

BOARD OF EDUCATION  
RED CREEK CENTRAL SCHOOL  
RED CREEK, NEW YORK 13143

REGULAR MEETING MINUTES  
WEDNESDAY, JULY 27, 2022

6:30 P.M.

IN PERSON MEETING LOCATION-RCCSD AUDITORIUM

VIRTUAL MEETING LOCAION-The Lake House Canandaigua, 770 S. Main St, Canandaigua, NY 14424

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Board Members Present: Mrs. Kimberly Allen, Mr. Bradford Dates, Mrs. Jolean Bliss, Mrs. Nancy Dingman, Mrs. Stephanie Kaiser, Mrs. Katherine Madigan, Mr. Brian Nodine

Board Members Excused: None

Administration Present: Mr. Brian Corey, Superintendent of Schools  
Mr. William McDonald, Business Administrator/Board Clerk  
Mr. Matthew VanOrman, Middle School Principal  
Mr. Dennis Taylor, Elementary School Principal

Administration Excused: Mrs. Cynthia Hay, Director of Curriculum  
Mrs. Julia Herbst, Director of Special Education  
Mrs. Raina Hinman, High School Principal  
Mr. Brian Smiley, High School Assistant Principal

Others Present: G. Hanford, J. Bonanno, J. DeVinney, M. Stanton, and E. Decker

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The meeting was called to order at 6:30 p.m. by President Madigan.

**A. HEARINGS:**

1. Public Forum (one half-hour time limit)
2. Public Hearing: Red Creek Central School District District-Wide School Safety Plan

**B. MINUTES:**

1. Reorganizational Meeting – July 6, 2022
2. Regular Meeting –July 6, 2022

A motion was made by Mr. Nodine, seconded by Mrs. Allen, to approve the minutes of the July 6, 2022 Reorganizational and Regular Meeting Minutes.

Upon roll call the following vote was recorded:

Mrs. Allen:	Yes	Mrs. Bliss:	Yes
Mr. Dates:	Yes	Mrs. Kaiser:	Yes
Mrs. Dingman	Yes	Mr. Nodine:	Yes
Mrs. Madigan: Yes			

Tally: 7 Yes 0 No 0 Absent 0 Abstain

Motion carried unanimously.

**C. FINANCIAL REPORTS:**

1. Treasurer’s Report: May 2022
2. Warrants: May 2022
3. Interfund Revenue and Expenses: July 1, 2021-May31, 2022

A motion was made by Mr. Dates, seconded by Mrs. Bliss, to approve the Financial Reports.

Upon roll call the following vote was recorded:

Mrs. Allen:	Yes	Mrs. Bliss:	Yes
Mr. Dates:	Yes	Mrs. Kaiser:	Yes
Mrs. Dingman	Yes	Mr. Nodine:	Yes
Mrs. Madigan: Yes			

Tally: 7 Yes 0 No 0 Absent 0 Abstain

Motion carried unanimously.

**D. UNFINISHED BUSINESS AND REPORTS:**

- \_\_\_ 1. Establish Revised Board Meeting Schedule  
(Resolution #22-12)

A motion was made by Mrs. Dingman, seconded by Mrs. Kaiser to move all meeting times to 7 pm and accept the revised Board Meeting schedule.

Upon Roll call the following vote was recorded:

Mrs. Allen:	Yes	Mrs. Bliss:	Yes
Mr. Dates:	Yes	Mrs. Kaiser:	Yes
Mrs. Dingman	Yes	Mr. Nodine:	Yes
Mrs. Madigan: Yes			

Tally: 7 Yes 0 No 0 Absent 0 Abstain

Motion carried unanimously.

- \_\_\_ 2. Mr. VanOrman Middle School Presentation

**E. NEW BUSINESS:**

1. Certified Staff:  
(Resolution #22-13)
  - a.) Appointment: 2022-23 21st Century Community Learning Center Grant Program Site Coordinator – David R. Welcher, Coordinator Elementary K-5, Amy E. Fink, Coordinator Middle School, Chelsea Hurlbut Appointment: Substitute Guidance Counselor, Miranda L. Merton
  - b.) Appointment: Special Education Teacher, Lisa Senf-Perez
  - c.) Resignation: Special Education Teacher, Donna L. Brooks
  - d.) Appointment: English Teacher, Donna L. Brooks
  - e.) Appointment: 21st Century Grant Program Positions-Summer Program
  - f.) Appointment: Special Education Teacher, Sean L. Dallos
  - g.) Appointment: Student Activities Account Clerk, Marie B. Stanton
  - h.) Resignation: Special Education Teacher, Kyle P. Barry
  - i.) Appointment: Music Teacher, Emily Allen
  - j.) Resignation: High School Social Studies Teacher, Stephen E. Ford
  - k.) Appointment: School Attorney(s) (Revised)
  - l.) Appointment: Volunteer Coach 2022-23 Fall Sports Season

Upon the recommendation by the Superintendent, a motion was made by Mr. Dates, seconded by Mrs. Kaiser, to adopt the following resolutions:

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby appoints the following 21<sup>st</sup> Century Learning Center Grant Program Site Coordinators, effective July 1, 2022 through June 30, 2023. Positions will be funded through the 21<sup>st</sup> Century Community Learning Center Grant. Stipends listed below are for 12 months and will be prorated for the remainder of the 2022-23 school year.

		<u>Stipend</u>
David R. Welcher	Site Coordinator	\$26,020
David R. Welcher	Weekend/Vacation	\$2,048
Amy E. Fink	Elementary K-5 Site Coordinator	\$14,000
Chelsea M. Hurlbut	Middle/High School Site Coordinator	\$14,000

and be it further

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby appoints Lisa M. Senf-Perez to the position of Special Education Teacher (1.0 FTE) with a probationary term of three years beginning September 1, 2022 and expiring August 31, 2025. Certification area Special Education. Salary shall be MS, Step 15 + 46 of the teacher salary schedule established in the 2021-22 contractual agreement, namely \$57,325. This appointment is in accordance with

Education Law, the Regulations of the Commissioner of Education, and the By-Laws of the Board of Education; and be it further

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby accepts the resignation of Donna L. Brooks from the position of Special Education Teacher, effective August 31, 2022; and be it further

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby appoints Donna L. Brooks to a probationary position in the tenure area of English 7-12. beginning on September 1, 2022 and ending August 31, 2025. This ending/expiration date is tentative and conditional only. In order to be eligible for and considered for tenure, Mrs. Brooks must meet all requirements of Education Law and corresponding Regulations. Mrs. Brooks holds Permanent Certification in English 7-12. Salary shall be \$68,000. Said appointment is in accordance with Education Law, the Regulations of the Commissioner of Education, and the By-Laws of the Board of Education; and be it further

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby appoints the following as 21<sup>st</sup> Century Program staff.

**21<sup>st</sup> Century Summer Program Lifeguards (\$13.50 per hour-Certified WSI \$14.50):**

Provide instruction, training and supervision for all  
21st Century Grant summer program swimming lessons.

- Ethan Malueg
- David Southwick
- Grace Cordone (WSI)
- Laura Freer (WSI)
- Tobi Atherton (pending fingerprint clearance)
- Dylan Johnson
- NaythanWood
- Ella Reynolds

**Summer Program Monitors & Aides (\$16.00/hour) :**

Monitor and work with students in grades K-6 during the summer program.  
Work 1:1 with students in need. Planning and instruction of core Summer programs.  
Assist program staff with lessons and activities. (Summer Program 7/5/22 – 8/21/22)

Brandon Turnbaugh

and be it further

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby appoints Sean L. Dallos to the position of Special Education Teacher (1.0 FTE) with a probationary term of three years beginning September 1, 2022 and expiring August 31, 2025. Certification area Special

Education. Salary shall be MS, Step 16 + 42 of the teacher salary schedule established in the 2021-22 contractual agreement, namely \$59,917. This appointment is in accordance with Education Law, the Regulations of the Commissioner of Education, and the By-Laws of the Board of Education; and be it further

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby appoints Marie B. Stanton to the position of Student Activities Account Clerk for the 2022-23 school year at a salary of \$1,900; and be it further

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby accepts the resignation of Kyle P. Barry from the position of Special Education Teacher, effective August 31, 2022; and be it further

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby appoints Emily Allen to a probationary position in the tenure area of Special – Music, beginning on September 1, 2022 and ending August 30, 2026. This ending/expiration date is tentative and conditional only. In order to be eligible for and considered for tenure, Ms. Allen must meet all requirements of Education Law and corresponding Regulations. Salary for the 2022-23 school year shall be BM Step 2 of the teacher salary schedule established in the 2021-22 contractual agreement, namely \$41,120. Said appointment is in accordance with Education Law, the Regulations of the Commissioner of Education, and the By-Laws of the Board of Education; and be it further

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby accepts the resignation of Stephen E. Ford from the position of High School Social Studies Teacher, effective at the close of business on August 19, 2022; and be it further

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby appoints the firm of Harris Beach, PLLC, 99 Garnsey Road, Pittsford, NY 14534, as School Attorney at the rate of \*\$245.00 per hour for Attorney services and \*\$135.00 per hour for Paralegal/Library Research services; and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby appoints Harris Lindenfeld, of Counsel for Alario & Fischer, P.C., 5 Alder Drive, Suite 4, East Syracuse, NY 13057, as School Attorney for construction and capital projects at the rate of \$210.00 per hour. The rate for litigation will be \$225.00 per hour, and paralegal rate is \$90.00 per hour; and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby appoints the following as a Volunteer Coach for the 2022-23 fall sports season. Said appointments are made without compensation or remuneration.

George Hanford – Boys Varsity Soccer (Start Date: 9/2/22 End Date: TBA)

Upon Roll call the following vote was recorded:

Mrs. Allen:	Yes	Mrs. Bliss:	Yes
Mr. Dates:	Yes	Mrs. Kaiser:	Yes
Mrs. Dingman	Yes	Mr. Nodine:	Yes
Mrs. Madigan: Yes			

Tally: 7 Yes            0 No            0 Absent            0 Abstain  
 Motion carried unanimously.

2.) Classified Staff:  
 (Resolution #22-14)

a.) Resignation/Retirement: Clerk Typist, Donna M. Schuffenecker

Upon the recommendation by the Superintendent, a motion was made by Mr. Dates, seconded by Mrs. Dingman, to adopt the following resolution:

RESOLVED, That the Board of Education of the Red Creek Central School District hereby accepts the resignation with great appreciation & regret of Donna M. Schuffenecker from the full-time position of Clerk/Typist effective at the close of business on August 30, 2022, for the purpose of retirement.

Upon Roll call the following vote was recorded:

Mrs. Allen:	Yes	Mrs. Bliss:	Yes
Mr. Dates:	Yes	Mrs. Kaiser:	Yes
Mrs. Dingman	Yes	Mr. Nodine:	Yes
Mrs. Madigan: Yes			

Tally: 7 Yes            0 No            0 Absent            0 Abstain  
 Motion carried unanimously.

2.) Classified Staff:  
 (Resolution #22-15)

b.) Resignation/Retirement: Clerk/Typist, Tammy J. O’Bryan

Upon the recommendation by the Superintendent, a motion was made by Mrs. Dingman, seconded by Mrs. Bliss, to adopt the following resolution:

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby accepts the resignation with great

Appreciation and regret of Tammy J. O’Bryan from the full-time position of Clerk/Typist effective at the close of business on July 29, 2022, for the purpose of retirement.

Upon Roll call the following vote was recorded:

Mrs. Allen:	Yes	Mrs. Bliss:	Yes
Mr. Dates:	Yes	Mrs. Kaiser:	Yes
Mrs. Dingman	Yes	Mr. Nodine:	Yes
Mrs. Madigan: Yes			

Tally: 7 Yes      0 No      0 Absent      0 Abstain

Motion carried unanimously.

2.) Classified Staff:  
(Resolution #22-16)

c.) Resignation: Cleaner, Pamela A. Russo

Upon the recommendation by the Superintendent, a motion was made by Mrs. Dingman, seconded by Mrs. Kaiser, to adopt the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby accepts the resignation of Pamela A. Russo from the full-time position of Cleaner effective retroactively at the close of business on July 11, 2022.

Upon Roll call the following vote was recorded:

Mrs. Allen:	Yes	Mrs. Bliss:	Yes
Mr. Dates:	Yes	Mrs. Kaiser:	Yes
Mrs. Dingman	Yes	Mr. Nodine:	Yes
Mrs. Madigan: Yes			

Tally: 7 Yes      0 No      0 Absent      0 Abstain

Motion carried unanimously.

2.) Classified Staff:  
(Resolution #22-17)

- d.) Resignation: Bus Driver, Eric W. Bloomer
- e.) Appointment: Substitute Clerk/Typist, Donna M. Schuffenecker
- f.) Resignation: Front Desk Clerk (Part-time), Jamie L. Kiemle
- g.) Appointment: Substitute Receptionist (Front Desk Clerk), Jamie L. Kiemle
- h.) Appointment: Lifeguard (Part-time), Caden M. Gibbens
- j.) Appointment: Teaching Assistant, Krystle M. Carr

Upon the recommendation by the Superintendent, a motion was made by Mrs. Allen, seconded by Mrs. Dingman, to adopt the following resolutions:

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby accepts the resignation of Eric W. Bloomer from the full-time position of Bus Driver effective at the close of business on July 29, 2022; and be it further

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of Red Creek Central School District hereby appoints Donna M. Schuffenecker to the Substitute Clerk/Typist effective August 31, 2022, Salary Shall be \$19.11 per hour; and be it further

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby accepts the resignation of Jamie L. Kiemle from the part-time position of Front Desk Clerk at the Red Creek Community Center effective retroactively to July 19, 2022; and be it further

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby appoints Jamie L. Kiemle as a Substitute Receptionist (Front Desk Clerk) at the Red Creek Community Center effective retroactively to July 20, 2022. Salary for said position shall be \$13.20 per hour; and be it further

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby approves the appointment of Caden M. Gibbens as Lifeguard (Part-Time) at the Red Creek Community Center effective retroactively to July 20, 2022. Salary for said part-time position shall be \$13.50 per hour; and be it further

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby approves the appointment of Tobi S. Atherton as Lifeguard (Part-Time) at the Red Creek Community Center effective July 28, 2022. Salary for said part-time position shall be \$13.50 per hour; and be it further

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby appoints Krystle M. Carr to the position of full-time Teaching Assistant with probationary term of four (4) years beginning September 6, 2022 and expiring September 6, 2026. Said position shall be fulltime, approximately six and one-half (6.5) hours per day, approximately 187 days per year, at a salary of \$16,044.60 (\$13.20 per hour) for the 2022-23 school year, pending contract negotiations. This appointment is in accordance



with Education Law, the Regulations of the Commissioner of Education, and the By-Laws of the Board of Education.

Upon roll call the following vote was recorded:

Mrs. Allen:	Yes	Mrs. Bliss:	Yes
Mr. Dates:	Yes	Mrs. Kaiser:	Yes
Mrs. Dingman	Yes	Mr. Nodine:	Yes
Mrs. Madigan: Yes			

Tally: 7 Yes                                      0 No                                      0 Absent                                      0 Abstain

Motion carried unanimously.

3. CSE/CPSE Recommendations:

CSE Recommendations: None

CPSE Recommendations: None

4. Issuance of the School Tax Warrant for 2022-23  
(Resolution # 22-18)

Upon the recommendation by the Superintendent, a motion was made by Mr. Nodine, seconded by Mr. Dates, to adopt the following resolution:

WHEREAS, On May 17, 2022 the voters of the Red Creek Central School District approved the Proposed Budget for the 2022-23 school year in the amount of \$24,181,814 by a vote of 379 ayes to 83 nays.

WHEREAS, On May 18, 2022 the Board of Education adopted Resolution No. 21-98 unanimously establishing the 2022-23 School District budget in the amount of \$24,181,814; therefore be it

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby establishes, authorizes, and approves the issuance of a School Tax Warrant (Levy) for the 2022-23 school year in the amount of \$4,827,214 plus any and all pre-authorized tax adjustments; and

WHEREAS, Pending completion of the Audit for the 2021-22 school year it has been estimated that the Fund Balance will be sufficient to support in part the approved and adopted budget for 2022-23 in the amount of \$24,181,814; now be it further

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the allocation of up to \$817,672 as Appropriated Fund Balance from the 2021-22 budget as carry-over to help fund the 2022-23 school budget.

Upon roll call the following vote was recorded:

Mrs. Allen:	Yes	Mrs. Bliss:	Yes
Mr. Dates:	Yes	Mrs. Kaiser:	Yes
Mrs. Dingman	Yes	Mr. Nodine:	Yes
Mrs. Madigan: Yes			

Tally: 7 Yes                      0 No                      0 Absent                      0 Abstain

Motion carried unanimously.

5. Certification: School Tax Warrant 2022-23  
(Resolution #22-19)

Upon the recommendation by the Superintendent, a motion was made by Mr. Dates, seconded by Mrs. Allen, to adopt the following resolution:

RESOLVED, That the Board of Education of the Red Creek Central School District hereby approves the official Tax Warrant.

Upon roll call the following vote was recorded:

Mrs. Allen:	Yes	Mrs. Bliss:	Yes
Mr. Dates:	Yes	Mrs. Kaiser:	Yes
Mrs. Dingman	Yes	Mr. Nodine:	Yes
Mrs. Madigan: Yes			

Tally: 7 Yes                      0 No                      0 Absent                      0 Abstain

Motion carried unanimously.

6. Tax Collector’s Public Notice 2022-23  
(Resolution #22-20)

Upon the recommendation by the Superintendent, a motion was made by Mrs. Dingman, seconded by Mrs. Kaiser, to adopt the following resolution:

RESOLVED, That the Board of Education of the Red Creek School District hereby adopts the Tax Collector’s Public Notice for 2022-23; and be it further

RESOLVED, That the Board of Education hereby establishes September 1, 2022 through September 30, 2022 as the Tax Warrant Collection period without penalty and October 1, 2022

through October 31, 2022 as the Tax Warrant Collection period with a two percent (2%) penalty added.

Upon roll call the following vote was recorded:

Mrs. Allen:	Yes	Mrs. Bliss:	Yes
Mr. Dates:	Yes	Mrs. Kaiser:	Yes
Mrs. Dingman	Yes	Mr. Nodine:	Yes
Mrs. Madigan: Yes			

Tally: 7 Yes                      0 No                      0 Absent                      0 Abstain

Motion carried unanimously.

**F. CORRESPONDENCE:**

**G. SUPERINTENDENT’S CORRESPONDENCE AND REPORTS:**

1. Administrative Reports
2. See ATTACHMENT A for the Superintendent’s update

**OTHER BUSINESS AS DETERMINED BY BOARD PRESIDENT:**

President Madigan discussed the following topics regarding:

- Holding a Board workshop on September 28, 2022 at 6:00 pm
- Offering different committees
- Executive Session reasons
- Superintendent Eval tools
- Climate Survey

**EXECUTIVE SESSION:**

A motion was made by Mr. Nodine, seconded by Mrs. Bliss to enter into Executive Session at 8:30 p.m. for the purpose of: The formation of contracts

Without objection from any Board member, Mrs. Madigan moved the Board out of Executive Session at 11:40 p.m.

A motion was made at 11:41 p.m. by Mr. Nodine, seconded by Mr. Dates, to adjourn the meeting.

Motion carried.

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William R. McDonald