



District 95 Administration Center – 832 South Rand Road - Lake Zurich IL 60047

Phone: (847) 438-2831 FAX: (847) 438-6702

IMPORTANT NOTE:
ALL STUDENT PICK-UP AND DROP-OFF LOCATIONS MUST BE THE SAME FOR MORNING AND AFTERNOON TRANSPORTATION EACH DAY OF THE WEEK.

BUS STOP CHANGE REQUEST FORM

Date of Request: _____ School: _____

Student Name: _____ Grade: _____

Parent/Guardian Name: _____

Home Address: _____

Current Assigned Bus Stop Location: _____

Request For Change: To request a bus stop **other than home address:**

Daycare Name or Alternate Address: _____

Contact Phone: _____ Contact Email: _____

Request For Review: To request a bus stop **other than what is currently assigned:**

Requested Bus Stop Location: _____

Reason for Request/Change: _____

PARENT/GUARDIAN ACKNOWLEDGEMENT:

I understand that it is the school district’s policy for students to use the same bus stop 5 days a week for both pick-up and drop-off transportation services. This procedure is enforced to ensure safety and efficiency for all students.

Parent/Guardian Signature

Date

OFFICE USE ONLY: Approved By: _____ Unapproved By: _____ Start Date: _____

Contacted Parent/Guardian: _____ Contact Date: _____