

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
May 16, 2022 - Committee Meetings**

The Elizabeth City-Pasquotank Board of Education met at Central Elementary School and via livestream, on Monday, May 16, 2022, at 5:00 p.m. The following Board members were present and constituted a quorum:

Sharon Warden, Chair	
Dr. Shelia Williams, Vice-Chair	Pam Pureza
George Archuleta	Daniel Spence
Virginia Houston	Rodney Walton

The following staff members were present:

Dr. Eddie Ingram, Interim Superintendent
Rhonda James-Davis, Chief Human Resources Officer
Adrian Fonville, Deputy Chief Human Resources Officer
Rachael Haines, Chief Finance Officer
Jamie Liverman, Interim Deputy Chief Academic Officer
Marlene Wilkins, Director of Maintenance
Shelia Hughes, Director of CTE
Tammy Rinehart, Director Child Nutrition
Pam Parker, Administrative Assistant for Office of Curriculum and Instruction

Others in attendance:

Michael Miller, Numerix LLC
John Leidy, School Board Attorney
Johnny Hallow, School Board Attorney Representative

1.Meeting Called to Order by Chair

Chair Warden called the meeting to order at 5:06 p.m.

2.Roll Call

Pam Parker called the roll and recorded members in attendance for the meeting.

3.Ethics Awareness and Identification of Conflicts or Potential Conflicts of Interest

Virginia Houston read the ethics statement and allowed members the opportunity to identify any conflicts or potential conflicts. The record reflects that no conflicts exist.

4.Approval of Agenda

A motion was made by Virginia Houston, seconded by Rodney Walton, and carried, as confirmed by roll call, to approve the agenda for May 16, 2022, as presented.

5.Agenda Items

Financial, Business, and Technology Committee

Sharon Warden, Chair

The Board reviewed the latest maintenance report provided by Marlene Wilkins.

Rachael Haines presented budget amendments (FBT-02), Purchasing Report (FBT-03), She requested FBT-02 be placed on the consent agenda for May.

Dr. Eddie Ingram introduced Michael Miller, with Numerix. Mr. Miller presented a 2021-2022 Membership Forecast which analyzes student enrollment, projections as well as facilities used for long range planning.

Personalized Education (PE)

Pam Pureza, Chair

Sheila Hughes, Director of CTE, presented the CTE Local Application Plan for approval.

A motion was made by Pam Pureza, seconded by Rodney Walton, and carried, as confirmed by roll call, to place FBT-02, and PE-01 on the consent agenda.

Global Citizens and Healthy Students Committee

George Archuleta, Chair

Ms. Rinehart shared achievements and awards recognizing several of her staff.

Policy Code Committee

Virginia Houston, Chair

Virginia Houston presented policy 4231/5021/7263OPTB Face Coverings as required by Session Law 2021-130, section 10. Boards are required to revisit this policy on a monthly basis. She requested PC-01 be placed on the consent agenda.

A motion was made by Virginia Houston, seconded by Daniel Spence, and carried, as confirmed by roll call, to place PC-01 on the consent agenda.

Closed Session

A motion was made by Dr. Shelia Williams, seconded by George Archuleta, and carried, as confirmed by roll call, for the Board to go into closed session as allowed by N.C. General Statute 143-318.11(a)(6) for the purpose of considering one or more personnel matters that are confidential under N.C. General Statute 115C-320; and as allowed by N.C. Statute 143-318.11(a)(3) to consult with the Board Attorney regarding matters protected by the attorney/client privilege and to preserve that privilege.

Excellent Educators Committee

Dr. Shelia Williams, Chair

Interim Superintendent Ingram requested approval of the Superintendent's Report and Recommendation for Personnel as presented in closed session. A motion was made by Dr. Shelia Williams, seconded by Daniel Spence, and carried, as confirmed by roll call vote, to accept the Superintendent's Report and Recommendation for Personnel as presented.

6.Other

Dr. Ingram shared that Elizabeth City Pasquotank School System has been awarded Accreditation by the North Central Association Commission on Accreditation and School Improvement, the Northwest Accreditation Commission and the Southern Association of Colleges and Schools Council on Accreditation and School Improvement.

7.Adjournment

A motion was made by Pam Pureza, seconded by Virginia Houston, and carried to adjourn the meeting. The meeting ended at 7:40 p.m.

Chair

Secretary