

# Dell Rapids School District #49-3

## Policies and Regulations Code: B – School Board Governance & Operations



### BDDB AGENDA FORMAT

To expedite the Board's proceedings and provide a framework for the orderly conduct of business, the superintendent in cooperation with the Board president will prepare an agenda outlining the matters to be brought to the Board's attention at meetings.

The Board will follow the order of business set up by the agenda unless the order is altered or new items are added by consent of the Board during the meeting. Only by majority consent of the Board can the Board add, delete, or take action on a matter, which does not appear on the printed agenda.

Requests for items to be included on the agenda should be made to the superintendent or business manager at least 7 days prior to the meeting at which it is requested that it be considered. The person requesting the items should forward any background information at least five days prior to the meeting. Copies of the agenda will be available to the public at the district office the day of the meeting.

#### LEGAL REFS.:

ADOPTED: 10-1987  
AMENDED: 03-2016