**

Vendor/Contractor/Consultant hereby grants to the County a waiver of any right to subrogation which any insurer of said Vendor/Contractor/Consultant may acquire against the County by virtue of the payment of any loss under such insurance. Vendor/Contractor/Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the County has received a waiver of subrogation endorsement from the insurer.

**Primary Coverage**

Vendor/Contractor/Consultant's insurance shall be primary and the County's self-insurance shall be excess and shall not contribute with it.

Vendor Classification	A Construction & Maintenance	B Purchase or Lease of Merchandise or Equipment	C Consultant Services	D Professional Services	E Property Leased to Others or Use of Facilities or Grounds	F Transportation Services	G All Purposes Public Entity Contracts
Commercial General Liability							
Each Occurrence	\$1,000,000 CSL	\$1,000,000 CSL	\$1,000,000 CSL	\$1,000,000 CSL	\$1,000,000 CSL	\$1,000,000 CSL	\$1,000,000 CSL
Fire Damage	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
General Aggregate	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00
Product Comp/Op	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00
Personal & Adv. Injury			\$1,000,000.00	\$1,000,000.00			
Auto Liability	\$1,000,000.00 CSL	***	***	***	\$1,000,000.00 CSL	\$1,000,000.00 CSL	\$1,000,000.00 CSL
Owned	\$1,000,000.00				\$1,000,000.00	\$1,000,000.00	\$1,000,000.00
Hired	\$1,000,000.00				\$1,000,000.00	\$1,000,000.00	\$1,000,000.00
Non-Owned	\$1,000,000.00				\$1,000,000.00	\$1,000,000.00	\$1,000,000.00
Workers Compensation & Employers Liability	See Below	See Below	See Below	See Below	See Below	See Below	
Disability Benefits	See Below	See Below	See Below	See Below	See Below	See Below	
Professional Liability				\$1,000,000.00			
Seneca County to be Named Add'l Insd On	GL-AL		OL	GL-AL	GL-AL	GL-AL	GL-AL

**Note: Workers Compensation & Disability Benefits required by sections 57 and 220 Subd. 8 of the Workers Compensation Law must be completed and returned with the Insurance ACORD - <http://www.web.state.ny.us/content/main/forms/AllForms.jsp>**

(\*\*\*) If a vehicle is used in the execution of the contract, the Consultant/Professional shall provide evidence of Auto Liability Coverage of \$1,000,000 Combined Single Limit



## ***Workers' Compensation Requirements under Workers' Compensation Law §57***

To comply with coverage provisions of the Workers' Compensation Law (WCL), businesses must:

- a) be legally exempt from obtaining workers' compensation insurance coverage; or
- b) obtain such coverage from insurance carriers; or
- c) be a Board-approved self-insured employer; or
- d) participate in an authorized group self-insurance plan.

To assist State and municipal entities in enforcing WCL Section 57, businesses requesting permits or seeking to enter into contracts **MUST provide ONE** of the following forms to the government entity issuing the permit or entering into a contract:

A) Form CE-200, *Certificate of Attestation of Exemption from NYS Workers' Compensation and/or Disability Benefits Coverage*;

Form CE-200 can be filled out electronically on the Board's website, [www.wcb.state.ny.us](http://www.wcb.state.ny.us). Click on the last button in the lower right hand corner {WC/DB Exemptions Form CE-200 (In bright yellow letters)} Applicants filing electronically are able to print a finished Form CE-200 immediately upon completion of the electronic application. Applicants without access to a computer may obtain a paper application for the CE-200 by writing or visiting the Customer Service Center at any district office of the Workers' Compensation Board. Applicants using the manual process may wait up to four weeks before receiving a CE-200. Once the applicant receives the CE-200, the applicant can then submit that CE-200 to the government agency from which he/she is getting the permit, license or contract; or

B) Form C-105.2, *Certificate of Workers' Compensation Insurance* (the business's insurance carrier will send this form to the government entity upon request). Please Note: The State Insurance Fund provides its own version of this form, the U-26.3; or

C) Form SI-12, *Certificate of Workers' Compensation Self-Insurance* (the business calls the Board's Self-Insurance Office at 518-402-0247), or GSI-105.2, *Certificate of Participation in Worker's Compensation Group Self-Insurance* (the business's Group Self-Insurance Administrator will send this form to the government entity upon request).

## ***Disability Benefits Requirements under Workers' Compensation Law §220(8)***

To comply with coverage provisions of the WCL regarding disability benefits, businesses may:

- a) be legally exempt from obtaining disability benefits insurance coverage; or
- b) obtain such coverage from insurance carriers; or
- c) be a Board-approved self-insured employer.

Accordingly, to assist State and municipal entities in enforcing WCL Section 220(8), businesses requesting permits or seeking to enter into contracts must provide one of the following forms to the entity issuing the permit or entering into a contract:

A) CE-200, *Certificate of Attestation of Exemption from NYS Workers' Compensation and/or Disability Benefits Coverage* (see above);

B) DB-120.1, *Certificate of Disability Benefits Insurance* (the business's insurance carrier will send this form to the government entity upon request); or

C) DB-155, *Certificate of Disability Benefits Self-Insurance* (the business calls the Board's Self-Insurance Office at 518-402-0247).

**NYS Agencies Acceptable Proof:** Letter from the NYS Department of Civil Service indicating the applicant is a New York State government agency covered for workers' compensation under Section 88-c of the Workers' Compensation Law and exempt from NYS disability benefits.

<https://www.businessexpress.ny.gov/> or

[http://www.wcb.ny.gov/content/ebiz/wc\\_db\\_exemptions/wc\\_db\\_exemptions.jsp](http://www.wcb.ny.gov/content/ebiz/wc_db_exemptions/wc_db_exemptions.jsp)

School District

**A G R E E M E N T**

**THIS AGREEMENT**, is made this 19 day of August, 2022, by and between COMMONWEALTH UNIVERSITY OF PENNSYLVANIA (hereinafter referred to as "University"), an educational institution of the State System of Higher Education, Commonwealth of Pennsylvania and the school district **Seneca Falls Central School District, at 2 Butler Avenue, Seneca Falls, NY 13148** (hereinafter "School District"). The parties intend to be legally bound to the following terms:

**I. DUTIES AND RESPONSIBILITIES OF THE UNIVERSITY:**

- a. *Selection of Students.* The University will be responsible for the selection of qualified students to participate in the field study, internship, practicum or student teaching experience. The selected students must have the appropriate educational background and skills consistent with the contemplated educational experience offered by the School District.
- b. *Education of Students.* The University shall assume full responsibility for the classroom education of its students. The University shall be responsible for the administration of the program, the curriculum content, the requirements of matriculation, grading and graduation.
- c. *Submission of Candidates.* The University will submit the names of the students to the School District or a designated representative at least two weeks prior to the field study, internship, practicum or student teaching experience.
- d. *Advising Students of Rights and Responsibilities.* The University will be responsible for advising the student of his or her own responsibilities under this Agreement. The student will be advised of his or her obligations to abide by the policies and procedures of the School District, and should any student fail to abide by any policy and/or procedure, he or she may be expelled from the program.
- e. *Professional Liability Insurance.* Students are responsible for procuring professional liability insurance at their own expense. The limits of the policy will be a minimum of \$1,000,000.00 per claim and \$3,000,000.00 aggregate. This policy must remain in full force and effect for the duration of the field study, internship, practicum or student teaching experience.

The School District understands that as an Agency of the Commonwealth, the University is prohibited from purchasing insurance. As a public university and state instrumentality, there is no statutory authority to purchase insurance and it does not possess insurance documentation. Instead, it participates in the Commonwealth's Tort Claims Self-Insurance program administered by the Bureau of Risk and Insurance Management of the Pennsylvania Department of General

Services. This program covers Commonwealth/University-owned property, employees and officials acting within the scope of their employment, and claims arising out of the University's performance under this Agreement, subject to the provisions of the Tort Claims Act, 42 Pa.C.S.A. §§ 8521, et seq.

- f. *Health and Security Status.* The University will require its students who are participating in the field study, internship, practicum or student teaching experience to comply with health status and security clearance requirements of the School District and/or state regulatory agencies, including but not limited to, completion of TB tests, Act 34 Pennsylvania state criminal history report, Act 151 child abuse report, and Act 114 FBI federal criminal history background check. Proof of compliance must be presented to the University, with appropriate authorization to release information to the School District, prior to participating in the experience.

**II. DUTIES AND RESPONSIBILITIES OF SCHOOL DISTRICT:**

- a. *Establishment of Field Study, Internship, Practicum or Student Teaching.* The School District authorizes the use of its facilities as may be agreed upon by the School District and the University as a field study, internship, practicum or student teaching center. This field study, internship, practicum or student teaching experience is for students enrolled in the following University programs:

BSEd/MEd in Business Education	BSEd/MEd in Early Childhood Education (PK-4)
BM in Music*Music Education Certification K-12	BSEd Deaf Education N-12/Early Childhood PK-4 (dual certification)
BSEd/MEd Special Education PK-8/Early Childhood Education PK-4 (dual certification)	BSEd/MEd Special Education PK-12/Early Childhood Education PK-4 (dual certification)
BSEd in Middle Level (4-8) Mathematics	BSEd in Middle Level (4-8) Social Studies
BSEd in Middle Level (4-8) Language Arts	BSEd in Middle Level (4-8) Science
BSEd in Secondary Education (7-12) Biology	BSEd in Secondary Education (7-12) Citizenship
BSEd in Secondary Education (7-12) Chemistry	BSEd in Secondary Education (7-12) Earth/Space Science
BSEd in Secondary Education (7-12) Mathematics	BSEd in Secondary Education (7-12) Physics
BSEd in Secondary Education (7-12) English	MEd Reading/Certification
MEd in Curriculum and Instruction Secondary Education Mathematics	MEd in Curriculum and Instruction Secondary Education Social Studies.
MEd in Curriculum and Instruction Secondary Education Language Arts	MEd in Curriculum and Instruction Secondary Education Science
MS in Speech-Language Pathology	MS in Special Education/Special Education Supervisory Certification
MEd in Special Education (PK-8) Certification	MEd in Special Education (7-12) Certification
MEd in Special Education (PK-12)	MEd in Special Education Dual SPECED (PK-12)/ECE (PK-4)
MEd in MEd in College Student Affairs	MEd in Principal Certification (PK-12) program
MEd in Supervisory Curriculum and Instruction (PK-12) Certification	MEd in School Counseling (PK-12) Certification
Teacher Intern Certification Programs	

This Field Study, internship, practicum or student teaching experience is required and authorized by law.

- b. *Policies of School District.* The University will review with each student, prior to the assignment, any and all applicable policies, codes, or confidentiality issues related to the experience. The School District will provide the University all the applicable information at least two weeks in advance of the student's participation.
- c. *Administration.* The School District will have sole authority and control over all aspects of student services. The School District will be responsible for and retain control over the organization and operation of its programs.
- d. *Removal of Noncompliant Student.* The School District shall have the authority to immediately remove a student who fails to comply with School District policies and procedures. If such a removal occurs, the School District will immediately contact the responsible University Faculty Supervisor.
- e. *Designation of Representative.* The School District will designate a person to serve as a liaison between the parties who will meet periodically with representatives of the University in order to discuss, plan and evaluate the experience of the student(s).
- f. *Supervision of Students.* The School District will provide an employee of the School District to act as a supervisor of student activities during the field study, internship, practicum or student teaching experience.
- g. *Reporting of Student Progress.* The School District will provide all reasonable information requested by the University on a student's work performance. If there are any student evaluations, they will be completed and returned according to any reasonable schedule agreed to by the University and the School District.
- h. *Student Records.* The School District will protect the confidentiality of student records as dictated by the Family Educational Rights and Privacy Act (FERPA) and shall release no information absent the written consent of the student unless required to do so by law or as dictated by the terms of this Agreement.

### **III. MUTUAL TERMS AND CONDITIONS:**

- a. *Number of Participating Students.* The parties will mutually agree upon the number of University students assigned to the School District for the field study, internship, practicum or student teaching experience.
- b. *Term of Agreement.* The term of this Agreement shall be five years from the date of execution. This Agreement may not exceed a period of five years.

- c. *Termination of Agreement.* The University or the School District may terminate this Agreement for any reason with ninety (90) days' notice. Either party may terminate this Agreement in the event of a substantial breach. However, should the School District terminate this Agreement prior to the completion of an academic semester, all students enrolled at that time may continue their educational experience until it would have been concluded absent the termination.
- d. *Nondiscrimination:* The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the Americans with Disabilities Act. CUOP students are protected by the Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of Section 504 of the Rehabilitation Act of 1973 (as amended) and the Americans with Disabilities Act (ADA) of 1990. **Seneca Falls Central School District** agrees to cooperate with CUOP in its investigation of claims of discrimination or harassment. Reporting of Sexual Violence and Sexual Harassment and Identification of Resources: **Seneca Falls Central School District** shall report any incident in which a student is the victim of sexual assault, dating violence, domestic violence, stalking or sexual harassment to Commonwealth University's Title IX Coordinator in the Office of Equity and Accommodations at (570) 389-4529. The site shall identify resources, such as medical care and counseling, that are available to any student who has been the victim of sexual assault, dating violence, domestic violence or stalking.
- e. *Interpretation of the Agreement.* The laws of the Commonwealth of Pennsylvania shall govern this Agreement.
- f. *Modification of Agreement.* This Agreement shall only be modified in writing with the same formality as the original Agreement.
- g. *Relationship of Parties.* The relationship between the parties to this Agreement to each other is that of independent contractors. The relationship of the parties to this Agreement to each other shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.
- h. *Liability.* Neither of the parties shall assume any liabilities to each other. As to liability to each other or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this contract. This provision shall not be construed to limit the Commonwealth's rights, claims or defenses which arise as a matter of law pursuant to any provisions of this contract. This provision shall not be construed to limit the sovereign immunity of the Commonwealth or of the Pennsylvania State System of Higher Education or the University.

- i. *Entire Agreement.* This Agreement represents the entire understanding between the parties. No other prior or contemporaneous oral or written understandings or promises exist in regards to this relationship.
- j. *Assignment.* In addition to any assignability rights otherwise granted to the University by law or within this Agreement, the University shall specifically have the right to assign this Agreement to any entity within Pennsylvania's State System of Higher Education, whether now in existence or later formed. Should assignment occur, or should the University's name or legal entity change, assignment shall be complete upon notice to the School District of the change or assignment, without need for subsequent agreement or novation. Nothing in this paragraph shall be interpreted in a manner that limits the University's right to otherwise assign this Agreement. Nothing in this paragraph shall be read to have any effect on School District's right to assign this Agreement.

**IN WITNESS WHEREOF**, the authorized representatives of the parties have executed this Agreement as of the date previously indicated.

Commonwealth University of Pennsylvania

Seneca Falls Central School District

Authorized Signature

Date

Mary L. Vezendy  
 Coordinator of Operations  
 Agency Open Records/Right to Know Officer

Authorized Signature

Date

*Michelle Reed* 8/19/2022  
 \_\_\_\_\_  
 Print Name  
*Superintendent of Schools*  
 \_\_\_\_\_  
 Title

Dr. Michelle Reed, Superintendent  
**Seneca Falls Central School District**  
 2 Butler Avenue  
 Seneca Falls, NY 13148  
[mreed@senecafallscsd.org](mailto:mreed@senecafallscsd.org)  
 Web site:  
<https://senecafallscsd.org.finalsite.com/district>