



SELMA CITY SCHOOLS

OFFICE OF THE
SUPERINTENDENT

300 WASHINGTON ST.
P. O. BOX F
SELMA, AL 36702-0318
(334) 874-1600

JOB DESCRIPTION

Position Title: Bus Driver

Department or Units: Transportation

Reports To: Transportation Supervisor

Job Summary: Provides safe and efficient transportation for students of the Selma City Schools.

Typical Duties:

1. Observes all mandatory safety regulations and obeys all traffic laws for school buses.
2. Maintains discipline and reports undisciplined students to the proper authority.
3. Displays personal conduct which sets an example for students to emulate.
4. Keeps assigned bus clean.
5. Checks bus before and after each operation for mechanical defects.
6. Notifies the proper authority in case of mechanical failure, lateness, or accidents, and completes required reports.
7. Transports only authorized students and discharges students only at authorized stops.
8. Performs other duties as required.

Minimum Requirements:

1. Valid CDL license.
2. State bus driver's certificate.
3. Ability to drive safely and maintain order on school bus.
4. Ability to follow instruction.

I have received and read my job description, and I fully understand and accept the duties and responsibilities of my position.

Bus Driver's Signature

Date

File: BUS.DR.JD1