

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
April 11, 2022 - Committee Meetings**

The Elizabeth City-Pasquotank Board of Education met at Pasquotank Elementary School and via livestream, on Monday, April 11, 2022, at 5:00 p.m. The following Board members were present and constituted a quorum:

Sharon Warden, Chair	
Dr. Shelia Williams, Vice-Chair	Pam Pureza
George Archuleta	Daniel Spence (Arrived at 5:16 pm)
Virginia Houston	Rodney Walton (Virtual)

The following staff members were present:
 Dr. Eddie Ingram, Interim Superintendent
 Adrian Fonville, Deputy Chief Human Resources Officer
 Rachael Haines, Chief Finance Officer
 Jamie Liverman, Interim Deputy Chief Academic Officer
 Marlene Wilkins, Director of Maintenance
 Antoinette Reid, Director of Student Services
 Pam Parker, Administrative Assistant for Office of Curriculum and Instruction
 Tammy W. Sawyer, Director of Community Schools/PIO
 Executive Asst to the Superintendent and Board

Others in attendance:
 John Leidy, School Board Attorney

1.Meeting Called to Order by Chair

Chair Warden called the meeting to order at 5:01 p.m.

2.Roll Call

Tammy Sawyer called the roll and recorded members in attendance for the meeting. Rodney Walton participated virtually.

3.Ethics Awareness and Identification of Conflicts or Potential Conflicts of Interest

Virginia Houston read the ethics statement and allowed members the opportunity to identify any conflicts or potential conflicts. The record reflects that no conflicts exist.

4.Approval of Agenda

A motion was made by Sharon Warden, seconded by Pam Pureza, and carried, as confirmed by roll call, to approve the agenda for April 11, 2022, as presented. Daniel Spence was not present at this time.

5.Agenda Items

Financial, Business, and Technology Committee

Sharon Warden, Chair

The Board reviewed the latest maintenance report provided by Marlene Wilkins.

Rachael Haines presented budget amendments (FBT-02), STEMScopes Quote (FBT-03), the County

Funding Request (FBT-04), and the purchasing report (FBT-05). She requested FBT-02, FBT-03, and FBT-04 be placed on the consent agenda for April. A motion was made by Daniel Spence, seconded by Pam Parker, and carried, as confirmed by roll call, to place FBT-02, FBT-03, and FBT-04 on the consent agenda. Rodney Walton participated virtually.

Dr. Eddie Ingram presented the 2022-2023 Board Meeting Calendar (FBT-06) and requested it be placed on the consent agenda. A motion was made by Virginia Houston, seconded by Dr. Shelia Williams, and carried, as confirmed by roll call, to place FBT-06 on the consent agenda. Rodney Walton participated virtually.

Global Citizens and Healthy Students Committee

George Archuleta, Chair

Interim Superintendent Ingram and Antoinette Reid presented information to the board on bullying within the district. The board and staff discussed the bullying policy as well as interventions available to address bullying. The board requested additional information to compare data on bullying from pre-pandemic to current.

Policy Code Committee

Virginia Houston, Chair

Tammy Sawyer presented policy 4231/5021/7263.OPTB Face Coverings as required by Session Law 2021-130, section 10. Boards are required to revisit this policy on a monthly basis. She requested PC-01 be placed on the consent agenda. A motion was made by Virginia Houston, seconded by Rodney Walton, and carried, as confirmed by roll call, to place PC-01 on the consent agenda as presented. Rodney Walton participated virtually.

Closed Session

A motion was made by Dr. Shelia Williams, seconded by George Archuleta, and carried, as confirmed by roll call, for the Board to go into closed session as allowed by N.C. General Statute 143-318.11(a)(6) for the purpose of considering one or more personnel matters that are confidential under N.C. General Statute 115C-320; and as allowed by N.C. Statute 143-318.11(a)(3) to consult with the Board Attorney regarding matters protected by the attorney/client privilege and to preserve that privilege. Rodney Walton participated virtually.

Closed session began at 6:30 p.m. The following Board Members were present: Sharon Warden, George Archuleta, Virginia Houston, Pam Pureza, Daniel Spence, Rodney Walton and Dr. Shelia Williams. Rodney Walton participated virtually. The following staff members were present: Dr. Eddie Ingram, Adrian Fonville, and Tammy Sawyer. John Leidy and Johnny Hallow, School Board Attorneys, were also in attendance. The Board and staff discussed confidential personnel matters during the closed session.

A motion to come out of closed session was made by Dr. Shelia Williams, seconded by Daniel Spence, and carried, as confirmed by roll call. Rodney Walton participated virtually. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session. Closed session ended at 7:07 p.m.

Meeting Called to Back to Order by Chair - Open Session

Chair Warden called the meeting to order at 7:10 p.m.

The following Board members were present and constituted a quorum:
Sharon Warden, Chair

Dr. Shelia Williams, Vice-Chair
George Archuleta
Virginia Houston

Pam Pureza
Daniel Spence
Rodney Walton (virtual)

The following staff members were present:

Dr. Eddie Ingram, Interim Superintendent
Rachael Haines, Chief Finance Officer
Adrian Fonville, Deputy Chief Human Resources Officer
Jamie Liverman, Interim Chief Academic Officer
Pam Parker, Administrative Assistant for Office of Curriculum and Instruction
Tammy W. Sawyer, Director of Community Schools/PIO/Executive to the Superintendent and Board of Education

Others in attendance:

John Leidy, School Board Attorney

Excellent Educators Committee

Dr. Shelia Williams, Chair

Interim Superintendent Ingram requested approval of the Superintendent's Report and Recommendation for Personnel as presented in closed session. A motion was made by Dr. Shelia Williams, seconded by Pam Pureza, and carried, as confirmed by roll call vote, to accept the Superintendent's Report and Recommendation for Personnel as presented. Rodney Walton participated virtually.

6.Other

Tammy Sawyer requested approval to move the April 25, 2022, regular meeting to April 26, 2022, at 6:00 p.m. This change was requested due to a member and executive staff who will be participating in the state's Portrait of a Graduate meeting on April 25, 2022. A motion was made by Virginia Houston, seconded by Daniel Spence, and carried, as confirmed by roll call vote, to approve to move the April regular meeting to April 26, 2022.

7.Adjournment

A motion was made by George Archuleta, seconded by Rodney Walton, and carried to adjourn the meeting. The meeting ended at 7:20 p.m.

Chair

Secretary