

ADMINISTRATIVE REPORT

DATE: August 25, 2022
TOPIC: 5.6 – July 14, 2022 Board Meeting Minutes
PRESENTER: Dayna Pottratz, Executive Assistant to the Superintendent & School Board
REFERENCE TO POLICY/STATUTE: Policy 204, School Board Meeting Minutes

A. PURPOSE OF REPORT

- a. Approval of the following School Board Meeting minutes

July 14, 2022

- 1.0 **Call to Order: Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, July 14, 2022. The meeting was called to order by Chair Sharon Van Leer, at 6:00pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Melinda Dols, Pat Driscoll, Louise Hinz, Katie Schwartz, Eric Tessmer and Sharon Van Leer. Simi Patnaik was absent. Superintendent Julie Nielsen was present.
- 2.0 **Pledge of Allegiance**
- 3.0 **Approval of Agenda:** It was moved by Eric Tessmer seconded by Louise Hinz to approve the agenda. All in favor, none opposed. Motion passed.
- 4.0 **Comments to the Board:** None.
- 5.0 **Consent Items:** It was moved by Melinda Dols , seconded by Pat Driscoll to approve the



consent agenda. All in favor, none opposed, motion carried.

5.1 Approval of Retirements, Resignations and Terminations

5.2 Approval of Leaves of Absence

5.3 Approval of New Employees/Change of Status

5.4 Approval of Electronic Fund Transfers

5.5 Approval of Resolution to Accept Gifts

5.6 Approval of June 16, 2022 School Board Meeting Minutes

5.7 Approval of Cash Disbursements for May

5.8 Approval of Miscellaneous Wage Sheet

5.9 Approval of MDE Identified Official with Authority

6.0 **Information Items:**

6.1 Update on Strategic Planning – Storywall and Environmental Scan, presented by Julie Nielsen, Superintendent. Christine Wroblewski from Teamworks International shared the work completed so far.

6.2 MDE Review and Comment Update, presented by Dan Pyan, Director of Finance and Operations. Mr. Pyan shared the information provided from MDE. This report is posted in the DSC lobby and will be published in the Pioneer Press. The district received a positive review and comment.

6.3 Student Data and Cyber Security Update, presented by Julie Nielsen, Superintendent and Bob Berkowitz, Director of Information and Technology. Mr. Berkowitz shared information on third party software.

7.0 **Action Items:**

7.1 Approval of 10-year Long Term Facility Maintenance Plan, presented by Dan Pyan, Director of Finance and Operations. It was moved by Pat Driscoll, seconded by Katie Schwartz to approve the plan. All in favor, none opposed, motion carried.

7.2 Approval of Appointing Election Judges, presented by Julie Nielsen, Superintendent. It was moved by Katie Schwartz, seconded by Eric Tessmer to approve the resolution. A roll call vote was taken. Melinda Dols, Pat Driscoll, Louise Hinz, Katie Schwartz, Eric Tessmer and Sharon Van Leer voted in favor. Simi Patnaik was absent. Motion carries.



7.3 Approval of Tentative Agreement with Bus Mechanics International Union of Operating Engineers, Local 70, presented by Dan Pyan, Director of Finance and Operations. It was moved by Louise Hinz, seconded by Katie Schwartz to approve the agreement. All in favor, none opposed, motion carried.

8.0 **Superintendent Report:** Ms. Nielsen reported on our students who participate in the 916 program who built a home in North St. Paul. She also participated in a Community Engagement session in Woodbury and attended the Regional Council of Mayors and continues to share information on the district's Bond Election.

9.0 **Future Meeting Dates:**

August 11, 2022 – School Board Workshop Meeting (DSC/6:00 p.m.)

August 25, 2022 – School Board Business Meeting (DSC/6:00 p.m.)

10.0 **Closed Session:** Pursuant to Minnesota Statute 13D.05, Subdivision 2(b) for preliminary consideration of allegations against an individual subject to the Board's authority. Katie Schwartz motioned to move to closed session at 6:40pm. Seconded by Louise Hinz, all in favor, none opposed, motion carried. At 7:47pm, Katie Schwartz motioned to move back into the public meeting. Seconded by Eric Tessmer, all in favor, none opposed, motion carried.

It was moved by Katie Schwartz to amend the agenda to add 7.4 Action on Resolution Approving Proposed Employment Action, seconded by Eric Tessmer, all in favor, none opposed, motion carried.

7.4 Action on Resolution Approving Proposed Employment Action, presented by Mick Waldspurger, district attorney. It was moved by Katie Schwartz, seconded by Melinda Dols to approve the resolution. A roll call vote was taken. Melinda Dols, Pat Driscoll, Louise Hinz, Katie Schwartz, Eric Tessmer and Sharon Van Leer voted in favor. Simi Patnaik was absent. Motion carried.

11.0 **Adjournment:** The meeting adjourned at 7:51pm.

