

**Meeting date:** Tuesday, August 23, 2022, 5pm

**Format:** Zoom call: TBD

**Agenda:**

- Introductions
- Executive Steering - Communication and Ground Rules for 2022-2023
  1. Executive Meeting Day, time, frequency, medium, etc
  2. Text Chain?
  - 3.
- Review and approval of the Early Learning Plan and Professional Learning Grant
- Back To School Picnic - September 1
- Committee marketing the
  1. 1st week of school back to school picnic, coffee tables, marketing at traffic, marketing at parent meetings??)
- excess funds in PFOE. Begin conversation
- <Voting items, if any>
  1. <Item #1>
  2. <Item #2>
  3. <Item #3>
- **Committee check-ins (update, future events, support, approvals):**
  - Tim:**
    1. Community Connections
    2. Philosophy
    3. Web
  - Alejandra:**
    4. Coop
    5. Yearbook
  - Aileen:**
    6. Garden
    7. New Families
  - Aliska:**
    8. Library
    9. Publicity
  - Maile:**
    10. Fundraising
    11. Traffic
    12. Visual and Performing Arts
  - Danielle:**
    13. Cafeteria
    14. Community Support
- **Discuss and create:** Upcoming Steering Agenda
- **Any additional topics?**
- **Confirm dates for next three Steering exec meetings:** TBD
- **Adjourn**

**Attendees:**

**Steering Exec:**

- |                                |  |
|--------------------------------|--|
| 1. Karen Holman (Principal)    | 5. Aliska Julian (Vice Chair/Past Chair) |
| 2. Timothy Kryselmire (Chair)  | 6. Maile Cowley (Treasurer)              |
| 3. Alejandra Acosta (Co-Chair) | 7. James Smith (Teacher Rep)             |
| 4. Danielle Polk (Vice Chair)  | 8. Aileen Hampton (Secretary)            |

**Other Attendees (by invitation):**