

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
June 29, 2022 - Regular Meeting**

The Elizabeth City-Pasquotank Board of Education met in regular session on Monday, June 29, 2022, at 6:00 p.m. The meeting was held at Pasquotank Elementary School and was also available via livestream at www.ecpps.k12.nc.us. The following Board members were present and constituted a quorum:

Sharon Warden, Chair
Dr. Shelia Williams, Vice-Chair
George Archuleta
Virginia Houston

Pam Pureza
Rodney Walton
Daniel Spence

The following staff members were present:

Dr. Eddie Ingram, Interim Superintendent
Dr. Keith Parker, Superintendent Elect
Rachael Haines, Chief Finance Officer
Rhonda James-Davis, Chief Human Resources Officer
Adrian Fonville, Deputy Chief Human Resources Officer
Jamie Liverman, Interim Chief Academic Officer
Tammy Rinehart, Director of Child Nutrition

Others present:

Johny Hallow, School Board Attorney

1. Meeting Called to Order by Chair

Chair Warden called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance and Moment of Silence

Chair Warden led the Pledge of Allegiance and requested a moment of silence.

3. Roll Call

Pam Parker called the roll and recorded members in attendance for the meeting.

4. Ethics Awareness and Identification of Conflicts or Potential Conflicts of Interest

Virginia Houston read the ethics statement and allowed members the opportunity to identify any conflicts or potential conflicts. The record reflects that no conflicts exist.

5. Approval of Agenda

A motion was made by Sharon Warden, seconded by Dr. Shelia Williams, and carried, as confirmed by roll call, to approve the June 29, 2022, meeting agenda with the following amendments.

The amendments are as follows: Financial, Business, and Technology there is no FBT-03; FBT-06 will be for (information only), Personalized Education PE-01, 2022 AIG Plan will be for (action) and Global Citizens, and Healthy Students GCHS-01, Bid Awards for Food, Supplies, Milk is for (action). A motion was made by Ms. Sharon Warden, seconded by Virginia Houston, and carried, as confirmed by roll call vote.

6. Superintendent's Report

Interim Superintendent Ingram shared his last report with us as he recognized the incoming Superintendent, Dr. Keith Parker. Dr. Ingram shared an invite from Mayor, Kirk Rivers, to attend a dinner at the Museum of the Albemarle on Tuesday, July 26th, at 6:00 p.m. Dr. Ingram shared information from the "Lens of an Educational Leadership" consultant. Dr. Ingram recognized the board and thanked each member by name. Dr. Ingram stated in April, 2021, he shared an article on the Lighthouse study. Dr. Ingram stated he has enjoyed reconnecting with the community as he addressed Madam Chair, board members, Dr. Parker, and members of the audience, will conclude his report.

7. Approval of Minutes

A motion was made by Ms. Virginia Houston, seconded by Daniel Spence, and carried, as confirmed by roll call vote, to approve the minutes from May 23rd, and June 20th.

8. Public Forum (*Citizen Comments to the Board*)

There were no public comments.

9. Consent Agenda

A motion was made by Daniel Spence, seconded by George Archuleta, and carried, as confirmed by roll call, to approve the consent agenda for June 29, 2022. Items that were approved to go on the consent agenda from our last meeting. Those include: FBT-02 (Surplus Items), FBT-04 (Bus Cameras), PE-01 (2022-23 Alternative School's Modified Accountability System Options), PC-01 (4231/5021/7263.OPTB Face Coverings).

10. Other Agenda Items

Financial, Business, and Technology Committee

Sharon Warden, Chair

Rachael Haines presented several budget amendments for approval, FBT-01(Budget amendments 108 state public school funds; 205 current expense; 309 federal grants funding; 401 capital outlay; and 807 local special revenue fund); FBT-02 (Payroll Calendar); FBT-04 (Continuing Resolution FY22); FBT-05 (End of Year Budget Amendment Authorization)

A motion was made by Daniel Spence and seconded by Pam Pureza to approve FBT-01, FBT-02, FBT-04, FTB-05, and carried, as confirmed by roll call vote.

11. Personalized Education (PE)

Pam Pureza, Chair

Rhonda James-Davis recognized several School Nutrition staff. Ms. Tereaka Hughes received the Reginald Ross Inclusion Scholarship Award. Ms. Crystal Turner received the Lynn Harvey 1st Timer Scholarship Award, and Maria Griffin received the Mary Long Beasley Distinguished Service Award. Ms. James-Davis also recognized Ms. Rinehart, Director of School Nutrition for all she does to support her staff.

Nina Griffin shared the 2022-2025 District AIG Plan. Ms.Griffin stated the AIG department has established practices that address each of those six standards included in this report.

A motion was made by Pam Pureza and seconded by Daniel Spence to approve the 2022-2025 district AIG plan, and carried, as confirmed by roll call vote.

Ms. Warden shared information on the Student Representative Adhoc Committee. The Adhoc committee consists of Pam Pureza, George Archuleta and Rodney Walton. Ms. Warden shared they are on the precipice of selecting students to be members of the board. Ms. Pureza announced they have three students from Pasquotank High School and three students from Northeastern High School. The board agreed to hold interviews during committee meetings on July 18th and July 25th at the regular board meeting.

Global Citizens and Healthy Students Committee (GCHS)

George Archuleta, Chair

Mr. Archuleta shared an update on the Resource Officers located at several schools. Mr. Archuleta stated the committee has made minor changes to the MOU and will be sharing this information with Superintendent Parker.

Ms. Rinehart stated she had to do all new bids this year due to the supply chain issues and prices going up. Ms. Rinehart shared the bid award recommendations for the school year 2022-2023. Ms. Rinehart asked the board to award Groceries and Supplies to Sysco Hampton Roads, Produce to Greenville Produce and Milk awarded to Pet Dairy.

A motion was made by George Archuleta and seconded by Virginia Houston to approve the Bid Awards for Food, Supplies and Milk, and carried, as confirmed by roll call vote.

Closed Session

A motion was made by Dr. Shelia Williams, seconded by George Archuleta, and carried, as confirmed by roll call vote, for the board to go into closed session as allowed by N.C. General Statute 143-318.11(a)(6) for the purpose of considering one or more personnel matters that are confidential under N.C. General Statute 115C-320; and as allowed by N.C. Statute 143-318.11(a)(3) to consult with the Board Attorney regarding matters protected by the attorney/client privilege and to preserve that privilege.

12. Excellent Educators Committee

Dr. Shelia Williams, Chair

Interim Superintendent Ingram requested the board approve the superintendent's report in the executive session as presented by staff during the closed session.

A motion was made by Virginia Houston, seconded by Sheila Williams, and carried, as confirmed by roll call vote, to accept the Superintendent's Report for Personnel as presented.

13. Adjournment

A motion was made by George Archuleta, seconded by Daniel Spence, and carried, as confirmed by roll call, to adjourn the meeting. The meeting adjourned at 7:42 p.m.

Chair

Secretary