

Greenwich Board of Education Minutes of the GHS Front Entry Committee Meeting

DATE: August 3, 2022

LOCATION: Virtual via Google Meet

TIME: 8:00 am

Committee Members Present:

Stephen Walko - Chairman

Jake Allen- Vice Chairman

Maureen Bonanno-Secretary

Louis Contadino

Stephanie Cowie

Christina Downey (BOE)

Megan Galleta

Leslie Moriarty (BET)

Ex-Officio Members Present:

Craig Amundson (RTM)

Ralph Mayo (GHS Principal)

Steven Swidler (BOE Staff)

Tom Bobkowski (BOE - Central Office)

Dan Watson (BOE- Central Office)

Will Schwartz (DPW)

Dennis Yeskey (P&Z)

Others Present:

David Stein (Silver Petrucelli)

Chris Cykley (CSG)

Claire Kilgallen

Not Present:

Lauren Rabin (Board of Selectmen)

Ashley Cole

- **Call to Order:** Meeting was called to order by Mr. Walko at 8:00 a.m.
- **Project Update:**
 - Mr. Walko opened the meeting with an update on the BOE meeting. He noted that the BOE is very concerned with security first and foremost and are meeting next week to discuss security in more detail in an executive session. Ms. Downey has requested that GHS be added to that discussion.

- Mr. Walko stated that the BOE will decide next steps. He added that the building committee's job is to build what the BOE and town tells them to build within funds that are allocated.
- Mr. Walko stated at this point, if there is going to be material change to the project, there would need to be some direction from the BOE. He added that the alternative is to wait for bids to come down. Mr. Walko noted if the BOE needs our assistance, we will help in any way we can, but at this point, the committee is on standby.
- Ms. Downey noted that the BOE is meeting next week to discuss safety and security but is not sure if a decision will be made at that time however they will be meeting again in September.
- **Approvals of Outstanding Invoices:**
 - Mr. Walko stated that last week's meeting the committee approved the Silver Petrucelli invoice #22-0688 in the amount of \$40,512.37, which now needs to be adjusted by \$68 for printing costs, to \$40,580. This properly allocates the money within the internal lines of Silver Petrucelli for the landscape architect design.
 - Ms. Moriarty gave an update on the financial status, noting that there will be other motions coming. Ms. Moriarty stated that we have encumbered money based on the architect's services contract approved last year and we have added to the architect's base contract for additional time for the P&Z meetings, we have added time to their contract for landscaping and what we approved for landscaping was just schematic design and construction documents and we have not approved any funds for the bid phase, construction administration, reimbursable allowance or drilling allowance. We also approved work by CSG for the state reimbursement process but we have not received any invoices. Ms. Moriarty continued that if we add up the encumbrances that we have approved so far, and include the invoice today for \$2,500 for the bidding phase, an invoice forthcoming for the soil testing, that leaves us with less than \$2,000 for our A&E funding.
 - Mr. Walko stated that the project was approved in two parts, the A&E funds and the construction funds. If the BOE asks us to reduce the scope of the project, we will likely incur more A&E costs.

Motion was made by Leslie Moriarty and seconded by Christina Downey to rescind the prior approval of invoice #22-0688 from Silver Petrucelli, dated 07/01/2022 in the amount of \$40,580.00 for the landscape architect design. The motion was approved.

The Motion Passed 8-0-0

Motion was made by Leslie Moriarty and seconded by Christina Downey to approve invoice 22-0688 from Silver Petrucelli dated 07/01/22 as revised in the amount of \$40,512.37 for the landscape architect design as a result of the P&Z discussions. The motion was approved.

The Motion Passed 8-0-0

Motion was made by Leslie Moriarty and seconded by Jake Allen to approve the change order in the amount of \$2,500 for the work done in connection with the bid process relating to the landscaping. The motion was approved.

The Motion Passed 8-0-0

- **Approval of Minutes:**

Motion was made by Leslie Moriarty and seconded by Christina Downey to approve the minutes of the July 20th, 2022 meeting. The motion was approved.

The Motion Passed 8-0-0

- **Going Forward/Next Meeting:**

- Mr. Walko noted that it's likely we will have a meeting in September and at that point we should have the additional invoices from Silver Petrucelli as well as from CSG for the assistance with the state reimbursement.
- Mr. Walko asked Mr. Cykley if the scope of the project is changed will we need to submit a new application or an amendment to the state and Mr. Cykley responded that it is not a new application but they would need to review a new set of documents.
- Ms. Downey asked if the process would be easier and Mr. Cykley responded that it depends on the scope of the changes but it should not be as involved as the first time.

- **Adjourn:**

- The meeting was adjourned by Mr. Walko at 8:40am.

Submitted by Maureen Bonanno on August 19, 2022