

**MINUTES**  
**BOARD OF EDUCATION**  
**ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS**  
**June 20, 2022 - Committee Meetings**

The Elizabeth City-Pasquotank Board of Education met at Pasquotank Elementary School and via livestream, on Monday, June 20, 2022, at 5:00 p.m. The following Board members were present and constituted a quorum:

Sharon Warden, Chair	
Dr. Shelia Williams, Vice-Chair	Pam Pureza
George Archuleta	Daniel Spence
Virginia Houston	Rodney Walton

The following staff members were present:  
 Dr. Eddie Ingram, Interim Superintendent  
 Rhonda James-Davis, Chief Human Resources Officer  
 Rachael Haines, Chief Finance Officer  
 Jamie Liverman, Interim Deputy Chief Academic Officer  
 Marlene Wilkins, Director of Maintenance  
 Nina Griffin, Director of Testing & Accountability  
 Pam Parker, Administrative Assistant for Office of Curriculum and Instruction

Others in attendance:  
 Johnny Hallow, School Board Attorney Representative

**1.Meeting Called to Order by Chair**

Chair Warden called the meeting to order at 5:03 p.m.

**2.Roll Call**

Pam Parker called the roll and recorded members in attendance for the meeting.

**3.Ethics Awareness and Identification of Conflicts or Potential Conflicts of Interest**

Virginia Houston read the ethics statement and allowed members the opportunity to identify any conflicts or potential conflicts. The record reflects that no conflicts exist.

**4.Approval of Agenda**

A motion was made by Sharon Warden, seconded by Rodney Walton, and carried, as confirmed by roll call, to approve the agenda for June 20, 2022, as presented.

**5.Agenda Items**

**Financial, Business, and Technology Committee**

**Sharon Warden, Chair**

The Board reviewed the latest maintenance report and surplus items from NHS, NES, and ECMS provided by Marlene Wilkins. Ms. Wilkens asked the board to place the Surplus items (FBT-02) on the consent agenda.

Rachael Haines presented the (FBT-03) Rental Report and (FBT-04) Bus Camera Quote . She requested (FBT-02) Surplus Items from NHS, NES, and ECMS and (FBT-04) Bus Camera quote be placed on the consent agenda for June.

A motion was made by Pam Pureza, seconded by George Archuleta, and carried, as confirmed by roll call, to place (FBT-02) Surplus Items and (FBT-04) Bus Camera Quote on the consent agenda.

### **Personalized Education (PE)**

#### **Pam Pureza, Chair**

Nina Griffin, Director of Testing & Accountability, presented the 2022-23 Alternative School's Modified Accountability System Options for consent approval.

A motion was made by Virginia Houston, seconded by Rodney Walton, and carried, as confirmed by roll call, to place PE-01 on the consent agenda.

### **Policy Code Committee**

#### **Virginia Houston, Chair**

Virginia Houston presented policy 4231/5021/7263OPTB Face Coverings as required by Session Law 2021-130, section 10. Boards are required to revisit this policy on a monthly basis. She requested PC-01 be placed on the consent agenda.

A motion was made by Virginia Houston, seconded by George Archuleta, and carried, as confirmed by roll call, to place PC-01 on the consent agenda.

### **Closed Session**

A motion was made by Dr. Shelia Williams, seconded by Pam Pureza, and carried, as confirmed by roll call, for the Board to go into closed session as allowed by N.C. General Statute 143-318.11(a)(6) for the purpose of considering one or more personnel matters that are confidential under N.C. General Statute 115C-320; and as allowed by N.C. Statute 143-318.11(a)(3) to consult with the Board Attorney regarding matters protected by the attorney/client privilege and to preserve that privilege.

### **Excellent Educators Committee**

#### **Dr. Shelia Williams, Chair**

Interim Superintendent Ingram requested approval of the Superintendent's Report and Recommendation for Personnel as presented in closed session. A motion was made by Dr. Shelia Williams, seconded by Virginia Houston, and carried, as confirmed by roll call vote, to accept the Superintendent's Report and Recommendation for Personnel as presented.

### **6.Adjournment**

A motion was made by George Archuleta, seconded by Pam Pureza, and carried to adjourn the meeting. The meeting ended at 6:34 p.m.

---

Chair

Secretary