

Birmingham Community Charter High School

Office Discipline Referral (ODR)

<input type="checkbox"/>	Documentation Only
<input type="checkbox"/>	Referral to Dean

Date: _____ **Time:** _____ **Period:** _____ **Teacher:** _____
Student: _____ **GLA:** _____
Last Name First Name
Student Identification # _____

REASON FOR REFERRAL:

LOCATION OF INCIDENT:

MINOR PROBLEM BEHAVIOR

Profanity
 Physical Contact
 Defiance
 Disruption
 Dress Code
 Electronic Violation
 Tardy # _____
 Other: _____

MAJOR PROBLEM BEHAVIOR

Physical Confrontation
 Chronic Defiance
 Bullying/Harassment
 Cheating/Plagiarism
 Drugs/Alcohol
 Stealing
 Destruction of Property
 Weapon
 Making Threats/Intimidation

Hallway
 Office
 Classroom
 Lunch Line/Cafeteria
 Restroom
 PE Area
 Library/College Center
 PA/MPR
 School Event
 Parking Lot

POSSIBLE MOTIVATION:

OTHERS INVOLVED:

Obtain Peer Attention
 Obtain Adult Attention
 Obtain Item
 Avoid Peer(s)
 Avoid Adult
 Avoid Task/Activity
 Don't Know
 Other: _____

None
 Peers
 Staff
 Unknown
 Teacher
 Substitute
 Other: _____

DESCRIPTION OF INCIDENT:

PREVIOUS STEPS/ACTIONS TAKEN BY TEACHER:

Counseled, date(s) _____ Parent Conference _____
Name of parent in attendance
 Parent Contacted _____ Other actions taken by teacher:
date & time _____
 Letter Phone Email

ACTIONS TAKEN BY DEAN:

Series Entry