



Haverford School District Chrome Device Agreement

2022-2023

GOAL

The goal of the 1-to-1 program in the Haverford School District is to create a collaborative learning environment for all learners. This environment will enable and support students and teachers to implement transformative uses of technology while enhancing students' engagement with content and promoting the development of self-directed, responsible life-long learners and users. Students will transition from consumers of information to creative producers and owners of knowledge. The District will integrate professional development for teachers and students to enhance classroom environments by implementing high-quality instruction, assessment and learning through the use of technology and curriculum. Technology immersion does not diminish the vital role of the teacher. To the contrary, it transforms the teacher from a director of learning to a facilitator of learning.

DEVICE PURPOSE

The Haverford School District is supplying students with a Chrome Device. This device is the property of the Haverford School District. The supplied device will provide each student access to educational materials needed for each student to be successful. The Chrome Device allows student access to PowerSchool, Google Workspace, educational web-based tools, as well as many other useful sites. The supplied device is an educational tool not intended for gaming, social networking or high-end computing

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1. RECEIVING YOUR DISTRICT ISSUED/OWNED CHROME DEVICE

- 1.1. Chrome Devices be distributed within the first month after the start of the school year to all Kindergarten, 2nd grade, 6th grade, 9th grade, and students new to Haverford School District.
- 1.2. Parents/Guardians must pay the annual \$30 tech fee or a family who has reached the \$90 maximum fee each year.
- 1.3. Families that qualify for free and reduced lunch will not be required to pay the annual Tech fee
- 1.4. Parents/Guardians and students MUST sign and submit the Chrome Device Agreement before the Chrome Device can be issued to their child.
- 1.5. Agreement forms will be completed through the PowerSchool Parent\Student Portal (<https://haverfordsd.org/>)
- 1.6. Families who need to complete a paper copy of the Chromebook Agreement should contact their building secretary

2. REPAIRING/REPLACING YOUR CHROME DEVICE

- 2.1. The student may be without their device until the repair can be complete or a replacement device formatted for the student. A loaner Chrome device may be available while the device is in service.
- 2.2. Your tech fee covers all* Chrome Device repair costs that are incurred by normal wear and tear.
- 2.3. Chrome Devices needing repair shall be brought to your building Technology staff for evaluation and repair.
- 2.4. Students and families should never attempt to fix a broken Chrome Device nor should they have anyone else attempt to fix their Chrome Device. All repairs will be completed by District staff
- 2.5. If a student has intentionally abused the Chrome Device, the student and student families will be responsible for all damages to their District-issued Chrome Device. If a device is lost or stolen the student and student's family may be responsible to replace the Chrome Device. If stolen, a copy of the police report will be required.

Replacing Chromebook	\$230.00
Replacing Chrome Tablet	\$250.00
Replacing Power cord	\$35.00
Other replacement parts	100% of the cost to the District

** The first broken screen will be covered by your tech fee, repeat broken screens will be charged a \$50 replacement cost.*

3. USING YOUR CHROME DEVICE AT SCHOOL

- 3.1. Chrome Devices are intended to be fully charged and ready for use at school each day.
- 3.2. In addition to teacher expectations for Chrome Device use, school messages, announcements, calendars, and schedules may be accessed using the Chrome Device.
- 3.3. Students must be responsible to bring their Chrome Device to all classes unless specifically advised not to do so by their class teacher.

4. RETURNING YOUR CHROME DEVICE

- 4.1. All district-owned Chrome Devices and Power Cords must be returned following the guidelines.
- 4.2. Students leaving the District, or at the time of Chrome device refresh (Grades 2, 6, & 9), must return district-owned Chrome Devices to the technology department free of all cases, stickers, and other personalized markings.
- 4.3. Any Chrome Device not returned at the end of the year or when the student is no longer enrolled will be considered stolen property.
- 4.4. Chrome Devices will be examined for damage and fees may be issued if the damage is found to be beyond normal wear and tear

5. ACCEPTABLE USE GUIDELINES

5.1. GENERAL GUIDELINES

- 5.1.1. The District Acceptable Use Policy applies to all student use of Chrome devices
- 5.1.2. Students will have access to all available forms of electronic media and communication, which is in support of education and research and in support of the educational goals and objectives of The School District of Haverford Township.
- 5.1.3. Students are responsible for their ethical and educational use of the technology resources of The School District of Haverford Township.
- 5.1.4. Access to The School District of Haverford Township technology resources is a privilege and not a right and can be revoked at any time.
- 5.1.5. Transmission of any material that is in violation of any federal or state law is prohibited. This includes, but is not limited to the

following: confidential information, copyrighted material, threatening or obscene material, and Chrome Device viruses.

- 5.1.6. Any attempt to alter data, the configuration of a Chrome Device, or the files of another user, without the consent of the individual, building administrator, or technology administrator, will be considered an act of vandalism and subject to disciplinary action in accordance with the Acceptable Use Policy, student handbook and other applicable school policies.

5.2. PRIVACY & SAFETY

- 5.2.1. Do not use your school Google account for personal communication.
- 5.2.2. Remember that storage is not guaranteed to be private or confidential as all Chrome Device equipment is the property of the Haverford School District
- 5.2.3. The student, in whose name a system account and/or Chrome Device hardware is issued, will be responsible at all times for its appropriate use.
- 5.2.4. Electronic mail, network usage, and all stored files shall not be considered confidential and may be monitored at any time by designated district staff if required.
- 5.2.5. The district cooperates fully with local, state or federal officials in any investigation concerning or relating to violations of computer crime laws.
- 5.2.6. Contents of email and network communications are governed by the Pennsylvania Open Records Act; proper authorities will be given access to their content.
- 5.2.7. Non-compliance with the policies of this document will result in disciplinary action.

6. CHROME DEVICE IDENTIFICATION

- 6.1. Student Chrome Devices will be labeled in the manner specified by the school.
- 6.2. Chrome Devices can be identified in several ways:
 - Record of asset tag and serial number
 - Individual user account name and password
 - MAC address of the Chrome Device
 - User tag attached to the Chrome Devices.
- 6.3. The Haverford School District identification must remain on the device at all times and this tag should not be removed or altered in any way.