

**BIRMINGHAM COMMUNITY CHARTER
HIGH SCHOOL**

ELECTRONIC DEVICE CONFISCATION

INSTRUCTIONS:

- Ask the student to give you the item
- Fill in the following information
- Turn in the item to the student's SLC ASAP
- Item will only be returned to student's parent or legal guardian between 3:30 p.m. – 4:30 p.m.

STUDENT'S NAME: _____

GRADE: _____ SLC: _____

DATE OF BIRTH: _____

CONTENTS: _____

CONFISCATED BY: _____

OFFICE USE ONLY:

- SLC OFFICE PLEASE TIME STAMP
 - WRAP ITEM AND PLACE IN ENVELOPE
IN SLC DEAN/ADMINISTRATOR OFFICE
- RECEIVED BY: _____
TIME: _____
- *****
- RETURNED BY: _____
TO: _____
SIGNATURE: _____
DATE: _____ TIME: _____

* Please place form in Student's File

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