

Victor Central School  
Board of Education  
PROPOSED AGENDA  
Regular Meeting, Thursday, August 18, 2022 – 6:30 PM  
Early Childhood School Boardroom

***It is expected that, upon opening the meeting, a motion will be made to adjourn to executive session and that the regular meeting will begin at 7:15 PM***

✓ = Board Action Expected

**1. Meeting Called to Order by President Tim DeLucia**

- ✓ • *Motion to enter executive session to discuss the employment history of specific individuals*
- ✓ • *Motion to return to regular session*
- A. Moment of Silence**
- B. Pledge to the Flag**
- C. Greetings to Visitors/Public Participation Reminder**
- D. Reading of Fire Evacuation Procedure**  
(In case of a fire, would everyone please follow the EXIT signs to the outside of the building. Please stay completely clear of the building to provide space for any Fire Department vehicles. Thank you!)

✓ **2. Approval of Agenda**

**3. Superintendent's Update**

**4. Presentations/Recognitions:**

- None at this time

**5. Public Participation:** Although the Board's work is open to the public, this is not a meeting with the public. At this time privilege of the floor is offered to those who have signed up to speak. The Chair will be happy to recognize those of you who wish to speak. When you approach the microphone, please identify yourself before presenting your thoughts.

*(Individual comments will be limited to 3 minutes and the total time for this portion of the agenda will be limited to 30 minutes.)*

Please note, issues related to specific School District personnel or students must be brought to the attention of the Superintendent of Schools privately as they are not discussable at this venue. Thank you.

✓ **6. Acceptance of Consent Items (5 min.)**

- A. Minutes of the Regular/Organizational meeting of July 14, 2022;**
- B. Treasurer's Report for the month ending June 30, 2022;**
- C. Personnel Agenda;**
- D. Recommendations of the Committee on Special Education from the meetings of February 16, 18, 2022, March 16, 17, 23, 24, 25, 28, 30, 31, 2022, April 4, 5, 6, 7, 8, 18, 19, 20, 21, 22, 25, 28, 2022, May 2, 3, 4, 5, 6, 9, 10, 12, 13, 15, 17, 18, 23, 25, 26, 27, 31, 2022, June 1, 2, 3, 6, 7, 8, 9, 10, 13, 14, 15, 16, 17, 21, 22, 23, 24, 28, 2022, July 1, 6, 8, 12, 15, 21, 22, 26, 27, 2022, August 5, 9, 10, 11, 12, 15, 16, 17, 18, 2022 and from the Committee on Preschool Special Education from the meetings of May 25, 2022, June 6, 7, 10, 14, 21, 2022, July 11, 12, 26, 27, 2022 and August 4, 10, 2022;**

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- E. **Appoint Dr. Carl Devore as the Occupational Medicine School Physician for the 2022-2023 school year;**
- F. **Approve the School Resource Officer Contract for the 2022-2023 school year;**
- G. **Approve the following donations:**
  - **\$1,500.00 from PIE/PTSA to the Victor Central School District to support the Inquiry Program;**
  - **\$500.00 from PTSA to the Victor Intermediate School to support Family Literacy Night and the Community Read;**
  - **Swim Equipment valued at \$10,191.13 from the Victor Swim Club to the Victor Central School District;**
- H. **Declare the following as surplus:**
  - **T310 Desktop Computers with VCS Tag #s 013213, 013217, 013220, 013221, 013227, 013228, 013230, 013235, 013238, 013250, 013253, 013255, 013265, 013331, 013332, 013363, 014222, 014225, 014271, 014274, 014281, 014351, 014517, 014518, 014711;**
  - **Hewlett Packard Laserjet M401dne Printer with VCS Tag #014495;**
- I. **Approve Victor Farmington Library Tax Rate for 2022-2023;**
- J. **Approve AWP Consultants as facilitators for the Board of Education Retreat**
- K. **Approve the Summer Bus Driver Substitute rate for the 2022-2023 school year at \$25.00 per hour;**
- L. **Appoint David Thering as a DASA Coordinator for the Senior High School;**
- M. **Approve the 2021-2022 Year-end Budget Transfers as per memo from D. Vallese to T. Terranova dated 7-21-22;**
- N. **Award the 2022-23 food service bid to Renzi Food Services as the lowest responsible bidder meeting specifications;**
- O. **Approval of the following job titles/department requiring District-owned cell phones: two working supervisors and three custodians in the facilities department; and**
- P. **Award the Security Bid to Swoop1, Inc. as per a memo from D. Vallese to T. Terranova dated August 17, 2022;**

7. A. **Campus News**

B. **Summer Programming Update** (*Karen Finter, Heather Boyle, Caitlyn Mack-Elliott; 15 min.*)

✓ C. **New Textbook Presentation/Approval** (*Karen Finter, Kristin Williamson; 5 min.*)

- **Approval of the *Born a Crime* Textbook**

✓ D. **2022-2023 Tax Rate Presentation and Approval** (*Derek Vallese; 5 min.*)

E. **Reserve Funding Presentation** (*Derek Vallese; 5 min.*)

✓ F. **200 South High Street Next Steps** (*Tim T. and Derek V.; 20 min.*)

- **Approve resolution of Board of Education related to Purchase of 200 South High Street;**
- **Approve the 200 South High Street Purchase Referendum and Legal Notice;**

✓ G. **Select Board of Education Committees for 2022-2023** (*10 min.*)

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- ✓ H. Approve the following field trip requests:
- Victor Marching Band to Toledo, OH from 9/23/2022 – 9/25/2022 to participate in the Bands of America Competition;
  - JV/Varsity Girls Volleyball Teams to Shenandoah, NY from 10/14/2022 – 10/15/2022 to participate in a Volleyball Tournament;
  - Cheerleaders to Honesdale, PA from 8/25/22 – 8/28/22 to participate in the UCA Cheerleading Camp;
  - Varsity Ice Hockey to Massena, NY from 1/27/23 – 1/28/23 to participate in two varsity games;
  - SEAS Club to Park City, Utah from 4/2/23 – 4/8/23;
- I. Policy Review: First Reading of the following policies:
- Homeless Children; Policy 5151
  - Code of Conduct; Policy 5300
8. Meeting Reports
- A. Monroe County School Boards Association Committee Reports
  - B. Standing Committee Updates
9. Upcoming Events
- A. New Teacher Orientation; August 22, 2022 from 8:00 AM – 8:30 AM in the Early Childhood School Boardroom;
  - B. Superintendent's Conference Day (Opening Day for Staff) August 30, 2022 from 8:00 AM – 9:30 AM;
  - C. Next Regular Board Meeting September 8, 2022 at 7:15 PM in the Early Childhood School Boardroom;
- ✓ 10. Adjourn

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**  
**Unapproved Minutes of the Organizational and Regular Meeting of July 14, 2022**  
**Early Childhood School Boardroom**  
**953 High Street**  
**Victor, New York 14564**

**CALL TO ORDER** District Clerk Maureen Goodberlet called the meeting to order at 5:36 PM.

**Members Present** Tim DeLucia, Kristin Elliott, Lisa Kostecki, Elizabeth Mitchell,  
Debbie Palumbo-Sanders, Trisha Turner

**Members Absent** Christopher Parks

**ENTER EXECUTIVE SESSION** A motion was made by T. DeLucia, seconded by T. Turner to enter executive session to discuss the employment history of specific individuals as well as review the decisions of the Superintendent of Schools and High School Principal concerning a student discipline matter (hereafter referred to as Appeal No. 1). The motion was carried. 6 yes, 0 no, 0 abstentions.

**REGULAR SESSION** A motion was made by E. Mitchell, seconded by T. Turner, to return to regular session at 7:19 PM. The motion was carried. 6 yes, 0 no, 0 abstentions.

**APPEAL NO. 1** The following motion was made by D. Palumbo-Sanders, seconded by L. Kostecki:  
RESOLVED, that the Board of Education, having heard an appeal from student discipline determinations made by the Superintendent of Schools and High School Principal, designated as Appeal No. 1, and following due deliberation, hereby affirms the determinations of the Superintendent of Schools and the High School Principal.  
A roll call vote was taken by the District Clerk Maureen Goodberlet:  
Tim DeLucia – yes, Kristin Elliott – yes, Lisa Kostecki – yes,  
Elizabeth Mitchell – yes, Debbie Palumbo-Sanders – yes, Trisha Turner – yes  
The motion was carried 6 yes, 0 no, 0 abstentions.

**ELECTION OF OFFICERS** The District Clerk, called for nominations for Board of Education President. Trisha Turner nominated Tim DeLucia for President, Debbie Palumbo-Sanders seconded the nomination.

**President** The District Clerk asked if there were any other nominations for Board of Education President. There being no other nominations, the District Clerk took a roll call vote: Tim DeLucia – yes, Kristin Elliott – yes, Lisa Kostecki – yes, Elizabeth Mitchell – yes, Debbie Palumbo-Sanders – yes, Trisha Turner – yes. The District Clerk declared Tim DeLucia as Board President for the 2022-2023 school year.

**Vice President** The District Clerk called for nominations for Board of Education Vice President. Trisha Turner nominated Christopher Parks for Vice President, Debbie Palumbo-Sanders seconded the nomination.

## **VICTOR CENTRAL SCHOOL BOARD OF EDUCATION**

The District Clerk asked if there were any other nominations for Board of Education Vice President. There being no other nominations, the District Clerk took a roll call vote: Tim DeLucia – yes, Kristin Elliott – yes, Lisa Kostecki – yes, Elizabeth Mitchell – yes, Debbie Palumbo-Sanders – yes, Trisha Turner – yes.

The District Clerk declared Christopher Parks as Board Vice President for the 2022-2023 school year.

*Mr. DeLucia took the Oath of Office and signed the oath book. Dr. Parks will take the Oath of Office and sign the oath book when he returns from vacation. Board President DeLucia took the chair.*

### **APPROVE AGENDA**

A motion was made by E. Mitchell, seconded by T. Turner, to approve the meeting agenda. The motion was carried. 6 yes, 0 no, 0 abstentions.

### **RECOGNITIONS**

The Board of Education recognized the Girls Varsity Lacrosse Section V and New York State Champions. Dr. Terranova started out by reading a statement from the Director of Health, Physical Education and Athletics Duey Weimer. In Mr. Weimer's statement he writes that Victor has had the opportunity to witness the growth of the program firsthand over the past four years. The culmination of all that hard work and dedication has paid off to be the first ever New York State Champion Victor Girls Lacrosse Team! The graduating seniors and alumni have paved the way for future teams to carry on and advance the tradition of the program and Coach Frunzi has maintained a vision of excellence and perseverance along the way. Dr. Terranova introduced Coach Nikki Frunzi and the State Championship Team. Coach Frunzi thanked the girls and the coaches for their commitment and diligence over the seven years she has been with the program. She said this accomplishment does not happen in one year. The girls set goals and put systems into place to accomplish the goals. The team was presented with a plaque and each player was given a certificate acknowledging their accomplishments.

### **SUPERINTENENT'S UPDATE**

Dr. Terranova welcomed Lisa Kostecki and Debbie Palumbo-Sanders to the Board of Education. He thanked Karen Ballard and Chris Eckhardt for their service. He provided a summer opportunity update which included the Extended School Year Program, Specialized Reading Program, Summer Academy, and Fun Friday Summer Enrichment. The administration leadership retreat is August 1-3 and will be focused on leadership culture and the Management Plan. He then talked about the collaboration meeting between the Ontario County School Superintendents, Jack Marren who is the head of the Ontario County Board of Supervisors along with the Ontario County Leadership Team to discuss the collaboration at a much higher level between the county and the Ontario County school districts regarding therapeutic counseling services and satellite clinics across school districts. The county has the financial means to help districts do this. We will have to collaborate to get the staff necessary to help. They also talked about the potential financial sharing of services for School Resource Officers and School Safety. They also briefly and very preliminarily talked about sharing sales tax money.

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

**ORGANIZATIONAL ITEMS**

A motion was made by D. Palumbo-Sanders, seconded by L. Kostecki, to approve upon recommendation of the Superintendent, the organizational items for the 2022-2023 school year.

**APPOINTMENT OF DISTRICT OFFICERS**

<i>District Clerk</i>	Appointment of Maureen A. Goodberlet as Clerk of the Board of Education
<i>District Treasurer</i>	Appointment of Penny Johnston as District Treasurer;
<i>Deputy District Treasurer</i>	Appointment of Jill Smith as Deputy District Treasurer;
<i>Tax Collector</i>	Appointment of Nicole Ritz as Tax Collector;
<i>Claims Auditor</i>	Appointment of Lynne Lubaszewski as Claims Auditor;

**APPOINTMENT OF OTHER POSITIONS**

<i>School Attorney</i>	Appointment of Harris Beach PLLC, Ferrara Fiorenza PC, Monroe 2 Orleans BOCES and Hawkins, Delafield & Wood LLP as attorneys;
<i>Attendance Officer</i>	Appointment of Interim/Assistant Superintendent for Pupil Services as Attendance Officer;
<i>Purchasing Agent</i>	Appointment of Assistant Superintendent for Business as Purchasing Agent;
<i>Insurance Consultant</i>	Appointment of R.L. Anderson – Van Horne Agency as Insurance Consultant;
<i>External Auditor</i>	Appointment of Mengel, Metzger, Barr, CPA as External Auditor;
<i>Internal Auditor</i>	Appointment of EFPR Group as Internal Auditor;
<i>Records Access / Management Officer</i>	Appointment of District Clerk as Records Access/Management Officer;
<i>LEA Designee</i>	Appointment of Director of School Facilities as Asbestos (LEA) Designee;
<i>Title IX Coordinators</i>	Appointment of Assistant Superintendent for Instruction and Interim/Assistant Superintendent for Pupil Services as Title IX Coordinators;
<i>Section 504 Officer</i>	Appointment of Interim/Assistant Superintendent for Pupil Services as Section 504 Officer;
<i>Civil Rights Compliance Officers</i>	Appointment of Assistant Superintendent for Personnel and Interim/Assistant Superintendent for Pupil Services as Civil Rights Compliance Officers;
<i>Committee on Special Education / Preschool Special Education</i>	Appointment of Ariel Aranova, Erin Black, Julie Branieki, Amanda Byrne, Tom Cheevers, Anne Clark, Joseph Costanza, Abby Crimmins, Brian Gee, Jennifer Grimes, Emily Hopkins- Ives, Tara Hopson, Deborah Leh, Kathryn Mandile, Shannon Markin-McMurtrie, James Mauro, Sarah Miller, Ashley Socola, Laura Reynolds, Heidi Robb, Brian Siesto, David Thering, Staci Thibodeau, Amanda Tripp, Dr. Robert Tuite, Tania Zazulak-Angelini, Assistant Superintendent of Pupil Services, Interim Principal of the Early Childhood School, Interim Assistant Principal of the Primary School.
<i>Treasurer – Extra Classroom Activities Account</i>	Appointment of Deputy District Treasurer as Treasurer – Extra Classroom Activities Account;
<i>Account Dignity Act Coordinators</i>	Appointment of Amanda Byrne, Tom Cheevers, Brian Gee, Karen Finter, Jennifer Grimes, Laura Reynolds, John Ryan, Staci Thibodeau and Interim Assistant Principal for the Primary School as Dignity Act Coordinators;

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**Designated Educational Official** Appointment of John Ryan as the Designated Education Official;  
**Designated Data Protection Officer** Appointment of Director of Technology as the Designated Data Protection Officer;  
**McKinney-Vento Homeless Assistance Act Liaison** Appointment of Interim/Assistant Superintendent for Pupil Services as the McKinney-Vento Homeless Assistance Act Liaison

**BONDING OF PERSONNEL**

\$100,000 coverage endorsement from a blanket bond for each employee  
 \$1 million policy for District Treasurer, Deputy District Treasurer, Tax Collector, and Claims Auditor  
 \$500,000 coverage from faithful performance bonds for Accounts Payable Clerk, Payroll Clerk, and Assistant Superintendent for Business.

**DESIGNATIONS**

**Banks** BE IT RESOLVED, that any commercial bank and/or trust company, including but not limited to Canandaigua National Bank and Five Star Bank, having offices in New York State or any bank participating in the Insured Cash Sweep (ICS) or Certificate of Deposit Account Registry Services (CDARS) programs be and hereby are designated as the official depositories for the School District funds during the school year 2022-23 and that the maximum amount which may be kept on deposit in any one bank shall not exceed the District’s annual general fund budget.

**Official Newspaper Board of Education Meeting Dates** Designation of *The Daily Messenger* as official newspaper of the District;  
 Designation of the second Thursday of each month at 7:15 P.M. as the regular meeting time for the Board of Education with the following exception; the August 2022 Board meeting will be held on Thursday, August 18, 2022. The Board of Education work sessions will be scheduled for the fourth Thursday of the month as necessary except for February 2023 which will be held Thursday, February 16, 2023 and April 2023 which will be Wednesday, April 26, 2023;

**Organizational Meeting** Designation of Thursday, July 13, 2023, as the date of the organizational meeting for the 2023-24 school year;

**Mileage Reimbursement** Establishment, pursuant to Section 2118 of the Education Law, of the mileage reimbursement rate for employees at an amount equal to the Internal Revenue Service rate.

**AUTHORIZATIONS**

**Payroll Certification** Authorization for the Assistant Superintendent for Business to certify the payroll;  
**Student Services** Authorization for the Superintendent, or designee, and Board President or Vice President to sign contracts for student services (such as health), and tuition contracts;  
**Contracts** Authorization for the Superintendent or his/her designee to approve attendance of instructional and non-instructional staff at conferences;  
**Conference Attendance** Authorization for the Assistant Superintendent for Business to establish the following Petty Cash Accounts:

<u>Account</u>	<u>Amount</u>	<u>Custodian</u>
District Office	\$300.00	Asst. Superintendent for Business
Event Admissions (competition start-up cash)	\$2500.00	Athletic Director
School Lunch Fund (start-up cash)	\$175.00	Director of Food Service

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- Check Signers*** Authorization for the following individuals to sign checks on behalf of the School District for the accounts designated:  
General and School Lunch, Special Aid, Capital Funds: Assistant Superintendent for Business, District Treasurer, Deputy District Treasurer  
Payroll Account: Assistant Superintendent for Business, District Treasurer, Deputy District Treasurer  
Extra-Curricular Account: Treasurer-Extra Classroom Activities Account, Assistant Superintendent for Business, District Treasurer, and Deputy District Treasurer
- Professional Organizations*** Authorization for the Board of Education and District Members to participate in professional organizations;
- Indemnification*** Authorize School District employee and officer indemnification under Public Officer’s Law §18;
- District-owned Cell Phones*** Authorization for the Superintendent of Schools, Night Custodian, and Parent Information Translator to have District-owned cell phones;
- Hearing Officer Appointment*** Authorization for the President or Vice President of the Board of Education to independently appoint an Impartial Hearing Officer as necessary for any impartial hearing regarding the placement of a special education student;
- Budget Transfers*** Authorization for the Superintendent or his/her designee to make all necessary budget transfers in accordance with Section 170.2 (1) of the Commissioner’s Regulations and Board Policy 6150;

**OTHER ITEMS**

- Wire Transfers*** Authorization for the Assistant Superintendent for Business and District Treasurer or Deputy District Treasurer to execute wire transfers of District funds;
- Employment of Staff Members*** Authorization for the Superintendent to employ staff members pending Board approval at its next regular meeting;
- BOCES Bids*** Authorization for the District to participate in all BOCES Cooperative Bids for the 2022-2023 school year;
- Investment of Funds*** Authorization of the Superintendent and the Assistant Superintendent for Business, District Treasurer, or Deputy District Treasurer to jointly confer, and then invest - if deemed appropriate - such portions of the District money available for time deposit accounts, certificates of deposit, short term government securities, or other investments permitted by law;
- Grants*** Authorization of the Superintendent to apply for State and Federal Grants in Aid;
- Board Conference Attendance*** Authorization for Board of Education members to attend conferences, conventions, workshops and standing committee meetings with expenses paid by the School District;
- Consultant Services*** Authorization for the Superintendent to purchase consultant and professional services;
- Civil Service Reports*** Authorization for the Assistant Superintendent for Personnel, or (alternate) Assistant Superintendent for Business to sign Civil Service Reports of Personnel Change;
- Compensation – Election Workers*** Establishment of the compensation rate for members of the Board of Registration and for election inspectors and clerks at minimum wage;
- Board of Registration*** Appointment of Carrie Fagan, Jennifer Mehigan, and Linda Tice as the Board of Registration for the 2022-2023 school year;



**VICTOR CENTRAL SCHOOL  
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**Substitute Rates** Establishment of the following substitute rates:

<b>Position</b>	<b>2022-2023</b>
Accompanist	\$50.00 per hour (2 hour maximum)
Administrator (Per Diem, Not Interim)	\$375 per day
Auto Mechanic Substitute	\$18.09 per hour
Auto Mechanic Helper Substitute	\$17.55 per hour
Bus Driver Substitute	\$20.00 per hour
Bus Driver Trainee	\$14.50 per hour
Bus Monitor Substitute	\$13.75 per hour
Summer Bus Monitor Substitute	\$15.00 per hour
Cleaner Substitute	\$13.75 per hour
District Office Support (Per Diem)	\$14.50 per hour
Driver Education Teacher	\$38.25 per hour
Driver Education Coordinator	\$500.00 per session (3 sessions total)
Food Service Helper Substitute	\$13.75 per hour
Food Service Laborer Substitute	\$13.75 per hour
Groundskeeper Substitute	\$13.75 per hour
Life Guard (Junior Per Diem Status)	\$13.75 per hour
Life Guard (Senior Per Diem Status)	\$15.07 per hour
Messenger Substitute	\$13.75 per hour
Nurse Substitute	\$150.00 per day
Pool Supervisor (Per Diem)	\$17.00 per hour
Summer Grounds Helper	\$13.75 per hour
Student Worker	\$13.75 per hour
Teacher Aide Substitute	\$13.75 per hour
Teacher Substitute NYSTRS Retiree	\$130.00 per day (1-30 days) \$140.00 per day (30+ days)
Teacher Substitute NYS Certified	\$115.00 per day (1-15 days) \$125.00 per day (16-20 days) \$135.00 per day (31-70 days) \$140.00 per day (70+ days)
Teacher Substitute Uncertified	\$105.00 per day (1-15 days) \$110.00 per day (16+ days)
Teacher (Short-term Substitute)	\$208.00-\$218.00 per day
Traffic Support	\$13.75 per hour
Translator (Per Diem)	\$20.00 per hour
Typist/Clerk Substitute	\$13.86 per hour
<b>Policies</b>	Review of all Board of Education policies
<b>Policy Review</b>	Review policies including Investments (6240), Purchasing (6700), Code of Conduct (5300), and Parent and Family Engagement (1900) as required by law
<b>Safety Plan</b>	Adopt the District-level Safety Plan and the Building-level Safety Plan
<b>Attendance Data</b>	Review building-level student attendance data as required under Commissioner’s Regulations section 104.1, and if the data shows a decline in attendance rates, shall review its policy on Attendance (5100)
<b>Civil Service Standard Work Hours</b>	Civil Service Standard Work Hours Resolution; BE IT RESOLVED, that the Victor Central School District hereby establishes standard work days for its employees and will report days worked to the New York State and Local Employees’ Retirement System based on the time keeping system.

**VICTOR CENTRAL SCHOOL  
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A motion to approve the foregoing appointments and authorizations was carried.  
6 yes 0 no (*end of organizational items*)

**PUBLIC  
PARTICIPATION**

None at this time

**CONSENT ITEMS**

A motion was made by E. Mitchell, seconded by K. Elliott, to approve, upon recommendation of the Superintendent, the following consent items:

**MINUTES**

Minutes of the Regular Board Meeting on June 9, 2022 and the Special Board Meetings of June 17, 2022 and June 29, 2022;

**FINANCIAL  
STATEMENTS**

Treasurer's Report for the month ending May 31, 2022;

**PERSONNEL**

The following personnel items:

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

**Instructional  
Probationary  
Appointments:**

The probationary appointment of **Joseph Fastai**, who has certification in Art Kindergarten-Grade 12, to a probationary position as an Art Teacher, effective September 1, 2022, at an annual salary of \$57,897, leading towards tenure in Art Education.

The probationary appointment of **Taylor Cardona**, who has certification in Early Childhood Education Birth-Grade 2, to a probationary position as an Elementary Teacher, effective September 1, 2022, with a partial year of Jarema credit for her 2021/2022 LTS assignment, at an annual salary of \$46,740, leading towards tenure in Elementary Education.

The probationary appointment of **Claire Gaynor**, who has certifications in Early Childhood Education Birth-Grade 2 and Childhood Education Grades 1-6, to a probationary position as an Elementary Teacher, effective September 1, 2022, at an annual salary of \$42,000, leading towards tenure in Elementary Education.

The probationary appointment of **Carrie Goodell**, who has certifications as a School District Leader and School Building Leader, and in Mathematics Grades 7-12, to a probationary position as the Director of Math and Science, effective July 15, 2022, at an annual salary of \$105,000, leading towards tenure as the Director of Math and Science.

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The probationary appointment of **Jenna Cortash**, who has certifications in Students with Disabilities Grades 1-6, Students with Disabilities Birth-Grade 2, Literacy Birth-Grade 6, Early Childhood Education Birth-Grade 2 and Childhood Education Grades 1-6, to a probationary position as a Special Education Teacher, effective September 1, 2022, at an annual salary of \$51,400, leading towards tenure in Special Education.

The probationary appointment of **Adam Chandler**, who has certifications in Music Education Kindergarten-Grade 12, to a probationary position as a Music Teacher, effective September 1, 2022, at an annual salary of \$49,650, leading towards tenure in Music Education.

The probationary appointment of **Robert Sarneckis**, who has certifications in Social Studies Grades 7-12, to a probationary position as a Social Studies Teacher, effective September 1, 2022, at an annual salary of \$47,180, leading towards tenure in Social Studies Education.

The probationary appointment of **Brian Biro**, who has certification in Physical Education Kindergarten-Grade 12, to a probationary position as a Physical Education Teacher, effective September 1, 2022, at an annual salary of \$68,296, leading towards tenure in Physical Education.

The probationary appointment of **Mardie Vella**, who has pending certification as a School Counselor, to a probationary position as a School Counselor effective July 1, 2022, at an annual salary of \$65,200, leading toward tenure as a School Counselor.

The probationary appointment of **Erica Morabito**, who has certifications in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, to a probationary position as an Elementary Teacher, effective September 1, 2022, at an annual salary of \$48,600, leading towards tenure in Elementary Education.

The probationary appointment of **Karyn Ryan**, who has certifications as a School District Leader, School Building Leader, and Speech and Language Pathologist, to a probationary position as the Assistant Superintendent for Pupil Services, effective August 15, 2022, at an annual salary of \$142,000, leading towards tenure as the Assistant Superintendent for Pupil Services.

**Part Time  
Appointments:**

The appointment of **Marcy Pembroke**, who holds certifications in Earth Science Grades 7-12, General Science Grades 7-12, and Nursery, Kindergarten and Grades 1-6, to a part-time (.6fte) position as a Science Teacher effective September 1, 2022, and ending June 30, 2023, at an annual salary of \$49,685.

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**Tenure Appointments:** The appointment to tenure of **Brian Siesto**, who is certified as a School Building Leader and School District Leader, and in Social Studies Grades 7-12, upon the successful completion of his probationary period as the High School Principal, effective July 15, 2022.

**Appointments:** The appointment of **Robert LaRuche**, Interim ECS Principal, effective July 1, 2022, at a daily rate of \$500.

The appointment of **Erin Hysick**, who holds Certifications in Special Education and Pre-Kindergarten, Kindergarten, and Grades 1-6, as a Mentor Teacher, effective July 1, 2022, and ending June 30, 2023.

The appointment of **Jan Soucier**, who holds Certifications in Special Education and Nursery, Kindergarten, and Grades 1-6, as a Mentor Teacher, effective July 1, 2022, and ending June 30, 2023.

The re-appointment of **Robert Goodell, Alan Granger, Jamie Coles, Patrick Dennis, Stephen Schreib, Jacob Herendeen, and Andrew Purdie**, as per diem Driver Education Teachers, for the 2022/2023 school year at an hourly rate of \$38.25.

The appointment of the following as Extended School Year Teachers at an hourly rate of \$40.00: **Johanna Arnitz, Emily Cook, and Kyle Pecora**

The appointment of the following as Summer Academy Teachers at an hourly rate of \$40.00: **Amy Hogan, Allison McKinnon, Kim McConnell, Tyler Spitz and Hilary Ross**

The appointment of the following as Summer Enrichment Teachers at an hourly rate of \$40.00: **Rebecca Feistel, Kelsey Flynn, Amy Hogan, Alexandra Lambert, Kayla Docteur and Cody Rogers**

The appointment of **Andrea Tait**, Wellness Coordinator, for the 2022/2023 school year, at an annual rate of \$1500.

The appointment of **Vivian Richelsen**, Healthy Ambassador, for the 2022/2023 school year, at an annual rate of \$200.

The appointment of **Caitlin Mack-Elliott**, who holds certifications in Students with Disabilities Grades 1-6, Childhood Education Grades 1-6, Severe or Multiple Disabilities Annotation, Students with Disabilities Birth-Grade 2, Early Childhood Education Birth-Grades 2, and School Building Leader, as an Elementary Special Education Teacher on Special Assignment (TOSA), effective July 1, 2022.

**VICTOR CENTRAL SCHOOL  
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The appointment of **Leah Daniels-Farren**, who holds certifications as a School Psychologist, as a Secondary Special Education Teacher on Special Assignment, effective July 1, 2022.

The appointment of **Michele Maloney**, Short Term Substitute Assistant Principal, from July 18, 2022 through approximately November 10, 2022, at a daily rate of \$375.

The appointment of **Julie Johnson**, Staff Developer, from July 1, 2022 through approximately August 31, 2022.

The appointment of **David Thering**, who has certifications as a School Building Leader and School District Leader, and in Childhood Education Grades 1-6, and Students with Disabilities Grades 1-6, to a tenured position as a High School Assistant Principal, effective August 1, 2022.

**Resolution:** **BE IT RESOLVED**, that the Board of Education of the Victor Central School District, upon the recommendation of the Superintendent of Schools, hereby appoints David Thering (who is certified as a School Building Leader and School District Leader, and in Childhood Education Grades 1-6, and Students with Disabilities Grades 1-6) as a 1.0 FTE High School Assistant Principal, with tenure in the High School Assistant Principal Tenure Area, effective August 1, 2022.

**Long Term Substitute Appointments:** The appointment of **Patrick Neureuter**, who has certifications in Students with Disabilities Grades 1-6, Early Childhood Education Birth-Grade 2, Students with Disabilities Birth-Grade 2, and Childhood Education Grades 1-6, to a long term substitute position as an Elementary Teacher, effective September 1, 2022, and ending June 30, 2023, at an annual salary of \$46,835.

**Leaves of Absence:** The granting of an extension of maternity and subsequent childcare leave of absence for **Kathryn Ward**, Reading Teacher, effective July 1, 2022, and extending through December 15, 2022.

**Resignations:** The resignation of **Elizabeth Porta**, Elementary Teacher, effective June 30, 2022.

<b>Athletics: Strength &amp; Conditioning</b>	<b><u>Position</u></b>	<b><u>Name</u></b>	<b><u>Level</u></b>	<b><u>Years</u></b>
	Head Coach	Nate VanKouwenberg	2	9
	Volunteer	Connor McJury	-	-
<b>Golf - Girls</b>	Head Varsity	Trevor Sousa	3	15
	JV	Andrew Reddout	5	3
<b>Soccer - Boys</b>	Head Varsity	Steve Fish	2	29
	Varsity Assistant	Chris Wuest	4	16
	JV Assistant	Joe Carey	5	19

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	Modified A	Mike Schlueter	6	20
	Modified B	Blake Smith	6	14
	Volunteer	William Wuest	-	-
<b>Soccer - Girls</b>	Head Varsity	Kelly Ahern	2	20
	Varsity Assistant	Rena Lindsay	4	14
	JV	Mike Mandrino	4	22
	Modified B	Jill Clapp	6	17
	Modified B	Erika Eberhardt	6	9
<b>Swimming &amp; Diving - Girls</b>	Head Varsity	Brett Leader	2	11
	Varsity Assistant	Haley Bridge	4	2
	Varsity Assistant	Lindsay Karl	4	2
	Modified B	Gina Potenza	6	9
<b>Cross Country</b>	Head Varsity	Ross Hunkovic	2	8
	Modified B	Matt Bauerlein	5	38
<b>Tennis - Girls</b>	Head Varsity	Krystina Barnum	3	16
	JV	Steve Cronmiller	5	23
	Modified A	Andrea Tait	6	7
<b>Football</b>	Head Varsity	Geoff Mandile	1	27
	Associate Head Coach	Sean Rucker	2	27
	Varsity Assistant	Dave Condon	3	39
	Varsity Assistant	Paul Ojeda	3	21
	Varsity Assistant	David Vistocco	3	8
	JV	Jim Andre	3	32
	JV Assistant	Kevin Geno	3	13
	JV Assistant	Pat Lawley	3	24
	Modified A	Mark Foeder	3	28
	Modified Assistant	Mark Cain	3	34
	Modified Assistant	Craig Kaper	3	17
	Volunteer	David Eisler	-	-
	Volunteer	Matt Halloran	-	-
	Volunteer	Bryan Kavanaugh	-	-
	Volunteer	Jameson Ricigliano	-	-
	Volunteer	Miklos Szoczel	-	-
<b>Cheerleading (Fall)</b>	Head Varsity	Alexandra Dayton	3	10
	Varsity Assistant	Alyssa Dayton	5	4
	JV	Alexa O'Brien	5	6
	Modified A	Amini Wright-Patel	6	3
	Volunteer	Dayna Maier	-	-
<b>Volleyball - Boys</b>	Head Varsity	Jake Martin	2	16
	Modified B	Carrie Ferreri	6	17
<b>Volleyball - Girls</b>	Head Varsity	Matt Glover	2	24
	Volunteer	Freeman Fessler	-	-
<b>Baseball</b>	Head Varsity	Sean Rucker	2	28
	Varsity Assistant	Mike Ferreri	4	23
	JV	Joe Kurnath	4	12
	Modified A	Pat Lawley	6	27

**VICTOR CENTRAL SCHOOL  
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	Modified B	Tim Clapp	6	17
	Volunteer	Benjamin Lanning	-	-
<b>Unified Basketball</b>	Head Coach	David Vistocco	4	8
	Volunteer	Andrew Reddout	-	-
<b>Golf - Boys</b>	Head Varsity	Trevor Sousa	3	15
	JV	Chris Wuest	5	14
<b>Lacrosse - Boys</b>	Head Varsity	Dan Stone	2	23
	Varsity Assistant	Mark Foeder	4	27
	JV	Bryan Lischerelli	4	29
	JV Assistant	Jim Andre	5	28
	Modified A	Kevin Geno	6	13
	Modified B	Maxwell Hill	6	3
	Volunteer	Mark Cain	-	-
	Volunteer	Anthony Pezzimenti	-	-
	Volunteer	Jamie Trimboli	-	-
	Volunteer	William Kirnie	-	-
<b>Lacrosse - Girls</b>	Head Varsity	Nicolette Frunzi	2	14
	Varsity Assistant	Todd Thompson	4	5
	JV	Rachel Hillhouse	4	2
	JV Assistant	Maddy Haney	5	2
	Modified B	Jamie Smith	6	15
	Volunteer	Ashley Zahn	-	-
<b>Softball</b>	Head Varsity	Gina Potenza	2	12
	Modified A	Jessica Palmer	6	11
<b>Tennis - Boys</b>	Head Varsity	Krystina Barnum	3	16
	JV	Steve Cronmiller	5	22
	Modified A	Jeff Pistrutto	6	6
<b>Track &amp; Field</b>	Head Varsity	Robert Goodell	2	24
	Head Varsity	Austin Donroe	2	6
	Varsity Assistant	Ross Hunkovic	5	13
	Varsity Assistant	Jerry O'Dell	5	39
	Varsity Assistant	Ryan Ellis	5	2
	Modified Assistant	Kathleen Goodberlet	6	8
<b>Bowling</b>	Head Varsity	Mark Foeder	3	18
	Volunteer	Jamie LaBrake	-	-
<b>Unified Bowling</b>	Head Coach	Johanna Arnitz	6	2
<b>Alpine Skiing</b>	Head Varsity	Jennifer Haggerty	3	23
	Varsity Assistant	Madeline Haggerty	5	4
<b>Nordic Skiing</b>	Volunteer	Brian Lilly	-	-
<b>Swimming &amp; Diving - Boys</b>	Head Varsity	Brett Leader	1	14
	Varsity Assistant	David Marsh	4	8
	Modified B	Lindsay Karl	4	2
<b>Basketball - Boys</b>	Head Varsity	Tyler Roberts	1	14
	Varsity Assistant	Graig Roberts	3	8
	JV	David Vistocco	3	10
	Modified A	Andrew Reddout	4	10
	Modified B	Tim Clapp	4	16

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	Modified B	Tim DiSanto	4	32
	Volunteer	Jay Barber	-	-
	Volunteer	Phil Desaw	-	-
	Volunteer	Blake Smith	-	-
	Volunteer	Sean Rutherford	-	-
<b>Basketball - Girls</b>	Head Varsity	Ashley Zahn	1	4
	Modified B	Denise Dillman	4	13
	Modified B	Nicolette Frunzi	4	4
<b>Indoor Track &amp; Field</b>	Head Varsity	Austin Donroe	2	5
	Assistant	Jerry O'Dell	4	39
	Assistant	Robert Goodell	4	21
<b>Cheerleading (Winter)</b>	Head Varsity	Alexandra Dayton	2	10
	Varsity Assistant	Alyssa Dayton	3	15
	JV	Alexa O'Brien	3	6
	Modified A	Amini Wright-Patel	4	3
	Volunteer	Dayna Maier	-	-
<b>Hockey</b>	Head Varsity	Mike Ferreri	1	23
	Varsity Assistant	Trevor Sousa	3	13
	Volunteer	Bryan Kavanaugh	-	-
	Volunteer	Jason Rich	-	-
<b>Wrestling</b>	Head Varsity	Craig Kaper	1	23
	Varsity Assistant	Steve Cronmiller	3	11
	JV	Sean Rucker	3	7
	Modified B	Stash Merritt	4	24
	Volunteer	Matt Halloran	-	-
	Volunteer	Brian Aparo	-	-

**Co-Curriculars:**

	<u>Teacher Leaders</u>	<u>Name</u>
<b>Strand 1</b>	Bilingual Education & World Languages K-12	Anne Stekl
	Career Occupational Studies	Mark Selvek
	ELA Building Level (K-3)	Lauren Freitas
	ELA Building Level (K-3)	Amy Hogan
	ELL (K-12)	Cristie Rydzynski
	Library Media	Maggie Elliott
	Math Building Level (K-3)	Kimberly McConnell
	Math Building Level (K-3)	Leslie Summerson
	Math (9-12 Grade)	Dawn Knapp
	Music (K-12)-Split Position	Laura Brewer
	Music (K-12)-Split Position	Amy Oldfield
	PE & Health (K-6)	Christine Phelps
	PE & Health (7-12)	Mike Ferreri
	School Counseling (K-12)	Mary Banaszak
	School Psychologist (K-12)	Leah Daniels-Farren
	Science (9-12)	Kristina Sykes
	Social Studies (9-12)	Erica Thompson
	Special Education (K-12)	Caitlin Mack-Elliott



**VICTOR CENTRAL SCHOOL  
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Theater Arts (K-12)	Jeremy Hawkinson
Visual Arts (K-12)	Shawn Duckworth

**Strand 2**

Elementary Grade Teacher Leader (K-3)	Kristen MacLean
Elementary Grade Teacher Leader (K-3)	Leah Besaw
Elementary Grade Teacher Leader (K-3)	Steve Fish
Elementary Grade Teacher Leader (K-3)	Jessica Fronczak
Science & Social Studies (K-3)	Linda Izzo
Special Education (Pre K-3)	Kristina Judge
Special Education (Intermediate)	Sarah Nelson
Special Education (Jr. High)	Kristina Buschang
Special Education (Sr. High)	Johanna Arnitz

**Strand 3**

Chemical Hygiene Officer	Jeff Schraver
Bilingual Education & World Languages (6-8)	Ann Marie Crye
Instructional Technology/Computer (Primary)	Michele Linse
Instructional Technology/Computer (Intermediate)	Maggie Elliott
Instructional Technology/Computer (Sr. High)	Danyelle Westbrook
Nursing (K-12)	Corinne Fox
Math AIS (K-6)	Kylie Hegeman
ELA AIS (4-6)	Laura Colcord
ELA Building Level (4-6)	Kathleen Goodberlet
Math Building Level (4-6)	Maire Welling
Intermediate ELA 4 <sup>th</sup> Grade	Kim Bavis
Intermediate ELA 5 <sup>th</sup> Grade - Shared Position	Shari Bischooping
Intermediate ELA 5 <sup>th</sup> Grade - Shared Position	Kelley Ginster
Intermediate ELA 6 <sup>th</sup> Grade - Shared Position	Valarie Pezzimenti
Intermediate Math 4 <sup>th</sup> Grade	Brittany Gordon
Intermediate Math 5 <sup>th</sup> Grade	Michelle Ricigliano
Intermediate Math 6 <sup>th</sup> Grade	Maire Welling
English Language Arts (7-8)	Linda Tabit
Math (7-8)	Thomas Zaccardo
Science (7-8)	Paula Smith
Social Studies (7-8)	Dan Taylor

**Strand 4**

Health (K-6)	Amanda Muster
Intermediate Elementary 4 <sup>th</sup> Grade – Shared Position	Kelly Mead
Intermediate Elementary 4 <sup>th</sup> Grade – Shared Position	Amy Thomas
Intermediate Elementary 5 <sup>th</sup> Grade – Shared Position	Sarah Basta
Intermediate Elementary 5 <sup>th</sup> Grade – Shared Position	Heather Hyer
Intermediate Elementary 6 <sup>th</sup> Grade	Joy Volkmuth

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<b>Aquatics Director</b>	Fall, Winter, & Spring	Lindsay Karl
<b>Driver Education Coordinator</b>	Summer, Fall, & Spring	Andrew Purdie

**Co-Curriculars:**

**Clubs & Advisors**

<u>Name</u>	<u>Band</u>
Int. Student Council	Kathleen Goodberlet 1
Int. Math Olympiad	Amy Smith-Faczan 1
Jr. High Academic Challenge Bowl	Matthew Halloran 2
Jr. High Big Time Friends – Split Position	Emily Morsheimer 1 (2)
Jr. High Big Time Friends – Split Position	Catherine Bossard 1 (2)
Jr. High Culinary Club	Karen Ierlan 1
Jr. High Fiddle Club	Elizabeth Knapp 1
Jr. High French Club	Darcel Ross 1
Jr. High Garden Club	Anthony D’Agostino 2
Jr. High Jazz Band	Zach Pelton 1
Jr. High Library Club	Linda Tabit 1
Jr. High Spanish Club	Paula Indorato 1
Jr. High Student Council	Christie Gordon 3
Jr. High Student Council	Marysue Hobika 3
Jr. High Victor Pride Coalition	Amy Noye 1
Sr. High Academic Teams – Split Position	Andrew Purdie 4 (2)
Sr. High Academic Teams – Split Position	Stephanie Schlueter 4 (2)
Sr. High Aquatics Leaders	Lindsay Karl 1
Sr. High Art Club	Andrew Reddout 1
Sr. High Chess Club	Ryan Horst 1
Sr. High DECA (Business Club)	Susan Utz 4
Sr. High DECA (Business Club)	Mike Cutaia 4
Sr. High Dollars for Scholars	Laura Fiorito 3
Sr. High Dollars for Scholars	Julie Merges 3
Sr. High Drama Club – Split Position	Jeremy Hawkinson 1 (2)
Sr. High Drama Club – Split Position	Matthew Mayne 1 (2)
Sr. High French Club	Anne Stekl 1
Sr. High Global Competency	Cristie Rydzynski 3
Sr. High Global Competency Assistant	Bryan Kavanaugh 1
Sr. High International Club	Angelica Sanzotta 1
Sr. High Junior Class Advisor	Eric Dahlstrom 2
Sr. High Junior Class Advisor	Alyse Wuest 2
Sr. High Key Club	Eric Waples 3
Sr. High Key Club	Andrew Buttram 3
Sr. High Link Crew	Sarah Annlee 3
Sr. High Link Crew	Jonathan Aldrich 3
Sr. High Literacy Magazine	Mallory Horsfall 1
Sr. High Math Academic Team Advisor – Split Position	Dawn Knapp 3 (2)
Sr. High Math Academic Team Advisor – Split Position	Jessica Palmer 3 (2)
Sr. High Medical Explorers	Kim Spitzer 2
Sr. High National Honor Society	Karen Brion 2
Sr. High Outdoor Activity	Kelly Ahern 2
Sr. High Positive School Climate Club Advisor – Split	Johanna Arnitz 2 (2)

## VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

Position		
Sr. High Positive School Climate Club Advisor – Split	Todd Forrest	2 (2)
Position		
Sr. High Quiddich Club	Laura Dunbar	1
Sr. High SEAS Club	Steve Cronmiller	2
Sr. High Senior Class Advisor	Joe Carey	3
Sr. High Senior Class Advisor	Mike Modleski	3
Sr. High Yearbook	Meaghan Fatzinger	4
Sr. High Yearbook Assistant	Amanda Muster	2
Sr. High Sophomore Class Advisor	Anne Stekl	1
Sr. High Spanish Club	Vivian Richelsen	2
Sr. High Student Council	Amelia Paas	3
Sr. High Student Council	Danyelle Westbrook	3
Tri-M Honor Society Advisor – Split Position	Laura Brewer	1 (3)
Tri-M Honor Society Advisor – Split Position	Gretchen Judge	1 (3)
Tri-M Honor Society Advisor – Split Position	Kristin Mellema	1 (3)
Sr. High Victor Cares Advisor	Deb McManis	2
Sr. High Victor Cares Advisor – Split Position	Matthew Mayne	2 (2)
Sr. High Victor Cares Advisor – Split Position	Amelia Paas	2 (2)
Sr. High Wellness Club	Vivian Richelsen	1

<b>Co-Curriculars:</b>	<b><u>Music</u></b>	<b><u>Name</u></b>	<b><u>Group</u></b>
	First Robotics	Peter Fleckenstein	5
	First Robotics Assistant	Melissa Gydesen	1

<b>Per Diem</b>	<b><u>Candidate</u></b>	<b><u>Area of Certification</u></b>
<b>Substitutes:</b>	Sarah Simmons	Uncertified
	William Corwin	Uncertified
	Sienna Sulecki	Uncertified

### **Non-Instructional** **Appointments:**

The appointment of **Misha Patel**, from Part Time Teacher Aide to Full Time Teacher Aide, effective September 1, 2022.

The appointment of the following as Extended School Year Teacher Aides at their 2022/2023 hourly rate: **Natalia Lewis, Laura Drier, and Brienna Walden**

The appointment of the following as Extended School Year Teacher Aides at an hourly rate of \$13.75: **Tayler Kochan, Benjamin Lake, Michelle Michaels and Elaina Camporeale**

The appointment of the following as Summer Academy Teacher Aides at their 2022/2023 hourly rate: **Kristy Folkerth and Paloma Ramirez Medina**

The appointment of the following as Summer Academy Teacher Aide at an hourly rate of \$13.75: **Alexa Schreiber**

**VICTOR CENTRAL SCHOOL  
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The appointment of **Alicia Langton**, Temporary Typist, effective June 29, 2022, at an hourly rate of \$17.07.

The appointment of **Darlene Evich**, Part Time Teacher Aide, effective August 30, 2022, at an hourly rate of \$14.17.

The appointment of **Lawrence Monaghan**, School Bus Driver, effective September 1, 2022, at an hourly rate of \$20.99.

**Resignations:**

The resignation of **William Corwin**, Full Time Teacher Aide, effective June 22, 2022.

The resignation of **Carol Schuth**, Part Time Teacher Aide, effective June 20, 2022.

The resignation, due to retirement, of **Jean Lorini-Jones**, Part Time Teacher Aide, effective June 23, 2022.

The resignation of **Amanda Grimes**, School Bus Driver, effective June 15, 2022.

The resignation of **Clare Olbrys**, Full Time Teacher Aide, effective June 23, 2022.

The resignation of **William Stanley**, School Bus Driver, effective June 23, 2022.

The resignation of **Gwendolyn Catalano**, Full Time Teacher Aide, effective June 30, 2022.

The resignation of **Scott Joslyn**, Cleaner, effective June 21, 2022.

The resignation of **Patricia Anderson**, Food Service Helper, effective June 22, 2022.

The resignation of **Kelsey Mattiaccio**, Part Time Teacher Aide, effective June 30, 2022.

The resignation of **Alicia Langton**, Department Secretary, effective June 28, 2022.

The resignation of **Lynn Pietzold**, Food Service Helper, effective June 30, 2022.

The resignation of **Morgan Kingsley-Hunt**, Food Service Helper, effective July 5, 2022.

**VICTOR CENTRAL SCHOOL  
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<b>Per Diem and Substitute Positions:</b>	<b><u>Candidate</u></b>	<b><u>Position</u></b>
	William Corwin	Teacher Aide
	Sydney Haas	Student Helper
	Allie Dillman	Summer Groundskeeper
	Owen Myers	Teacher Aide
	Cian Baldwin	Student Helper
	Donna Ryan	School Bus Monitor

**CSE/CPSE RECOMMENDATIONS**      Recommendations of the Committee on Special Education from the meetings of March 1, 17, 21, 22, 25, 28, 29, 30, 31, 2022, April 1, 5, 6, 7, 18, 19, 20, 21, 22, 25, 26, 27, 28, 29, 2022, May 3, 4, 5, 6, 9, 10, 11, 12, 13, 17, 18, 19, 22, 23, 24, 26, 27, 31, 2022, June 1, 2, 3, 6, 7, 8, 9, 10, 13, 14, 15, 16, 17, 21, 22, 23, 27, 29, 2022, July 1, 5, 6, 7, 8, 11, 12, 13, 14, 2022 and from the Committee on Preschool Special Education from the meetings of June 10, 14, 21, 24, 28, 29, 2022;

**DONATIONS**      Accept the following donations:

- \$40.00 from Christine Neenan to the Intermediate School in support of the Inquiry Program;
- A memorial tree from the Class of 2000 valued at \$700.00

Mr. DeLucia thanked Ms. Neenan for the donation to the Intermediate School.

**SURPLUS**      Declare the following as surplus:

- Apple iPads with VCS Tag #s 014811, 014980, 015907;
- NEC Projectors with VCS Tag #s 02644, 02653, 02655, 0100001, 010061, 010063, 010065, 010085, 010094, 012052, 014036;

**SCHOOL CAFETERIA PRICES**      Increase School Cafeteria Prices as follows:

- Breakfast from \$1.80 to \$1.90
- Lunch PreK-6 from \$2.60 to \$2.75
- Lunch 7-12 from \$2.90 to \$3.00

**COOPERATIVE BIDDING PROGRAM**      Approve the General Resolution for the purpose of participating in a cooperative bid coordinated by the BOCES of Ontario, Seneca, Wayne and Yates Counties as submitted.

**SPECIAL EDUCATION PLAN**      Adopt the Victor Central School District Plan of Service for Special Education for 2023-2026 as submitted.

**BUS DRIVER REFERRAL BONUS**      Approve the Victor Central School District bus driver referral bonus for VCS Faculty and Staff per the attached memo from D. Vallese to T. Terranova dated 7/12/22.

The motion to accept the foregoing consent items was carried.  
6 yes 0 no 0 abstentions      *(end of consent items)*

## VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

### CAMPUS NEWS

Superintendent Terranova summarized campus news and events that were provided to him by the VCS Administrators.

### NEW “PILOT” COURSE OVERVIEW

Assistant Superintendent for Instruction, Karen Finter provided an overview of the three new courses that are being piloted. Introduction to Optics was previously imbedded in an Insight/Optics Course. The two components have been separated to give students, in grades 11-12, more flexibility. Mrs. Finter said it will give students a dual enrollment opportunity through Monroe Community College. This is an elective course that is physics based and one semester long. This course explains fundamental principles and applications of optics. The basic characteristics and the design of optical components and systems will be discussed. Topics such as the history of optics and the presence of optical phenomenon in our everyday lives will be introduced and examined. Basic optical manufacturing will be presented and a comprehensive look into professional career paths will be explored in the optics industry. The second new course being piloted is a Consumer Mathematics course. Mrs. Finter said this is a co-taught elective course for a third credit of mathematics. This is supportive of students seeking a local diploma. Through the study of Consumer Math, students will engage in real-world, relevant problem solving and decision making that can be applied to their daily lives. They will understand a variety of mathematical skills and concepts that promote their financial literacy, while they build their computational fluency. They will identify, access, and navigate community resources as consumers to inform future financial decision-making. This course builds a pathway opportunity for students in 15:1:1, 12:1:1 and even general education. The third pilot course is Exploring Earth and Space. This is a co-taught science course for a third credit of science and supportive of students seeking a local diploma pathway. Mrs. Finter said the emphasis is on the real-world, hands-on application of earth and space science without the 1200 regents laboratory minute requirement. Students will be provided an opportunity to engage in memorable, meaningful learning experiences that form connections between their daily lives and the study of earth and space science. Predominately this course is for the 15:1:1 or 12:1:3 special education students, however there may be other students because of their program and their needs. Mrs. Elliott said for the optics course there is equipment requirements, is there anything the teachers need to get the course up and running? Mrs. Finter said the way they are provisioned right now they do have resources and materials that they can use to successfully implement the course. In coordination with the MCC Optical Technician Coordinator, Dr. Vogt, she has provided the District with some grant opportunities through the Corning Foundation and has a wealth of information. Mrs. Elliott asked how many sections and how do students get registered. Mrs. Finter said there are currently two sections, one in the fall and one in the spring. They have worked with the school counselors who have helped to individualize conversations with students to attract them. However; they still have to

**VICTOR CENTRAL SCHOOL  
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**NEW “PILOT”  
COURSE OVERVIEW  
Continued**

do some connecting with kids to peak their interest and explain to them the kind of opportunities a course like this would provide. Mrs. Elliott asked how many sections for the new Consumer Mathematics course. Mrs. Finter said one and it is being co-taught by a special education and general education math teacher. Mrs. Elliott asked for clarification on who is teaching the Earth and Space Science course. Mrs. Finter said this is also co-taught by a special education teacher and a general education earth science teacher. Mr. DeLucia asked if there was any possibility of the optics course students to go to MCC for a session or two, to visit and possibly use their lab, as they have a very strong Optics Program. Mrs. Finter said Dr. Vogt had all the teachers of the courses in the area come together to discuss the program. Dr. Vogt will come out to the District and bring some of her students with her to meet with the students here. She also wants students to come to MCC to look at the program. Mrs. Finter said they have talked about this as a field trip as well as visiting a somewhere out in the industry.

**PROFESSIONAL  
LEARNING PLAN**

Assistant Superintendent for Instruction Karen Finter and Director of Director of PreK-12 Humanities and Professional Learning Kristin Williamson recapped the progress from the 2021-2022 Professional Learning Plan (PLP) and provided an overview of the 2022-2023 PLP. This document is a state mandated document to help provide the firm foundation for professional learning across the District. In 2022-2023 the PLP will be aligned with the Strategic Plan; Year 1 Management Plan. Under culture the PLP Goal is to have culturally affirming and awareness practices. This includes fostering an inclusive and equitable community that empowers all stakeholders. The PLP goals under learning and instruction are providing curriculum and instruction development and student achievement and vision. This includes developing an aligned, guaranteed, and viable PreK-12 curriculum that meets the needs of all students as well as fostering a learning environment the provides student achievement for all. The PLP goal under student supports and opportunities is special education. This includes clarifying the vision processes and supports that promote students’ growth and achievement. Additional areas of focus in the PLP are the Mentoring Program, school violence, prevention and intervention, and certified bilingual and English language learner education teachers.

**Motion to adopt the PDP  
Plan**

A motion was made by E. Mitchell, seconded by D. Palumbo-Sanders, to adopt the 2022-2023 Victor Central School District Professional Learning Plan as submitted.  
The motion was carried. 6 yes 0 no 0 abstentions

**STRATEGIC PLAN  
UPDATE**

Superintendent Terranova provided an update on the Strategic Plan and 1 Year Management Plan. He reminded the Board of Education where the District was last summer and into the fall with creating the Strategic Plan. The consultants from the University of Rochester, Lynne Erdle

## **VICTOR CENTRAL SCHOOL BOARD OF EDUCATION**

### **STRATEGIC PLAN UPDATE Continued**

and Bob McKeveny worked throughout the summer and fall to gather qualitative and quantitative data to generate summary reports. Summary Reports were analyzed by the Strategic Planning Committee. The Strategic Planning Committee met over four full days to identify themes in the data and to create a rough draft of the Strategic Plan. A sub-committee of the Strategic Planning Committee worked to edit the initial draft and to share back with the larger planning committee. There are three pillars in the Strategic Plan which are culture, learning and instruction and student supports and opportunities. Culture is to create a welcoming, safe, and inclusive community where all members are valued, and the wellness of each individual is at the forefront. Learning and instruction are developing comprehensive processes and systems that positively impact all students' academic success. Student supports and opportunities is to maximize student supports and opportunities so every student can achieve their full potential. The Management Plan was developed between March 2022-June 2022. The leadership staff reviewed the Strategic Plan to finalize "Key Person(s)" for each sub-group and to identify facilitators for tasks. The U of R consultants have met with facilitators to review specific tasks that are slated for year one and to unpack them in more detail. The consultants then created a rough draft of the Year One Management Plan which the leadership team then reviewed to make necessary revisions. Dr. Terranova then talked about the Year One Management Plan. Under culture the District will review and revise the District's Mission and Vision, work on staff wellness, District safety, long-term budgeting and facilities objectives along with Diversity, Equity and Inclusion (DEI). Under learning and instruction, the District will work on curriculum review and revision objectives and processes, the use of data to inform practices including sub-group performance, professional development aligned with curriculum and instructional needs, and social and emotional learning and it's alignment to not only academics but to DEI. Under student supports and opportunities work includes special education, Response to Intervention, English language learner services and programming, related services, and student social-emotional health. Dr. Terranova said they will continue to refine the 2022-2023 Management Plan by consulting with Lynne Erdle and Bob McKeveny. The plan will be used to drive objectives for the three-day leadership staff retreat in early August, to focus on Building Councils and teacher leadership meetings later in August, to frame individual goals meetings with leadership staff, and to formulate conference days to start the school year.

### **YMCA BUILDING**

Dr. Terranova and available Board of Education members took a tour of the YMCA Building that is up for sale prior to tonight's Board meeting. Superintendent Terranova said the District continues to grow and there is a strong likelihood that it will not get smaller in the next 5-10 years, however it could increase. Houses are being built rapidly in the Town of Farmington in the Victor School District. We anticipate we will see at least some increase in student enrollment, and we know the five



## VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

### YMCA BUILDING Continued

buildings right now are packed. We are also looking at more innovative ways to bring kids back into the District who are involved in out-of-district special education programs. There are also other concepts of how to use the YMCA building if the Board of Education decided to purchase it. Some of concepts include Universal PreK classrooms, professional development space and a tutoring/mentor center. Other needs of the District are storage space, daycare and robotics. Dr. Terranova said he wants to get the feeling from the Board of Education to see if they want to pursue purchasing the building and take a look, over the next week, at a potential offer since the deadline is 5:00 PM on Friday, July 22<sup>nd</sup>. Board President Tim DeLucia said he would support the purchase of that building. It is right on our campus and could fill some needs that we have now as well as in the future. After just walking through the building, it does have potential. Mrs. Turner said she is not opposed to purchasing it. It makes sense and it's on our campus. She said she is more concerned with what it is going to be used for. She would like to see it be used for a unique thing and not something we can use our current campus for. It is taxpayer money and we have to justify that it is a need we have for the campus. Mrs. Turner asked how the about process of how the final selection of use would happen. Dr. Terranova said the Facilities Committee would play a huge role in the decision making, however the process still needs to be further defined. Mr. DeLucia said what needs to be considered is the deadline of a week from Friday. We need to decide whether we even want to go in with an offer or not because subsequent to that, should we be successful, then there is a process to be followed. First it would be Board approval and then the community would have to vote on it. It is not a short process for a school district to purchase a building. Mrs. Elliott offered clarification. She said the YMCA is not currently on our campus but connected to it and it would allow the District to expand the footprint of the campus. She said she looks at how the needs of some of the students cannot be met and for some special education students whose needs cannot be met on campus the sky is the limit with this building. Mrs. Elliott said if she had to pick how to use the space, bringing kids back on campus would be the top use. Mrs. Turner agreed. She said she does not like seeing storage space. Dr. Terranova said when they are talking about storage space it is about taking the storage out of classrooms so those classrooms can be used again for students. Mr. DeLucia said at the risk of stopping any brainstorming on the table tonight they have to decide if they want to put in an offer by next Friday. Mrs. Mitchell said she is interested in putting in an offer. The facilities group will not meet until after the offer is placed, however it is obvious there needs to be some work done between now and next Friday. She asked if it would be possible to know the cost of the building and additionally what is the projected cost to bring it up to code and create usable space regardless of what that space will be used for. Dr. Terranova said there will be a cost for the building and then a cost to renovate it. The cost to renovate it would most likely come out of the next capital project that the

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

**YMCA BUILDING  
Continued**

Facilities Committee is currently working on. Mr. Vallese said the architect would not be able to give a final cost until they know what the District wants to do with the building, however they did give him an initial cost. Mrs. Mitchell asked what academic year would the space be able to be utilized? Mr. Vallese said it would be the 2023-2024 school year. Mrs. Palumbo-Sanders asked how many square feet it is and the cost per square foot compared to a new build. Mrs. Turner said it is 1080 square feet. Mr. Vallese said the state aids more for a renovation than for a new build. Mrs. Kostecki said it would be foolish not to make a proposal. It is adjacent to the campus and it a great opportunity. Board President DeLucia asked if everyone was in agreement to move forward with a proposal. All Board members in attendance agreed to move forward with a proposal to purchase the YMCA Building. He then gave Assistant Superintendent for Business, Derek Valles, instructions to move forward in placing the offer.

**APPROVE TRIPS**

A motion was made by E. Mitchell, seconded by L. Kostecki, to approve the following field trip:

- Senior Class of 2023 to Boston, MA from 3/23/23 – 3/25/23;
- The motion was carried. 6 yes 0 no 0 abstentions

**POLICY REVIEW  
Second and Final**

A motion was made by D. Palumbo-Sanders, seconded by K. Elliott, to adopt the following policy:

- Weapons on School Grounds; Policy 1611
- The motion was carried. 6 yes 0 no 0 abstentions

**CODE OF ETHICS**

Board members received policy 2160, School District Officer and Employee Code of Ethics. Each Board of Education member reviewed and policy. Board members in attendance signed the policy. Those who were not in attendance will sign at a later date.

**MEETING REPORTS  
Monroe County School  
Boards Association  
Dues for the 2022-2023  
School Year**

A motion was made by K. Elliott, seconded by L. Kostecki to approve the dues for Monroe County School Boards Association (MCSBA) for the 2022-2023 school year as \$11,191.59.

District Clerk, Mrs. Goodberlet, discussed the rate for the annual dues for MCSBA. The dues for this year are \$11,191.59. The dues for the 2021-2022 school year were \$10,660.00 for an increase of \$531.59. The motion was carried. 6 yes 0 no 0 abstentions

**New Board of  
Education Member  
Mentor**

Elizabeth Mitchell agreed to be the mentor for Board of Education Member Lisa Kostecki.

**UPCOMING EVENTS  
Regular Board  
Meeting**

The next Regular Board meeting will take place on Thursday, August 18, 2022 at 7:15 PM.

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

**New Teacher  
Orientation**

New teacher orientation will take place on Monday, August 22, 2022 at 7:15 PM.

**Superintendent's  
Conference Day**

Superintendent's Conference Day (Opening Day for Staff) will take place on Tuesday, August 30, 2022 at 8:00 AM.

**ADJOURN**

A motion was made by E. Mitchell, seconded by L. Kostecki, to adjourn the meeting at 9:20 PM.

The motion was carried. 6 yes 0 no 0 abstentions

Respectfully submitted,

Maureen A. Goodberlet  
District Clerk



## Treasurer's Report

June 2022

<u>Account Description</u>	<u>Bank</u>	<u>Beginning Balance</u>	<u>Monthly Receipts</u>	<u>Monthly Disbursements</u>	<u>Ending Balance</u>
<b>Cash Accounts</b>					
General Fund Checking	Canandaigua National Bank	5,706,215.01	10,121,554.06	10,654,279.12	5,173,489.95
General Fund Money Market	Canandaigua National Bank	231,533.76	22,071,387.47	-	22,302,921.23
General Fund Tax Checking	Canandaigua National Bank	-	-	-	-
General Fund Tax Money Market	Five Star Bank	-	-	-	-
Multifund Insured Cash Sweep	Five Star Bank	4,542,411.42	2,958,164.05	6,038,001.66	1,462,573.81
School Lunch Fund Checking	Canandaigua National Bank	3,122.08	151,318.26	149,564.69	4,875.65
School Lunch Fund Money Market	Canandaigua National Bank	881,342.01	21,529.47	215,350.74	687,520.74
Special Aid Fund Checking/Sweep	Canandaigua National Bank	32,718.85	-	9,404.89	23,313.96
Capital Fund Checking-29M	Canandaigua National Bank	1,334,066.74	30.75	636,080.61	698,016.88
Trust & Agency Fund - Checking	Canandaigua National Bank	1,213,853.98	2,158,578.82	2,532,641.92	839,790.88
Trust & Agency Fund - Payroll Checking	Canandaigua National Bank	4,491.62	92,687.68	92,668.76	4,510.54
Trust & Agency Fund - Direct Deposit Checking	Five Star Bank	509.04	4,580,304.38	4,580,804.43	8.99
<b>Total Cash</b>		<b>\$ 13,950,264.51</b>	<b>\$ 42,155,554.94</b>	<b>\$ 24,908,796.82</b>	<b>\$ 31,197,022.63</b>
<b>Investments</b>					
General Fund Certificates of Deposit	Canandaigua National Bank	23,783,742.05	-	23,783,742.05	-
Capital Fund Certificates of Deposit	Canandaigua National Bank	6,000,000.00	-	6,000,000.00	-
Debt Service Fund Certificates of Deposit	Canandaigua National Bank	2,256,508.31	-	2,256,508.31	-
<b>Total Investments</b>		<b>\$ 32,040,250.36</b>	<b>\$ -</b>	<b>\$ 32,040,250.36</b>	<b>\$ -</b>
<b>District Totals</b>		<b>\$ 45,990,514.87</b>	<b>\$ 42,155,554.94</b>	<b>\$ 56,949,047.18</b>	<b>\$ 31,197,022.63</b>

I hereby certify that the above cash balances are in agreement with bank statements as reconciled

  
 \_\_\_\_\_  
 School District Treasurer

Extraclass Fund  
From June 1, 2022 to June 30, 2022

<u>Activities</u>	<u>Beginning Balance</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending Balance</u>
CLASS OF 2022	3,322.27	18,000.00	21,322.27	-
CLASS OF 2023	4,609.68	2,599.82		7,209.50
CLASS OF 2024	2,167.03	1,796.44		3,963.47
CLASS OF 2025	3,097.28	1,796.44		4,893.72
CLASS OF 2026	-	1,796.44		1,796.44
CLASS OF 2028	-	1,232.73		1,232.73
AQUATIC LEADERS	-			-
ART CLUB	149.52			149.52
BUSINESS CLUB	2,774.40	319.65	1,117.80	1,976.25
DRAMA CLUB	12,188.29		1,407.33	10,780.96
FRENCH CLUB	11,504.67			11,504.67
GO GREEN GARDEN TEAM	66.27			66.27
GLOBAL COMPETENCY	460.55			460.55
INTERNATIONAL CLUB	208.02			208.02
J.H. MUSICAL	24,959.58		2,805.00	22,154.58
J.H. STORE	996.37			996.37
J.H. ST. CO.	6,017.35	458.05	1,304.00	5,171.40
J.H. YEARBOOK	(7.54)			(7.54)
KEYCLUB	1,402.78		99.02	1,303.76
MEDICAL EXPLORERS	110.75			110.75
MENTORING CLUB	5,406.34	200.00	150.00	5,456.34
N.H.S.	1,939.70	948.84	964.10	1,924.44
OUTDOOR ACTIVITY	142.48	89.00		231.48
POSITIVE SCHOOL CLIMATE	3,602.98		200.44	3,402.54
SALES TAX	1,677.87	135.83		1,813.70
SEAS	2,295.00		1,440.07	854.93
S.H. ORCHESTRA	2,881.80	430.56		3,312.36
SH SCHOOL STORE	5,442.46	404.18		5,846.64
S.H. ST. CO.	8,139.47	(2,320.00)	2,112.76	3,706.71
SH YEARBOOK	(768.41)	390.00		(378.41)
SPANISH CLUB	3,110.08		157.40	2,952.68
VICTOR MUSIC SOCIETY	1,820.33		600.00	1,220.33
VICTOR CARES	19,399.76	2,320.00	13,385.80	8,333.96
WELLNESS CLUB	379.26			379.26
<b>TOTALS</b>	<b>129,496.39</b>	<b>30,597.98</b>	<b>47,065.99</b>	<b>113,028.38</b>

Bank Balance	129,018.11
Checks Outstanding	17,952.46
Interest Not Posted	-
Bank Error	-
Due From General	1,932.73
Returned Checks	-
Deposits in Transit	30.00
<b>Total Reconciled Bank Balance</b>	<b>113,028.38</b>

Jill Smith, Extraclass Treasurer

# Victor Central School District

Revenue Status Report As Of: 06/30/2022

Fiscal Year: 2022

Fund: A GENERAL FUND

Revenue Account	Subfund	Description	Original Estimate	Current Estimate	Year-to-Date	Current Cycle	Anticipated Balance	Excess Revenue
1001 Real Property Taxes Tom			52,329,088.00	49,627,127.78	49,620,122.74	0.00	7,005.04	0.00
1081 Other Pmts in Lieu of Taxes			2,833,469.00	2,833,469.00	2,966,995.74	0.00	0.00	133,526.74
1085 STAR Reimbursement			0.00	2,701,960.22	2,701,960.22	0.00	0.00	0.00
1090 Int. & Penal. on Real Prop. Tax			45,000.00	45,000.00	59,192.40	0.00	0.00	14,192.40
1120 Nonprop. Tax Distrib. By Co.			75,000.00	75,000.00	73,000.00	0.00	2,000.00	0.00
1330 Textbook Charges (Individuals)			0.00	0.00	-3,812.00	-3,812.00	3,812.00	0.00
1335 Oth Student Fee/Charges (Indiv			0.00	0.00	170,604.00	25,390.00	0.00	170,604.00
1410 Admissions (from Individuals)			0.00	0.00	13,020.00	36.00	0.00	13,020.00
2230 Day School Tuit-Oth Dist. NYS			20,000.00	20,000.00	92,395.00	14,648.00	0.00	72,395.00
2401 Interest and Earnings			75,000.00	75,000.00	84,490.56	19,055.97	15,897.94	25,388.50
2410 Rental of Real Property, Indiv.			8,000.00	8,000.00	39,347.00	5,115.00	0.00	31,347.00
2440 Rental of Buses			12,000.00	12,000.00	5,848.13	0.00	6,151.87	0.00
2450 Commissions			0.00	0.00	6,000.65	34.19	0.00	6,000.65
2680 Insurance Recoveries			0.00	0.00	24,092.68	0.00	0.00	24,092.68
2690 Other Compensation for Loss			0.00	0.00	4,397.60	666.98	0.00	4,397.60
2701 Refund PY Exp-BOCES Aided Srvc			80,000.00	80,000.00	306,644.34	0.00	0.00	226,644.34
2703 Refund PY Exp-Other-Not Trans			55,000.00	55,000.00	126,379.77	0.00	0.00	71,379.77
2705 Gifts and Donations			0.00	28,019.00	50,802.32	0.00	0.00	22,783.32
2770 Other Unclassified Rev. (Spec)			16,000.00	16,000.00	108,141.19	-111,194.53	0.00	92,141.19
3101 Basic Formula Aid-Gen Aids (Ex			24,510,512.00	18,963,019.38	18,922,452.81	1,664,578.30	40,566.57	0.00
3102 Lottery Aid			0.00	5,547,492.62	5,547,492.62	0.00	0.00	0.00
3103 BOCES Aid (Sect 3609a Ed Law)			2,135,074.00	2,135,074.00	2,044,893.55	1,612,352.50	90,180.45	0.00
3260 Textbook Aid (Incl Txtbk/Lott)			260,378.00	260,378.00	254,436.00	0.00	5,942.00	0.00
3262 Computer Sftwre, Hrdwre Aid			133,006.00	133,006.00	130,233.00	0.00	2,773.00	0.00
3263 Library A/V Loan Program Aid			26,962.00	26,962.00	26,256.00	0.00	706.00	0.00
3289 Other State Aid			0.00	0.00	88,591.19	0.00	0.00	88,591.19
4601 Medic.Ass't-Sch Age-Sch Yr Pro			75,000.00	75,000.00	170,138.57	57,699.47	0.00	95,138.57
5031 Interfund Transfers(Not D.Serv			0.00	0.00	103,011.00	103,011.00	0.00	103,011.00
5999 Appropriated Fund Balance			529,000.00	1,028,229.83	0.00	0.00	1,028,229.83	0.00
<b>Total GENERAL FUND</b>			<b>83,218,489.00</b>	<b>83,745,737.83</b>	<b>83,737,127.08</b>	<b>3,387,580.88</b>	<b>1,203,264.70</b>	<b>1,194,653.95</b>

**Selection Criteria**

\* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

**Victor Central School District**  
Revenue Status Report As Of: 06/30/2022  
Fiscal Year: 2022  
Fund: A GENERAL FUND

Revenue Account	Subfund	Description	Original Estimate	Current Estimate	Year-to-Date	Current Cycle	Anticipated Balance	Excess Revenue
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Criteria Name: Shared: BOE  
As Of Date: 06/30/2022  
Suppress revenue accounts with no activity  
Show Actual revenue in 'As Of' cycle  
Show special revenue accounts 5997-5999  
Print Summary Only  
Sort by: Fund/State Revenue  
Printed by PENNY L. JOHNSTON

\* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.  
These are estimates to balance the budget

## Victor Central School District

Budget Status Report As Of: 06/30/2022

Fiscal Year: 2022

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
<b>1010 Board Of Education</b>							
4	Contractual and Other	5,500.00	4,628.75	2,933.95	0.00	0.00	1,694.80
45	Materials & Supplies	1,700.00	5,475.96	5,382.31	0.00	0.00	93.65
49	BOCES Services	3,000.00	3,000.00	1,795.00	0.00	1,205.00	0.00
<b>Subtotal of 1010 Board Of Education</b>		<b>10,200.00</b>	<b>13,104.71</b>	<b>10,111.26</b>	<b>0.00</b>	<b>1,205.00</b>	<b>1,788.45</b>
<b>1040 District Clerk</b>							
16	Noninstructional Salaries	47,592.00	55,677.00	46,038.50	0.00	0.00	9,638.50
<b>Subtotal of 1040 District Clerk</b>		<b>47,592.00</b>	<b>55,677.00</b>	<b>46,038.50</b>	<b>0.00</b>	<b>0.00</b>	<b>9,638.50</b>
<b>1060 District Meeting</b>							
4	Contractual and Other	1,200.00	2,500.69	2,500.69	0.00	0.00	0.00
45	Materials & Supplies	3,400.00	10,144.59	10,144.59	0.00	0.00	0.00
<b>Subtotal of 1060 District Meeting</b>		<b>4,600.00</b>	<b>12,645.28</b>	<b>12,645.28</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>1240 Chief School Administrator</b>							
15	Instructional Salaries	204,360.00	206,770.80	206,770.80	0.00	0.00	0.00
16	Noninstructional Salaries	47,592.00	47,592.00	45,538.50	0.00	0.00	2,053.50
4	Contractual and Other	5,975.00	5,975.00	4,518.79	0.00	0.00	1,456.21
45	Materials & Supplies	1,000.00	1,000.00	769.86	0.00	0.00	230.14
<b>Subtotal of 1240 Chief School Administrator</b>		<b>258,927.00</b>	<b>261,337.80</b>	<b>257,597.95</b>	<b>0.00</b>	<b>0.00</b>	<b>3,739.85</b>
<b>1310 Business Administration</b>							
15	Instructional Salaries	131,840.00	132,115.00	115,536.36	0.00	0.00	16,578.64
16	Noninstructional Salaries	136,531.00	144,531.00	95,860.69	0.00	0.00	48,670.31
4	Contractual and Other	15,001.00	14,441.00	5,965.94	0.00	0.00	8,475.06
45	Materials & Supplies	2,200.00	3,302.23	3,137.23	0.00	0.00	165.00
49	BOCES Services	103,500.00	97,500.00	92,912.32	0.00	4,587.68	0.00
<b>Subtotal of 1310 Business Administration</b>		<b>389,072.00</b>	<b>391,889.23</b>	<b>313,412.54</b>	<b>0.00</b>	<b>4,587.68</b>	<b>73,889.01</b>
<b>1320 Auditing</b>							
4	Contractual and Other	37,500.00	50,330.00	30,695.00	0.00	16,230.00	3,405.00
<b>Subtotal of 1320 Auditing</b>		<b>37,500.00</b>	<b>50,330.00</b>	<b>30,695.00</b>	<b>0.00</b>	<b>16,230.00</b>	<b>3,405.00</b>
<b>1325 Treasurer</b>							
16	Noninstructional Salaries	90,125.00	92,679.83	83,411.83	0.00	0.00	9,268.00
4	Contractual and Other	500.00	150.00	0.00	0.00	0.00	150.00
45	Materials & Supplies	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
<b>Subtotal of 1325 Treasurer</b>		<b>91,625.00</b>	<b>93,829.83</b>	<b>83,411.83</b>	<b>0.00</b>	<b>0.00</b>	<b>10,418.00</b>
<b>1330 Tax Collector</b>							
16	Noninstructional Salaries	9,300.00	9,300.00	0.00	0.00	0.00	9,300.00
4	Contractual and Other	10,750.00	11,450.00	11,402.90	0.00	0.00	47.10
45	Materials & Supplies	100.00	100.00	0.00	0.00	0.00	100.00
<b>Subtotal of 1330 Tax Collector</b>		<b>20,150.00</b>	<b>20,850.00</b>	<b>11,402.90</b>	<b>0.00</b>	<b>0.00</b>	<b>9,447.10</b>
<b>1345 Purchasing</b>							



### Victor Central School District

Budget Status Report As Of: 06/30/2022

Fiscal Year: 2022

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
4 Contractual and Other		14,500.00	14,700.00	14,635.13	0.00	0.00	64.87
<b>Subtotal of 1345 Purchasing</b>		<b>14,500.00</b>	<b>14,700.00</b>	<b>14,635.13</b>	<b>0.00</b>	<b>0.00</b>	<b>64.87</b>
<b>1420 Legal</b>							
4 Contractual and Other		92,100.00	348,287.07	348,286.87	0.00	0.00	0.20
49 BOCES Services		27,000.00	27,000.00	26,072.77	0.00	927.23	0.00
<b>Subtotal of 1420 Legal</b>		<b>119,100.00</b>	<b>375,287.07</b>	<b>374,359.64</b>	<b>0.00</b>	<b>927.23</b>	<b>0.20</b>
<b>1430 Personnel</b>							
15 Instructional Salaries		144,200.00	144,500.00	140,757.35	0.00	0.00	3,742.65
16 Noninstructional Salaries		245,105.00	256,105.00	219,926.40	0.00	0.00	36,178.60
4 Contractual and Other		126,000.00	99,365.00	81,460.61	0.00	0.00	17,904.39
45 Materials & Supplies		1,350.00	1,488.27	1,488.27	0.00	0.00	0.00
49 BOCES Services		7,500.00	33,279.05	17,448.76	0.00	15,830.29	0.00
<b>Subtotal of 1430 Personnel</b>		<b>524,155.00</b>	<b>534,737.32</b>	<b>461,081.39</b>	<b>0.00</b>	<b>15,830.29</b>	<b>57,825.64</b>
<b>1480 Public Information and Services</b>							
15 Instructional Salaries		71,225.00	38,110.00	29,600.31	0.00	0.00	8,509.69
16 Noninstructional Salaries		56,584.00	96,909.00	84,176.76	0.00	0.00	12,732.24
4 Contractual and Other		21,400.00	22,882.00	20,392.00	0.00	0.00	2,490.00
45 Materials & Supplies		12,750.00	13,219.00	7,514.21	0.00	0.00	5,704.79
49 BOCES Services		61,285.00	65,363.16	63,455.36	0.00	1,907.80	0.00
<b>Subtotal of 1480 Public Information and Services</b>		<b>223,244.00</b>	<b>236,483.16</b>	<b>205,138.64</b>	<b>0.00</b>	<b>1,907.80</b>	<b>29,436.72</b>
<b>1620 Operation of Plant</b>							
16 Noninstructional Salaries		1,547,104.00	1,259,779.00	954,674.93	0.00	0.00	305,104.07
4 Contractual and Other		1,068,100.00	1,184,555.72	1,069,307.50	0.00	37,504.19	77,744.03
45 Materials & Supplies		138,000.00	177,280.56	168,416.56	0.00	0.00	8,864.00
<b>Subtotal of 1620 Operation of Plant</b>		<b>2,753,204.00</b>	<b>2,621,615.28</b>	<b>2,192,398.99</b>	<b>0.00</b>	<b>37,504.19</b>	<b>391,712.10</b>
<b>1621 Maintenance of Plant</b>							
16 Noninstructional Salaries		666,225.00	666,225.00	581,543.46	0.00	0.00	84,681.54
2 Equipment		41,763.00	45,713.00	33,289.80	0.00	6,600.20	5,823.00
4 Contractual and Other		490,650.00	737,288.79	606,045.98	0.00	90,575.94	40,666.87
45 Materials & Supplies		250,000.00	304,528.50	249,283.15	0.00	20,745.08	34,500.27
49 BOCES Services		19,055.00	19,055.00	0.00	0.00	19,055.00	0.00
<b>Subtotal of 1621 Maintenance of Plant</b>		<b>1,467,693.00</b>	<b>1,772,810.29</b>	<b>1,470,162.39</b>	<b>0.00</b>	<b>136,976.22</b>	<b>165,671.68</b>
<b>1622 Security of Plant</b>							
4 Contractual and Other		113,000.00	154,838.19	142,333.51	0.00	0.00	12,504.68
<b>Subtotal of 1622 Security of Plant</b>		<b>113,000.00</b>	<b>154,838.19</b>	<b>142,333.51</b>	<b>0.00</b>	<b>0.00</b>	<b>12,504.68</b>
<b>1670 Central Printing &amp; Mailing</b>							
4 Contractual and Other		65,000.00	65,171.00	32,296.50	0.00	171.00	32,703.50
<b>Subtotal of 1670 Central Printing &amp; Mailing</b>		<b>65,000.00</b>	<b>65,171.00</b>	<b>32,296.50</b>	<b>0.00</b>	<b>171.00</b>	<b>32,703.50</b>
<b>1680 Central Data Processing</b>							

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49 BOCES Services		631,600.00	733,294.05	733,294.05	0.00	0.00	0.00
<b>Subtotal of 1680 Central Data Processing</b>		<b>631,600.00</b>	<b>733,294.05</b>	<b>733,294.05</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>1910 Unallocated Insurance</b>							
4 Contractual and Other		285,000.00	326,683.71	307,770.71	0.00	0.00	18,913.00
<b>Subtotal of 1910 Unallocated Insurance</b>		<b>285,000.00</b>	<b>326,683.71</b>	<b>307,770.71</b>	<b>0.00</b>	<b>0.00</b>	<b>18,913.00</b>
<b>1920 School Association Dues</b>							
4 Contractual and Other		13,000.00	13,000.00	10,660.00	0.00	0.00	2,340.00
<b>Subtotal of 1920 School Association Dues</b>		<b>13,000.00</b>	<b>13,000.00</b>	<b>10,660.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,340.00</b>
<b>1981 BOCES Administrative Costs</b>							
49 BOCES Services		777,150.00	905,142.00	885,915.08	0.00	19,226.92	0.00
<b>Subtotal of 1981 BOCES Administrative Costs</b>		<b>777,150.00</b>	<b>905,142.00</b>	<b>885,915.08</b>	<b>0.00</b>	<b>19,226.92</b>	<b>0.00</b>
<b>2010 Curriculum Devel and Suprvsn</b>							
15 Instructional Salaries		663,983.00	478,983.00	215,579.00	0.00	0.00	263,404.00
16 Noninstructional Salaries		130,551.00	155,551.00	88,859.27	0.00	0.00	66,691.73
4 Contractual and Other		36,797.00	157,469.32	136,979.99	0.00	750.00	19,739.33
45 Materials & Supplies		7,200.00	31,011.43	28,321.93	0.00	50.00	2,639.50
<b>Subtotal of 2010 Curriculum Devel and Suprvsn</b>		<b>838,531.00</b>	<b>823,014.75</b>	<b>469,740.19</b>	<b>0.00</b>	<b>800.00</b>	<b>352,474.56</b>
<b>2020 Supervision-Regular School</b>							
15 Instructional Salaries		1,368,952.00	1,288,452.00	1,270,946.10	0.00	0.00	17,505.90
16 Noninstructional Salaries		408,610.00	431,260.00	348,880.58	0.00	0.00	82,379.42
2 Equipment		245.00	245.00	0.00	0.00	0.00	245.00
4 Contractual and Other		11,356.00	12,156.00	7,414.09	0.00	0.00	4,741.91
45 Materials & Supplies		10,700.00	10,885.52	3,907.92	0.00	0.00	6,977.60
49 BOCES Services		0.00	30,000.00	28,847.63	0.00	467.37	685.00
<b>Subtotal of 2020 Supervision-Regular School</b>		<b>1,799,863.00</b>	<b>1,772,998.52</b>	<b>1,659,996.32</b>	<b>0.00</b>	<b>467.37</b>	<b>112,534.83</b>
<b>2060 Research, Planning &amp; Evaluation</b>							
4 Contractual and Other		2,800.00	2,800.00	0.00	0.00	0.00	2,800.00
45 Materials & Supplies		500.00	670.00	670.00	0.00	0.00	0.00
<b>Subtotal of 2060 Research, Planning &amp; Evaluation</b>		<b>3,300.00</b>	<b>3,470.00</b>	<b>670.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,800.00</b>
<b>2070 Inservice Training-Instruction</b>							
15 Instructional Salaries		0.00	25,000.00	840.50	0.00	0.00	24,159.50
4 Contractual and Other		5,000.00	6,906.00	6,058.03	0.00	199.00	648.97
45 Materials & Supplies		700.00	25,700.00	16,607.50	0.00	0.00	9,092.50
49 BOCES Services		41,000.00	246,381.79	246,381.79	0.00	0.00	0.00
<b>Subtotal of 2070 Inservice Training-Instruction</b>		<b>46,700.00</b>	<b>303,987.79</b>	<b>269,887.82</b>	<b>0.00</b>	<b>199.00</b>	<b>33,900.97</b>
<b>2110 Teaching-Regular School</b>							
10 Teacher Salaries, Pre-K		68,308.00	8.00	0.00	0.00	0.00	8.00
12 Teacher Salaries, K-6		9,813,949.00	10,009,099.00	9,409,696.88	0.00	0.00	599,402.12
13 Teacher Salaries, 7-12		9,407,713.00	9,020,388.00	8,726,960.33	0.00	0.00	293,427.67

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14 Substitute Tchr Salaries		596,000.00	691,145.14	561,843.12	0.00	0.00	129,302.02
16 Noninstructional Salaries		1,394,826.00	1,367,275.17	1,116,638.00	0.00	0.00	250,637.17
2 Equipment		41,222.00	55,749.65	46,909.73	0.00	6,945.70	1,894.22
4 Contractual and Other		76,864.00	158,702.50	124,932.69	0.00	1,485.26	32,284.55
45 Materials & Supplies		379,010.00	403,494.88	338,589.86	0.00	24,336.54	40,568.48
471 Tuition Pd To NYS Pub Sch		55,500.00	84,439.60	74,139.28	0.00	0.00	10,300.32
473 Payment to Charter School		38,000.00	29,000.00	0.00	0.00	0.00	29,000.00
48 Textbooks		118,835.00	137,708.02	101,582.48	0.00	6,014.40	30,111.14
49 BOCES Services		405,298.00	356,157.00	333,784.02	0.00	20,598.92	1,774.06
<b>Subtotal of 2110 Teaching-Regular School</b>		<b>22,395,525.00</b>	<b>22,313,166.96</b>	<b>20,835,076.39</b>	<b>0.00</b>	<b>59,380.82</b>	<b>1,418,709.75</b>
<b>2250 Prg For Sdnts w/Disabil-Med Elgble</b>							
15 Instructional Salaries		3,001,284.00	2,840,174.00	2,354,890.89	0.00	0.00	485,283.11
16 Noninstructional Salaries		2,616,075.00	2,530,475.00	2,370,607.37	0.00	0.00	159,867.63
2 Equipment		0.00	4,000.00	4,000.00	0.00	0.00	0.00
4 Contractual and Other		220,000.00	210,000.00	127,700.55	0.00	720.00	81,579.45
45 Materials & Supplies		39,210.00	49,830.00	40,248.02	0.00	0.00	9,581.98
471 Tuition Pd To NYS Pub Sch		9,000.00	9,000.00	0.00	0.00	0.00	9,000.00
472 Tuition-All Other		520,000.00	617,620.18	496,584.05	0.00	15,570.47	105,465.66
473 Payment to Charter School		0.00	25,000.00	11,631.00	0.00	0.00	13,369.00
49 BOCES Services		3,215,000.00	2,990,200.00	2,619,951.80	0.00	10,575.25	359,672.95
<b>Subtotal of 2250 Prg For Sdnts w/Disabil-Med Elgble</b>		<b>9,620,569.00</b>	<b>9,276,299.18</b>	<b>8,025,613.68</b>	<b>0.00</b>	<b>26,865.72</b>	<b>1,223,819.78</b>
<b>2259 Prg for English Language Learners</b>							
15 Instructional Salaries		487,971.00	502,151.12	476,343.91	0.00	0.00	25,807.21
4 Contractual and Other		4,860.00	4,860.00	494.35	0.00	0.00	4,365.65
45 Materials & Supplies		1,925.00	1,925.00	1,567.10	0.00	0.00	357.90
<b>Subtotal of 2259 Prg for English Language Learners</b>		<b>494,756.00</b>	<b>508,936.12</b>	<b>478,405.36</b>	<b>0.00</b>	<b>0.00</b>	<b>30,530.76</b>
<b>2280 Occupational Education(Grades 9-12)</b>							
49 BOCES Services		628,300.00	628,300.00	528,372.00	0.00	21,928.00	78,000.00
<b>Subtotal of 2280 Occupational Education(Grades 9-12)</b>		<b>628,300.00</b>	<b>628,300.00</b>	<b>528,372.00</b>	<b>0.00</b>	<b>21,928.00</b>	<b>78,000.00</b>
<b>2330 Teaching-Special Schools</b>							
4 Contractual and Other		0.00	4,850.00	901.00	0.00	0.00	3,949.00
49 BOCES Services		38,800.00	40,088.47	39,475.13	0.00	613.34	0.00
<b>Subtotal of 2330 Teaching-Special Schools</b>		<b>38,800.00</b>	<b>44,938.47</b>	<b>40,376.13</b>	<b>0.00</b>	<b>613.34</b>	<b>3,949.00</b>
<b>2610 School Library &amp; AV</b>							
15 Instructional Salaries		359,071.00	359,368.98	354,815.26	0.00	0.00	4,553.72
16 Noninstructional Salaries		113,664.00	113,664.00	103,076.75	0.00	0.00	10,587.25
4 Contractual and Other		5,480.00	1,708.00	647.94	0.00	0.00	1,060.06
45 Materials & Supplies		6,000.00	6,367.00	5,810.36	0.00	0.00	556.64
46 Sch. Library AV Loan Prog		59,620.00	68,627.40	54,160.40	0.00	12,650.59	1,816.41
49 BOCES Services		81,885.00	90,000.00	84,089.90	0.00	5,910.10	0.00

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<b>Subtotal of 2610 School Library &amp; AV</b>		<b>625,720.00</b>	<b>639,735.38</b>	<b>602,600.61</b>	<b>0.00</b>	<b>18,560.69</b>	<b>18,574.08</b>
<b>2630 Computer Assisted Instruction</b>							
15 Instructional Salaries		109,200.00	106,350.00	101,352.00	0.00	0.00	4,998.00
16 Noninstructional Salaries		252,000.00	327,750.00	281,641.89	0.00	0.00	46,108.11
22 State Aided Comp Hardware		150,000.00	157,582.93	137,064.48	0.00	14,249.00	6,269.45
4 Contractual and Other		103,340.00	29,290.76	21,327.67	0.00	4,400.00	3,563.09
45 Materials & Supplies		17,000.00	66,797.97	66,571.89	0.00	0.00	226.08
46 Sch. Library AV Loan Prog		41,200.00	78,740.85	74,248.70	0.00	500.00	3,992.15
49 BOCES Services		725,000.00	2,594,847.56	2,586,723.00	0.00	0.00	8,124.56
<b>Subtotal of 2630 Computer Assisted Instruction</b>		<b>1,397,740.00</b>	<b>3,361,360.07</b>	<b>3,268,929.63</b>	<b>0.00</b>	<b>19,149.00</b>	<b>73,281.44</b>
<b>2810 Guidance-Regular School</b>							
15 Instructional Salaries		1,065,282.00	1,064,682.00	490,672.23	0.00	0.00	574,009.77
16 Noninstructional Salaries		134,926.00	162,943.20	124,738.63	0.00	0.00	38,204.57
4 Contractual and Other		1,400.00	209.00	209.00	0.00	0.00	0.00
45 Materials & Supplies		3,900.00	3,900.00	1,002.39	0.00	0.00	2,897.61
<b>Subtotal of 2810 Guidance-Regular School</b>		<b>1,205,508.00</b>	<b>1,231,734.20</b>	<b>616,622.25</b>	<b>0.00</b>	<b>0.00</b>	<b>615,111.95</b>
<b>2815 Health Svcs-Regular School</b>							
16 Noninstructional Salaries		403,200.00	415,475.00	283,840.31	0.00	0.00	131,634.69
4 Contractual and Other		155,000.00	174,509.18	165,409.18	0.00	6,400.00	2,700.00
45 Materials & Supplies		25,750.00	28,644.64	18,320.65	0.00	0.00	10,323.99
<b>Subtotal of 2815 Health Svcs-Regular School</b>		<b>583,950.00</b>	<b>618,628.82</b>	<b>467,570.14</b>	<b>0.00</b>	<b>6,400.00</b>	<b>144,658.68</b>
<b>2820 Psychological Svcs-Reg Schl</b>							
15 Instructional Salaries		836,473.00	357,643.00	297,052.92	0.00	0.00	60,590.08
4 Contractual and Other		1,200.00	3,946.50	3,946.50	0.00	0.00	0.00
45 Materials & Supplies		1,200.00	1,200.00	466.03	0.00	0.00	733.97
<b>Subtotal of 2820 Psychological Svcs-Reg Schl</b>		<b>838,873.00</b>	<b>362,789.50</b>	<b>301,465.45</b>	<b>0.00</b>	<b>0.00</b>	<b>61,324.05</b>
<b>2825 Social Work Svcs-Regular School</b>							
15 Instructional Salaries		173,544.00	295,644.00	176,713.58	0.00	0.00	118,930.42
<b>Subtotal of 2825 Social Work Svcs-Regular School</b>		<b>173,544.00</b>	<b>295,644.00</b>	<b>176,713.58</b>	<b>0.00</b>	<b>0.00</b>	<b>118,930.42</b>
<b>2830 Pupil Personnel Svcs-Special Schools</b>							
15 Instructional Salaries		338,520.00	422,020.00	362,086.40	0.00	0.00	59,933.60
16 Noninstructional Salaries		146,475.00	229,785.00	148,183.36	0.00	0.00	81,601.64
4 Contractual and Other		800.00	800.00	60.00	0.00	0.00	740.00
45 Materials & Supplies		500.00	500.00	0.00	0.00	0.00	500.00
<b>Subtotal of 2830 Pupil Personnel Svcs-Special Schools</b>		<b>486,295.00</b>	<b>653,105.00</b>	<b>510,329.76</b>	<b>0.00</b>	<b>0.00</b>	<b>142,775.24</b>
<b>2850 Co-Curricular Activ-Reg Schl</b>							
15 Instructional Salaries		202,818.00	226,293.69	224,873.64	0.00	0.00	1,420.05
4 Contractual and Other		33,025.00	33,025.00	16,353.73	0.00	1,440.00	15,231.27
45 Materials & Supplies		16,985.00	19,244.32	13,286.66	0.00	0.00	5,957.66
<b>Subtotal of 2850 Co-Curricular Activ-Reg Schl</b>		<b>252,828.00</b>	<b>278,563.01</b>	<b>254,514.03</b>	<b>0.00</b>	<b>1,440.00</b>	<b>22,608.98</b>

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<b>2855 Interscholastic Athletics-Reg Schl</b>							
15	Instructional Salaries	775,000.00	847,198.60	842,580.98	0.00	0.00	4,617.62
16	Noninstructional Salaries	52,500.00	81,987.83	81,987.83	0.00	0.00	0.00
2	Equipment	2,000.00	2,000.00	1,842.36	0.00	0.00	157.64
4	Contractual and Other	203,000.00	244,024.35	235,207.03	0.00	8,817.32	0.00
45	Materials & Supplies	66,083.00	122,531.70	87,316.06	0.00	34,613.95	601.69
<b>Subtotal of 2855 Interscholastic Athletics-Reg Schl</b>		<b>1,098,583.00</b>	<b>1,297,742.48</b>	<b>1,248,934.26</b>	<b>0.00</b>	<b>43,431.27</b>	<b>5,376.95</b>
<b>5510 District Transportation Services</b>							
16	Noninstructional Salaries	2,211,250.00	2,493,057.25	2,453,634.08	0.00	0.00	39,423.17
2	Equipment	6,500.00	5,592.99	3,006.61	0.00	0.00	2,586.38
4	Contractual and Other	296,000.00	359,546.30	352,831.73	0.00	0.00	6,714.57
45	Materials & Supplies	579,900.00	576,451.63	519,499.87	0.00	2,324.00	54,627.76
<b>Subtotal of 5510 District Transportation Services</b>		<b>3,093,650.00</b>	<b>3,434,648.17</b>	<b>3,328,972.29</b>	<b>0.00</b>	<b>2,324.00</b>	<b>103,351.88</b>
<b>5530 Garage Building</b>							
16	Noninstructional Salaries	8,500.00	8,500.00	0.00	0.00	0.00	8,500.00
4	Contractual and Other	59,550.00	61,650.00	52,165.47	0.00	1,846.70	7,637.83
<b>Subtotal of 5530 Garage Building</b>		<b>68,050.00</b>	<b>70,150.00</b>	<b>52,165.47</b>	<b>0.00</b>	<b>1,846.70</b>	<b>16,137.83</b>
<b>5581 Transportation from Boces</b>							
49	BOCES Services	15,965.00	15,965.00	11,555.22	0.00	4,409.78	0.00
<b>Subtotal of 5581 Transportation from Boces</b>		<b>15,965.00</b>	<b>15,965.00</b>	<b>11,555.22</b>	<b>0.00</b>	<b>4,409.78</b>	<b>0.00</b>
<b>7310 Youth Program</b>							
15	Instructional Salaries	0.00	9,409.53	9,409.53	0.00	0.00	0.00
<b>Subtotal of 7310 Youth Program</b>		<b>0.00</b>	<b>9,409.53</b>	<b>9,409.53</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>9010 State Retirement</b>							
8	Employee Benefits	1,640,000.00	1,640,000.00	1,057,939.69	0.00	0.00	582,060.31
<b>Subtotal of 9010 State Retirement</b>		<b>1,640,000.00</b>	<b>1,640,000.00</b>	<b>1,057,939.69</b>	<b>0.00</b>	<b>0.00</b>	<b>582,060.31</b>
<b>9020 Teachers' Retirement</b>							
8	Employee Benefits	3,303,800.00	3,024,137.05	2,612,502.86	0.00	0.00	411,634.19
<b>Subtotal of 9020 Teachers' Retirement</b>		<b>3,303,800.00</b>	<b>3,024,137.05</b>	<b>2,612,502.86</b>	<b>0.00</b>	<b>0.00</b>	<b>411,634.19</b>
<b>9030 Social Security</b>							
8	Employee Benefits	3,155,000.00	3,128,038.51	2,698,209.93	0.00	0.00	429,828.58
<b>Subtotal of 9030 Social Security</b>		<b>3,155,000.00</b>	<b>3,128,038.51</b>	<b>2,698,209.93</b>	<b>0.00</b>	<b>0.00</b>	<b>429,828.58</b>
<b>9040 Workers' Compensation</b>							
8	Employee Benefits	374,500.00	324,500.00	55,429.05	0.00	0.00	269,070.95
<b>Subtotal of 9040 Workers' Compensation</b>		<b>374,500.00</b>	<b>324,500.00</b>	<b>55,429.05</b>	<b>0.00</b>	<b>0.00</b>	<b>269,070.95</b>
<b>9045 Life Insurance</b>							
8	Employee Benefits	22,000.00	27,176.82	27,176.82	0.00	0.00	0.00
<b>Subtotal of 9045 Life Insurance</b>		<b>22,000.00</b>	<b>27,176.82</b>	<b>27,176.82</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>9050 Unemployment Insurance</b>							

### Victor Central School District

Budget Status Report As Of: 06/30/2022

Fiscal Year: 2022

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
8 Employee Benefits		15,000.00	3,600.00	2,786.27	0.00	0.00	813.73
<b>Subtotal of 9050 Unemployment Insurance</b>		<b>15,000.00</b>	<b>3,600.00</b>	<b>2,786.27</b>	<b>0.00</b>	<b>0.00</b>	<b>813.73</b>
<b>9055 Disability Insurance</b>							
8 Employee Benefits		30,000.00	36,382.00	23,606.00	0.00	0.00	12,776.00
<b>Subtotal of 9055 Disability Insurance</b>		<b>30,000.00</b>	<b>36,382.00</b>	<b>23,606.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,776.00</b>
<b>9060 Hospital, Medical, Dental Insurance</b>							
8 Employee Benefits		12,644,000.00	10,533,079.73	10,493,849.54	0.00	0.00	39,230.19
<b>Subtotal of 9060 Hospital, Medical, Dental Insurance</b>		<b>12,644,000.00</b>	<b>10,533,079.73</b>	<b>10,493,849.54</b>	<b>0.00</b>	<b>0.00</b>	<b>39,230.19</b>
<b>9089 Other (specify)</b>							
8 Employee Benefits		225,000.00	225,875.00	222,541.67	0.00	0.00	3,333.33
<b>Subtotal of 9089 Other (specify)</b>		<b>225,000.00</b>	<b>225,875.00</b>	<b>222,541.67</b>	<b>0.00</b>	<b>0.00</b>	<b>3,333.33</b>
<b>9711 Serial Bonds-School Construction</b>							
6 Principal		4,555,000.00	4,512,500.00	4,470,000.00	0.00	0.00	42,500.00
7 Interest		1,363,700.00	1,463,700.00	1,463,700.00	0.00	0.00	0.00
<b>Subtotal of 9711 Serial Bonds-School Construction</b>		<b>5,918,700.00</b>	<b>5,976,200.00</b>	<b>5,933,700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>42,500.00</b>
<b>9731 Bond Antic Notes-School Construction</b>							
6 Principal		152,427.00	1,427.00	0.00	0.00	0.00	1,427.00
7 Interest		799,635.00	91,818.00	55,769.98	0.00	0.00	36,048.02
<b>Subtotal of 9731 Bond Antic Notes-School Construction</b>		<b>952,062.00</b>	<b>93,245.00</b>	<b>55,769.98</b>	<b>0.00</b>	<b>0.00</b>	<b>37,475.02</b>
<b>9732 Bond Antic Notes-Bus Purchases</b>							
6 Principal		848,318.00	1,556,135.00	1,556,135.00	0.00	0.00	0.00
7 Interest		32,005.00	29,980.00	11,086.24	0.00	0.00	18,893.76
<b>Subtotal of 9732 Bond Antic Notes-Bus Purchases</b>		<b>880,323.00</b>	<b>1,586,115.00</b>	<b>1,567,221.24</b>	<b>0.00</b>	<b>0.00</b>	<b>18,893.76</b>
<b>9770 Revenue Anticipation Notes</b>							
7 Interest		3,000.00	0.00	0.00	0.00	0.00	0.00
<b>Subtotal of 9770 Revenue Anticipation Notes</b>		<b>3,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>9789 Other Debt (specify)</b>							
6 Principal		215,964.00	235,791.78	235,791.33	0.00	0.00	0.45
7 Interest		115,778.00	119,580.65	119,580.07	0.00	0.00	0.58
<b>Subtotal of 9789 Other Debt (specify)</b>		<b>331,742.00</b>	<b>355,372.43</b>	<b>355,371.40</b>	<b>0.00</b>	<b>0.00</b>	<b>1.03</b>
<b>9901 Transfer to Other Funds</b>							
95 Transfer-Special Aid Fund		170,000.00	194,003.42	194,003.42	0.00	0.00	0.00
<b>Subtotal of 9901 Transfer to Other Funds</b>		<b>170,000.00</b>	<b>194,003.42</b>	<b>194,003.42</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total GENERAL FUND</b>		<b>83,218,489.00</b>	<b>83,745,737.83</b>	<b>76,053,389.27</b>	<b>0.00</b>	<b>442,382.02</b>	<b>7,249,966.54</b>

# Victor Central School District

Budget Status Report As Of: 06/30/2022

Fiscal Year: 2022

Fund: A GENERAL FUND

**Selection Criteria**

Criteria Name: Shared: BOE Summary by State

Fund: A

Budget type: Current Year

As Of Date: 06/30/2022

Suppress Budget Accounts with no activity

Print Summary Only

Sort by: Fund/State function/State object

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**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**  
Personnel Agenda, August 18, 2022

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

**Instructional  
Probationary  
Appointments:**

The probationary appointment of **Jacob Herendeen**, who has certifications in Social Studies Grades 7-12 and Students with Disabilities Grades 7-12 Social Studies, to a probationary position as a Social Studies Teacher, effective September 1, 2022, at an annual salary of \$54,450, leading towards tenure in Special Education.

The probationary appointment of **Cynthia Edler**, who has certifications in Biology Grades 7-12, Chemistry Grades 7-12, General Science Grades 7-12, and Students with Disabilities Grades 7-12, to a probationary position as a Special Education Teacher, effective September 1, 2022, at an annual salary of \$45,800, leading towards tenure in Special Education.

The probationary appointment of **Alecia Purdie**, who has certifications in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, to a probationary position as an Elementary Teacher, effective September 1, 2022, at an annual salary of \$47,940, leading towards tenure in Elementary Education.

The probationary appointment of **Kateri Quercia**, who has certifications in Students with Disabilities Grades 7-12, to a probationary position as a Special Education Teacher, effective September 1, 2022, at an annual salary of \$56,150, leading towards tenure in Special Education.

The probationary appointment of **Shelby Erhard-Rappold**, who has certification in English Grades 7-12, to a probationary position as an English Teacher, effective September 1, 2022, at an annual salary of \$47,800, leading towards tenure in English Education.

The probationary appointment of **Lucas Mastin**, who has certification as a Teacher Assistant, to a probationary position as a Teacher Assistant, effective September 1, 2022, at an annual salary of \$26442, leading towards tenure as a Teacher Assistant.



The probationary appointment of **Joyce Ciluffo**, who has certifications in Earth Science Grades 7-12 and Special Education, to a probationary position as a Science Teacher, effective September 1, 2022, at an annual salary of \$76,300, leading towards tenure in Science Education. Seniority in Special Education will be frozen effective June 30, 2022.

The probationary appointment of **Madison Rzatkwicz**, who has certification in Childhood Education Grades 1-6, to a probationary position as an Elementary Teacher, effective September 1, 2022, at an annual salary of \$53,800, leading towards tenure in Elementary Education.

The probationary appointment of **Peter Pistilli**, who has certification as a School Psychologist, to a probationary position as a School Psychologist, effective July 1, 2022, at an annual salary of \$56,595, leading toward tenure as a School Psychologist.

The probationary appointment of **Carter Mink**, who has pending certification in English Grades 7-12, to a probationary position as an English Teacher, effective September 1, 2022, at an annual salary of \$46,497, leading towards tenure in English Education.

The probationary appointment of **Miranda Dunton**, who has certification in Visual Arts, to a probationary position as an Art Teacher, effective September 1, 2022, at an annual salary of \$43,580, leading towards tenure in Art Education.

The probationary appointment of **Katie Convertino**, who has certifications in Childhood Education Grades 1-6, Students with Disabilities Grades 1-6 and Students with Multiple Disabilities, to a probationary position as a Special Education Teacher, effective September 14, 2022, at an annual salary of \$50,600, leading towards tenure in Special Education.

The probationary appointment of **Stefanie Cordeiro**, who has certifications in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, to a probationary position as a Special Education Teacher, effective September 14, 2022, at an annual salary of \$58,688, leading towards tenure in Special Education.

**Part Time  
Appointments:**

The appointment of **Allison Jensen**, who holds certification in Students with Disabilities Grades 1-6 and as a School Building Leader, to a part-time (.5fte) position as a Reading Teacher effective September 1, 2022, and ending June 30, 2023, at an annual salary of \$30,344.

The appointment of **Shannon Slack**, who holds certification as a PreKindergarten, Kindergarten, and Grades 1-6 and Reading, to a part-time (.5fte) position as a Reading Teacher effective September 1, 2022, and ending June 30, 2023, at an annual salary of \$27,699.

**Appointments:**

The appointment of **Kristin Guckian**, Teacher Center Director, effective September 1, 2022, at an annual salary of \$23,467.

The appointment of **Erin Hysick**, Extended School Year Administrator, effective July 1, 2022, at an annual salary of \$3,200.

The appointment of **Caitlin Mack-Elliott**, Summer Enrichment Administrator, effective July 1, 2022, at an annual salary of \$1,200.

The appointment of **Heather Boyle**, Summer Enrichment Administrator, effective July 1, 2022, at an annual salary of \$1,200.

The appointment of **Linda Izzo**, who holds certification in Pre-Kindergarten, Kindergarten, and Grades 1-6, as a Mentor Teacher, effective August 10, 2022, and ending June 30, 2023.

The appointment of **Elizabeth Konar**, Junior High Interim Assistant Principal, effective August 23, 2022, at a daily rate of \$400.

**Long Term  
Substitute  
Appointments:**

The appointment of **Carey Land**, who has pending certifications in Early Childhood Education Birth-Grade 2 and Childhood Education Grades 1-6, to a long term substitute position as an Elementary Teacher, effective September 1, 2022, and ending June 30, 2023, at an annual salary of \$43,077.

The appointment of **Sarah Lanpher**, who has certifications in Early Childhood Education Birth-Grade 2, Student with Disabilities Grades 1-6 and Students with Disabilities Birth-Grade 2, to a long term substitute position as an Elementary Teacher, effective September 1, 2022, and ending March 27, 2023, at an annual salary of \$46,600, which will be prorated based on the length of the assignment.

The appointment of **Rachel Farrell**, who has pending certifications in Students with Disabilities Grades 1-6 and Childhood Education Grades 1-6, to a long term substitute position as an Elementary Teacher, effective September 1, 2022, and ending June 30, 2023, at an annual salary of \$43,077.

The retroactive appointment of **Douglas Bass**, who has certifications in Students with Disabilities Grades 7-12 and Social Studies Grades 7-12, to a long term substitute position as a Social Studies Teacher, effective January 10, 2022, and ending June 24, 2022, at an annual salary of \$45,550, which will be prorated based on the length of the assignment.

The appointment of **Madeline Knight**, who has certifications in Students with Disabilities Grades 1-6 and Childhood Education Grades 1-6, to a long term substitute position as an Elementary Teacher, effective September 1, 2022, and ending June 30, 2023, at an annual salary of \$44,380.

The appointment of **Brett Leader**, who has certification in Physical Education, to a long term substitute position as a Physical Education Teacher, effective September 1, 2022, and ending June 30, 2023, at an annual salary of \$45,697.

The appointment of **Ashley Messmer**, who has certification in Childhood Education Grades 1-6, to a long term substitute position as a Building Teacher Substitute, effective September 1, 2022, and ending June 30, 2023, at an annual salary of \$44,000.

The appointment of **Amanda Jorgensen**, who has certifications in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, to a long term substitute position as a Teacher Assistant, effective September 1, 2022, and end June 30, 2023, at an annual salary of \$30,657.

The appointment of **Satvinder Devgun**, who has certification in Biology Grades 7-12, to a long term substitute position as a Building Substitute Teacher, effective September 1, 2022, and ending June 30, 2023, at an annual salary of \$46,881.

The appointment of **Denise DiMarzo**, who has certifications in Childhood Education Grades 1-6, Business Education and as a School District Administrator, to a long term substitute position as a Building Substitute Teacher, effective September 1, 2022, and ending June 30, 2023, at an annual salary of \$47,297.

The appointment of **Makayla Wright**, who has certification as a Teacher Assistant Level 1, to a long term substitute position as a Teacher Assistant, effective September 1, 2022, and end June 30, 2023, at an annual salary of \$25,742.

The appointment of **Maggie Moynihan**, who has pending certification in Childhood Education Grades 1-6, to a long term substitute position as an Elementary Teacher, effective September 1, 2022, and end June 30, 2023, at an annual salary of \$43,077.

The appointment of **Ryan Pasquarette**, who has pending certification in Biology Grades 7-12 and Chemistry Grades 7-12, to a long term substitute position as a Science Teacher, effective September 1, 2022, and end January 20, 2023, at an annual salary of \$44,677 which will be prorated based on the length of the assignment.

**Leaves of Absence:** The granting of an extension of maternity and subsequent childcare leave of absence for **Alyse Wuest**, Science Teacher, effective July 1, 2022, and extending through January 20, 2023.

**Resignations:** The resignation of **Erin Hysick**, Special Education/Mentor Teacher, effective August 11, 2022.

The resignation of **Melissa Murphy**, Art Teacher, effective August 26, 2022.

The resignation of **Tracy Przepiora**, Full Year Building Teacher Substitute, effective August 29, 2022.

The resignation of **Meghan Fatzinger**, ELL Teacher, effective September 7, 2022.

The resignation of **Pamela Weimer**, Building Teacher Substitute, effective August 11, 2022.

<b>Athletics:</b>	<b><u>Position</u></b>	<b><u>Name</u></b>	<b><u>Level</u></b>	<b><u>Years</u></b>
<b>Baseball</b>	Volunteer	Jameson Ricigliano	-	-
<b>Soccer – Boys</b>	JV	Jeff Schraver	4	16
<b>Soccer – Girls</b>	JV Assistant	Niki Frunzi	5	1
<b>Volleyball – Boys</b>	Varsity Assistant	Brian Kinsman	4	1
	JV	Ryan Repich	4	1
<b>Volleyball – Girls</b>	Modified B	Brian Biro	6	8
	Varsity Assistant	Robert Sarneckis	4	4
	JV	Allyson McFadden	4	1
	Modified B	Christopher Swyers	6	16
<b>Cross Country</b>	Varsity Assistant	Jed Kovalovsky	5	1
	Volunteer	Patrick Neureuter	-	-
<b>Football</b>	Volunteer	Dave Tantillo	-	-
<b>Cheerleading</b>	Volunteer	Mackenzie Sercu	-	-
<b>Gymnastics</b>	Volunteer	Jason Mancari	-	-

**Co-Curriculars:**

**Clubs & Advisors**

Jr. High Math Olympiad  
 Jr. High Yearbook – Split Position  
 Jr. High Yearbook – Split Position  
 Sr. High Diversity Equity Inclusion  
 Sr. High Freshman Class  
 Sr. High Freshman Class  
 Sr. High Gay Straight Alliance  
 Sr. High Junior Class

<b><u>Name</u></b>	<b><u>Band</u></b>
Susan Ibrisimovic	1
Amy Cheslek	3 (2)
Susan Ibrisimovic	3 (2)
Leah Daniels-Farren	1
Alison Baker	1 (2)
Courtney Tortarella	1 (2)
Laura Dunbar	1
Chris Wuest	2

**Teacher Leader:**

ELA 4<sup>th</sup> Grade – Split Position  
 ELA 4<sup>th</sup> Grade – Split Position  
 English/Language Arts (Gr. 9-12)  
 Information Technology/Computer (Jr. High)  
 PreK  
 Science & Social Studies (K-3)

<b><u>Name</u></b>	<b><u>Strand</u></b>
Kimberly Bavis	3 (2)
Rachel Lawrence	3 (2)
Laura Avissato	1
Erika Eberhardt	3
Lynne Reeves	3
Adrienne Dahlstrom	2

**Co-Curriculars:****Music**

Jazz Ensemble  
 SH Fall Play Stage Technician  
 SH Fall Play Assistant  
 SH Fall Play Assistant  
 SH Fall Play Assistant  
 SH Fall Play Assistant  
 SH Fall Play Director  
 SH Spring Musical Asst. .25  
 Capacity  
 SH Spring Musical Asst. .25  
 Capacity  
 SH Spring Musical Asst. .50  
 Capacity  
 SH Spring Musical Assistant  
 SH Spring Musical Assistant  
 SH Spring Musical Assistant  
 SH Spring Musical Assistant  
 SH Spring Musical Assistant  
 SH Spring Musical Assistant  
 SH Spring Musical Assistant  
 SH Spring Musical Assistant  
 SH Spring Musical Director  
 JH Musical Assistant  
 JH Musical Assistant  
 JH Musical Assistant  
 JH Musical Assistant  
 JH Musical Assistant  
 JH Musical Assistant

**Name**

<b><u>Name</u></b>	<b><u>Group</u></b>
Zachary Pelton	1
Timothy Caughlin	1
David Denner	1
Aaron Isaacs	1
Nathan Wolf	1
Wendy Sentiff	1
Jeremy Hawkinson	4
Timothy Caughlin	2
Matthew Mayne	2
Sarah Reilly	2
Nathan Wolf	2
LeeAnne Birkemeier	2
David Denner	2
Aaron Isaacs	2
Laura Brewer	2
Erin Fetzner	2
Kristin Mellema	2
Wendy Sentiff	2
Jeremy Hawkinson	5
Kaitlyn Barthelmes	2
Steve Cronmiller	2
Anthony D'Agostino	2
Marysue Hartz-Holtz	2
Aaron Isaacs	2
Matthew Mayne	2

JH Musical Assistant	Sarah Reilly	2
JH Musical Assistant	Laura Brewer	2
JH Musical Assistant	Karen Mellema	2
JH Musical Director	LeeAnne Birkemeier	5
Marching Band Color Guard	Christina Eames	3
Marching Band Assistant	Caelin Kordziel	2
Marching Band Assistant- Shared Position	Julia Solan	2 (2)
Marching Band Assistant-Shared Position	Lindy Rohr	2 (2)
Marching Band Brass Instructor	Noel Wallace	2
Marching Band Color Guard Tech	Rachel Brown	1
Marching Band Director	Mark Gowman	5
Marching Band Drill Designer	Michael Neubert	4
Marching Band Drill Instructor	Nicholas Mazzola	1
Marching Band Percussion Instructor	Elizabeth Gowman	3
Marching Band Summer Assistant	Laura Brewer	1
Percussion Ensemble Director	Mark Gowman	4
Winter Percussion Technician	Elizabeth Gowman	2
Winter Color Guard	Christina Eames	4
Cadet Guard Direction	Christina Eames	1

**Co-Curricular Resignations:**

The resignation of **Alyse Wuest** as the Junior Class Advisor effective July 20, 2022.

**Per Diem Substitutes:**

<u>Candidate</u>	<u>Area of Certification</u>
Paige Guck	Uncertified
Colleen Collier	English/Special Education
Marissa Birke	Early Childhood Education
Ryley Herren	Art

**Non-Instructional Appointments:**

The appointment of **Jaelyn Corrado**, Full Time Teacher Aide, effective August 30, 2022, at an hourly rate of \$14.17.

The appointment of **Eva Hannan**, from Part Time Teacher Aide to Full Time Teacher Aide, effective August 30, 2022.

The appointment of **Mindylou Gutterson**, Full Time Teacher Aide, effective August 30, 2022, at an hourly rate of \$14.17.

The appointment of **Mary Roth**, from Teacher Aide Substitute to Full Time Teacher Aide, effective August 30, 2022, at an hourly rate of \$14.17.

The appointment of **Elizabeth Klimowski**, Part Time Teacher Aide, effective August 30, 2022, at an hourly rate of \$14.17.

The appointment of **Cristina Grassi**, from Typist Substitute to Full Time Typist, effective July 1, 2022, at an hourly rate of \$15.73.

The appointment of **Jeiry Diaz Ramos**, Cleaner, effective July 18, 2022, at an hourly rate of \$14.65.

The appointment of **Jashira Calderon**, Cleaner, effective July 18, 2022, at an hourly rate of \$14.65.

The appointment of **Nathan Ortiz Orellana**, Cleaner, effective July 25, 2022, at an hourly rate of \$14.65.

The appointment of **Marjorie Osorio Orellana**, Cleaner, effective July 25, 2022, at an hourly rate of \$14.65.

The appointment of **Madeline Orellana Henna**, Cleaner, effective July 25, 2022, at an hourly rate of \$14.65.

The appointment of **Amanda Calnon**, Full Time Teacher Aide, effective August 30, 2022, at an hourly rate of \$14.17.

The appointment of **Morgan Knapp**, Full Time Teacher Aide, effective August 30, 2022, at an hourly rate of \$14.17.

The appointment of **Emily Cook**, Full Time Teacher Aide, effective August 30, 2022, at an hourly rate of \$14.17.

The appointment of **Hannah Miller**, Full Time Teacher Aide, effective August 30, 2022, at an hourly rate of \$14.17.

The appointment of **Scott Nikola**, Building Maintenance Mechanic, effective August 1, 2022, at an hourly rate of \$25.00.

The appointment of **Amanda Quail**, from Part Time Teacher Aide to Full Time Teacher Aide, effective August 30, 2022.

The appointment of **Jennifer Holmes**, Part Time Teacher Aide, effective August 30, 2022, at an hourly rate of \$14.17.

The appointment of **Jonathan Delgado**, Cleaner, effective August 10, 2022, at an hourly rate of \$14.65.

The appointment of **Lilliam Villegas**, Food Service Helper, effective September 6, 2022, at an hourly rate of \$14.17.

The appointment of **Rubin Walton**, Building Maintenance Assistant, effective August 8, 2022, at an hourly rate of \$20.07.

The appointment of **Rachel Atwell**, Full Time Teacher Aide, effective August 30, 2022, at an hourly rate of \$14.17.

The appointment of **Jeffrey Beckett**, Audio Visual Technician, effective August 30, 2022, at an hourly rate of \$23.46.

The appointment of **Jonathan Delgado Santos**, Cleaner, effective August 10, 2022.

The appointment of **Stephanie Seavert**, Food Service Helper, effective September 6, 2022.

The appointment of **Morgan West**, Full Time Teacher Aide, effective August 30, 2022, at an hourly rate of \$14.17.

The appointment of **Roxanne Paul**, from Full Time Teacher Aide to Part Time Teacher Aide, effective August 30, 2022.

The appointment of **Tirsa Alvarado**, Food Service Helper, effective September 6, 2022, at an hourly rate of \$14.17.

The appointment of **Dana Gardner**, Cleaner, effective August 22, 2022, at an hourly rate of \$14.65.

The appointment of **Emily Barry**, Full Time Teacher Aide, effective August 30, 2022, at an hourly rate of \$14.67.

The appointment of **Osman Muya**, Food Service Helper, effective September 6, 2022, at hourly rate of \$14.17.

The appointment of **Osman Muya**, Food Service Laborer, effective September 6, 2022, at an hourly rate of \$14.22.

**Resignations:**

The resignation of **Sharon Mikulec**, Part Time Teacher Aide, effective July 12, 2022.

The resignation of **Louvica McIntee**, School Bus Driver, effective June 22, 2022.



The resignation of **Nicole Bevington**, Part Time Teacher Aide, effective July 14, 2022.

The resignation of **Mollie Mack**, Food Service Helper, effective July 18, 2022.

The resignation of **Sam Condo**, School Bus Monitor, effective July 17, 2022.

The resignation of **Miles Rugg**, School Bus Driver, effective August 31, 2022.

The resignation of **Jaymie Brienza**, Food Service Helper, effective July 29, 2022.

The resignation of **Erin Hart**, Full Time Teacher Aide, effective August 29, 2022.

The resignation, due to retirement, of **Wendy Corso**, Full Time Teacher Aide, effective August 5, 2022.

The resignation of **Tricia Partridge**, Full Time Teacher Aide, effective August 29, 2022.

The resignation of **Ashley Holbrook**, Full Time Teacher Aide, effective August 10, 2022.

The resignation, due to retirement, of **Wayne Brotsch**, School Bus Driver, effective August 31, 2022.

The resignation, due to retirement, of **Linda Holly**, Teacher Aide, effective August 10, 2022.

The resignation of **David Fisher**, School Bus Driver, effective August 31, 2022.

The resignation of **Shannon Toombs**, Full Time Teacher Aide, effective August 12, 2022.

The resignation, due to retirement, of **Debra Blanding**, Teacher Aide, effective November 25, 2022.

The resignation of **Beth Vetter**, Part Time Teacher Aide, effective August 29, 2022.

**Terminations:**

The termination of **Madeline Orellana Henna**, Cleaner, effective August 4, 2022.

The termination of **Nathan Ortiz Orellana**, Cleaner, effective August 4, 2022.

**Per Diem and Substitute Positions:****Candidate****Position**

Michael Kenney

Crossing Guard/Traffic Support

Heidi Peone

School Bus Monitor

Benjamin Lake

Teacher Aide

Sharon Mikulec

Teacher Aide

Alicia Langton

School Bus Driver Trainee

Steven Leonette

School Bus Driver Trainee

Denise Zierle

Typist

Shanik Session

School Bus Driver

Betsy Pettinella

Typist

Morgan Sackett

Lifeguard

Lynne Littlefield

School Bus Driver Trainee

Gary Jones

Cleaner

Miles Rugg

School Bus Driver

Jason Colvin

School Bus Driver Trainee

Wayne Brotsch

School Bus Driver

Kenneth White

School Bus Driver Trainee

David Fisher

School Bus Driver

Edna Stewart

School Bus Driver Trainee

Alexa Schreiber

School Bus Driver Trainee

Dominique David

School Bus Driver Trainee

Linda Sanders

School Bus Driver

Randolph Shea

School Bus Driver Trainee

THIS AGREEMENT (this “Agreement”) made on September 1, 2022, by and between the COUNTY OF ONTARIO, a municipal corporation organized and existing under the laws of the State of New York, having its county seat and principal offices at 20 Ontario Street, Canandaigua, New York 14424, hereinafter referred to as the “County”, and, VICTOR CENTRAL SCHOOL DISTRICT an educational corporation organized and existing under the laws of the State of New York having its principal offices at 953 HIGH STREET VICTOR, NY 14564-0000, hereinafter referred to as the “School.” The County and the School are sometimes referenced to in this Agreement individually as a “party” or collectively as the “parties.”

WITNESSETH:

WHEREAS, the School desires the services of a school resource officer (“SRO”) in an attempt to deter criminal behavior through positive interactions with students during school hours; and

WHEREAS, the County, through its Sheriff’s Office, desires to provide the School with a SRO; and

WHEREAS, the School and the County recognize the potential outstanding benefits of the SRO Program to the citizens of the School; and

WHEREAS, it is in the best interests of the School, the County, and the citizens of the School to establish this program; and

NOW THEREFORE, in consideration of the mutual promises and covenants herein contained, the School and the County hereby agree as follows:

1. **TERM.** The term of this Agreement shall be September 1, 2022 to June 30, 2023.
2. **SUSPENSION OR TERMINATION OF AGREEMENT.**
  - a. This Agreement may be terminated at any time by either party upon the giving of thirty (30) days’ written notice to the other party that it has failed to substantially perform in accordance with the terms and conditions of this Agreement; or without cause upon ninety (90) days’ written notice. In the event this Agreement is terminated, compensation will be made to the County for all costs actually incurred in performing the services to the date of termination. The School shall be entitled to a pro-rated refund for that period of time when SRO services are not provided because of such termination.
  - b. In addition, the School may suspend or terminate the Agreement immediately upon written notice pursuant to governmental order or School determination that access to the School’s facilities must be restricted due to the impact of the COVID-19 pandemic, including but not limited to building closures resulting from the COVID-19 pandemic. The County may suspend or terminate the Agreement immediately upon written notice pursuant to governmental order prohibiting SRO from providing services under this Agreement as a result of the COVID-19 pandemic. The County’s compensation under the Agreement will be pro-rated for any period wherein services are not rendered pursuant to a suspension or termination under this Subsection.
3. **SCOPE OF SCHOOL RESOURCE OFFICER PROGRAM.** The SRO Program is designed to provide education, law enforcement and counseling to school students. It is an attempt to deter criminal behavior through positive interactions with students during school hours. The SRO will work with the School community to promote a safe learning environment for all students. It is the intention of the parties over the life of this Agreement to collaborate on the issues of recruitment, on-boarding and training of an SRO; evaluation of data and effectiveness; and receipt of feedback from constituents, in a

manner consistent with the Local Implementation Rubric adopted by the U.S. Department of Justice and the U.S. Department of Education under their Joint Safe School-based Enforcement through Collaboration, Understanding and Respect (SECUR-e) program.

4. **RIGHTS AND DUTIES OF COUNTY SHERIFF.** The County Sheriff shall assign one (1) SRO to the School as follows:

- a. The SRO shall be assigned to the School for the number of hours defined in Schedule A attached hereto and made a part hereof for the period of this Agreement. During the SRO's daily tour of duty, the SRO may be off-campus performing such tasks as may be required by his/her assignments.
- b. The SRO may be temporarily reassigned by the County Sheriff when deemed necessary at the sole discretion of the County Sheriff. Should such reassignment occur, any hours spent by the SRO on County business outside the duties as SRO shall not be billed to the School.
- c. Regular working hours may be adjusted on a situational basis with the consent of the SRO's supervisor and the School administrator. These adjustments should be approved prior to the adjustment being required and should be to cover scheduled school-related activity requiring the presence of a SRO.
- d. The SRO will be off-campus for in-service and other training required. The SRO will not be available to the School from July 1 through August 31.
- e. The SRO, if requested to work any hours in addition to that defined in Schedule A by School administration for security, sporting events and other special projects, shall be paid by the School as provided in Schedule A of this Agreement.

5. **DUTIES OF SCHOOL RESOURCE OFFICERS.** Instructional responsibility of the SRO at the School is as follows:

- a. The SRO shall act as an educator, counselor and police officer.
- b. The SRO shall act as an instructor for specialized, short-term programs at the School, when invited to do so by the principal or member of the faculty.
- c. The SRO shall make available to the School faculty and students a variety of law related presentations.
- d. The SRO shall coordinate all of his/her activities with the School principal and staff members concerned and will seek permission, advice and guidance prior to enacting any program within the School.
- e. The SRO shall develop expertise in presenting various subjects to the School students. Such subjects shall include basic understanding of the laws, the role of the police officer and the police mission.
- f. The SRO shall encourage individual and small group discussions with School students, based upon material presented in class to further establish rapport with the students.
- g. The SRO shall make himself/herself available for conference with School students, parents

and faculty members in order to assist them with problems of law enforcement or crime prevention.

h. The SRO shall become familiar with all School community agencies which offer assistance to youths and their families such as mental health clinics, drug treatment centers, etc. The SRO shall make referrals to such agencies when necessary, thereby acting as a resource person to the students, faculty and staff at the School.

i. The SRO shall assist the School principal in developing plans and strategies to prevent and/or minimize dangerous situations which may occur on the School campus or during School sponsored events.

j. The SRO shall take law enforcement action as required by law. As soon as practicable, the SRO shall make the principal of the School aware of such action. At the principal's request and upon final approval by the County Sheriff, the SRO shall take appropriate law enforcement action against intruders and unwanted guests who may appear at the School and related School functions, to the extent that the SRO may do so under the authority of the law. Whenever practicable, the SRO shall advise the School principal before requesting additional police assistance on the School campus.

k. The SRO shall give assistance to other police officers and deputy sheriffs in matters regarding his/her School assignment, whenever necessary and authorized by the County Sheriff.

l. The SRO may be assigned non-campus investigations relating to runaways that attend the School to which the SRO is assigned.

m. The SRO shall maintain detailed and accurate records of the operation of the SRO Program, and shall make them available to the School principal or superintendent if required by law.

n. The SRO shall not act as a School disciplinarian, and matters of school discipline shall be referred to the appropriate building principal. However, if the School principal believes an incident is a violation of the law, the principal may contact the SRO and the SRO shall then determine whether law enforcement action is appropriate. The SRO is not to be used for regularly assigned lunchroom duties, hall monitoring, bus duties or other monitoring duties. If there is a problem in one of these areas, then the SRO may assist the School until the problem is solved. This paragraph however, shall not be interpreted to restrict the SRO's rights and responsibilities as a law enforcement officer for the County.

o. The SRO shall be prohibited from detaining or questioning students about their immigration status.

p. The County and the SRO shall comply with all applicable federal, State and local laws, rule and regulations. All of the obligations of the SRO as required under this Agreement shall be met without discriminating on the basis of race, color, sex, national origin, language status, disability, religion, sexual orientation, or membership in any other protected class.

q. The County and the SRO shall comply with all federal, state and local laws, rules, regulations, executive orders, and other requirements applicable to or arising from the COVID-19 pandemic while performing duties under the Agreement. The County and SRO shall comply with health and safety practices and protocols consistent with DOH's applicable New York Department of

Health guidance and the School's policies, plans and procedures applicable to the provision of SRO services.

6. **RIGHTS AND DUTIES OF THE SCHOOL.**

- a. The School shall comply with all applicable federal, State and local laws, rule and regulations.
- b. The School shall provide to the SRO the following materials and facilities, which are deemed necessary for the performance of the SRO's duties:
  - i. Access to an air-conditioned and properly lighted private office which office shall contain a telephone which may be used for general business purposes.
  - ii. A location for files and records which can be properly locked and secured.
  - iii. A desk with drawers, a chair, work table, filing cabinet and office supplies.
  - iv. Access to a computer and/or secretarial assistance.

7. **PAYMENT.**

- a. The School shall compensate the County in accordance with Schedule A attached hereto and made a part hereof. The County shall invoice the School quarterly upon execution of this Agreement and the School shall submit payment within thirty (30) days of receipt of each invoice. Any overtime costs shall be billed monthly by the County on separate invoices and shall be paid by the School within thirty (30) days.

8. **EMPLOYMENT STATUS OF SCHOOL RESOURCE OFFICER.** The SRO shall remain an employee of the County Sheriff's Office, and shall provide services to the School as an independent contractor. The SRO shall therefore not hold himself out as, nor claim to be, an employee of the School, nor make any claim, demand, or application to or for any right or privilege applicable to an officer or employee of the School, including, but not limited to, workers' compensation coverage, unemployment insurance benefits, social security coverage, disability benefits, or retirement membership or credit. The SRO shall not have, or hold himself out as having the authority or power to bind or create liability for the School by the SRO's acts or omissions. The School and the County acknowledge that the SRO shall remain responsive to the chain of command of the County Sheriff who shall have sole control and authority over such SRO.

9. **APPOINTMENT OF SCHOOL RESOURCE OFFICERS.** SRO applicants must meet the following requirements and be acceptable to the School:

- a. The applicant must be a volunteer for the position of SRO.
- b. The applicant must be a County Deputy Sheriff.
- c. The applicant must possess job knowledge, experience, training, education, and appropriate appearance, attitude, communications skills and demeanor.

10. **DISMISSAL AND REPLACEMENT OF SCHOOL RESOURCE OFFICER.**

1. In the event the principal of the School feels that the SRO is not effectively performing his/her

duties and responsibilities, the principal shall recommend to the School Superintendent that the SRO be removed from the program and shall state the reasons therefore in writing. Within a reasonable time after receiving the recommendation from the principal, the School Superintendent shall advise the County Sheriff of the principal's request.

2. If the County Sheriff so desires, then the School Superintendent and Sheriff shall meet with the SRO to mediate or resolve any problems which may exist. At such meeting, specified members of the staff of the School may be required to be present.

3. If, within a reasonable amount of time after commencement of such mediation the problem cannot be resolved or mediated or in the event mediation is not sought by the County Sheriff, then the SRO shall be removed from the program at the School.

4. The County Sheriff may dismiss or reassign the SRO based upon County Department Rules and Regulations governing special assignments and/or general orders and when it is in the best interest of the people of the School.

5. In the event of the resignation, dismissal or reassignment of the SRO, or in the case of long-term absences by the SRO, the County Sheriff may provide a temporary replacement for the SRO within thirty (30) days of receiving notice of such absence, dismissal, resignation or reassignment. However, the County may terminate this Agreement if no suitable replacement can be found.

11. **NOTICES.** Any and all notices of any other communication herein required or permitted shall be deemed to have been given when deposited in the United States Postal Service as regular mail, postage prepaid and addressed as follows:

TO THE COUNTY:

Ontario County Sheriff

74 Ontario Street

Canandaigua, NY 14424

with a copy to:

Ontario County Attorney

20 Ontario Street

Canandaigua, NY 14424

TO THE SCHOOL:

VICTOR CENTRAL SCHOOL DISTRICT

953 HIGH STREET VICTOR, NY 14564-0000

with a copy to:

Ferrara Fiorenza PC

5010 Campuswood Drive

East Syracuse, New York 13057

12. **GOOD FAITH.** The School, the County, their agents and employees, agree to cooperate in good faith in fulfilling the terms of this Agreement. The School Superintendent and the County Sheriff or their designees shall endeavor to resolve any difficulties or questions by negotiation.

13. **DATA PRIVACY AND SECURITY.**

- a. **Protection of Confidential Data.** The County shall provide the contracted services in a manner which protects Student Data (as defined by 8 NYCRR 121.1(q)) and Teacher or Principal Data (as defined by 8 NYCRR 121.1(r)) (hereinafter “Confidential Data”) in accordance with the requirements articulated under Federal, New York State and local laws and regulations, including but not limited to Education Law Section 2-d and the associated regulations (8 NYCRR Part 121).
- b. **Data Breach.** In the event that Confidential Data is accessed or obtained by an unauthorized individual due to the County’s or the SRO’s acts or omissions, and/or a subcontractor or affiliate of the County’s acts or omissions, the County shall provide notification to the School without unreasonable delay and not more than seven calendar days after the discovery of such breach. The County shall follow the following process:
  - i. The security breach notification shall be titled “Notice of Data Breach,” shall be clear, concise, use language that is plain and easy to understand, and to the extent available, shall include: a brief description of the breach or unauthorized release; the dates of the incident in the date of discovery; a description of the types of Confidential Data affected; an estimate of the number of records affected; a brief description of the County’s investigation or plan to investigate; and contact information for representatives who can assist the School District with additional questions.
  - ii. The County shall also prepare a statement for parents and eligible students which provides information under the following categories: “What Happened,” “What Information Was Involved,” “What We Are Doing,” “What You Can Do,” and “For More Information.”
  - iii. Where a breach or unauthorized release of Confidential Data is a result of the County’s or the SRO’s acts or omissions, and/or a subcontractor or affiliate of the County’s acts or omissions, the County shall pay for or promptly reimburse the School for the cost of notification to parents and eligible students of the breach.
  - iv. The County shall cooperate with the School and law enforcement to protect the integrity of investigations into the breach or unauthorized release of Confidential Data.



c. **2-d Addenda.** The following addenda attached hereto shall be incorporated into the Agreement, and shall supersede any inconsistent provisions in the Agreement:

- i. Addendum A: School District's Parents' Bill of Rights for Data Privacy and Security
- ii. Addendum B: Parents' Bill of Rights – Supplemental Information Addendum
- iii. Addendum C: Third-Party Data Security and Privacy Plan

14. **MODIFICATION.** This document constitutes the full understanding of the parties and no terms, conditions, understandings or agreement purporting to modify or vary the terms of this document shall be binding unless hereafter made in writing and signed by both parties.

15. **NON-ASSIGNMENT.** The School shall not assign or transfer this agreement to any other person or corporation without the previous consent, in writing, of the Chairman of the Ontario County Board of Supervisors. The County shall not assign or transfer this Agreement to any other person or corporation without the previous consent, in writing, of the School's Board of Education.

16. **SEVERABILITY.** In the event any provision of this contract shall be or become invalid under any provision of federal, state or local law, such invalidity shall not affect the validity or enforceability of any other provision hereof.

17. **CONTRACT INTEREST.** No officer or employee of the County, who is authorized in such capacity and on behalf of the County to negotiate, make, accept or approve, or to take part in negotiating, making, accepting or approving this contract, shall become directly or indirectly interested personally in this contract, or in any part hereof. No officer or employee of, or for the County, who is authorized in such capacity and on behalf of the County to exercise any supervisory or administrative function in connection with this contract, shall become directly or indirectly interested personally in this contract or in any part hereof.

18. **INDEMNIFICATION.** The Parties agrees to the fullest extent of the law:

a. that except for the amount, if any, of damage contributed to, caused by or resulting from the negligence of the County, the School shall indemnify and hold harmless the County, its officers, employees and agents from and against any and all liability, damage, claims, demands, costs, judgments, fees, attorneys' fees or loss arising directly or indirectly out of the negligent acts and/or omissions or a material breach of this Agreement by the School or third parties under the direction or control of the School; and

b. to provide defense for and defend, at its sole expense, any and all claims, demands or causes of action directly or indirectly arising out of the acts or omissions referred to in paragraph (a) and to bear all other costs and expenses related thereto. The duty to defend hereunder shall be triggered immediately upon notice to the School by the County of the County's receipt of a Notice of Claim, service of process or other demand or claim.

c. That except for the amount, if any, of damage contributed to, caused by or resulting from the negligence of the School district, the County shall indemnify and hold harmless the School district, its officers, employees and agents from and against any and all liability, damage, claims, demands, costs, judgments, fees, attorneys' fees or loss arising directly or indirectly out of the negligent acts and/or omissions or a material breach of this Agreement by the County or third

parties under the control of the County (including the SRO); and;

d. To provide defense and defend, at its sole expense, any and all claims, demands or causes of action directly or indirectly referred to in subparagraph (c) and to bear all other costs and expenses related thereto. The duty to defend hereunder shall be triggered immediately upon notice to the county by the School district of the School district's receipt of a Notice of Claim, service of process or other demand or claim.

e. Notwithstanding the provisions in subparagraphs (c) and (d), the County shall not be required to indemnify, hold harmless, or defend the School with respect to claims arising out of any law enforcement actions taken by the SRO, including but not limited to actions taken with respect to violent intruders, violent guests, active shooters, or other similar situations, unless the SRO is adjudged liable for negligence or willful misconduct in connection with the same.

f. The defense and indemnification obligations provided herein shall survive the expiration or termination of this Agreement, whether occasioned by this Agreement's expiration or earlier termination.

19. **ENTIRE CONTRACT AND INCORPORATION.** This contract constitutes the entire agreement of the parties hereto and all previous communications between the parties, whether written or oral, with reference to the matter of this contract, are hereby superseded.

20. **SPECIAL RELATIONSHIP.** This Agreement does not create a "special relationship." Specifically, this Agreement is not:

1. an assumption by the County of an affirmative duty to act on behalf of a party who was injured;
2. knowledge on the part of the County's agents that inaction could lead to harm;
3. some form of direct contact between the County's agents and the injured party; and
4. evidence of a party's justifiable reliance on the County's affirmative undertaking.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be signed and their respective seals to be hereunto affixed by their duly authorized officers the day and year first above written.

**DIGITAL SIGNATURE PAGE**

## SCHEDULE A - ESTIMATE FOR FULL TIME SRO

		2022-23 Cost	
		Annual	
[1]	] Gross Salary	\$90,099	
[2]	] Fringe Benefits	\$60,770	
	Subtotal Salary & Fringe at 100%	\$150,870	
	<b>Annual Average Cost for SRO</b>	<b>\$150,870</b>	
[3]	] <b>Standard Hourly Rate</b>		\$72.53
[4]	] <b>Overtime Hourly Rate</b>		\$108.80
[5]	] <b>Estimated maximum School Cost - 1733 hours</b>		<b>\$125,700</b>

[1] Salary based on current contract at top step for County Police Officer.

[2]	] Benefits paid on Gross Wages for FT Deputy	2022
	FICA/Medicare	7.65%
	WC	2.50%
	Retirement	23.60%
	Health Ins.	33.70%
		67.45%

[3] The standard hourly rate represents the maximum potential charge for a Full Time Deputy. The Deputy assigned to your school may have a lesser pay rate or benefit package. Your school will be billed for the actual costs of the officer's work and corresponding benefits package.

[4] Overtime incurred by the SRO for school-related activities to be billed separately at the Deputy's actual overtime rate.

[5  
] Based on 10 months of Officer scheduled at the school.

RESOLUTION TO CONFIRM TAX ROLLS AND AUTHORIZE LIBRARY TAX LEVY

WHEREAS the Board of Education will continue to collect taxes for the Victor Farmington Library for the current budget of the 2022 - 2023 school year a sum not to exceed \$839,633;

THEREFORE BE IT RESOLVED, that the Board fix the equalized tax rates by towns

and confirm the extension of the taxes as they appear on the following described tax roll:

Name of Town	Total Assessed Valuation by Towns	Tax Rate by Town Per Thousand	Total Tax Levy by Town (includes charge backs)
Victor	2,090,877,744	0.271528	567,731.16
Farmington	834,389,915	0.274614	229,135.07
East Bloomfield	6,601,405	0.257084	1,697.12
Macedon	23,117,951	0.241659	5,586.66
Perinton	117,463,186	0.302078	35,482.99
Totals	3,072,450,201		839,633.00

AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin September 1, 2022 and end October 31, 2022 giving the tax warrant an effective period of sixty-two days at the expiration of which time the tax collector shall make an accounting in writing to the board;

AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows:

1<sup>st</sup> month free period,

2<sup>nd</sup> month interest of 2 percent added.

Dated:

\_\_\_\_\_  
District Clerk  
Victor Central School District

## LIBRARY TAX WARRANT

To the collector of Victor Central School District Town(s) of Victor, Farmington, East Bloomfield, Macedon and Perinton in the County(ies) of Ontario, Monroe and Wayne in New York State.

You are hereby commanded:

To give notice and start collection on September 1, 2022 in accordance with the provisions of Section 1322 of the Real Property Tax Law.

To give notice that tax collection will end on October 31, 2022.

To collect taxes in the total sum of \$839,633 in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law.

To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the board of education. The board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of Section 1316 of the Real Property Tax Law.

To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on press-numbered tax bill forms provided by the school district in accordance with the provisions of Section 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the office of the county treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of Sections 540 and 544 of the Real Property Tax Law.

To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period. To add two percent interest penalties to all taxes collected during the second month of the tax collection and to account for such sums as income due to the school district.

To transmit, in acknowledgement of receipt of payments of taxes, and to retain, preserve and file exact copies of all such receipts issued as required by Section 986 of the Real Property Tax Law.

To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law.

The warrant is issued pursuant to Sections 910, 912 and 914 of the Real Property Tax Law and is delivered in accordance with Sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the board of

education. The warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 1318, subdivision 2 of the Real Property Tax Law.

Member Vote

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\_\_\_\_\_

Dated: August 18, 2022

\_\_\_\_\_  
District Clerk  
Victor Central School District





953 High Street, Victor, New York 14564 www.victorschools.org p 585.924.3252 f 585.742.7023

**Derek Vallese**, *Assistant Superintendent for Business*

To: Tim Terranova, Superintendent  
 From: Derek Vallese, Assistant Superintendent for Business  
 Date: August 17, 2022  
 Topic: Results of Security Bid

Dr. Terranova,

As part of the budget development process, safety and security was one glaring need for the District, and as you are aware, we created a Coordinator of Campus Safety position. Through conversations with our insurance company and legal counsel, it was determined that at this time, we do not satisfy the requirements of the State Education Department, nor our insurance company to have this person as a District employee, so we sought out vendors to facilitate this for us until we work through the requirements of having an armed security officer on campus.

According to General Municipal Law, any work in excess of \$35,000 requires a bid, and between the Coordinator of Campus Safety and the evening security, we were going to exceed that threshold. The legal notice went out in the middle of July, with results due back on July 29th. We had one vendor request a bid packet, and that packet was returned.

The bid we received is from Swoop 1, Inc., and was priced for the Coordinator to receive either a \$75,000/year or \$85,000/year salary. The results of the bid are as follows:

Coordinator of Campus Safety			Evening Security	
	\$80,000/year	\$75,000/year		
<b>Regular Hourly Rate</b>	\$51/hour	\$47.98/hour	<b>Regular Hourly Rate</b>	\$38.50/hour
<b>Overtime Hourly Rate</b>	\$76.50/hour	\$71.97/hour	<b>Overtime Hourly Rate</b>	57.75/hour

After a thorough hiring process on behalf of Mrs. DiAngelo, and upon your recommendation for Coordinator of Campus Safety, it is my recommendation to accept the proposal of \$80,000/year salary and the evening security bid. I will work closely with the Coordinator of Campus Safety during the 2022-2023 school year to try to meet the requirements of NYSED and our insurance company to hopefully bring this position to the District in the next school year or two.

Best Regards,

Derek Vallese

RESOLUTION TO CONFIRM TAX ROLLS AND AUTHORIZE TAX LEVY

WHEREAS the Board of Education has been authorized by the voters at the Annual School Meeting to raise for the current budget of the 2022 - 2023 school year a sum not to exceed \$55,045,566 (including \$2,425,470 STAR est exemption funds);

THEREFORE BE IT RESOLVED, that the Board fix the equalized tax rates by towns

And confirm the extension of the taxes as they appear on the following described tax roll:

Name of Town	Total Assessed Valuation by Towns	Tax Rate by Town Per Thousand	Total Tax Levy by Town (includes charge backs)
Victor	2,090,877,744	17.819690	37,272,239.31
Farmington	834,389,915	18.022232	15,039,649.77
East Bloomfield	6,601,405	16.871785	111,377.49
Macedon	23,117,951	15.383658	355,638.64
Perinton	117,463,186	19.296776	2,266,660.79
Totals	3,072,450,201		55,045,566.00

AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be affixed to the above- described tax rolls authorizing the collection of said taxes to begin September 1, 2022 and end October 31, 2022 giving the tax warrant an effective period of sixty-two days at the expiration of which time the tax collector shall make an accounting in writing to the board;

AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows:

1<sup>st</sup> month free period,

2<sup>nd</sup> month interest of 2 percent added.

Dated:

\_\_\_\_\_  
District Clerk  
Victor Central School District

## TAX WARRANT

To the collector of Victor Central School District Town(s) of Victor, Farmington, East Bloomfield, Macedon and Perinton in the County(ies) of Ontario, Monroe and Wayne in New York State.

You are hereby commanded:

To give notice and start collection on September 1, 2022 in accordance with the provisions of Section 1322 of the Real Property Tax Law.

To give notice that tax collection will end on October 31, 2022.

To collect taxes in the total sum of \$55,045,566 (including \$2,425,470 estimated STAR) in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law.

To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the board of education. The board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of Section 1316 of the Real Property Tax Law.

To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on press-numbered tax bill forms provided by the school district in accordance with the provisions of Section 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the office of the county treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of Sections 540 and 544 of the Real Property Tax Law.

To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period. To add two percent interest penalties to all taxes collected during the second month of the tax collection and to account for such sums as income due to the school district.

To transmit, in acknowledgement of receipt of payments of taxes, and to retain, preserve and file exact copies of all such receipts issued as required by Section 986 of the Real Property Tax Law.

To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law.

The warrant is issued pursuant to Sections 910, 912 and 914 of the Real Property Tax Law and is delivered in accordance with Sections 1306 and 1318 of this law.

It is effective immediately after it is properly signed by a majority of the board of education. The warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 1318, subdivision 2 of the Real Property Tax Law.

Member Vote

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Dated: August 18, 2022

\_\_\_\_\_  
District Clerk  
Victor Central School District

**RESOLUTION OF BOARD OF EDUCATION RELATED TO  
PURCHASE OF 200 SOUTH HIGH STREET**

**WHEREAS**, a school board of a central school district, such as the District, may obtain real property by gift, grant, devise or purchase as authorized by Education Law §404; and,

**WHEREAS**, New York State Education Law §1804 authorizes central school districts such as the District, to purchase property as may be necessary for school purposes, contingent upon voter approval following a district meeting; and,

**WHEREAS**, Pyramid Brokerage approached the Victor Central School District (the “*District*”) about the potential purchase a parcel of land currently owned by YMCA of Rochester, Inc. (“*YMCA*”) located at 200 South High Street, Victor, New York, Tax Account No. 16.13-1-7.100 (hereinafter referred to as the “*Premises*”); and,

**WHEREAS**, the Premises is comprised of approximately 0.87 acres of real property in a triangular shape abutting the southwestern border of the Districts campus and has 215.68 ± feet of linear frontage on the east side of South High Street, with a depth of 172.56 ± linear feet; and,

**WHEREAS**, the District has determined the Premises is needed for school purposes including expansion of lands for use as an auxiliary building for the District; and,

**WHEREAS**, the District has determined that it is in the best interests of the District to negotiate the terms and conditions of a purchase and sale agreement (the “*Contract*”) for the potential purchase the Premises from the YMCA (the “*Transaction*”); and,

**WHEREAS**, the District seeks to take all necessary steps to effectuate the Transaction.

**NOW, THEREFORE, THE VICTOR CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION HEREBY RESOLVES TO AUTHORIZE:**

1. The District, through the Superintendent and/or his designee to enter into negotiations with the YMCA for purposes of purchasing the Premises for a price and upon such terms and conditions that the District determines are in the best interests of the District; and,
2. The District, through the Superintendent and/or his designee and/or counsel to prepare and execute a Contract to be delivered to the YMCA constituting the District’s written offer to purchase the Premises, with contingencies including: (i) satisfactory review of the title of the Premises; (ii) satisfactory review of the environmental condition of the Premises; (iii) satisfactory engineering inspection of any improvements on Premises; (iv) an affirmative vote of the qualified voters in the District approving the purchase of the Premises; and (v) any such other terms and conditions that the District determines are in its best interests; and,
3. The District, through the Superintendent and/or his designee, upon approval of the written offer contemplated herein by the YMCA, shall be authorized to take any and all necessary steps necessary to effectuate the Transaction, including, but not limited to, completing a review of title to the Premises and engage an engineer to engage in an environmental assessment; and,

4. Contingent upon completion of the aforementioned steps related to the purchase of the Premises, submit to the voters at a duly constituted meeting of District voters, the following proposition (or one substantially similar hereto):

*“Whether, the District should utilize Capital Reserve Funds to purchase one parcel of land located at 200 South High Street, described as: the Premises is 0.87 acres of real property in a triangular shape abutting the southwestern border of the District’s campus and has 215.68 feet of linear frontage on the east side of South High Street, with a depth of 172.56 feet for a purchase price of \$425,000.00.*

5. Contingent upon the approval of the District voters, the Superintendent, and/or members of the Board, as appropriate are hereby authorized, empowered and directed to execute and deliver such transfer documents, affidavits and/or instruments and take all such action on behalf of the District as may be deemed necessary, appropriate or advisable to effectuate the completion of the Transaction and to carry out the intent or purposes of the foregoing resolutions.
6. Any and all actions heretofore taken or authorized by the District and/or its officers, employees and agents with respect to this resolution are hereby ratified, approved and confirmed in all aspects.
7. This resolution shall be effective immediately and shall remain in full force and effect until a copy of a subsequent resolution revoking or amending them, duly certified by the proper officers of the Board, shall be made by the Board.

Dated: August 18, 2022

Motion: \_\_\_\_\_

Seconded: \_\_\_\_\_

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

**LEGAL NOTICE**

**SCHOOL DISTRICT VOTE**

**TO: THE QUALIFIED VOTERS OF THE VICTOR CENTRAL SCHOOL DISTRICT**

**NOTICE IS HEREBY GIVEN** that on Friday, October 7, 2022, at the Victor Primary School Gymnasium between the hours of 12:00 o'clock Noon to 8:00 P.M. (EST), the address of said Victor Central School District Primary School being 953 High Street in the Town of Victor, Ontario County, New York, the following proposition will be submitted for voter approval:

**PROPOSITION #1**

**YES**

**NO**

**RESOLVED**, that the Board of Education of the Victor Central School District be authorized and directed to utilize Capital Reserve Funds to purchase one parcel of land located at 200 South High Street, described as: the Premises is 0.87 acres of real property in a triangular shape abutting the southwestern border of the District's campus and has 215.68 feet of linear frontage on the east side of South High Street, with a depth of 172.56 linear feet for a purchase price of \$425,000.00, from the Young Men's Christian Association of Greater Rochester. The property will be utilized by the District as an auxiliary building.

**TAKE FURTHER NOTICE**, that members of the Board of Registration shall meet on September 30, 2022 between the hours of 3:00 o'clock P.M. and 7:00 o'clock P.M (EST) at the District Office Conference Room, 953 High Street, Victor, New York, for the purpose of preparing a register of the qualified voters of the District for said Special District Meeting, at which time any person shall be entitled to have his/her name place upon such register, provided that at such meeting of the Board of Registration he/she is known or proven to the satisfaction of such Board of Registration to be then or thereafter entitled to vote at said Special District Meeting.

Immediately upon its completion, said register will be filed in the Office of the District Clerk, and will be open for inspection by any qualified voter of the District from October 3, 2022 to October 6, 2022, between the hours of 8:00 o'clock A.M. and 4:00 o'clock P.M. (EST) and on Saturday, October 1, 2022, by appointment only.

**TAKE FURTHER NOTICE** that applications for absentee ballots may be obtained during school business hours at the office of the District Clerk. Completed applications must be received by the office of the District Clerk at least seven (7) days before the District Vote (September 30, 2022) if the ballot is to be mailed to the voter, or on the day before the election (October 6, 2022) if the ballot is to be issued to the voter in person. Absentee ballots must be received by the office of the District Clerk not later than 5:00 o'clock P.M. (EST) on the day of the District Vote. A list of all persons to whom absentee ballots shall have been issued will be available in the office of the District Clerk from October 3, 2022 to October 6, 2022, between the hours of 8:00 o'clock A.M. and 4:00 o'clock P.M. (EST) and on Saturday, October 1, 2022, by appointment only.

Dated: August 18, 2022

By: Maureen Goodberlet  
District Clerk

**Request #57 for your review**

message

Form Approvals <businessforms@victorschools.org>  
From: vallesed@victorschools.org

Wed, Jul 27, 2022 at 1:36 PM

REQUEST #57 | RECIPIENTS: 3 of 4 | JUL 27, 2022

**\*\*UPDATED VCS Field Trip Form**

You have been requested to review the following:

Requestor's Email Address:	<a href="mailto:bknka2001@gmail.com">bknka2001@gmail.com</a>
Requestor's First Name:	Kirstie
Requestor's Last Name:	Sheets
School:	HS
Course / Grade Level of Students::	7-12
Short Description or Name of Field Trip:	Marching Band Competition, Toledo, OH
Select the appropriate type of field trip:	Extra curricular
Have BOTH the District and Building calendars been checked for potential conflicts?:	Yes
Estimated number of Students::	85
Departure Date::	Sep 23, 2022
Place of Departure::	JH/SH Bus loop
Type of Transportation::	Charter Bus - school bus not needed
Departure load time: (please allow 15-30 minutes to allow for time to load):	5:45 AM
Departure Time::	6:00 AM
Destination (include EXACT address)::	



Time you plan to REACH your destination::	5:30 PM
Return Date::	Sep 25, 2022
Time you plan to LEAVE your destination::	6:00 PM
Estimated Round-Trip Mileage:	800 miles
Return Time::	11:00 PM
Would you like the bus to stay with the group or may it return at a different time?:	No, the bus can return at a different time
Arrangements for meals (if necessary)::	NA
Preparation: How will the student be prepared for the trip as an instructional activity?:	Marching Band practices
On trip: What instructional activities will occur on the trip?:	Bands of America Competition at the University of Toledo
Upon Return: What activities will occur to enrich the experience and determine if the objectives were accomplished?:	Band instructor review
What instructional provisions have been made to help participants keep up with other classes that they will miss?:	Study time on bus to and from Ohio, in hotel if time allows
What specific instructional plans have been made for any student missing the field trip?:	NA
Please note any scheduled teaching assignments (classes, study halls, supervisory assignments, etc.) that will need coverage during the time period of this field trip.:	NA
Do you have any supporting documents such as an itinerary?:	Yes
Estimated Number of Chaperones (including teachers/staff/parents)::	20 parent/12 staff
Special arrangements, instructions, or comments::	NA
Will you be requesting this trip again next year?:	Yes
School and/or District Funding Requested?:	No
If fundraising is involved, please describe::	NA

Out of Pocket Cost to Student (if any)::	Approx \$425
Cost to Chaperone (if any)::	Approx \$325
Cost Breakdown per Student - Event Fee::	\$100
Cost Breakdown per Student - Meals::	\$80
Cost Breakdown per Student - Travel::	\$200
Cost Breakdown per Student - Other::	\$45
Cost Breakdown per Student TOTAL::	\$425
Email Address:	<a href="mailto:bknka2001@gmail.com">bknka2001@gmail.com</a>

## Approval history

In progress

Approved by [siestob@victorschools.org](mailto:siestob@victorschools.org)

Approved by [clinkk@victorschools.org](mailto:clinkk@victorschools.org)

Approve	Decline	Comment
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**Request #55 for your review**

3 messages

**Form Approvals** <businessforms@victorschools.org>  
To: vallesed@victorschools.org

Fri, Jul 22, 2022 at 11:58 AM

REQUEST #55 | RECIPIENTS: 3 of 4 | JUL 22, 2022

**\*\*UPDATED VCS Field Trip Form**

You have been requested to review the following:

Requestor's Email Address:	<a href="mailto:gloverm@victorschools.org">gloverm@victorschools.org</a>
Requestor's First Name:	Matthew
Requestor's Last Name:	Glover
School:	HS
Course / Grade Level of Students::	JV/Varsity Volleyball - <i>Girls</i>
Short Description or Name of Field Trip:	Volleyball Tournament to Shenandoah (Over Night)
Select the appropriate type of field trip:	Athletics
Have BOTH the District and Building calendars been checked for potential conflicts?:	Yes
Estimated number of Students::	32
Departure Date::	Oct 14, 2022
Place of Departure::	Hotel TBA in Shenandoah
Type of Transportation::	Parents Drive their own atheltes
Departure load time: (please allow 15-30 minutes to allow for time to load):	3:00 PM
Departure Time::	3:00 PM
Destination (include EXACT address)::	Impact Athletic Center <a href="#">390 NY-</a>

Time you plan to REACH your destination::	6:30 PM
Return Date::	Oct 15, 2022
Load time for DEPARTURE from destination: (Please allow 15-30 minutes to load):	5:00 PM
Time you plan to LEAVE your destination::	5:00 PM
Estimated Round-Trip Mileage:	360 miles
Return Time::	9:00 PM
Would you like the bus to stay with the group or may it return at a different time?:	No, the bus can return at a different time
Arrangements for meals (if necessary)::	boosters will cover athletes and coaches
Preparation: How will the student be prepared for the trip as an instructional activity?:	Coach will inform students and parents with itinerary
On trip: What instructional activities will occur on the trip?:	Volleyball Tournament
Upon Return: What activities will occur to enrich the experience and determine if the objectives were accomplished?:	Watch film of our matches and continue to improve on and off the court
What instructional provisions have been made to help participants keep up with other classes that they will miss?:	no classes missed
What specific instructional plans have been made for any student missing the field trip?:	no athletes will miss
Please note any scheduled teaching assignments (classes, study halls, supervisory assignments, etc.) that will need coverage during the time period of this field trip.:	no coverage needed
Do you have any supporting documents such as an itinerary?:	Yes
Estimated Number of Chaperones (including teachers/staff/parents)::	4
Special arrangements, instructions, or comments::	Itinerary will be sent once we get a little closer with up to date details of trip
Will you be requesting this trip again next year?:	Yes
School and/or District Funding Requested?:	No
If fundraising is involved, please describe::	no
Out of Pocket Cost to Student (if any)::	none
Cost to Chaperone (if any)::	none

Cost Breakdown per Student - Event Fee::	none
Cost Breakdown per Student - Meals::	none
Cost Breakdown per Student - Travel::	none
Cost Breakdown per Student - Other::	none
Cost Breakdown per Student TOTAL::	none
Email Address:	<a href="mailto:gloverm@victorschools.org">gloverm@victorschools.org</a>

## Approval history

In progress

Approved by [siestob@victorschools.org](mailto:siestob@victorschools.org)

Approved by [clinkk@victorschools.org](mailto:clinkk@victorschools.org)

<input type="button" value="Approve"/>	<input type="button" value="Decline"/>	<input type="button" value="Comment"/>
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**Request #53 for your review**

1 message

Form Approvals &lt;businessforms@victorschools.org&gt;

Tue, Jul 19, 2022 at 9:34 AM

To: vallesed@victorschools.org

REQUEST #53 | RECIPIENTS: 3 of 4 | JUL 19, 2022

**\*\*UPDATED VCS Field Trip Form**

You have been requested to review the following:

Requestor's Email Address:	<a href="mailto:DaytonA@victorschools.org">DaytonA@victorschools.org</a>
Requestor's First Name:	Alyssa
Requestor's Last Name:	Dayton
School:	HS
Course / Grade Level of Students::	7th-12th
Short Description or Name of Field Trip:	UCA Overnight Cheer Camp
Select the appropriate type of field trip:	Athletics
Have BOTH the District and Building calendars been checked for potential conflicts?:	Yes
Estimated number of Students::	50
Departure Date::	Aug 25, 2022
Place of Departure::	Victor HS North Parking Lot
Type of Transportation::	Charter Bus
Departure load time: (please allow 15-30 minutes to allow for time to load):	5:45 AM
Departure Time::	6:00 AM
Destination (include EXACT address)::	
Time you plan to REACH your destination::	11:30 AM
Return Date::	Aug 28, 2022

Load time for DEPARTURE from destination: (Please allow 15-30 minutes to load):	11:45 AM
Time you plan to LEAVE your destination::	12:00 PM
Estimated Round-Trip Mileage:	406
Return Time::	5:00 PM
Would you like the bus to stay with the group or may it return at a different time?:	No, the bus can return at a different time
Arrangements for meals (if necessary)::	N/A
On trip: What instructional activities will occur on the trip?:	Teams will work together over the course of 4 days to build trust, work on team work and develop skills that will help them for the upcoming season.
What instructional provisions have been made to help participants keep up with other classes that they will miss?:	Camp trip is prior to school starting
What specific instructional plans have been made for any student missing the field trip?:	N/A
Please note any scheduled teaching assignments (classes, study halls, supervisory assignments, etc.) that will need coverage during the time period of this field trip.:	N/A
Do you have any supporting documents such as an itinerary?:	Yes
Estimated Number of Chaperones (including teachers/staff/parents)::	4 Coaches
Will you be requesting this trip again next year?:	Yes
School and/or District Funding Requested?:	No
If fundraising is involved, please describe::	Victor Cheer Booster Club contributes to total cost
Out of Pocket Cost to Student (if any)::	N/A
Cost to Chaperone (if any)::	N/A
Cost Breakdown per Student - Event Fee::	\$300 Camp Registration
Cost Breakdown per Student - Meals::	Included in Camp Reg fee
Cost Breakdown per Student - Travel::	\$78 for Bus
Cost Breakdown per Student - Other::	\$36 for 4 Camp T-Shirts
Cost Breakdown per Student TOTAL::	\$414

Upload supporting itinerary:

[File Upload 1](#)

Email Address:

[daytona@victorschools.org](mailto:daytona@victorschools.org)

## Approval history

In progress

Approved by [siestob@victorschools.org](mailto:siestob@victorschools.org)

Approved by [clinkk@victorschools.org](mailto:clinkk@victorschools.org)

Approve

Decline

Comment

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**Request #51 for your review**

1 message

**Form Approvals** <businessforms@victorschools.org>  
To: vallesed@victorschools.org

Thu, Jul 14, 2022 at 4:05 PM

REQUEST #51 | RECIPIENTS: 3 of 4 | JUL 14, 2022

**\*\*UPDATED VCS Field Trip Form**

You have been requested to review the following:

Requestor's Email Address:	<a href="mailto:ferrerim@victorschools.org">ferrerim@victorschools.org</a>
Requestor's First Name:	Michael
Requestor's Last Name:	Ferreri
School:	HS
Course / Grade Level of Students::	9-12 - Varsity Ice Hockey Team
Short Description or Name of Field Trip:	Our team will be traveling to Massena, NY for two varsity games. One game will be Friday night and the other Saturday afternoon. Due to the trip distance, we would need to leave in the morning on Friday January 27th.
Select the appropriate type of field trip:	extra curricular
Have BOTH the District and Building calendars been checked for potential conflicts?:	Yes
Estimated number of Students::	25
Departure Date::	Jan 27, 2023
Place of Departure::	Senior High School - North Entrance
Type of Transportation::	Charter Bus Transportation
Departure load time: (please allow 15-30 minutes to allow for time to load):	8:15 AM
Departure Time::	8:45 AM

Destination (include EXACT address)::	Massena Arena - 60 Main St. Massena, NY 13662
Time you plan to REACH your destination::	3:00 PM
Return Date::	Jan 28, 2023
Load time for DEPARTURE from destination: (Please allow 15-30 minutes to load):	2:00 PM
Time you plan to LEAVE your destination::	2:30 PM
Estimated Round-Trip Mileage:	380
Return Time::	9:00 PM
Would you like the bus to stay with the group or may it return at a different time?:	Yes, the bus can stay with the group
Arrangements for meals (if necessary)::	Booster Club will take care of this
On trip: What instructional activities will occur on the trip?:	Interscholastic Athletic Trip
Upon Return: What activities will occur to enrich the experience and determine if the objectives were accomplished?:	Team Building activities that promote positive culture
What instructional provisions have been made to help participants keep up with other classes that they will miss?:	Students will meet with their teachers ahead of time for missed work. Teachers will be made aware at least a week ahead of time.
What specific instructional plans have been made for any student missing the field trip?:	Students will meet with their teachers ahead of time for missed work. Teachers will be made aware at least a week ahead of time.
Please note any scheduled teaching assignments (classes, study halls, supervisory assignments, etc.) that will need coverage during the time period of this field trip.:	First block PE will need to be covered for my class.
Do you have any supporting documents such as an itinerary?:	Yes
Estimated Number of Chaperones (including teachers/staff/parents)::	4 (4 varsity ice hockey coaches)
Special arrangements, instructions, or comments::	None. Booster club and coaches will take care of everything.
Will you be requesting this trip again next year?:	Maybe
School and/or District Funding Requested?:	No
Out of Pocket Cost to Student (if any)::	None

Cost to Chaperone (if any):: None  
Cost Breakdown per Student - Event Fee:: None  
Cost Breakdown per Student - Meals:: None  
Cost Breakdown per Student - Travel:: None  
Cost Breakdown per Student - Other:: None  
Cost Breakdown per Student TOTAL:: None - Booster Club will cover costs  
Upload supporting itinerary: [File Upload 1](#)  
Email Address: [ferrerim@victorschools.org](mailto:ferrerim@victorschools.org)

## Approval history

In progress

Approved by [siestob@victorschools.org](mailto:siestob@victorschools.org)

Approved by [clinkk@victorschools.org](mailto:clinkk@victorschools.org)

Approve	Decline	Comment
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# **\*\*UPDATED VCS Field Trip Form**

Updated April 21, 2022

Please use this form as we have discontinued the previous form.

Instructions: Complete and submit at least 3 weeks in advance. \*\*Extended trips, out of state, out of country, and/or overnight trip forms MUST be forwarded to the Superintendent a minimum of one week prior to a scheduled Board of Education meeting AND six months prior to the proposed trip.

NOTE: IF A REQUIRED ITEM DOES NOT APPLY TO YOUR TRIP - SIMPLY ENTER "NA" IN THE RESPONSE.

Email \*

westbrookd@victorschools.org

Information

Requestor's Email Address \*

westbrookd@victorschools.org

Requestor's First Name \*

Danyelle

Requestor's Last Name \*

Westbrook

School \*

HS



Course / Grade Level of Students: \*

9-12

Short Description or Name of Field Trip \*

SEAS Club Ski trip to Park City Utah

Select the appropriate type of field trip \*

Required curricular trip

Non-required co-curricular

Extra curricular

Athletics

Other: \_\_\_\_\_

Have BOTH the District and Building calendars been checked for potential conflicts? \*

Yes

No

Please check out building calendars to check for potential conflicts and click "CLEAR FORM" in bottom right to start filling out this form again.

Logistics

Estimated number of Students: \*

20

Departure Date: \*

MM DD YYYY

04 / 02 / 2023

Place of Departure: \*

Buffalo

Type of Transportation: \*

Flight and charter bus and school bus to the airport

Departure load time: (please allow 15-30 minutes to allow for time to load)

Time

06 : 00 AM ▼

Departure Time: \*

Time

10 : 00 AM ▼

Destination (include EXACT address): \*

Time you plan to REACH your destination: \*

Time

10 : 00 PM ▼

Return Date: \*

MM DD YYYY

04 / 08 / 2023

Load time for DEPARTURE from destination: (Please allow 15-30 minutes to load)

Time

06 : 00 AM ▼

Time you plan to LEAVE your destination: \*

Time

09 : 00 AM ▼

Estimated Round-Trip Mileage \*

4000

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Return Time: \*

Time

10 : 00 PM ▼

Would you like the bus to stay with the group or may it return at a different time?

- Yes, the bus can stay with the group
- No, the bus can return at a different time

Details

Arrangements for meals (if necessary):

Breakfast and dinners will be provided, lunch will be on their own

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Preparation: How will the student be prepared for the trip as an instructional activity?

N/A

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On trip: What instructional activities will occur on the trip? \*

N/A

---



Upon Return: What activities will occur to enrich the experience and determine if the objectives were accomplished?

N/A

---

What instructional provisions have been made to help participants keep up with other classes that they will miss? \*

N/A

---

What specific instructional plans have been made for any student missing the field trip? \*

This will be during April break

---

Please note any scheduled teaching assignments (classes, study halls, supervisory assignments, etc.) that will need coverage during the time period of this field trip. \*

None

---

Do you have any supporting documents such as an itinerary?

Yes

No

Supporting Documents

If there are any supporting documents upload them here.

## Upload supporting itinerary

 Park City Itinerar...

## Additional Questions

Estimated Number of Chaperones (including teachers/staff/parents): \*

2

Special arrangements, instructions, or comments:

Will you be requesting this trip again next year?

- Yes
- No
- Maybe

## Cost

School and/or District Funding Requested? \*

- Yes
- No

If fundraising is involved, please describe:

We will have multiple opportunities for students to fundraise throughout the school year until we go on the trip.

Out of Pocket Cost to Student (if any): \*

1999.00

Cost to Chaperone (if any): \*

Meals

Cost Breakdown per Student - Event Fee: \*

267

Cost Breakdown per Student - Meals: \*

200

Cost Breakdown per Student - Travel: \*

1500

Cost Breakdown per Student - Other:

Cost Breakdown per Student TOTAL: \*

1999

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This form was created inside of Victor Central School District.

**Google Forms**

## Homeless Children

The Board of Education recognizes its responsibility under federal (McKinney-Vento) and state laws and regulations to identify homeless children within the District, encourage their enrollment and eliminate existing barriers to their identification, enrollment, attendance, or success in school which may exist in District practices. The Board will provide homeless children attending the District's schools with access to the same free and appropriate public education and other school programs and activities, including publicly funded preschool education, as other children.

A homeless child is a child who lacks a fixed, regular, and adequate nighttime residence or who has a primary nighttime location in a public or private shelter designed to provide temporary living accommodations, or a place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings. This definition also includes a child who shares the housing of others due to loss of housing, economic hardship, or similar reason; lives in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; lives in a car, park, public space or abandoned building, substandard housing, bus or train station or similar setting; has been abandoned in a hospital; or is a migratory child who qualifies as homeless. An unaccompanied youth is a homeless child not in the physical custody of a parent or guardian.

To assist in determining eligibility for services under the McKinney-Vento Act, the District shall use a housing questionnaire for all enrolling students, and those reporting a change of address, which asks for a description of the student's current living arrangements.

A homeless child or youth has the right to attend his/her school of origin, or any school that permanently housed students who live in the attendance area in which the homeless student is actually living. For homeless students, a school of origin can be:

1. the public school where he/she attended when permanently housed (i.e., before becoming homeless), or
2. the public school where he/she was last enrolled, or
3. the public school he/she was entitled or eligible to enroll in when the child became homeless, if that child became homeless after such child was eligible to apply, register, or enroll in a public preschool or kindergarten, or he/she is living with a school-age sibling who attends school in the District, or
4. the designated receiving school at the next grade level for any feeder school, where the child has completed the final grade in the feeder school.

Such schools include publicly-funded preschools administered by the District or the State Education Department (SED).

The homeless child is entitled to attend the designated school on a tuition-free basis for the duration of his or her homelessness. If the child becomes permanently housed, the child is entitled to continue to attend in the same school building until the end of the school year and for one additional year if that year constitutes the child's terminal year in such building. If a homeless child completes the final grade level in his/her school of origin, the child may also attend the designated receiving school at the next grade level for all feeder schools.

The Superintendent of Schools (or his/her designee) shall develop procedures necessary to expedite the homeless child's access to the designated school. Such procedures shall include:

1. Admission: Upon designation, the District shall immediately admit the homeless child to school, even if the child is unable to produce records normally required for enrollment, such as previous academic records, medical or immunization records (however, the District may temporarily exclude a child from attendance if there are actual symptoms of communicable disease that poses a significant risk of transmission to others), proof of age or residency or other documentation and even if there is a dispute with the child's parents regarding school selection or enrollment. During a dispute, the student may continue attending the school until final resolution of the dispute, including all available appeals.

Homeless children will have the same opportunity as other children to enroll in and succeed in the District's schools. They will not be placed in separate schools or programs based on their status as homeless. The District shall eliminate barriers to identification, enrollment and retention of homeless children, including barriers to enrollment and retention due to outstanding fees, fines or absences.

2. Transportation: The District shall promptly provide transportation for homeless students currently attending District schools as required by applicable law. In general, ~~the District shall ensure that~~ transportation is provided to homeless students enrolled in the District who attend a school of origin, including a publicly funded preschool administered by the District or SED, even if the student lives outside the District's boundaries. [Transportation is provided to the school of origin up to 50 miles each way, even if such service is not available to students who are permanently housed. Transportation is provided for students who are homeless to participate in extra-curricular activities and summer school if the lack of transportation poses a barrier.](#) Transportation shall be provided for the duration of homelessness, through the remainder of the school year in which the student becomes permanently housed, and one additional year if that is the student's final year in the school.

3. School Records: For homeless students attending school out of the District, the District shall, within five days of receipt of a request for records, forward a complete copy of the homeless child's records including proof of age, academic records, evaluation, immunization records and guardianship paper, if applicable. For homeless students attending school in the District, the District shall request the student's records (academic, medical, etc.) from the school the student last attended.

4. Coordination: The District shall coordinate with local social services agencies and other entities providing services to homeless children and their families for the provision of services to homeless children, and shall coordinate with other school districts on issues of prompt identification, transportation, transfer of records, and other inter-district activities. This shall include ensuring the provision of appropriate services to homeless students with disabilities who are eligible for services under either Section 504 or IDEA.

A portion of the District's Title I, Part A funds shall be set aside for homeless children and youth to provide educationally related support services and services not ordinarily provided to other students.

Information about a homeless child's living situation shall be treated as a student education record, and shall not be deemed to be directory information under FERPA (see policy 5500, Student Records, for more information).

The Superintendent shall also designate a McKinney-Vento liaison for homeless children and ensure that this person is aware of, and able to carry out, his or her responsibilities under the law. The Superintendent shall ensure that the liaison receives appropriate professional development on identifying and meeting the needs of homeless students, including the definitions of terms related to homelessness. The liaison's responsibilities shall include, but not be limited to, ensuring that:

1. parents or guardians of homeless children are informed of the educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children;
2. parents and guardians and unaccompanied youth are fully informed of all transportation services available to them, and are assisted in accessing them;
3. enrollment disputes involving homeless children are promptly mediated and resolved;
4. school personnel, through outreach and in coordination with shelters and social service agencies and other appropriate entities identify homeless children, including homeless preschoolers;
5. homeless children receive educational services, including but not limited to Head Start and preschool services to which they are eligible, as well as referrals to health care and other appropriate services for homeless children and their families;
6. public notice of the educational rights of homeless children is disseminated in locations frequented by homeless unaccompanied youth and parents/guardians of homeless children, in a manner and form understandable to them;
7. staff who provide services to homeless students receive required professional development and support on identifying and meeting the needs of homeless students; and
8. homeless unaccompanied youth are informed of their rights, are enrolled in school, and have opportunities to meet the same state standards set for all students, including receiving credit for full or partial coursework earned in a prior school pursuant to Commissioner's regulations.

In accordance with law and regulation, the District will offer a prompt dispute resolution process. A student shall be entitled to continued enrollment in the District's schools, and transportation, pending resolution of the dispute and all available appeals.

In accordance with Commissioner's regulations, the District shall collect and transmit to the Commissioner information necessary to assess the educational needs of homeless children within the State.

**Policy References:**

20 USC §6313(c)

42 USC §§11431, et seq.

McKinney-Vento Education for Homeless Children and Youth Program, 81 Fed. Reg. 14432-14436 (3/17/16)

U.S. Department of Education, Education for Homeless Children and Youths Program, Non-Regulatory Guidance (7/27/16),

<https://www2.ed.gov/policy/elsec/leg/essa/160240ehcyguidance072716.pdf>

Education Law §§207; 305; 3202; 3205; 3209

Executive Law §§532-b; 532-e

Social Services Law §§17; 62; 397

8 NYCRR §§100.2(x); 175.6

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5000 - Students

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# Victor Central School District Code of Conduct

## 5300.05 Introduction

The Board of Education of the Victor Central School District is committed to providing a safe and orderly school environment where students may receive and District personnel may deliver quality educational services without disruption or interference. Responsible behavior by students, teachers, other District personnel, parents and other visitors is essential to achieving this goal.

The District has a long-standing set of expectations for conduct on school property and at school functions. These expectations are based on the principles of civility, mutual respect, citizenship, character, tolerance, honesty and integrity.

The Board recognizes the need to clearly define these expectations for acceptable conduct on school property, to identify the possible consequences of unacceptable conduct, and to ensure that discipline when necessary is administered promptly and fairly. To this end, the Board adopts this code of conduct (“code”).

Unless otherwise indicated, this code applies to all students, school personnel, parents and other visitors when on school property or attending a school function.

This code was developed in consultation with teachers, administrators, school board members, other school service professionals, students and parents/legal guardians. This code is also compliant with the Dignity for All Students Act (Dignity Act).

The intent of the amended Dignity Act is to provide all public school students with an environment free from harassment, bullying (including cyberbullying) and discrimination, as well as to foster civility in public schools. The Dignity Act focuses on the prevention of discriminatory behaviors, including harassment/bullying, through the promotion of educational measures meant to positively impact school culture and climate.

## 5300.10 Definitions

For purposes of the code, the following definitions apply.

**“Cyberbullying”** means harassment/bullying, as defined below, through any form of electronic communication including, but not limited to, email, Instant messaging, blogs, chat rooms, cell phones, gaming systems and social media to deliberately harass or threaten others.

**“Disability”** means (a) a physical, mental or medical impairment resulting from anatomical, physiological, genetic or neurological conditions which prevents the exercise of a normal bodily function or is demonstrable by medically accepted clinical or laboratory diagnostic techniques or (b) a record of such an impairment or (c) a condition regarded by others as such an impairment, provided, however, that in all provisions of this article dealing with employment, the term must be limited to disabilities which, upon the provision of reasonable accommodations, do not prevent the complainant from performing in a reasonable manner the activities involved in the job or occupation sought or held.

**“Discrimination”** means discrimination against any student by a student or students and/or employee or employees on school property or at a school function including, but not limited to,

discrimination based on a person’s actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender or sex.

**“Disruptive student”** means an elementary or secondary student under the age of 21 who is substantially disruptive of the educational process or substantially interferes with the teacher’s authority over the classroom or an administrator’s authority over a school building.

**“Emotional harm”** that takes place in the context of “harassment or bullying” means harm to a student’s emotional well-being through creation of a hostile school environment that is so severe or pervasive as to unreasonably and substantially interfere with a student’s education.

**“Employee”** means any person receiving compensation from a school district or employee of a contracted service provider or worker placed within the school under a public assistance employment program, pursuant to title 9-B of article 5 of the Social Services Law, and consistent with the provisions of such title for the provision of services to such district, its students or employees, directly or through contract, whereby such services performed by such person involve direct student contact.

**“Gender”** means a person’s actual or perceived sex and shall include a person’s gender identity or expression.

**“Gender expression”** is the manner in which a person represents or expresses gender to others, often through behavior, clothing, hairstyle, activities, voice or mannerisms.

**“Gender identity”** is one’s self-conception as being male or female, as distinguished from actual biological sex or sex assigned at birth.

**“Harassment/bullying”** (as defined in Education Law §11(7)) means the creation of a hostile environment by conduct or by threats, intimidation or abuse, including cyberbullying (as defined in Education Law §11(8)), that

- a) has or would have the effect of unreasonably and substantially interfering with a student’s educational performance, opportunities or benefits, or mental, emotional or physical well-being; or
- b) reasonably causes or would reasonably be expected to cause a student to fear for his or her physical safety; or
- c) reasonably causes or would reasonably be expected to cause physical injury or emotional harm to a student; or
- d) occurs off school property and creates or would foreseeably create a risk of substantial disruption within the school environment, where it is foreseeable that the conduct, threats, intimidation or abuse might reach school property.

For purposes of this definition, the term “threats, intimidation or abuse” shall include verbal and non-verbal actions.

Acts of harassment and bullying that are prohibited include those acts based on a person’s actual or perceived membership in the following groups including, but not limited to:

- race
- color

- weight
- national origin
- ethnic group
- religion
- religious practice
- disability
- sex
- sexual orientation
- gender (which includes a person’s actual or perceived sex, as well as gender identity and expression).

**“Parent”** means parent, guardian, or person in parental relation to a student.

**“School Bus”** means every motor vehicle owned by a public or government agency or private school and operated for the transportation of pupils, children of pupils, teachers and other persons acting in a supervisory capacity, to or from school or school activities, or, privately owned and operated for compensation for the transportation of pupils, children of pupils, teachers and other persons acting in a supervisory capacity to or from school or school activities.

**“School function”** means any school-sponsored event or extra-curricular activity.

**“School property”** means in or within any building, structure, athletic playing field, playground, parking lot or land contained within the real property boundary line of a public elementary or secondary school, including property owned by the District or used by the District for school activities or functions, or in or on a school bus, as defined in Vehicle and Traffic Law §142.

**“School rules”** means all District and Board of Education policies, rules, regulations and procedures, including this code.

**“Sexual orientation”** means actual or perceived heterosexuality, homosexuality or bisexuality or sexuality of preference.

**“Student”** means any person between the ages of 4 and 21 who is enrolled in an educational program.

**“Violent student”** means a student under 21 who:

1. Commits an act of violence upon a school employee, or attempts to do so.
2. Commits, while on school property or at a school function, an act of violence upon another student or any other person lawfully on school property or at the school function, or attempts to do so.
3. Possesses, while on school property or at a school function, a weapon.
4. Displays, while on school property or at a school function, what appears to be a weapon.
5. Threatens, while on school property or at a school function, to use a weapon.
6. Knowingly and intentionally damages or destroys the personal property of any student, school employee or any person lawfully on school property or at a school function.
7. Knowingly and intentionally damages or destroys School District property.

**“Weapon”** means a firearm as defined in 18 USC §921 for purposes of the Gun-Free Schools Act. It also means any other gun, BB gun, pistol, revolver, shotgun, rifle, machine gun, disguised gun, dagger, dirk, razor, stiletto, switchblade knife, gravity knife, brass knuckles, sling shot,

metal knuckle knife, box cutter, cane sword, electronic dart gun, Kung Fu star, electronic stun gun, pepper spray or other noxious spray, explosive or incendiary bomb, or other device, instrument, material or substance that can cause physical injury or death when used to cause physical injury or death. In addition, this code further prohibits the possession or display of any toy, facsimile or replica of a weapon.

## **5300.15 Student Rights and Responsibilities**

### **A. Student Rights**

The District is committed to safeguarding the rights given to all students under state and federal law and District policy. In addition, to promote a safe, healthy, orderly and supportive school environment, all District students have the right to:

1. Take part in all District activities on an equal basis regardless of race, weight, color, creed, national origin, ethnic group, religion, religious practice, gender or sexual orientation or disability.
2. Present their version of the relevant events to school personnel authorized to impose a disciplinary penalty in connection with the imposition of the penalty.
3. Access school policies, regulations and rules and, when necessary, receive an explanation of those rules from school personnel.

### **B. Student Responsibilities**

All District students have the responsibility to:

1. Act in an empathetic and respectful manner toward others while on school property.
2. Contribute to maintaining a safe, supportive and orderly school environment that is conducive to learning.
3. Attend school every day unless they are legally excused and be in class, on time, and prepared to learn.
4. Work to the best of their ability in all academic and extracurricular pursuits and strive toward their highest level of achievement possible.
5. Ask questions when they do not understand.
6. Seek help in solving problems.
7. Dress appropriately for school and school functions (as outlined in respective handbooks).
8. Accept responsibility for their actions.
9. Be familiar with and abide by District policies, rules and regulations dealing with student conduct.
10. React to direction given by teachers, administrators and other school personnel in a respectful, positive manner.
11. Work to develop mechanisms to manage their anger.
12. Conduct themselves as representatives of the District when participating in or attending school-sponsored extracurricular events and to hold themselves to the highest standards of conduct, demeanor, and sportsmanship.
13. Inform school officials of knowledge of potential safety issues.
14. Promptly report violations of the code of conduct to a teacher, school counselor, administrator or appropriate staff member.
15. Use technology resources, including the Internet and email, in a responsible manner.

## **5300.20 Essential Partners**

### **A. Parents**

All parents are required to:

1. Recognize that the education of their child(ren) is a joint responsibility of the parents and the school community and collaborate with the District to optimize their child's educational opportunities.
2. Send their children to school ready to participate and learn.
3. Ensure their children attend school regularly and on time.
4. Ensure absences are excused.
5. Ensure their children be dressed and groomed in a manner consistent with the student dress code (policy 5300.25).
6. Help their children understand that in a democratic society appropriate rules are required to maintain a safe, orderly environment.
7. Know and comply with school rules and help their children understand them so that their children can help create a safe, supportive school environment.
8. Convey to their children a supportive attitude toward education and the District.
9. Build positive, constructive relationships with teachers, other parents and their children's friends.
10. Help their children deal effectively with peer pressure.
11. Inform school officials of changes in the home situation that may affect student conduct or performance.
12. Provide a place for study and ensure homework assignments are completed.
13. Inform school officials of knowledge of potential safety issues.
14. Promptly report violations of the code of conduct to a teacher, school counselor, administrator or appropriate staff member.
15. Maintain appropriate boundaries with students, staff and all others on District property and/or at District events.

### **B. Teachers**

All District teachers are required to:

1. Maintain a climate of mutual respect and dignity for all regardless of actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sex, sexual orientation, or gender (including gender identity and expression), which will strengthen students' self-concept and promote confidence to learn.
2. Know school policies and rules, and enforce them in a fair and consistent manner.
3. Be prepared to teach.
4. Demonstrate interest in teaching and concern for student achievement.
5. Communicate to students and parents:
  - a) Course objectives and requirements
  - b) Marking/grading procedures
  - c) Assignment deadlines
  - d) Expectations for students
  - e) Classroom discipline plan
6. Communicate regularly with students, parents and other teachers concerning students' growth and achievement.
7. Maintain confidentiality in accordance with federal and state law.
8. Work towards strengthening students' social and emotional well being.
9. Inform school officials of knowledge of potential safety issues.

10. Work with administrators in enforcing the code of conduct and ensuring that all issues are addressed promptly and fairly.
11. Promptly report violations of the code of conduct to a school counselor, administrator or appropriate staff member.
12. Participate in school-wide efforts to provide adequate supervision in all school spaces, in conformity with the Taylor Law (Public Employees Fair Employment Act).
13. Address issues of harassment or any situation that threatens the emotional or physical health or safety of any student, school employee or any person who is lawfully on school property or at a school function.
14. Address personal biases that may prevent equal treatment of all students in the school or classroom setting.
15. Maintain appropriate boundaries with students, staff and all others on District property and/or at District events.

### **C. School Counselors, School Psychologists and School Social Workers**

All school counselors, school psychologists and social workers are required to:

1. Maintain a climate of mutual respect and dignity for all regardless of actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sex, sexual orientation, or gender (including gender identity and expression), which will strengthen students' self-concept and promote confidence to learn.
2. Know school policies and rules, and enforce them in a fair and consistent manner.
3. Encourage students to benefit from the curriculum and extracurricular programs.
4. Assist students in coping with peer pressure and emerging personal, social and emotional problems.
5. Work towards strengthening students' social and emotional well being.
6. Initiate conferences, with necessary parties, as a way to resolve problems.
7. Regularly review with students their educational progress and career plans.
8. Maintain confidentiality in accordance with federal and state law.
9. Provide information to assist students with career planning.
10. Make known to students and families the resources in the community that are available to meet their needs.
11. Inform school officials of knowledge of potential safety issues.
12. Work with administrators in enforcing the code of conduct and ensuring that all issues are addressed promptly and fairly.
13. Participate in school-wide efforts to provide adequate supervision in all school spaces.
14. Address issues of harassment or any situation that threatens the emotional or physical health or safety of any student, school employee, or any person who is lawfully on school property or at a school function.
15. Address personal biases that may prevent equal treatment of all students.
16. Maintain appropriate boundaries with students, staff and all others on District property and/or at District events.

### **D. School Resource Officer ("SRO")**

The School Resource Officer is required to:

1. Maintain a climate of mutual respect and dignity for all regardless of actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sex, sexual orientation, or gender (including gender identity and expression), which will strengthen students' self-concept and promote confidence to learn.

2. Know school policies and rules, and enforce them in a fair and consistent manner.
3. Promote a safe and orderly school environment.
4. Educate students, staff and parents on matters of safety and law.
5. Work towards strengthening students' social and emotional well being.
6. Assist students in coping with peer pressure and emerging personal problems.
7. Ensure that students, staff, and parents have the opportunity to communicate regularly with the SRO and to approach the SRO for resolution of conflicts.
8. Maintain confidentiality in accordance with federal and state law.
9. Inform administration of knowledge of potential safety issues.
10. Be responsible for enforcing matters of law and ensuring that all issues are addressed promptly and fairly.
11. Work with the Superintendent and administrators in enforcing the code of conduct and ensuring that all issues are addressed promptly and fairly.
12. Participate in school-wide efforts to provide adequate supervision in all school spaces.
13. Address issues of harassment or any situation that threatens the emotional or physical health or safety of any student, school employee, or any person who is lawfully on school property or at a school function
14. Address personal biases that may prevent equal treatment of all students.
15. Maintain appropriate boundaries with students, staff and all others on District property and/or at District events.

#### **E. Other School Personnel**

All other school personnel are required to:

1. Maintain a climate of mutual respect and dignity for all regardless of actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sex, sexual orientation, or gender (including gender identity and expression), which will strengthen students' self-concept and promote confidence to learn.
2. Know school policies and rules, and enforce them in a fair and consistent manner.
3. Maintain confidentiality in accordance with federal and state law.
4. Inform school officials of knowledge of potential safety issues.
5. Work with administrators in enforcing the code of conduct and ensuring that all issues are addressed promptly and fairly.
6. Help children understand the District's expectations for maintaining a safe, orderly environment.
7. Participate in school-wide efforts to provide adequate supervision in all school spaces.
8. Address issues of harassment or any situation that threatens the emotional or physical health or safety of any student, school employee, or any person who is lawfully on school property or at a school function.
9. Address personal biases that may prevent equal treatment of all students.
10. Maintain appropriate boundaries with students, staff and all others on District property and/or at District events.

#### **F. District Administrators**

District administrators are required to:

1. Maintain a climate of mutual respect and dignity for all regardless of actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sex, sexual orientation, or gender (including gender identity and expression), which will strengthen students' self-concept and promote confidence to learn.

2. Know school policies and rules, and enforce them in a fair and consistent manner.
3. Promote a safe, orderly and stimulating school environment, supporting active teaching and learning.
4. Support the development of and student participation in appropriate extracurricular activities.
5. Evaluate all instructional programs on a regular basis.
6. Ensure that students, staff and parents have the opportunity to communicate regularly with administrators and to approach administrators for resolution of conflicts.
7. Maintain confidentiality in accordance with federal and state law.
8. Review Board policies and state/federal laws relating to school operations and management.
9. Provide support in the development of the code of conduct, when called upon. Disseminate the code of conduct and anti-harassment policies.
10. Work with the Superintendent in enforcing the code of conduct and ensuring that all issues are addressed promptly and fairly.
11. Participate in school-wide efforts to provide adequate supervision in all school spaces.
12. Address issues of harassment or any situation that threatens the emotional or physical health or safety of any student, school employee, or any person who is lawfully on school property or at a school function.
13. Address personal biases that may prevent equal treatment of all students and staff.
14. Maintain appropriate boundaries with students, staff and all others on District property and/or at District events.

## **G. Superintendent**

The Superintendent is required to:

1. Maintain a climate of mutual respect and dignity for all regardless of actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sex, sexual orientation, or gender (including gender identity and expression), which will strengthen students' self-concept and promote confidence to learn.
2. Know school policies and rules, and enforce them in a fair and consistent manner.
3. Promote a safe, orderly and stimulating school environment, supporting active teaching and learning.
4. Support the development of and student participation in appropriate extracurricular activities.
5. Evaluate all instructional programs on a regular basis.
6. Ensure that students, staff and parents have the opportunity to communicate regularly with administrators and to approach administrators for resolution of conflicts.
7. Work to create instructional programs that minimize problems of misconduct and are sensitive to student and teacher needs.
8. Review with District administrators Board of Education policies and state/federal laws relating to school operations and management.
9. Maintain confidentiality in accordance with federal and state law.
10. Inform the Board about educational trends relating to student discipline.
11. Work with District administrators in enforcing the code of conduct and ensuring that all issues are resolved promptly and fairly.
12. Participate in school-wide efforts to provide adequate supervision in all school spaces.
13. Address issues of harassment or any situation that threatens the emotional or physical health or safety of any student, school employee, or any person who is lawfully on school property or at a school function.



14. Address personal biases that may prevent equal treatment of all students and staff.
15. Maintain appropriate boundaries with students, staff and all others on District property and/or at District events.

## **H. Board of Education**

Members of the Board of Education are required to:

1. Promote a safe, orderly and stimulating school environment, supporting active teaching and learning for all regardless of actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sex, sexual orientation, or gender (including gender identity and expression).
2. Maintain confidentiality in accordance with federal and state law.
3. Develop and recommend a budget that provides programs and activities that support achievement of the goals of the code of conduct.
4. Know school policies and rules, and enforce them in a fair and consistent manner.
5. Collaborate with students, teachers, administrators, and parent organizations, school safety personnel and other school personnel to develop a code of conduct that clearly defines expectations for the conduct of students, District personnel and visitors on school property and at school functions.
6. Adopt and review the District's code of conduct to evaluate the code's effectiveness and the fairness and consistency of its implementation annually.
7. Lead by example by conducting Board meetings in a professional, respectful, courteous manner.
8. Address issues of harassment or any situation that threatens the emotional or physical health or safety of any student, school employee, or any person who is lawfully on school property or at a school function.
9. Address personal biases that may prevent equal treatment of all students and staff.
10. Maintain appropriate boundaries with students, staff and all others on District property and/or at District events.

## **I. The Dignity Act Coordinators**

The Dignity Act also requires that at least one staff member at every school be thoroughly trained to handle human relations in the areas of race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender, and sex.

The Dignity Act Coordinator is expected to:

1. Promote a safe, orderly and stimulating school environment, supporting active teaching and learning for all students regardless of actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sex, sexual orientation, or gender (including gender identity and expression).
2. Oversee and coordinate the work of the District-wide and building-level Bullying Prevention Committees.
3. Identify curricular resources that support infusing civility in classroom instruction and classroom management; and provide guidance to staff as to how to access and implement those resources.
4. Coordinate, with the Professional Development Committee, training in support of the Bullying Prevention Committees.
5. Be responsible for monitoring and reporting on the effectiveness of the District's bullying prevention policy.

6. Address issues of harassment or any situation that threatens the emotional or physical health or safety of any student, school employee, or any person who is lawfully on school property or at a school function.
7. Address personal biases that may prevent equal treatment of all students.

The Dignity Act Coordinators are as follows:

- |                            |                              |   |
|----------------------------|------------------------------|---|
| • Early Childhood School   | Laura Reynolds               | (585)924-3252 ext. 2401                 |
| • Primary School           | Michele Maloney              | (585)924-3252 ext. 3401                 |
| • Intermediate School      | Tom Cheevers                 | (585)924-3252 ext. 4401                 |
|                            | Staci Thibodeau              | (585)924-3252 ext. 4402                 |
| • Junior High School       | Brian Gee                    | (585)924-3252 ext. 5400                 |
| • Senior High School       | Jennifer Grimes              | (585)924-3252 ext. 6403                 |
|                            | John Ryan                    | (585)924-3252 ext. 6414                 |
|                            | <a href="#">Dave Thering</a> | <a href="#">(585)924-3252 ext. 6401</a> |
| • District Wide Pre-K - 12 | Karen Finter                 | (585)924-3252 ext. 3186                 |

### **5300.25 Student Dress Code**

Students and parents have the right to determine how the student shall dress providing that such attire is not destructive to school property, complies with requirements for health and safety and standard of decency within the community. Appropriate student dress is required at all instructional times and District-sponsored events (i.e. extracurricular events, prom, etc.). The administration is authorized to take action in instances where individual dress does not meet stated requirements.

In addition, student dress shall:

1. Be safe, appropriate and not disrupt or interfere with the educational process.
2. Recognize that extremely brief garments including but not limited to tube tops, net tops, halter tops, spaghetti straps, plunging necklines (front and/or back) and see-through garments are not appropriate.
3. Ensure that undergarments are completely covered with outer clothing.
4. Not include clothing, pins, signs, or jewelry that are unsafe, and/or violate decency.
5. Include footwear at all times. Footwear that is a safety hazard will not be allowed.
6. Not include the wearing of hats or other head coverings, except for a medical or religious purpose, unless approved by a building administrator.
7. Not include items or markings that are vulgar, obscene, libelous or denigrate others on account of race, color, religion, creed, national origin, gender, sexual orientation or disability.
8. Not promote and/or endorse the use of alcohol, tobacco or illegal drugs and/or encourage other illegal or violent activities.

Each principal or his/her designee shall be responsible for informing all students and their parents of the student dress code at the beginning of the school year and any revisions to the dress code made during the school year.

Students who violate the student dress code shall be required to modify their appearance by covering or removing the offending item and, if necessary or practical, replacing it with an acceptable item. Any student who refuses to do so shall be subject to discipline, up to and including in-school suspension for the day. Any student who repeatedly fails to comply with the dress code

shall be subject to further discipline, up to and including out of school suspension.

### **5300.30 Prohibited Student Conduct**

The Board of Education expects all students to conduct themselves in an appropriate and civil manner, with proper regard for the rights and welfare of other students, District personnel and other members of the school community, and for the care of school facilities and equipment.

The best discipline is self-imposed, and students must learn to assume and accept responsibility for their own behavior, as well as the consequences of their misbehavior. District personnel who interact with students are expected to use disciplinary action only when necessary and to place emphasis on educating students so they may grow in self-discipline.

The Board recognizes the need to make its expectations for student conduct while on school property or engaged in a school function specific and clear. The rules of conduct listed below are intended to do that and focus on safety and respect for the rights and property of others. Students who will not accept responsibility for their own behavior and who violate these school rules will be required to accept the consequences for their conduct.

Students may be subject to disciplinary action, up to and including suspension from school, when they:

#### **A. Engage in conduct that is disorderly**

Examples of disorderly conduct include but are not limited to:

1. Running in hallways.
2. Making unreasonable noise.
3. Using language, gestures, or visual images that are profane, lewd, vulgar or abusive.
4. Obstructing vehicular or pedestrian traffic.
5. Engaging in any willful act which disrupts the normal operation of the school community.
6. Trespassing. Students are not permitted in any school building, other than the one they regularly attend, without permission from the administrator in charge of the building.
7. Computer/electronic communications misuse, including any unauthorized use of computers, software, recording devices, cell phones or internet/intranet accounts; accessing inappropriate websites; or any other violation of District policy.

#### **B. Engage in conduct that is insubordinate**

Examples of insubordinate conduct include but are not limited to:

1. Failing to comply with the reasonable directions of teachers, school administrators or other school employees in charge of students or otherwise demonstrating disrespect.
2. Lateness for, missing or leaving school without permission.
3. Skipping assigned detention and/or assigned tutoring sessions.

#### **C. Engage in conduct that is disruptive**

Examples of disruptive conduct include, but are not limited to:

1. Continually impeding the teaching and learning process.
2. Continually interfering with the teacher's authority over the classroom.
3. Failing to comply with the reasonable directions of teachers, school administrators or other school personnel in charge of students.
4. Inappropriate public sexual contact.

5. Display or use of personal electronic devices, such as, but not limited to cell phones, iPods, digital cameras, in a manner that is in violation of District policy.

#### **D. Engage in conduct that is violent**

Examples of violent conduct include but are not limited to:

1. Committing an act of violence (such as biting, hitting, kicking, punching and scratching) upon another student, teacher, administrator or other school employee or attempting or threatening to do so.
2. Committing an act of violence that results in physical injury or depraved indifference to another person on school property or attempting or threatening to do so.
3. [Possess or use weapons in or on school property or at a school function, except in the case of law enforcement officers or except as specifically authorized by the School District.](#)
3. ~~Possessing a weapon. Authorized law enforcement officials are the only persons permitted to have a weapon in their possession while on school property or at a school function.~~
4. Displaying what appears to be a weapon.
5. Threatening to use any weapon.
6. Intentionally damaging or destroying the personal property of a student, teacher, administrator, other District employee or any person on school property, including graffiti or arson, or threatening or attempting to do so.
7. Intentionally damaging or destroying School District property.

#### **E. Engage in any conduct that endangers the safety, physical or mental health or welfare of others**

Examples of such conduct include but are not limited to:

1. Lying to school personnel.
2. Subjecting other students, school personnel or any other person lawfully on school property or attending a school function to danger by recklessly engaging in conduct which creates a substantial risk of physical injury.
3. Stealing the property of other students, school personnel or any other person lawfully on school property or attending a school function.
4. Defaming or denigrating an individual or a group, which includes making false or unprivileged statements or representations about an individual or identifiable group of individuals that harm the reputation of the person or the identifiable group by demeaning them and/or intentional or unintentional language, including language that is hurtful, discriminatory and/or offensive communicated directly or indirectly.
5. Discrimination, which includes the use of race, color, creed, national origin, ethnic group, religion, religious practice, sex, gender (identity and expression), sexual orientation, weight or disability as a basis for treating another in a negative manner.
6. Harassment, which includes a sufficiently severe action or a persistent, pervasive pattern of actions or statements directed at an identifiable individual or group which are intended to be or which a reasonable person would perceive as ridiculing or demeaning. Harassment is also the creation of a hostile environment. (See policy 0115, Student Harassment and Bullying Prevention and Intervention for a more complete definition.)
7. Intimidation, which includes engaging in actions or statements that put an individual in fear of bodily harm.
8. Bullying, including cyberbullying, which consists of inappropriate persistent behavior including threats or intimidation of others, treating others cruelly, terrorizing, coercing,

or habitual put-downs and/or badgering others. (See policy 0115 for a more complete definition.)

9. Hazing, which includes an induction, initiation or membership process involving harassment. (See policy 0115 for a more complete definition.)
10. Selling, using, transmitting or possessing obscene material.
11. Using vulgar or abusive language or visual images, cursing or swearing.
12. Possessing, using, selling, distributing or exchanging any tobacco product.
13. Possessing, using, selling, distributing or exchanging any smoking and/or vaping device and/or paraphernalia.
14. Possessing, consuming, selling, distributing or exchanging alcoholic beverages or illegal substances, or being under the influence of either. "Illegal substances" include, but are not limited to, inhalants, marijuana, cocaine, LSD, PCP, amphetamines, heroin, steroids, look-alike drugs, substances commonly referred to as "designer drugs", and substances marked not for "human consumption".
15. Inappropriately using or sharing prescription and over-the-counter drugs.
16. Possessing, consuming, selling, distributing or exchanging any substance that alters perception or behavior, reducing that individual's ability to function appropriately in the academic environment.
17. Gambling.
18. Indecent exposure, that is, exposure to sight of the private parts of the body in a lewd or indecent manner either in person, via photos or electronically.
19. Initiating a report warning of fire, bomb threat or other catastrophe without valid cause, misuse of 911, or discharging a fire extinguisher.
20. Using any technological devices to inappropriately photograph, record, or videotape another person without the consent of those present.
21. Using an unmanned aerial vehicle (also known as a drone) or any remote controlled aircraft on school property or during any school functions without obtaining prior written permission from the District's Superintendent and demonstrating compliance with any and all applicable Federal Aviation Administration rules and regulations.

#### **F. Engage in misconduct while on a school bus**

It is crucial for students to behave appropriately while riding on District buses, to ensure their safety and that of other passengers and to avoid distracting the bus driver. Students are required to conduct themselves on the bus in a manner consistent with established standards for classroom behavior. Excessive noise, pushing, shoving, throwing objects, standing while the bus is in motion, and fighting will not be tolerated.

#### **G. Engage in any form of academic misconduct**

Examples of academic misconduct include but are not limited to:

1. Plagiarism.
2. Cheating.
3. Copying.
4. Altering records.
5. Assisting another student in any of the above actions.

#### **H. Engage in off-campus misconduct that interferes with, or can reasonably be expected to substantially disrupt the educational process in the school or at a school function**

Examples of such misconduct include but are not limited to:

1. Cyberbullying.

2. Threatening, hazing, and harassing students or school personnel over the phone or the internet.
3. Using message boards to convey threats, derogatory comments or post pornographic pictures of students or school personnel.

**I. Engage in inappropriate use of technology, such as the Internet, email, or social media**

1. In a manner that violates local, state, or federal laws, including, but not limited to, those pertaining to, intellectual property, harassment, discrimination, bullying, defamation, or unauthorized access to any computer system (including so called “hacking”);
2. In a manner that disrupts or damages hardware or software, such as virus creation, planting, transmission or sabotage;
3. In a manner that violates District policy, rule, regulation or the Code of Conduct;
4. In a manner that violates the privacy rights or the respect of the student or others (e.g., sharing password information, photographs, or other personal information);
5. To access sexually oriented/adult oriented chat rooms bulletin boards or sexually explicit sites, or any chat rooms inappropriate for minors;
6. To access dangerous information that if acted upon could cause damage to persons or property; and/or
7. To buy or sell products or services or otherwise use the resources for personal profit or gain.

### **5300.35 Reporting Violations**

All students are expected to promptly report violations of the code of conduct to a teacher, school counselor, administrator or appropriate staff member.

All District staff who are authorized to impose disciplinary sanctions (policy 5300.40) are expected to do so in a prompt, fair and lawful manner. District staff who are not authorized to impose disciplinary sanctions are expected to promptly report violations of the code of conduct to a supervisor who is authorized to act.

Any weapon, alcohol or illegal substance found shall be confiscated immediately, if possible, followed by notification to the parent of the student involved and the appropriate disciplinary sanction, which may include permanent suspension and referral for prosecution.

The principal or his/her designee must notify parents and the appropriate local law enforcement agency of those code violations that constitute a crime and substantially affect the order or security of a school as soon as practical, but in no event later than the close of business the day the principal or his/her designee learns of the violation. Parent notification may be made by telephone, followed by a letter mailed within 24 hours. The notification must identify the student and explain the conduct that violated the code of conduct and constituted a crime.

### **5300.40 Disciplinary Consequences, Procedures and Referrals**

Discipline is most effective when it deals directly with the problem at the time and place it occurs, and in a way that students view as fair and impartial. School personnel who interact with students are expected to use disciplinary action only when necessary and to place emphasis on the students’ ability to grow in self-discipline.

Disciplinary action, when necessary, will be firm, fair and consistent so as to be the most effective in changing student behavior. In determining the appropriate disciplinary action, school personnel authorized to impose disciplinary penalties will consider the following:

1. The student's age.
2. The nature of the offense and the circumstances which led to the offense.
3. The student's prior disciplinary record.
4. The effectiveness of other forms of discipline.
5. Information from parents, teachers and/or others, as appropriate
6. Other extenuating circumstances.

As a general rule, discipline will be progressive. This means that a student's first violation will usually merit a lighter penalty than subsequent violations.

If the conduct of a student is related to a disability or suspected disability, the student shall be referred to the Committee on Special Education. Discipline, if warranted, shall be administered consistent with the separate requirements of this code of conduct for disciplining students with a disability or presumed to have a disability. A student identified as having a disability shall not be disciplined for behavior related to his/her disability.

#### **A. Disciplinary Consequences**

Students who are found to have violated the District's code of conduct may be subject to any of the following consequences, either alone or in combination. The school personnel identified after each consequence are authorized to impose that consequence, consistent with the student's right to due process.

- Oral warning – any member of the District staff
- Disciplinary referrals to parent – bus driver, hall and lunch monitors (through administrator), coaches, school counselors, teachers, building administration, Superintendent
- Detention – teachers, building administration, Superintendent
- Suspension from transportation – Director of Transportation, principal, Superintendent
- Suspension from athletic participation – coaches, Athletic Director, principal, Superintendent
- Suspension from social or extracurricular activities – activity advisor, principal, Superintendent
- Suspension of other privileges – principal, Superintendent
- In-school suspension – principal, Superintendent
- Removal from classroom – teachers, counselors, building administration
- Short-term (five days or less) suspension from school – principal, Superintendent, Board of Education
- Long-term Suspension Hearing/Long-term (more than five days) suspension from school – principal, Superintendent, Board of Education.
- Permanent suspension from school – Superintendent, Board of Education.

Restorative mediation between student and student and/or staff and student may be offered as an alternative to disciplinary consequences in appropriate circumstances, as determined by the District.

## **B. Procedures**

The amount of due process a student is entitled to receive before a consequence is imposed depends on the consequence being imposed. In all cases, regardless of the consequence imposed, the school personnel authorized to impose the consequence must inform the student of the alleged misconduct and must investigate, to the extent necessary, the facts surrounding the alleged misconduct. All students will have an opportunity to present their version of the facts to the school personnel imposing the disciplinary consequence in connection with the imposition of the penalty.

Students who are to be given penalties other than an oral warning or disciplinary referrals to their parents are entitled to additional rights before the consequence is imposed. These additional rights are explained below.

### **1. Detention**

Teachers, principals, and the Superintendent may use after school (beyond the regular school day) detention as a consequence for student misconduct in situations where removal from the classroom or suspension would be inappropriate. Detention will be imposed as a consequence only after the student's parent has been notified to confirm that there is no conflict with the time/date of the detention and that the student has appropriate transportation home following detention.

If a student receives detention during a non-instructional period of the day, the student's parent will be notified and transportation home will be provided.

### **2. Suspension from transportation**

If a student does not conduct himself/herself properly on a bus, the bus driver is expected to bring such misconduct to the principal's attention. Students who become a serious disciplinary problem may have their riding privileges suspended by the principal, Director of Transportation, Superintendent, or their designees. In such cases, the student's parent will become responsible for seeing that his/her child gets to and from school safely. Should the suspension from transportation amount to a suspension from attendance, the District will make appropriate arrangements to provide for the student's education.

A student subjected to a suspension from transportation is not entitled to a full hearing pursuant to Education Law §3214. However, the student and the student's parent will be provided with a reasonable opportunity for an informal meeting with the principal or the principal's designee to discuss the conduct and the consequence involved.

### **3. Suspension from athletic participation, extracurricular activities and other privileges**

A student subjected to a suspension from athletic participation, extra-curricular activities or other privileges is not entitled to a full hearing pursuant to Education Law §3214. However, the student and the student's parent will be provided with a reasonable opportunity for an informal meeting with the appropriate District official and/or the Athletic Standards Review Board imposing the suspension to discuss the conduct and the consequence involved.

### **4. In-school suspension**

The Board recognizes the school must balance the need of students to attend school and the need for order in the classroom to establish an environment conducive to learning. As



such, the Board authorizes principals/designees and the Superintendent/designee to place students who would otherwise be suspended from school as the result of a code of conduct violation in “in-school suspension.”

A student subjected to an in-school suspension is not entitled to a full hearing pursuant to Education Law §3214. However, the student and the student’s parent will be provided with a reasonable opportunity for an informal meeting with the District official imposing the in-school suspension to discuss the conduct and the consequence involved.

## **5. Teacher disciplinary removal of disruptive students**

A student’s behavior can affect a teacher’s ability to teach and make it difficult for other students in the classroom to learn. In most instances, the classroom teacher can control a student’s behavior and maintain or restore control over the classroom by using good classroom management techniques. These techniques may include practices that involve the teacher directing a student to briefly leave the classroom to give the student an opportunity to regain his/her composure and self-control in an alternative setting. Such practices may include, but are not limited to:

- short-term “time out” in a classroom or in an administrator’s office with a staff member present;
- sending a student into the hallway briefly;
- sending a student to the principal’s office for the remainder of the class time only;  
or
- sending a student to a school counselor or other District staff member for counseling.

Time-honored classroom management techniques such as these do not constitute disciplinary removals for purposes of this code.

On occasion, a student’s behavior may become disruptive. For purposes of this code of conduct, a disruptive student is a student who is substantially disruptive of the educational process or substantially interferes with the teacher’s authority over the classroom. A substantial disruption of the educational process or substantial interference with a teacher’s authority occurs when a student demonstrates a persistent unwillingness to comply with the teacher’s instructions or repeatedly violates the teacher’s classroom behavior rules.

A classroom teacher may remove a disruptive student from class for up to two class periods, as outlined in the procedures that follow. The removal from class applies to the class of the removing teacher only. A removed student shall be sent to the principal’s office.

If the disruptive student does not pose a danger or ongoing threat of disruption to the academic process, the teacher must provide the student with an explanation for why he/she is being removed and an opportunity to explain his/her version of the relevant events before the student is removed. Only after the informal discussion may a teacher remove a student from class.

If the student poses a danger or ongoing threat of disruption to persons or property, the teacher may order the student to be removed immediately. The teacher must, however, explain to the student why he/she was removed from the classroom and give the student a chance to present his/her version of the relevant events within 24 hours.

The teacher must complete a District-established disciplinary removal form and meet with the principal or his/her designee as soon as possible, but no later than the end of the school day, to explain the circumstances of the removal and to present the removal form. If the principal or designee is not available by the end of the same school day, the teacher must leave the form with the secretary and meet with the principal or designee prior to the beginning of classes on the next school day.

Within 24 hours after the student's removal, the principal or another District administrator designated by the principal must notify the student's parents that the student has been removed from class and why. The notice must also inform the parent that he/she has the right, upon request, to an informal meeting with the principal or the principal's designee to discuss the reasons for the removal. A written copy of this information will follow.

The principal may require the teacher who ordered the removal to attend the informal meeting in accordance with contractual requirements.

If at the informal meeting the student denies the charges, the principal or the principal's designee must explain why the student was removed and give the student and the student's parents a chance to present the student's version of the relevant events. The informal meeting must be held within 48 hours of the student's removal. The timing of the informal meeting may be extended by mutual agreement of the parent and principal.

The principal or the principal's designee may overturn the removal of the student from class if the principal finds any one of the following:

- The charges against the student are not supported by substantial evidence.
- The student's removal is otherwise in violation of law, including the District's code of conduct.
- The conduct warrants suspension from school pursuant to Education Law §3214 and a suspension will be imposed.

The principal or his/her designee may overturn a removal at any point between receiving the referral form issued by the teacher and the close of business on the day following the 48-hour period for the informal meeting, if a meeting is requested. No student removed from the classroom by the classroom teacher will be permitted to return to the classroom until the principal makes a final determination, or the period of removal expires, whichever is less.

Any disruptive student removed from the classroom by the classroom teacher shall be offered continued educational programming and activities by the classroom teacher until he/she is permitted to return to the classroom.

Each teacher must keep a complete log for all cases of removal of students from his/her class. The principal must keep a log of all removals of students from class.

Removal of a student with a disability, under certain circumstances, may constitute a change in the student's placement. Accordingly, no teacher may remove a student with a disability from his/her class until he/she has verified with the principal or the chairperson of the Committee on Special Education that the removal will not violate the student's

rights under state or federal law or regulation.

## **6. Suspension from school**

Suspension from school is a severe consequence, which may be imposed only upon students who are insubordinate, disorderly, violent or disruptive, or whose conduct otherwise endangers the safety, morals, health or welfare of others.

The Board retains its authority to suspend students, but places primary responsibility for the suspension of students with the Superintendent and the principals.

Any staff member may recommend to the principal or the Superintendent that a student be suspended. All staff members must immediately report and refer a violent student to the principal or the Superintendent for a violation of the code of conduct. All recommendations and referrals shall be made in writing unless the conditions underlying the recommendation or referral warrant immediate attention. In such cases a written report is to be prepared as soon as possible by the staff member recommending the suspension.

The Superintendent or principal, upon receiving a recommendation or referral for suspension or when processing a case for suspension, shall gather the facts relevant to the matter and record them for subsequent presentation, if necessary.

### **a) Short-term (5 days or less) suspension from school**

When the Superintendent, Assistant Superintendent or principal (referred to as the “suspending authority”) proposes to suspend a student charged with misconduct for five days or less pursuant to Education Law §3214(3), the suspending authority must immediately notify the student orally. If the student denies the misconduct, the suspending authority must provide an explanation of the basis for the proposed suspension. The suspending authority must also notify the student’s parents in writing that the student may be suspended from school. The written notice must be provided by personal delivery, express mail delivery, or some other means that is reasonably calculated to assure receipt of the notice within 24 hours of the decision to propose suspension at the last known address for the parents. Where possible, notice should also be provided by telephone if the school has been provided with a telephone number(s) for the purpose of contacting the parents.

The notice shall provide a description of the charges against the student and the incident for which suspension is proposed and shall inform the parents of the right to request an immediate informal meeting with the principal or his/her designee. Both the notice and informal meeting shall be in the dominant language or mode of communication used by the parents. At the conference, the parents shall be permitted to ask questions of complaining witnesses under such procedures as the principal may establish.

The notice and opportunity for an informal meeting shall take place before the student is suspended unless the student’s presence in school poses a continuing danger to persons or property or an ongoing threat of disruption to the academic process. If the student’s presence does pose such a danger or threat of disruption, the notice and opportunity for an informal meeting shall take place as soon after the suspension as is reasonably practicable.

After the meeting, the principal shall promptly advise the parents in writing of his/her decision. The principal shall advise the parents that if they are not satisfied with the decision and wish to pursue the matter, they must file a written appeal to the Superintendent within five business days, unless they can show extraordinary circumstances precluding them from doing so. The Superintendent shall issue a written decision regarding the appeal within 10 business days of receiving the appeal. If the parents are not satisfied with the Superintendent's decision, they must file a written appeal to the Board of Education with the District Clerk within 30 business days of the date of the Superintendent's decision. Only final decisions of the Board may be appealed to the Commissioner within 30 [business](#) days of the decision.

**b) Long-term (more than 5 days) suspension from school**

When the Superintendent or principal determines that a suspension for more than five days may be warranted, he/she shall give reasonable notice to the student and the student's parents of their right to a fair hearing. At the hearing, the student shall have the right to be represented by counsel, the right to question witnesses against him or her and the right to present witnesses and other evidence on his/her behalf.

The Superintendent shall personally hear and determine the proceeding or may, in his/her discretion, designate a hearing officer to conduct the hearing. The hearing officer shall be authorized to administer oaths and to issue subpoenas in conjunction with the proceeding before him/her. A record of the hearing shall be maintained, but no stenographic transcript shall be required. A tape recording shall be deemed a satisfactory record. The hearing officer shall make findings of fact and recommendations as to the appropriate measure of discipline to the Superintendent. The report of the hearing officer shall be advisory only, and the Superintendent may accept all or any part thereof.

An appeal of the decision of the Superintendent may be made to the Board that will make its decision based solely upon the record before it. All appeals to the Board must be in writing and submitted to the District Clerk within 30 business days of the date of the Superintendent's decision. The Board may adopt in whole or in part the decision of the Superintendent. Final decisions of the Board may be appealed to the Commissioner within 30 [business](#) days of the decision.

**c) Permanent suspension**

Permanent suspension is reserved for extraordinary circumstances such as where a student's conduct poses a life-threatening danger to the safety and well-being of other students, school personnel or any other person lawfully on school property or attending a school function.

**C. Minimum Periods of Suspension**

**1. Students who bring to or possess a weapon on school property:**

Any student, other than a student with a disability, found guilty of bringing to or possessing a weapon on school property will be subject to a long term suspension from school for at least one calendar year. Under certain mitigating circumstances a shorter suspension may be considered. Before being suspended, the student will have an opportunity for a hearing pursuant to Education Law §3214. The Superintendent has the authority to modify the one-

year suspension on a case-by-case basis. In deciding whether to modify the consequence, the Superintendent may consider the following:

- a) The student's age.
- b) The student's grade in school.
- c) The student's prior disciplinary record.
- d) The Superintendent's belief that other forms of discipline may be more effective.
- e) Input from parents, teachers and/or others.
- f) Other extenuating circumstances.

A student with a disability may be suspended only in accordance with the requirements of state and federal law.

## **2. Students who commit violent acts other than bringing to or possessing a weapon on school property:**

Any student, other than a student with a disability, who is found to have committed a violent act, other than bringing to or possessing a weapon on school property, shall be subject to a short or long term suspension from school. If the proposed consequence is a five-day suspension, the student and the student's parent will be given the same notice and opportunity for an informal meeting given to all students subject to a short-term suspension. If the proposed consequence exceeds a five-day suspension, the student and the student's parents will be given the same notice and opportunity for a hearing given to all students subject to a long-term suspension. The Superintendent has the authority to modify a five-day suspension on a case-by-case basis. In deciding whether to modify the consequence, the Superintendent may consider the same factors considered in modifying a one-year suspension for possessing a weapon.

## **3. Students who are repeatedly substantially disruptive of the educational process or substantially interfere with the teacher's authority over the classroom:**

Any student, other than a student with a disability, who repeatedly is substantially disruptive of the educational process or substantially interferes with the teacher's authority over the classroom will be suspended from school for at least one day and can be suspended up to five days. For purposes of this code of conduct, "repeatedly is substantially disruptive" means engaging in conduct that results in the student being removed from the classroom by teacher(s) pursuant to Education Law §3214(3-a) and this code on four or more occasions during a semester, or three or more occasions during a trimester. The proposed consequence is a minimum one-day suspension and up to five days suspension. The student and the student's parent will be given the same notice and opportunity for an informal meeting given to all students subject to a short-term suspension. If the proposed consequence exceeds the minimum five-day suspension, the student and the student's parent will be given the same notice and opportunity for a hearing given to all students subject to a long-term suspension. The Superintendent has the authority to modify the suspension on a case-by-case basis. In deciding whether to modify the consequence, the Superintendent may consider the same factors considered in modifying a one-year suspension for possessing a weapon.

## **D. Referrals**

### **1. Counseling**

The principal or his/her designee (including counseling staff) shall handle all referrals of students to counseling.

### **2. PINS Petitions**

The District may file a PINS (person in need of supervision) petition in Family Court on any student under the age of 18 who demonstrates that he/she requires supervision and treatment by:

- a) Being habitually truant and not attending school as required by part one of Article 65 of the Education Law.
- b) Engaging in an ongoing or continual course of conduct, which makes the student ungovernable or habitually disobedient, and beyond the lawful control of the school.
- c) Knowingly and unlawfully possesses marijuana in violation of Penal Law §221.05. A single violation of §221.05 will be a sufficient basis for filing a PINS petition.

### **3. Juvenile Delinquents and Juvenile Offenders**

The Superintendent is required to refer the following students to the appropriate law enforcement authorities for a juvenile delinquency proceeding before the Family Court:

- a) Any student under the age of 16 who is found to have brought a weapon to school, or
- b) Any student 14 or 15 years old who qualifies for juvenile offender status under the Criminal Procedure Law §1.20 (42).

The Superintendent or his/her designee is required to refer students age 16 and older or any student 14 or 15 years old who qualifies for juvenile offender status to the appropriate law enforcement authorities.

## **5300.45 Alternative Instruction**

When a student of any age is removed from class by a teacher or a student of compulsory attendance age is suspended from school pursuant to Education Law §3214, the District will take immediate steps to provide alternative means of instruction for the student.

## **5300.50 Discipline of Students with Disabilities**

The Board of Education recognizes that it may be necessary to suspend, remove or otherwise discipline students with disabilities who violate the District's student code of conduct, and/or to temporarily remove a student with disabilities from his or her current placement because maintaining the student in that placement is substantially likely to result in injury to the student or to others. The Board also recognizes that students with disabilities deemed eligible for special education services under the IDEA and Article 89 of New York's Education Law enjoy certain procedural protections that school authorities must observe when they decide to suspend or remove them. Under certain conditions those protections extend, as well, to students not currently deemed to be a student with a disability but determined to be a student presumed to have a disability for discipline purposes.

Therefore, the Board is committed to ensuring that the District follows suspension and removal procedures that are consistent with those protections. The code of conduct for students is intended to afford students with disabilities and students presumed to have a disability for discipline purposes the express rights they enjoy under applicable law and regulations.

## **Definitions**

For purposes of this portion of the code of conduct, and consistent with applicable law and regulations, the following definitions will apply:

1. **Behavioral Intervention Plan (BIP)** means a plan that is based on the results of a functional behavioral assessment and that, at a minimum, includes a description of the problem behavior, global and specific hypotheses as to why the problem behavior occurs, and intervention strategies that include positive behavioral supports and services to address the behavior.
2. **Controlled substance** means a drug or other substance identified under schedule I, II, III, IV, or V in section 202(c) of the Controlled Substances Act (21 USC § 812(c)).
3. **Disciplinary change in placement** means a suspension or removal from a student's current educational placement that is either:
  - a) For more than 10 consecutive school days; or
  - b) For a period of 10 consecutive school days or less if the student is subjected to a series of suspensions or removals that constitute a pattern because they cumulate to more than 10 school days in a school year, because the student's behavior is substantially similar to the student's behavior in previous incidents that resulted in the series of removals, and because of such additional factors as the length of each suspension or removal, the total amount of time the student has been removed and the proximity of the suspensions or removals to one another. The School District determines on a case-by-case basis whether a pattern of removals constitutes a change of placement.
4. **Illegal drug** means a controlled substance, but does not include a controlled substance legally possessed or used under the supervision of a licensed health-care professional, or a substance that is otherwise legally possessed or used under the authority of the Controlled Substances Act or under any other provision of federal law.
5. **Interim alternative educational setting (IAES)** means a temporary educational placement, other than the student's current placement at the time the behavior precipitating the IAES placement occurred. An IAES must allow a student to continue to receive educational services that enable him or her to continue to participate in the general curriculum and progress toward meeting the goals set out in the student's individualized education program; as well as to receive, as appropriate, a functional behavioral assessment and behavioral intervention services and modifications designed to address the behavior violation so that it does not recur.
6. **Manifestation review** means a review of the relationship between the student's disability and the behavior subject to disciplinary action, which is required when the disciplinary action results in a disciplinary change of placement, and conducted in accordance with requirements set forth later in this policy.
7. **Manifestation team** means a District representative knowledgeable about the student and the interpretation of information about child behavior, the parent, and relevant members of the Committee on Special Education as determined by the parent and the District.
8. **Removal** means a removal of a student with a disability for disciplinary reasons from his or her current educational placement, other than a suspension; and a change in the placement of a student with a disability to an IAES.
9. **School day** means any day, including a partial day, which students are in attendance at school for instructional purposes.
10. **Serious bodily injury** means bodily injury which involves a substantial risk of death, extreme physical pain, protracted and obvious disfigurement or protracted loss or impairment of the function of a bodily member, organ or mental faculty.
11. **Student presumed to have a disability for discipline purposes** means a student who, under the conditions set forth later in this policy, the District is deemed to have had

knowledge was a student with a disability before the behavior that precipitated the disciplinary action.

12. **Suspension** means a suspension pursuant to §3214 of New York's Education Law.
13. **Weapon** means the same as the term "dangerous weapon" under 18 USC §930(g)(2) which includes a weapon, device, instrument, material or substance, animate or inanimate, that is used for, or is readily capable of causing death or serious bodily injury, except a pocket knife with a blade of less than two and one-half inches in length.

### **Authority of School Personnel to Suspend or Remove Students with Disabilities**

The Board, District Superintendent, Superintendent of Schools or a principal with authority to suspend students under the Education Law may order the placement of a student with a disability into an IAES, another setting or suspension for a period not to exceed five consecutive school days.

The Superintendent may, directly or upon the recommendation of a designated hearing officer, order the placement of a student with a disability into an IAES, another setting or suspension for a period not to exceed ten consecutive school days inclusive of any period in which the student has been suspended or removed for the same behavior pursuant to the above paragraph, if the Superintendent determines that the student's behavior warrants the suspension. The Superintendent also may order additional suspensions of not more than ten consecutive school days in the same school year for separate incidents of misconduct, as long as the suspensions do not constitute a disciplinary change of placement.

In addition, the Superintendent may order the placement of a student with a disability into an IAES, another setting or suspension for a period in excess of ten consecutive school days if the manifestation team determines that the student's behavior was not a manifestation of the student's disability. In such an instance, the Superintendent may discipline the student in the same manner and for the same duration as a non-disabled student.

Furthermore, the Superintendent may, directly or upon the recommendation of a designated hearing officer, order the placement of a student with a disability to an IAES to be determined by the Committee on Special Education for a period of up to 45 school days if the student either:

1. Carries or possesses a weapon to or at school, on school premises or to a school function, under the jurisdiction of the educational agency, or
2. Knowingly possesses or uses illegal drugs or sells or solicits the sale of a controlled substance while at school, on school premises or at a school function under the District's jurisdiction, or
3. Has inflicted serious bodily injury upon another person while at school, on school premises or at a school function under the District's jurisdiction.

The Superintendent may order the placement of a student with a disability to an IAES under such circumstances, whether or not the student's behavior is a manifestation of the student's disability. However, the Committee on Special Education will determine the IAES.

### **Procedures for the Suspension or Removal of Students with Disabilities by School Personnel**



1. In cases involving the suspension or removal of a student with a disability for a period of five consecutive school days or less, the student's parents or persons in parental relation to the student will be notified of the suspension and given an opportunity for an informal meeting in accordance with the same procedures that apply to such short term suspensions of non-disabled students.
2. The suspension of students with disabilities for a period in excess of five school days will be subject to the same due process procedures applicable to non-disabled students, except that the student disciplinary hearing conducted by the Superintendent or a designated hearing officer shall be bifurcated into a guilt phase and a penalty phase. Upon a finding of guilt, the Superintendent or the designated hearing officer will await notification of the determination by the manifestation team as to whether the student's behavior was a manifestation of his or her disability. The penalty phase of the hearing may proceed after receipt of that notification. If the manifestation team determined that the behavior was not a manifestation of the student's disability, the student may be disciplined in the same manner as a non-disabled student, except that he or she will continue to receive services as set forth below. However, if the behavior was deemed a manifestation of the student's disability, the hearing will be dismissed, unless the behavior involved concerned weapons, illegal drugs or controlled substances, or the infliction of serious bodily injury, in which case the student may still be placed in an IAES.

### **Limitation on Authority of School Personnel to Suspend or Remove Students with Disabilities**

The imposition of a suspension or removal by authorized school personnel may not result in a disciplinary change of placement of a student with a disability that is based on a pattern of suspensions or removals as set forth above in the *Definitions* section of this policy, unless:

1. The manifestation team determines that the student's behavior was not a manifestation of the student's disability, or
2. The student is removed to an IAES for behavior involving weapons, illegal drugs or controlled substances, or the infliction of serious bodily injury as set forth above.

School personnel will consider any unique circumstances on a case-by-case basis when determining whether a disciplinary change in placement is appropriate for a student with a disability who violates the District's code of conduct.

In addition, school personnel may not suspend or remove a student with a disability in excess of the amount of time that a non-disabled student would be suspended for the same behavior.

### **Parental Notification of a Disciplinary Change of Placement**

The District will provide the parents of a student with a disability notice of any decision to make a removal that constitutes a disciplinary change of placement because of a violation of the student code of conduct. Such notice will be accompanied by a copy of the procedural safeguards notice.

### **Authority of an Impartial Hearing Officer to Remove a Student with a Disability**

An impartial hearing officer may order the placement of a student with a disability to an IAES for up to 45 school days at a time if he or she determines that maintaining the current placement of the student is substantially likely to result in injury to the student or to others. This authority applies whether or not the student's behavior is a manifestation of the student's disability.

### **Manifestation Review**

A review of the relationship between a student's disability and the behavior subject to disciplinary action to determine if the conduct is a manifestation of the student's disability will be made by the manifestation team immediately, if possible, but in no case later than 10 school days after a decision is made by:

1. The Superintendent to change the placement of a student to an IAES;
2. An impartial hearing officer to place a student in an IAES; or
3. The Board, the Superintendent, or principal to impose a suspension that constitutes a disciplinary change in placement.

The manifestation team must determine that the student's conduct was a manifestation of the student's disability if it concludes that the conduct in question was either:

1. Caused by or had a direct or substantial relationship to the student's disability, or
2. The direct result of the District's failure to implement the student's individualized education program.

The manifestation team must base its determination on a review all relevant information in the student's file including the student's individualized education program, any teacher observations, and any relevant information provided by the parents.

If the manifestation team determines that the student's conduct is a manifestation of the student's disability, the Committee on Special Education (CSE) will:

1. Conduct a functional behavioral assessment of the student and implement a behavioral intervention plan, unless the District had already done so prior to the behavior that resulted in the disciplinary change of placement occurred. However, if the student already has a behavioral intervention plan, the CSE will review the plan and its implementation, and modify it as necessary to address the behavior; and
2. Return the student to the placement from which he or she was removed, unless the change in placement was to an IAES for conduct involving weapons, illegal drugs or controlled substances or the infliction of serious bodily injury, or the parents and the District agree to a change in placement as part of the modification of the behavioral intervention plan.

If the manifestation team determines that the conduct in question was the direct result of the District's failure to implement the student's individualized education program, the District will take immediate steps to remedy those deficiencies.

### **Services for Students with Disabilities during Periods of Suspension or Removal**

Students with disabilities who are suspended or removed from their current educational setting in accordance with the provisions of this policy and applicable law and regulation will continue to receive services as follows:

1. During suspensions or removals of up to 10 school days in a school year that do not constitute a disciplinary change in placement, the District will provide alternative instruction to students with disabilities of compulsory attendance age on the same basis as non-disabled students. Students with disabilities who are not of compulsory attendance age will receive services during such periods of suspension or removal only to the same extent as non-disabled students of the same age would if similarly suspended.
2. During subsequent suspensions or removals of up to 10 school days that in the aggregate total more than 10 school days in a school year but do not constitute a disciplinary change in placement, the District will provide students with disabilities services necessary to enable them to continue to participate in the general education curriculum and to progress toward meeting the goals set out in their respective individualized education program. School personnel, in consultation with at least one of the student's teachers, will determine the extent to which services are needed to comply with this requirement.

In addition, during such periods of suspension or removal the District will also provide students with disabilities services necessary for them to receive, as appropriate, a functional behavioral assessment, and behavioral intervention services and modifications designed to address the behavior violation so that it does not recur.

3. During suspensions or removals in excess of 10 school days in a school year that constitute a disciplinary change in placement, including placement in an IAES for behavior involving weapons, illegal drugs or controlled substances, or the infliction of serious bodily injury, the District will provide students with disabilities services necessary to enable them to continue to participate in the general curriculum, to progress toward meeting the goals set out in their respective individualized education program, and to receive, as appropriate, a functional behavioral assessment, and behavioral intervention services and modifications designed to address the behavior violation so it does not recur.

In such an instance, the Committee on Special Education will determine the appropriate IAES and services to be provided.

### **Students Presumed to Have a Disability for Discipline Purposes**

The parent of a student who is facing disciplinary action but who was not identified as a student with a disability at the time of misconduct has the right to invoke any of the protections set forth in this policy in accordance with applicable law and regulations, if the District is deemed to have had knowledge that the student was a student with a disability before the behavior precipitating disciplinary action occurred and the student is therefore a student presumed to have a disability for discipline purposes.

If it is claimed that the District had such knowledge, it will be the responsibility of the Superintendent, principal or other authorized school official imposing the suspension or removal in question for determining whether the student is a student presumed to have a disability for discipline purposes. The District will be deemed to have had such knowledge if:

1. The student's parent expressed concern in writing to supervisory or administrative personnel, or to a teacher of the student that the student is in need of special education. Such expression may be oral if the parent does not know how to write or has a disability that prevents a written statement; or
2. The student's parent has requested an evaluation of the student; or
3. A teacher of the student or other school personnel has expressed specific concerns about a pattern of behavior demonstrated by the student, directly to the District's Director of Special Education or other supervisory personnel.

Nonetheless, a student will not be considered a student presumed to have a disability for discipline purposes if notwithstanding the District's receipt of information supporting a claim that it had knowledge the student has a disability,

1. The student's parent has not allowed an evaluation of the student; or
2. The student's parent has refused services; or
3. The District conducted an evaluation of the student and determined that the student is not a student with a disability.

If there is no basis for knowledge that the student is a student with a disability prior to taking disciplinary measures against the student, the student may be subjected to the same disciplinary measures as any other non-disabled student who engaged in comparable behaviors. However, if the District receives a request for an individual evaluation while the student is subjected to a disciplinary removal, the District will conduct an expedited evaluation of the student in accordance with applicable law and regulations. Until the expedited evaluation is completed, the student shall remain in the educational placement determined by the District which can include suspension.

### **Expedited Due Process Hearings**

The District will arrange for an expedited due process hearing upon receipt of or filing of a due process complaint notice for such a hearing by:

1. The District to obtain an order of an impartial hearing officer placing a student with a disability in an IAES where school personnel maintain that it is dangerous for the student to be in his or her current educational placement;
2. The District during the pendency of due process hearings where school personnel maintain that it is dangerous for the student to be in his or her current educational placement during such proceedings;
3. The student's parent regarding a determination that the student's behavior was not a manifestation of the student's disability; or
4. The student's parent relating to any decision regarding placement, including but not limited to any decision to place the student in an IAES.

The District will arrange for, and an impartial hearing officer will conduct, an expedited due process hearing in accordance with the procedures established in Commissioner's regulations. Those procedures include but are not limited to convening a resolution meeting, and initiating and completing the hearing within the timelines specified in those regulations.

When an expedited due process hearing has been requested because of a disciplinary change in placement, a manifestation determination, or because the District believes that maintaining the

student in the current placement is likely to result in injury to the student or others, the student will remain in the IAES pending the decision of the impartial hearing officer or until the expiration of the period of removal, whichever occurs first unless the student's parent and the District agree otherwise.

### **Referral to Law Enforcement and Judicial Authorities**

Consistent with its authority under applicable law and regulations, the District will report a crime committed by a student with a disability to appropriate law enforcement and judicial authorities. In such an instance, the Superintendent will ensure that copies of the special education and disciplinary records of the student are transmitted for consideration to the appropriate authorities to whom the crime is reported, to the extent that the transmission is permitted by the Family Educational Rights and Privacy Act (FERPA).

### **5300.55 Corporal Punishment**

Corporal punishment is any act of physical force upon a student for the purpose of punishing that student. Corporal punishment of any student by any District employee is strictly forbidden.

However, in situations where alternative procedures and methods that do not involve the use of physical force cannot reasonably be used, reasonable physical force may be used to:

1. Protect oneself, another student, teacher or any person from physical injury.
2. Protect the property of the school or others.
3. Restrain or remove a student whose behavior interferes with the orderly exercise and performance of School District functions, powers and duties, if that student has refused to refrain from further disruptive acts.

The District will file all complaints about the use of corporal punishment with the Commissioner of Education in accordance with Commissioner's regulations.

### **5300.60 Student Searches and Interrogations**

The Board of Education is committed to ensuring an atmosphere on school property and at school functions that is safe and orderly. To achieve this kind of environment, any school official authorized to impose a disciplinary consequence on a student may question a student about an alleged violation of law or the District code of conduct. Students are not entitled to any sort of "Miranda"-type warning before being questioned by school officials, nor are school officials required to contact a student's parent before questioning the student. However, school officials will tell all students why they are being questioned.

In addition, the Board authorizes the Superintendent, building administrators or his/her designee and the school nurse to conduct searches of students and their belongings, in most instances, with the exceptions set forth below in A and B, if the authorized school official has reasonable suspicion to believe that the search will result in evidence that the student violated the law or the District code of conduct.

An authorized school official may conduct a search of a student's property that is minimally intrusive, such as touching the outside of a book bag, without reasonable suspicion, so long as the school official has a legitimate reason for the very limited search.

An authorized school official may search a student or the student's property (for example, a backpack, book bag, purse, car, etc.) based upon information received from a reliable informant. Individuals, other than the District employees, will be considered reliable informants if they have previously supplied information that was accurate and verified, or they make an admission against their own interest, or they provide the same information that is received independently from other sources, or they appear to be credible and the information they are communicating relates to an immediate threat to safety. District employees will be considered reliable informants unless they are known to have previously supplied information that they knew was not accurate.

Before searching a student or the student's property, the authorized school official should encourage the student to admit that he/she possesses physical evidence that they violated the law or the District code, or get the student to voluntarily consent to the search. Searches will be limited to the extent necessary to locate the evidence sought.

Whenever practicable, searches will be conducted in the privacy of administrative offices and students will be present when their possessions are being searched.

#### **A. Student Lockers, Desks and other School Storage Places**

The rules in this code of conduct regarding searches of students and their belongings do not apply to student lockers, desks and other school storage places. Students have no reasonable expectation of privacy with respect to these places and school officials retain complete control over them. This means those student lockers, desks and other school storage places may be subject to search at any time by school officials, without prior notice to students and without their consent.

#### **B. Strip Searches**

A strip search is a search that requires a student to remove any or all of his/her clothing, other than an outer coat or jacket. If an authorized school official believes it is necessary to conduct a strip search of a student, the school official may do so only if the search is authorized in advance by the Superintendent or the school attorney. The only exception to this rule requiring advanced authorization is when the school official believes there is an emergency situation that could threaten the safety of the students or others.

Strip searches may only be conducted by an authorized school official of the same sex as the student being searched and in the presence of another District professional employee who is also of the same sex as the student.

In every case, the school official conducting a strip search must have reasonable suspicion to believe the student is concealing evidence of a violation of law or the District code. In addition, before conducting a strip search, the school official must consider the nature of the alleged violation, the student's age, the student's record, the quality of the knowledge that lead to the reasonable suspicion and the need for such a search.

School officials will attempt to notify the student's parent by telephone before conducting a strip search, or in writing after the fact if the parent could not be reached by telephone.

#### **C. Documentation of Searches**

The authorized school official conducting the search shall be responsible for promptly recording the following information about each search:

1. Name, age and grade of student searched.
2. Reasons for the search.
3. Name of any informant(s).
4. Purpose of search (that is, what item(s) were being sought).
5. Type and scope of search.
6. Person conducting search and his or her title and position.
7. Witnesses, if any, to the search.
8. Time and location of search.
9. Results of search (that is, what item(s) were found).
10. Disposition of items found.
11. Time, manner and results of parental notification.

The principal or the principal's designee shall be responsible for the custody, control and disposition of any illegal or dangerous item taken from a student. The principal or his/her designee shall clearly label each item taken from the student and retain control of the item(s), until the item is turned over to the police. The principal or his/her designee shall be responsible for personally delivering dangerous or illegal items to police authorities.

#### **D. Police Involvement in Searches and Interrogations of Students**

District officials are committed to cooperating with police officials and other law enforcement authorities to maintain a safe school environment. Police officials, however, have limited authority to interview or search students in schools or at school functions, or to use school facilities in connection with police work. Police officials may enter school property or a school function to question or search a student or to conduct a formal investigation involving students only if they have:

1. A search or an arrest warrant; or
2. Probable cause to believe a crime has been committed on school property or at a school function; or
3. Been invited by school officials.

Before police officials are permitted to question or search any student, the principal or his/her designee shall try to notify the student's parent to give the parent the opportunity to be present during the police questioning or search. If the student's parent cannot be contacted prior to the police questioning or search, the questioning or search shall not be conducted by a police officer. The principal or designee will also be present during any police questioning or search of a student on school property or at a school function. The primary goal of law enforcement is as an advisor. However, under law, police can speak to and remove a student 16 years or older for matters of law.

Students who are questioned by police officials on school property or at a school function will be afforded the same rights they have outside the school. This means:

1. They must be informed of their legal rights.
2. They may remain silent if they so desire.
3. They may request the presence of an attorney.

#### **E. Child Protective Services Investigations**

Consistent with the District's commitment to keep students safe from harm and the obligation of school officials to report to child protective services when they have reasonable cause to suspect

that a student has been abused or maltreated, the District will cooperate with local child protective services workers who wish to conduct interviews of students on school property relating to allegations of suspected child abuse, and/or neglect, or custody investigations. Please refer to Board Policy 5460 for a list of mandated reporters.

All requests by child protective services to interview a student on school property shall be made directly to the principal or his/her designee. The principal or his/her designee shall set the time and place of the interview. The principal or designee shall be present during the interview. If the nature of the allegations is such that it may be necessary for the student to remove any of his/her clothing in order for the child protective services worker to verify the allegations, the school nurse or other District medical personnel must be present during that portion of the interview. No student may be required to remove his/her clothing in front of a child protective services worker or School District official of the opposite sex.

A child protective services worker may not remove a student from school property without a court order, unless the worker reasonably believes that the student would be subject to danger of abuse if he/she were not removed from school before a court order can reasonably be obtained. If the worker believes the student would be subject to danger of abuse, the worker may remove the student without a court order and without the parent's consent.

### **5300.65      Visitors to the Schools**

The Board encourages parents and other District citizens to visit the District's schools and classrooms to observe the work of students, teachers and other staff. Since schools are a place of work and learning, however, certain limits must be set for such visits. The principal or his/her designee is responsible for all persons in the building and on the grounds. For these reasons, the following rules apply to visitors to the schools:

1. Anyone who is not a regular staff member or student of the school will be considered a visitor.
2. All visitors to the school must report to the main office or other secure entrances upon arrival at the school. There they will be required to present their ID for verification through our electronic check-in system and will be issued a visitor's identification badge, which must be worn at all times while in the school or on school grounds. The visitor must return the identification badge to the office before leaving the building.
3. Visitors attending school functions that are open to the public outside of the regular school day, such as parent-teacher organization meetings or public gatherings, are not required to register.
4. Parents or citizens who wish to observe a classroom while school is in session are required to get permission from the building administrator to arrange such visits in advance with the classroom teacher(s), so that class disruption is kept to a minimum.
5. Teachers are expected not to take class time to discuss individual matters with visitors.
6. Any unauthorized person on school property will be reported to the principal or his/her designee. Unauthorized persons will be asked to leave. The police may be called if the situation warrants.
7. All visitors are expected to abide by the rules for public conduct on school property contained in this code of conduct.
8. Using an unmanned aerial vehicle (also known as a drone) or any remote controlled aircraft on school property or during any school functions without the prior written authorization from the District's Superintendent is prohibited. Prior to such use, users



must also demonstrate compliance with any and all applicable Federal Aviation Administration rules and regulations.

## **5300.70 Public Conduct on School Property**

The District is committed to providing an orderly, respectful environment that is conducive to learning. To create and maintain this kind of an environment, it is necessary to regulate public conduct on school property and at school functions. For purposes of this section of the code, “public” shall mean all persons when on school property or attending a school function including students, teachers and District personnel.

The restrictions on public conduct on school property and at school functions contained in this code are not intended to limit freedom of speech or peaceful assembly. The District recognizes that free inquiry and free expression are indispensable to the objectives of the District. The purpose of this code is to maintain public order and prevent abuse of the rights of others.

All persons on school property or attending a school function shall conduct themselves in a respectful and orderly manner. In addition, all persons on school property or attending a school function are expected to be properly attired for the purpose they are on school property.

### **A. Prohibited Conduct**

No person, either alone or with others, shall:

1. Intentionally injure any person or threaten or attempt to do so.
2. Intentionally damage or destroy School District property or the personal property of a student, District employee or any person lawfully on school property, including graffiti or arson or threaten or attempt to do so.
3. Disrupt the orderly conduct of classes, school programs or other school activities.
4. Distribute or wear materials on school grounds or at school functions that are obscene, advocate illegal action, appear libelous, obstruct the rights of others, or are disruptive to the school program.
5. Intimidate, harass or discriminate against any person on the basis of actual or perceived race, color, creed, weight, national origin, ethnic group, religion, religious practice, disability, sex, sexual orientation, or gender (including gender identity and expression).
6. Enter any portion of the school premises without authorization or remain in any building or facility after it is normally closed.
7. Remain on campus from 11:00 PM to 5:00 AM, when the campus is closed, unless authorized by a school administrator.
8. Obstruct the free movement of any person in any place to which this code applies.
9. Violate the traffic laws, parking regulations or other restrictions on vehicles.
10. Possess, consume, sell, distribute or exchange alcoholic beverages, controlled substances or any substance marked “not for human consumption”, or be under the influence of any of these substances on school property or at a school function.
11. Consume, sell, distribute or exchange tobacco products including e-cigarettes on school property or at a school function.
12. Consume any substance that alters perception or behavior, reducing that individual’s ability to function appropriately in the academic environment.
13. Possess or use weapons in or on school property or at a school function, except in the case of law enforcement officers or except as specifically authorized by the School District.
14. Loiter on or about school property.

15. Gamble on school property or at school functions, unless such activity is permitted by law and approved by the District in advance.
16. Refuse to comply with any reasonable order of identifiable School District personnel performing their duties.
17. Willfully incite others to commit any of the acts prohibited by this code.
18. Bring a dog on campus to walk, exercise, or attend an athletic or extra-curricular event except in accordance with the District's Animals on School Grounds Policy (policy 1501).
19. Violate any federal or state statute, local ordinance, this code or Board policy while on school property or while at a school function.

## **B. Penalties**

Persons who violate this code shall be subject to the following penalties:

1. Visitors. Their authorization, if any, to remain on school grounds or at the school function shall be withdrawn and they shall be directed to leave the premises. If they refuse to leave, they shall be subject to ejection and/or police action. Visitors may be banned from being physically present on District property by the Superintendent.
2. Students. They shall be subject to disciplinary action as the facts may warrant, in accordance with the due process requirements.
3. Tenured faculty members. They shall be subject to disciplinary action as the facts may warrant in accordance with Education Law §3020-a or any other legal rights that they may have.
4. Staff members in the classified service of the civil service entitled to the protection of Civil Service Law §75. They shall be subject to immediate ejection and to disciplinary action as the facts may warrant in accordance with Civil Service Law §75 or any other legal rights that they may have.
5. Staff members other than those described in subdivisions 3 and 4. They shall be subject to warning, reprimand, suspension or dismissal as the facts may warrant in accordance with any legal rights they may have.

## **C. Enforcement**

District personnel shall be responsible for enforcing the conduct required by this code.

When District personnel sees an individual engaged in prohibited conduct, which in his/her judgment does not pose any immediate threat of injury to persons or property, the District personnel shall tell the individual that the conduct is prohibited and attempt to persuade the individual to stop. The District personnel shall also warn the individual of the consequences for failing to stop. If the person refuses to stop engaging in the prohibited conduct or if the person's conduct poses an immediate threat of injury to persons or property, the District personnel shall have the individual removed immediately from school property or the school function. If necessary, local law enforcement authorities will be contacted to assist in removing the person.

The District shall initiate disciplinary action against any student or staff member, as appropriate, with the "Penalties" section above. In addition, the District reserves its right to pursue a civil or criminal legal action against any person violating the code.

## **5300.75 Dissemination and Review**

### **A. Dissemination of Code of Conduct**

The Board will work to ensure that the community is aware of this code of conduct by:

1. Providing copies of an age-appropriate, written in plain language, summary of the code to all students at an assembly to be held at the beginning of each school year.
2. Providing a plain language summary to all parents at the beginning of the school year, and thereafter on request.
3. Posting the complete code of conduct on the District's website.
4. Providing all current teachers and other staff members with a copy of the code and a copy of any amendments to the code as soon as practicable after adoption.
5. Providing all new employees with a copy of the current code of conduct when they are first hired.
6. Making copies of the code available for review by students, parents and other community members.

The Board will sponsor in-service education programs for all District staff members to ensure the effective implementation of the code of conduct. The Superintendent may solicit the recommendations of the District staff, particularly teachers and administrators, regarding in service programs pertaining to the management and discipline of students. On-going professional development will be included in the District's professional development plan, as needed.

### **B. Review of Code of Conduct**

The Board of Education will review this code of conduct every year and update it as necessary. In conducting the review, the Board will consider how effective the code's provisions have been and whether the code has been applied fairly and consistently. The Board of Education may appoint an advisory committee to assist in reviewing the code. The committee will be made up of representatives of student, teacher, administrator, and parent organizations, school safety personnel and other school personnel.

Before adopting any revisions to the code, the Board will hold at least one public hearing at which school personnel, parents, students and any other interested party may participate.

The code of conduct and any amendments to it will be filed with the Commissioner of Education, in a manner prescribed by the Commissioner, no later than 30 days after adoption.

## **5300.80 Compliance**

If at any time a part of this code of conduct is inconsistent with applicable law, that part of the code is to be considered amended so that it complies with applicable law.

This code of conduct is effective as of June 29, 2012.

*Approved by the Board of Education as Revised May 12, 2022  
Reviewed: 07/14/2022*

**Policy Cross References:**

5460 – Child Abuse, Maltreatment or Neglect in a Domestic Setting