



**ROCKFORD BOARD OF EDUCATION  
REQUEST FOR PROPOSAL ON SUPPLIES, MATERIALS, EQUIPMENT OR  
SERVICES FOR SCHOOL DISTRICT NO. 205  
ROCKFORD, ILLINOIS**

RFP No.       **23-13 Security Alarm Monitoring and Response**

DATE:         **August 18, 2022**

RE:            **ADDENDUM NO. 1**

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To All Bidders:

Included are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

**If you plan to hand deliver your RFP submission on the due date, please note you must check in on the 1st floor prior to coming to the bid opening. Please allow time for this as late submission will not be accepted.**

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to the Director of Purchasing by email at [purchasingdeptstaff@rps205.com](mailto:purchasingdeptstaff@rps205.com).

**CLARIFICATIONS**

This addendum includes the pre-bid opening statement, sign-in sheet, and questions and answers from the meeting.

ROCKFORD BOARD OF EDUCATION

By: Dane Youngblood  
Director of Purchasing

## PRE-BID CONFERENCE OPENING STATEMENT

Welcome to the mandatory pre-bid conference for RFP 23-13 Security Alarm Monitoring and Response for the Rockford Public Schools.

The purpose of this meeting is to receive input, comments, questions, clarifications and suggested changes relative to this solicitation. As a reminder, the only acceptable changes to the Bid/RFP are formal Addenda published by the RPS Purchasing department. Additionally, the Addendum may address other issues identified by the School District.

The goal of today's meeting is to increase your knowledge of the solicitation as it is written and provide an information mechanism in which you may advise the School District of any changes it should make. Consequently, any changes you wish the Rockford Public Schools to consider must be submitted in writing to the Purchasing department before the deadline as expressed in the solicitation.

We will try to answer as many of the questions as possible. If we cannot answer a question today, we will defer that answer to the published Addendum. Additionally, minutes from this pre-bid conference will be published in the Addendum.

- Bid Opening is scheduled for August 30, 2022 at 2:00 pm Rockford Board of Education, 6th floor Conference Room. Late bids will not be accepted. Faxed or emailed bids will not be accepted.
- Board Approval September 27, 2022.
- Bid RFI Procedures - All written correspondence during the bid process **MUST** be sent to Dane Youngblood, Director of Purchasing, via email at [PurchasingDeptStaff@rps205.com](mailto:PurchasingDeptStaff@rps205.com). Last RFI will be accepted until August 23, 2022 at 12 pm. Last addendum will be issued by August 25, 2022 at 4:30 pm.
- Addenda will be emailed to all attendees at the pre-bid conference, posted on the RPS website and Bonfire Interactive.
- PLEASE reference the **REQUIRED FORMS CHECK LIST** for all documents that **must** be submitted with your bid offer form. All forms must be properly completed, signed and submitted or your bid will be deemed non-responsive.



PRE-BID MEETING SIGN-IN SHEET

RFP 23-13 Security Alarm Monitoring and Response

PLEASE WRITE EMAIL ADDRESS SO THAT IT IS LEGIBLE IN ORDER TO RECEIVE ADDENDUM INFORMATION

	Printed Name	Company Name	Company Address	Telephone	E-mail
1	Amauris ortiz	Securatax	651 W. Washington Blvd	(312) 207-1466	Aortiz@securatax.com
2	Bill Heiman	Securatax	651 W. Washington Blvd	312 207 1462	BHeiman@Securatax.com
3	Clay Cordova	Montel - Metro	5701 Industrial Ave L.P.I.L	815-742-1982	Clay.Cordova@MontelTech.us
4	Dennis Whysong	Metro Enforcement	618 E STATE ST	815-703-2585	Dennis@METROENFORCEMENT.us
5	Miguel/Montelongo	Montel - Metro	5701 Industrial Ave Lonspeak, IL	847 6541889	DAN.OSTHEAT@MONTELTECH.COM
6	DAN OSTHEAT	MONTTEL	5701 Industrial Lonspeak		
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## CLARIFICATIONS

Below are questions and corresponding answers from the Tuesday, August 16, 2022 Pre-Bid Meeting.

1. Is there live video monitoring?
  - a. Yes.
2. How many cameras provide video?
  - a. Over 800.
3. Do guards need to be armed?
  - a. This contract does not require that guards be armed.
4. What is the required response time?
  - a. 20 minutes.
5. What computer software is used with the cameras?
  - a. Milestone.
6. Do we provide audio intervention?
  - a. No.
7. Do any fire alarms need monitoring?
  - a. Yes, all of them. Fire alarms that need to be monitored are addressed in the RFP document.
8. Do we own or lease our Simplex systems?
  - a. Simplex systems are District-owned.
9. What happens if response times cannot be met?
  - a. The contract does not include penalties for not meeting response times, but any fines received by the District may be passed through for payment by the contractor.
  - b. Recurring issues with meeting response times may be cause for contract termination.
10. Will the contractor have the ability to monitor alarms onsite with remote capability?
  - a. That will be determined by the contractor based on the equipment and software they utilize to perform the work.