

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

**TUESDAY, AUGUST 2, 2022**

MS/HS AUDITORIUM

MINUTES

## 1. Opening Items

- 1.01 Call to Order 6:00 pm
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Sherry, Trustee Bishop, Trustee Storey, Trustee Wallis, Trustee Reimondo, Trustee Hemingway Lynch

## 2. Executive Session

- 2.01 Enter Executive Session

*Recommended Action:* Motion to enter into executive session to discuss ONTSA negotiations and the employment of a particular person

Motioned: Trustee Bishop

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Sherry, Trustee Bishop, Trustee Storey, Trustee Wallis, Trustee Reimondo, Trustee Hemingway Lynch

- 2.02 Exit Executive Session

*Recommended Action:* Motion to exit executive session and return to public session

Motioned: Trustee Bishop

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Sherry, Trustee Bishop, Trustee Storey, Trustee Wallis, Trustee Reimondo, Trustee Hemingway Lynch

## 3. Acceptance of Minutes

- 3.01 Acceptance of Minutes

*Recommended Action:* The Board of Education hereby accepts minutes of July 5, 2022

Motioned: Trustee Wallis

Seconded: Trustee Hemingway Lynch

Result: Unanimous

Yea: Trustee Sherry, Trustee Bishop, Trustee Storey, Trustee Wallis, Trustee Reimondo, Trustee Hemingway Lynch

## 4. Presentations

- 4.01 [Victoria McLaren presented the Communications Survey Results](#) and the [Communication Survey Comments](#)

4.02 [Stephanie Laffin presented the 2022-2023 District Comprehensive Improvement Plan](#)

## 5. Superintendent District News

### 5.01 The Superintendent will report District News

- There has been discussion about a change in practice regarding cell phones use at the secondary level for September. The guidelines will be included in the student handbooks and the welcome back letters.
- The plans for September are as follows:
  - *Middle School*
    - Historically the middle school students have not been allowed to utilize cell phones during the school day. When students first returned to the building during the pandemic, there were very few students in each class and they were not allowed to sit together and talk during lunch. Due to this isolation during the school day, the staff and Principal decided to allow cell phone use. In anticipation of a return to a more normal school year in September, the Principal and her staff have decided to revert to the previous practice of not allowing the use of cell phones during the school day in the middle school.
  - *High School*
    - The high school will be allowing cell phone use during the day, but not in class. If a student uses their cell phone during class, they will be asked to place their phone in a caddy for the duration of the class period. Cell phones will continue to be allowed in the hall and at lunch. Teachers will not be requesting that all students hand in their phones as they enter a classroom or asking to see if a student has a phone on their person.
- NYSERDA Grant Letter of Support Request
  - The Town of Woodstock is applying for a grant through NYSERDA to study the viability of community heat pumps. The grants are in the amount of \$100,000. Superintendent McLaren has been asked to supply a letter in support of this study for the grant application. The letter of support does not obligate the district to any specific course of action, but will increase the Town's chances of being awarded the grant to conduct the study. If the grant is awarded, the firm hired by the Town will conduct the study of a renewable heating, cooling, and electricity generation for Woodstock, with a focus on the central hamlet.
- Town Boards/Supervisors
  - Superintendent McLaren has reached out to the two Town Supervisors that she does not yet have a working relationship with to request a meeting. She has also let them know that she will be scheduling quarterly meetings with them as a group throughout the school year. These meetings are productive and allow for easy collaboration in times of crisis.
- Summer Skills Academy

- Summer Skills Academy is wrapping up this week. The program has run very smoothly. The kids have been actively engaged and also been able to enjoy some fun events along the way.
- Parents as Partners
  - Parents as Partners webinars are created by the company and are available to multiple districts so the dates are not of our choosing. The webinars will be recorded and there is still opportunity for follow up after the webinars.

## 6. Board District News

6.01 The Board will report District News

- Trustee Storey and Trustee Reimondo attended the Rural Schools Conference this year
- Superintendent McLaren will be attending Olive Day on September 10, 2022

## 7. Acknowledge Public Be Heard Comments

7.01 The Board will acknowledge the public be heard comments from the last meeting  
Natalie Acker-Raymond

## 8. Public and Student Comment

8.01 The public and students may comment on any agenda or non-agenda item

- No comments

## 9. \*\*Break\*\*

9.01 The Board will take a 5-minute break at 7:30

## No Longer Present:

Trustee Wallis left meeting at 7:44pm

## 10. Discussion and Possible Action

10.01 Approve Safety Plan

*Recommended Action:* The Board of Education hereby approves the District Wide Safety Plan for the 2022-2023 School Year

Motioned: Trustee Storey

Seconded: Trustee Bishop

Result: Unanimous

Yea: Trustee Sherry, Trustee Bishop, Trustee Storey, Trustee Reimondo, Trustee Hemingway Lynch

Not present: Trustee Wallis

10.02 NYSSBA Liaison

*Recommended Action:* The Board of Education hereby approves Sarah Hemingway Lynch to be the Board of Education liaison for NYSSBA  
NYSSBA encourages each district to appoint an Advocacy Liaison. This position provides a direct link to NYSSBA's advocacy efforts. An Advocacy Liaison is important for sharing legislative information with their board and helps lawmakers

understand the challenges you face. Give your district a direct contact to all things advocacy!

The perks of being an Advocacy Liaison include:

- First to receive invitations to Lobby Days, In-District Federal Legislative Visits, Board Member Volunteerism
- Newsletter specifically for Advocacy Liaisons
- Opportunities to attend NYSSBA advocacy events (with Board approval)
- Detailed information to brief your board on NYSSBA advocacy activities

No prior experience is needed, just enthusiasm for advocating on behalf of your board and NYSSBA. Many first term board members find it's a great way to learn more about NYSSBA and our legislative priorities. Long-term board members appreciate the opportunity to get involved in a new way.

Motioned: Trustee Reimondo

Seconded: Trustee Bishop

Result: Unanimous

Yea: Trustee Sherry, Trustee Bishop, Trustee Storey, Trustee Reimondo, Trustee Hemingway Lynch

Not present: Trustee Wallis

10.03 The Board will discuss a charge for the Policy Committee, Communications Committee and the Legislative Action Committee

10.04 Discuss and Approve Digital Newspaper Subscriptions

Paper	Cost
Albany Times Union	\$130.31/year
Daily Freeman	\$144.00/year
Hudson Valley One	\$40.00/year
New York Times	\$73.20/year

Motioned: Trustee Bishop

Seconded: Trustee Hemingway Lynch

Result: Unanimous

Yea: Trustee Sherry, Trustee Bishop, Trustee Storey, Trustee Reimondo, Trustee Hemingway Lynch

Not present: Trustee Wallis

10.05 Donation from Matt and Jenny Jared

*Recommended Action:* The Superintendent recommends acceptance of a donation totaling \$2,500.00 CASH, from Matt and Jenny Jared to support the Nature Trail at the Bennett Elementary School and recommends approval to increase the 2022-2023 budget line A2110.431-03 Supplemental by \$2,500.00

Motioned: Trustee Hemingway Lynch

Seconded: Trustee Reimondo

Result: Unanimous

Yea: Trustee Sherry, Trustee Bishop, Trustee Storey, Trustee Reimondo,  
Trustee Hemingway Lynch  
Not present: Trustee Wallis

10.06 Donation from The Neil Grant Perpetual Fund

*Recommended Action:* The Superintendent recommends acceptance of a donation totaling \$2,828.00 CASH, from The Neil Grant Perpetual Fund for the Youth of Shandaken to purchase Onteora varsity football uniforms and recommends approval to increase the 2022-2023 budget line A2855.431-01 Supplemental by \$2,828.00

Motioned: Trustee Storey

Seconded: Trustee Bishop

Result: Unanimous

Yea: Trustee Sherry, Trustee Bishop, Trustee Storey, Trustee Reimondo,  
Trustee Hemingway Lynch  
Not present: Trustee Wallis

**11. Consent Agenda**

11.01 Approve Consent Agenda

*Recommended Action:* The Board hereby approves item numbers 11.02-11.09

Motioned: Trustee Bishop

Seconded: Trustee Reimondo

Result: Unanimous

Yea: Trustee Sherry, Trustee Bishop, Trustee Storey, Trustee Reimondo,  
Trustee Hemingway Lynch  
Not present: Trustee Wallis

11.02 Personnel Agenda

Be it hereby resolved that the Board appoints:

George, Elizabeth certified in Special Education, to a 4-year probationary period in the tenure area of Special Education at a salary of Step 3MA (new position) commencing on 08/15/2022 and ending on 08/14/2026.

Kirn, Laura certified in Childhood Education (Grades 1-6), to a 4-year probationary period in the tenure area of Elementary Teacher at a salary of Step 10MA (replace resignation) commencing on 08/15/2022 and ending on 08/14/2026.

Rose, Josephine certified in Music to a 4-year probationary period in the tenure area of Music at a salary of Step 1BA (replace retirement) commencing on 09/01/2022 and ending on 08/31/2026.

Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, the above teacher must have received an APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.

Be it hereby resolved that the Board appoints the following people, certified as Teaching Assistants, to a 4-year probationary period in the tenure area of

Teaching Assistant at a salary of Step 2 (replace retirements) commencing on 9/1/22 and ending on 8/31/26:

Gillian Jule

Nicole Hastie

Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner’s Regulations, in order to be considered for tenure, the above Teaching Assistants must have received an APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.

**\*REVISED TENURE DATE**

Be it hereby resolved that the Board appoints:

Hull, Carly certified in Special Education to a 3-year probationary period in the tenure area of Special Education commencing on 08/01/2020 and ending on 07/31/2023.

Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner’s Regulations, in order to be considered for tenure, the above teacher must have received an APPR rating of effective or highly effective in two of the three probationary years and must not receive an ineffective in the third year.

**TEMPORARY APPOINTMENT: INSTRUCTIONAL**

NAME	POSITION/SCHOOL	EFFECTIVE DATE	RATE
Prutzman, Wilbur	Business/High School	09/01/22 – 06/30/23	Step 22MA

**SUBSTITUTE**

NAME	POSITION	AMOUNT
VanDeBogart, Leigh Ann	Home Instruction	\$50.00/hour

**RESIGNATIONS: INSTRUCTIONAL**

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Allison, Amanda	Director of PPS	08/07/22	Personal
Darling, Michelle	Occupational Therapist	12/03/22	Retirement
Naccarato, Ryan	Director of PE, Health & Athletics	08/19/22	Personal
VanDeBogart, Leigh Ann	Elementary/AIS/Woodstock	07/02/22	Retirement

**RESIGNATIONS: NON - INSTRUCTIONAL**

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Craft, Danielle	PT District Monitor	09/01/22	To accept FT position

Schoonmaker, School Bus Driver 09/01/22 To accept Auto.  
George Mech. Helper  
position

**APPOINTMENT: NON-INSTRUCTIONAL  
PROBATIONARY**

NAME	POSITION	EFFECTIVE DATE FROM – TO	REMARKS
Ashmore, Brianna	School Nurse/Bennett	09/01/22 – 03/01/23	<b>RESCIND</b>
Craft, Danielle	District Monitor	09/02/22-03/02/23	Step 6
Mazzone, Savannah*	School Monitor/Phoenicia	09/01/22 – 03/01/22	Step 2, Replace termination
Rhea, Dawn	Typist/B & G Department	07/06/22 – 01/05/23	From Provisional to Probationary (passed test)
Schoonmaker, George	Automotive Mechanic Helper	09/02/22-03/02/23	Step 6
Zacchio, Nicole	Occupational Therapist	08/15/22 – 02/15/22	Step 4

\*pending pre-employment processing\*

The following named NON-INSTRUCTIONAL personnel have served a probationary status and are recommended to a PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY END DATE	PERMANENT DATE
Ashmore, Brianna*	School Nurse/Bennett	06/05/22	*REVISED* 06/06/22
Sommer, Torre	Senior Typist/MS	07/25/22	07/26/22

\*Employee served her probationary status as a floating nurse

**EXTRA DUTY STIPENDS**

NAME	POSITION	AMOUNT
Connolly, Brian	Association of Student Government	\$2,090.00
Connolly, Brian	Student Advocacy Club (Hs Student Government)	\$2,567.00
Connolly, Brian	Yearbook Advisor – HS	\$2,602.00
Connolly, Brian	Yearbook Business Manager	\$1,865.00
Klercker, Katelyn	Belleayre Bash Advisor & Assistant Advisor (combined w/ R. Scherer)	\$1,388.00
Kothe, Cassandra	Elementary Resource 3 (Woodstock)	\$2,192.00
Lustberg-Goldbeck, Kay	Community Mentor	\$26,383.00
Moorhus, Jolie	Computer Advisor- Phoenicia	\$5,441.00

Sanders, Douglas	6 <sup>th</sup> Teaching Assignment (CADD/Creativity & Innovation)	\$8,318.00
Simco, Jennifer	Peer Mediation Advisor	\$3,047.00
Scherer, Rebecca	Belleayre Bash Advisor & Assistant Advisor (combined w/ K. Klercker)	\$1,388.00
Scherer, Rebecca	Class Advisor- Sophomore	\$913.00
Sidler, Anita	Art Club Advisor- MS	\$1,232.00
Turck, Sarah	Dept. Chairs- Guidance	\$7,412.00
Turck, Sarah	Dept. Chairs-Guidance per Counselor	\$288.00
Weisz, Amy	Tennis-Varsity-Head Coach (girls)	\$2,913.00

#### 11.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

*Recommended Action:* The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #8/22, Confidential, as reviewed by Trustee Storey

#### 11.04 Budget Transfers

*Recommended Action:* The Superintendent recommends the transfer of funds from public schools to private schools due to additional students attending private, not public schools.

Transfer Amount from Budget Code Description to Budget Code Description  
\$150,000 A2250.471-09 Tuition-Public Schools A2250.472-09 Tuition-Private Schools  
and

The Superintendent recommends the transfer of funds from health insurance to health professional services to cover the cost of the Medical Director contract and the Interim Medical Director for the 2022-2023 school year.

Transfer Amount from Budget Code Description To Budget Code Description  
\$68,750.00 A9060.800-10 Health Insurance A2815.449-10 Health – Professional Services

#### 11.05 Financial Report

*Recommended Action:* The Board of Education has reviewed and hereby accepts the Financial Report from May 2022

#### 11.06 Stale Dated Checks

*Recommended Action:* As of August 3, 2022, the following stale dated checks will be written off.

Check #40710 Tax Overpayment, Payee: Alan & Gail Zwiebel, Amount \$5,699.33

Check #42440 AP Refund, Payee: Corrine Gervai, Amount \$53.00

Check #40288 Cafeteria Account Reimbursement, Payee: Marcus Ferrara, Amount \$10.20

Check #41440 Cafeteria Account Reimbursement, Payee: Jennifer Long,



Amount \$33.40

Check #43618 Medicare Reimbursement, Payee: The Estate of Margrit Witt,  
Amount \$297.00

Check #40818 Tax Overpayment, Payee: Peter & Helen Grandia, Amount  
\$28.95

Check #40278 Cafeteria Account Reimbursement, Payee: Kristen Chipman,  
Amount \$10.95

11.07 Warrants

*Recommended Action:* The Board of Education has reviewed and hereby  
accepts Warrant Schedule 2

11.08 Surplus Athletic Uniforms

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the  
Superintendent of Schools that the Board of Education of the Onteora Central  
School District declare the attached list of Athletic Uniforms as surplus and  
authorizes the sale or disposal of the listed clothing

11.09 Surplus Outdated Books

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the  
Superintendent of Schools that the Board of Education of the Onteora Central  
School District declare the attached list of books as surplus and authorizes the  
sale or disposal of the listed materials.

**12. Contracts and Independent Contractor Retainers**

12.01 Approve All Contracts and ICRs

*Recommended Action:* The Board of Education hereby approves the ICRs and  
Contracts in items 12.02 -12.05

Motioned: Trustee Storey

Seconded: Trustee Bishop

Result: Unanimous

Yea: Trustee Sherry, Trustee Bishop, Trustee Storey, Trustee Reimondo,  
Trustee Hemingway Lynch

Not present: Trustee Wallis

12.02 All Points Licensed Behavior Analysts

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the  
Superintendent of Schools that the Board of Education of the Onteora Central  
School District approve the Contract between the Onteora Central School District  
and All Points Licensed Behavior Analysts effective August 3, 2022 to June 30,  
2023 at a maximum rate of \$21,000.00 and authorizes the Superintendent to sign  
such an agreement.

12.03 Center for Spectrum Services

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the  
Superintendent of Schools that the Board of Education of the Onteora Central  
School District approve the Contract between the Onteora Central School District

and Center for Spectrum Services effective August 3, 2022 to June 30, 2023 and authorizes the Superintendent to sign such an agreement.

12.04 Educational System Consulting - Board of Education Professional Development  
*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Contract between the Onteora Central School District and Educational System Consulting retained as Board of Education Professional Development effective August 3, 2022 to June 30, 2023 at a maximum rate of \$5,500.00 and authorizes the Superintendent to sign such an agreement.

12.05 Educational System Consulting - Superintendent Coaching  
*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Contract between the Onteora Central School District and Educational System Consulting retained as Superintendent Coaching effective August 3, 2022 to June 30, 2023 at a maximum rate of \$12,700.00 and authorizes the Superintendent to sign such an agreement

**13. Other Approvals**

13.01 Cell Phone Assignments

*Recommended Action:* The Board of Education hereby approves the following cell phone assignments as below:

Motioned: Trustee Bishop

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Sherry, Trustee Bishop, Trustee Storey, Trustee Reimondo, Trustee Hemingway Lynch

Not present: Trustee Wallis

Cell Phone Assignments 2022/2023
MIFI Access Points –Lance Edelman
MIFI Access Points- Victoria McLaren
Victoria McLaren
John Hanley
Lance Edelman
Jennifer O’Connor
Gabriel Buono
Scott Richards
Dieter Schimmelpfennig
<del>Suellen Elmendorf</del>
Nicole Sommer
Kyle Harjes
Thomas Sharon
<del>Ryan Naccarato</del> effective 8/19/22
Elizabeth Fallo

Carol Grima
<del>Amanda Allison</del> effective 8/8/22

13.02 School Meal Prices

*Recommended Action:* The Board hereby authorizes School Meal Prices for the 2022-2023 school year

Motioned: Trustee Bishop  
Seconded: Trustee Reimondo  
Result: Unanimous

Yea: Trustee Sherry, Trustee Bishop, Trustee Storey, Trustee Reimondo, Trustee Hemingway Lynch  
Not present: Trustee Wallis

School Lunch Prices	-TBD K-6 Breakfast/Lunch= at no cost MS/HS Breakfast = \$1.60 MS Lunch = \$2.60 HS Lunch= \$2.85
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13.03 Revised Board of Education Meeting Schedule

*Recommended Action:* The Board of Education authorizes the change to the Board Meeting Schedule to reflect the correct date of the Budget Adoption and the BOCES Countywide Vote

Motioned: Trustee Storey  
Seconded: Trustee Bishop  
Result: Unanimous

Yea: Trustee Sherry, Trustee Bishop, Trustee Storey, Trustee Reimondo, Trustee Hemingway Lynch  
Not present: Trustee Wallis

14. Old Business

14.01 The Board will discuss Old Business

- As of today, there has been no new updates with the Election Vote

15. New Business

15.01 The Board will discuss New Business

- Trustee Storey suggested that all Board Trustees visit the West Hurley School Building prior to the next board meeting
- Trustee Bishop would like to consider adding committee reports to each board meetings again
- Table of Woodstock is involved in doing a "Back to School Drive" for school supplies and personal hygiene supplies for students
  - Donations will be accepted at the Phoenicia, Woodstock and Boiceville Libraries until 8/15/22
- Trustee Sherry reminded the board the importance of communicating effectively with each other

- Retreat with Dr. Bill Christensen will be held on 8/18/22 in the Central Administration Conference Room at 8:30am and go until 12:00pm
- All families will receive the paper calendar at the beginning of the school year
- Communications Committee discussed creating a response email to emails received from the community

## 16. Request For Information

16.01 Board members will request information of the Superintendent

- Trustee Reimondo asked what the logistics are of having a translator potentially come to the board meetings so families that aren't fluent in English don't feel left out during Public Be Heard Comments
- Trustee Hemingway Lynch asked for a general sense of what communication goes to all family's district wide
  - In particular with welcoming them to the new school year

## 17. Adjournment

17.01 Adjourn the Meeting. Next meeting is August 16, 2022 in the MS/HS Auditorium

*Recommended Action:* Motion to adjourn meeting at 8:28pm

Motioned: Trustee Storey

Seconded: Trustee Bishop

Result: Unanimous

Yea: Trustee Sherry, Trustee Bishop, Trustee Storey, Trustee Reimondo, Trustee Hemingway Lynch

Not present: Trustee Wallis

Board of Education: Emily Sherry, Cindy Bishop, Valerie Storey, David Wallis, Meghann Reimondo, Sarah Hemingway Lynch