

MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
March 29, 2022 - Regular Meeting

The Elizabeth City-Pasquotank Board of Education met in regular session on Tuesday, March 29, 2022, at 6:00 p.m. The meeting was held at Pasquotank Elementary School and was also available via livestream at www.ecpps.k12.nc.us. The following Board members were present and constituted a quorum:

Sharon Warden, Chair
 Dr. Shelia Williams, Vice-Chair (Virtual)
 George Archuleta
 Virginia Houston

Daniel Spence
 Rodney Walton
 Pam Pureza

The following staff members were present:
 Dr. Eddie Ingram, Interim Superintendent
 Rachael Haines, Chief Finance Officer
 Rhonda James-Davis, Chief Human Resources Officer (Virtual)
 Marlene Wilkins, Director of Maintenance
 Amanda Hill, Director of Transportation
 Tammy Rinehart, Director of Child Nutrition
 Tammy W. Sawyer, Director of Community Schools/PIO
 Executive Asst to Superintendent and Board

Others present:
 John Leidy, School Board Attorney
 Johnny Hallow, School Board Attorney Representative

1.Meeting Called to Order by Chair

Chair Warden called the meeting to order at 6:00 p.m.

2.Pledge of Allegiance and Moment of Silence

Chair Warden led the Pledge of Allegiance and requested a moment of silence.

3.Roll Call

Tammy Sawyer called the roll and recorded members in attendance for the meeting. Dr. Shelia Williams participated virtually.

4.Ethics Awareness and Identification of Conflicts or Potential Conflicts of Interest

Virginia Houston read the ethics statement and allowed members the opportunity to identify any conflicts or potential conflicts. The record reflects that no conflicts exist.

5.Approval of Agenda

A motion was made by Sharon Warden, seconded by George Arculeta, and carried, as confirmed by roll call, to approve the March 29, 2022, meeting agenda. Dr. Shelia Williams participated virtually.

6.Superintendent's Report

Interim Superintendent Ingram shared information on the following: Meetings he has held and will be holding to discuss work and life skills with the community, principals, students, directors, and the

Teacher Advisory Council. He shared a reminder that the Board is seeking student members and the application period is currently open. There will be an interest meeting for students on March 31st and April 4th at 6:30. Meetings will be virtual and the links will be shared with rising seniors. Additionally, he shared a reminder about spring break coming up on Friday, April 15th through Friday, April 22nd as well as information on the publication of the 2022-2023 school calendars.

7. Approval of Minutes

A motion was made by Virginia Houston, seconded by Rodney Walton, and carried, as confirmed by roll call vote, to approve the minutes from February 28, March 3, March 4, and March 21, 2022. Dr. Shelia Williams participated virtually.

8. Public Forum (Citizen Comments to the Board)

Tony Sawyer spoke before the board during public comments regarding information he received regarding the board among other matters.

9. Consent Agenda

A motion was made by Rodney Walton, seconded by Daniel Spence, and carried, as confirmed by roll call, to approve the consent agenda for March 29, 2022. Dr. Shelia Williams participated virtually.

Items that were approved to go on the consent agenda from our last meeting. Those include: FBT-03 (Amendments), FBT-07 (Summer Reading Program Quote), PC-01 (4231/5021/7263.OPTB Face Coverings), PC-05 (1725/4035/7236 Title IX Sexual Harassment - Prohibited Conduct and Reporting Proces), PC-06 (1726/4036/7237 Title IX Sexual Harassment Grievance Process), PC-08 (2302 Remote Participation in Board Meetings), PC-09 (2310 Public Participation at Board Meetings), PC-17 (4150 School Assignment), PC-21 (4329/7311 Bullying and Harassing Behavior Prohibited), PC-28 (5210 Distribution and Display of Non-School Material), PC-31 (6340 Transportation Service/Vehicle Contracts), PC-33 (7110 Information Provided by Applicant or Employee), PC-34 (7130 Licensure), PC-37 (7400 Job Descriptions), PC-38 (7510 Leave), PC-39 (7520 Family and Medical Leave), PC-40 (7530 Military Leave), PC-43 (8310 Annual Independent Audit), PC-44 (9000 Planning to Address Facility Needs), PC-45 9020 Facility Design.

10. Other Agenda Items

Financial, Business, and Technology Committee

Sharon Warden, Chair

Marlene Wilkins requested approval to proceed with having NCDOT prepare agreements to move forward with various projects(FBT-08). The board requested additional information on the projects and associated costs before approving to move forward. Wilkins will bring information back before the board in April.

Rachael Haines presented the Auditing RFP Award and requested approval from the board. A motion was made by Daniel Spence, seconded by Rodney Walton, and carried, as confirmed by roll call, to approve FBT-09 as presented. Dr. Shelia Williams participated virtually.

Amanda Hill shared an update with the board on transportation services.

Tammy Rinehart shared an update with the board on the supper program at ECMS.

Closed Session

A motion was made by Virginia Houston, seconded by Rodney Walton, and carried, as confirmed by roll call vote, for the board to go into closed session as allowed by N.C. General Statute

143-318.11(a)(6) for the purpose of considering one or more personnel matters that are confidential under N.C. General Statute 115C-320; and as allowed by N.C. Statute 143-318.11(a)(3) to consult with the Board Attorney regarding matters protected by the attorney/client privilege and to preserve that privilege. Dr. Shelia Williams participated virtually.

Closed session began at 6:55 p.m. The following Board Members were present: Sharon Warden, George Archuleta, Virginia Houston, Daniel Spence, Rodney Walton, and Dr. Shelia Williams (virtually). The following staff members were present: Dr. Eddie Ingram, Rhonda James-Davis (virtually), and Tammy Sawyer. John Leidy, School Board Attorney, and Johnny Hallow, School Board Attorney Representative, were also in attendance for the closed session. The Board and staff discussed personnel matters during the closed session.

A motion to come out of closed session was made by Pam Pureza, seconded by George Archuleta, and carried. Dr. Shelia Williams participated virtually. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session. Closed session ended at 8:00 p.m.

Meeting Called to Back to Order by Chair - Open Session

Chair Warden called the meeting to order at 8:10 p.m.

The following Board members were present and constituted a quorum:

Sharon Warden, Chair	
Dr. Shelia Williams, Vice-Chair (virtual)	George Archuleta
Virginia Houston	Pam Pureza
Daniel Spence	Rodney Walton

The following staff members were present:
 Dr. Eddie Ingram, Interim Superintendent
 Rachael Haines, Chief Finance Officer
 Rhonda James-Davis, Chief Human Resources Officer (virtual)
 Mr. Jamie Liverman, Interim Chief Academic Officer
 Tammy W. Sawyer, Director of Community Schools/PIO
 Executive Asst to Superintendent and Board

Others present:
 John Leidy, School Board Attorney
 Jonny Hallow, School Board Attorney Representative

Excellent Educators Committee

Dr. Shelia Williams, Chair

Interim Superintendent Ingram requested the board approve the recommendations for employment as presented by staff during the closed session.

A motion was made by Virginia Houston, seconded by Pam Pureza, and carried, as confirmed by roll call vote, to accept the Superintendent's Report for Personnel as presented. Dr. Williams participated virtually.

11. Other

12.Adjournment

A motion was made by George Archuleta, seconded by Daniel Spence, and carried, as confirmed by roll call, to adjourn the meeting. The meeting adjourned at 8:13 p.m.

Chair

Secretary