



QUANA BILLADO
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DATE: August 12, 2022
TO: Vic Roberts, Executive Director
FROM: Quana Billado, Purchasing Manager
RE: Bid Award: Commercial Card Lock Fueling 2022-2027

The District requested Bids for Commercial Card Lock Fuel to be used district-wide from September 1, 2022 through August 31, 2027. The Invitation to Bid was distributed on Wednesday, July 27, 2022, and publicly opened on Thursday, August 11, 2022, at 2:00pm.

The following submission was received:

<u>Vendor Name</u>	<u>Unleaded</u>	<u>Diesel</u>
Coleman Oil Company	3.5 % Over Rack Price	3.4% Over Rack Price
<u>Total Bid Gallons</u>	<u>Unleaded</u>	<u>Diesel</u>
Per School Year	35,000 gallons	135,000 gallons

Although only one bid submission was received, it met all District Specifications. It is the recommended of the Purchasing Department to award Coleman Oil Company the Commercial Card Lock Fueling Bid for 2022 – 2027.

Recommendation: Approve