

Notice of Destruction of Special Education Records

Date: 23 March 2022

Attention Parents/Guardians, Former Students, Eligible (Adult) Students:

Special Education records which have been collected by the Dell Rapids School District related to the identification, evaluation, educational placement, or the provision of Special Education in the district, must be maintained under state and federal laws for a period of five years after Special Education Services have ended for the student. Special Education services end when the student no longer is eligible for services, graduates, completes his or her educational program on June 30th of the year after he/she turns 21, or moves from the district.

This notification is to inform parents/guardians and former students of the Dell Rapids School District intent to destroy the Special Education records of students who ended Special Education Services during the 2016-2017 school years. These records will be destroyed in accordance with state laws unless the parent/guardian or eligible (adult) student notifies the school district otherwise. After five years, the records are no longer useful to the district, but they may be useful to the parent/guardian or former student in applying for Social Security benefits, rehabilitations services, college entrance, etc.

The parent/guardian or eligible (adult) student may request a copy of the records in writing or in person at the following address:

Dell Rapids School District

Attn: Steve Helgeland

1216 N Garfield

Dell Rapids, SD 57022

Phone: (605) 428-5473 x346

Fax 605.428.5631

Requests for copies must be received by August 31th, 2022. These records will be destroyed after December 1st, 2022.