

**COMMITTEE MEMBERS PRESENT**

Christopher Browe, Matthew Giglietti, Sharon Huxley, Joseph Nuzzo,  
Dr. K. Sudhir (arrived 5:50 p.m.)

**COMMITTEE MEMBERS ABSENT**

Andrea Hubbard

**STAFF MEMBERS PRESENT**

Dr. Jennifer Byars, Theresa Lumas, Kathy Kovalik

**BOE MEMBERS PRESENT**

John Belfonti, Carla Eichler

**1. Call to Order**

Chairperson Browe called the meeting to order at 5:39 p.m.

**2. Discussion and Possible Action on Minutes**

**a. Finance Committee Meeting – April 4, 2022**

*MOTION by Matthew Giglietti, SECOND by Joseph Nuzzo, to approve minutes as submitted  
VOTES IN FAVOR, 3 (Browe, Huxley, Nuzzo)  
ABSTAINED, 1 (Giglietti)  
MOTION PASSED*

**3. Public Comment**

None

**4. Presentation and Discussion of First Quarter 2022 Executive Summary Review of Amity Pension Fund, Sick and Severance Account and OPEB Trust**

Presented by Mike Goss, Fiducient Advisors

**5. Discussion and Possible Action on Contracts over \$35,000**

**a. New Awards**

- i. Insurance Consultant**
- ii. Snow removal, ice control and sanding**
- iii. Trash and recycling removal**
- iv. Site-based grounds maintenance**
- v. Paving – (Bond funds)**
- vi. Bethany Courtyard**

*MOTION by Dr. Sudhir, SECOND by Joseph Nuzzo, to recommend the Amity Board of Education approve the following contracts:*

- *award a 3-year contract to Brown & Brown of Connecticut, Inc, for auditing services. The proposed 3-year contract price is \$30,000 in year 1, \$30,000 in year 2, and \$30,000 in year 3, with an option to negotiate a 2-year extension.*
- *award a three-year contract for snow removal, ice control, and sanding services at Amity Middle School Bethany to Steve’s Lawn and Landscaping of Bethany, Connecticut, for July 1, 2022 to June 30, 2025; a three-year contract for snow removal, ice control, and sanding services at Amity Middle School Orange to Denny Landscaping LTD of Orange, CT for July 1, 2022 to June 30, 2025; and a three-year contract for snow removal, ice control, and sanding services at Amity Regional High School to J.M. Tirollo, Inc DBA J&M Landscaping of Orange, Connecticut, for July 1, 2022 to June 30, 2025. There is an option to extend the contract for two additional years with price negotiated in 2025. The Board reserves the right to cancel the contract if any of the contractors fail to perform in a satisfactory manner.*
- *award a three-year contract for trash and recycling removal services to All American Waste of Enfield, Connecticut for July 1, 2022 to June 30, 2025. Bid price is \$46,693 for all three years. Extra pick-ups can be scheduled, and there is an option to extend the contract for two additional years with price negotiated in 2025. The Board reserves the right to cancel the contract if All American Waste fails to perform in a satisfactory manner.*
- *award the site-based grounds maintenance program for July 1, 2022 to June 30, 2025 to Sports Turf of Orange, Connecticut at the price of \$220,000, \$221,000, and \$221,500 for a three-year contract period. The Board reserves the right to cancel the contract if Sports Turf of Orange, Connecticut fails to perform in a satisfactory manner.*
- *award the District-wide asphalt repair services for July 1, 2022 to June 30, 2023 to Connecticut SealCoating out of Waterbury, CT*
- *Bethany Courtyard Project – removed, no data available*

*VOTES IN FAVOR, 5 (unanimous)*

*MOTION CARRIED*

**b. Renewals**

- i. Athletic Training**
- ii. Student Accident**
- iii. Transportation**

*MOTION by Matthew Giglietti, SECOND by Joseph Nuzzo, to recommend the Amity Board of Education:*

- *waive the bid requirement and award the athletic trainer services to Rehab Associates for \$66,538 for one year*
- *award the Student Accident Insurance bid to H.D. Segur Insurance of Wallingford, CT for the second year of the contract for \$33,500 for Interscholastic Sports including Student Activities and \$2,910 for Catastrophic Accident Coverage*
- *extend the transportation contracts through June 30, 2027 to the current owner/operators per the prices listed below:*

<b><u>PROPOSED TERMS</u></b>	<b><u>2025/26</u></b>	<b><u>Inc</u></b>	<b><u>2026/2027</u></b>	<b><u>Inc</u></b>
Full contract Price:	\$70,318.00	7%	\$74,185.00	5.5%
Half contract Price:	\$36,888.00	6%	\$39,101.00	6%
Trips:	\$68.55 per hour	6%	\$72.66 per hour	6%
Late Runs:	6% increase on both rates		6% increase on both rates	
<i>Price for up to 185 days of school.</i>				
<i>Adjustment to Paragraph IV:</i>				
<i>The term of this contract shall be for a period of five (5) years beginning on July 1, 2022 and terminating on June 30, 2027 (the term).</i>				

VOTES IN FAVOR, 5 (unanimous)

MOTION CARRIED

**6. Discussion and Possible Action on Healthy Food Certification**

*MOTION by Sharon Huxley, SECOND by Matthew Giglietti, to recommend to the Amity Board of Education:*

1. *Pursuant to C.G.S. Section 10-215f, the board of education or governing authority certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2022, through June 30, 2023. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.*
2. *The board of education or governing authority will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food items are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events; but soccer practices, play rehearsals, and debate team meetings are not. The "regular school day" is the period from midnight before to 30 minutes after the end of the official school day. "Location" means where the event is being held and must be the same place as the food sales.*

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION FINANCE COMMITTEE  
MAY 9, 2022 MEETING MINUTES  
5:30 pm, 25 Newton Road, Woodbridge, CT

3. *The board of education or governing authority will allow the sale to students of beverages not listed in Section 10-221q of the Connecticut General Statutes, provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the beverages are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting or extracurricular activity. The "school day" is the period from midnight before to 30 minutes after the end of the official school day. "Location" means where the event is being held and must be the same place as the beverage sales.*

VOTES IN FAVOR, 5 (unanimous)

MOTION CARRIED

**7. Discussion of Monthly Financial Statements**

**8. Director of Finance and Administration Approved Transfers Under \$3,000**

**9. Discussion and Possible Action on Budget Transfers of \$3,000 or More**

MOTION by Matthew Giglietti, SECOND by Sharon Huxley, to recommend the Amity Board of Education approve:

- *the following budget transfer to cover snow removal, salting and sanding:*

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>FROM</u>	<u>TO</u>
05-14-2600-5715	Contingency - Facilities	\$10,150	
0X-14-2600-5420	Repair & Maintenance		\$10,150

- *the following budget transfer to cover COVID-related expenses*

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>FROM</u>	<u>TO</u>
05-14-2675-5613	Custodial Supplies - Covid	\$12,141.79	
05-15-2512-5220	Workers' Compensation	\$ 8,749.78	
05-14-2675-5690	Other Supplies - Covid		\$ 4,787.73
05-14-2675-5730	Equipment New - Covid		\$12,157.76
05-14-2675-5611	Instructional Supplies - Covid		\$ 3,946.08

VOTES IN FAVOR, 5 (unanimous)

MOTION CARRIED

**10. Discussion and Possible Action on Capital Projects Change Orders and Budget Transfers**

*MOTION by Dr. Sudhir, SECOND by Joseph Nuzzo, to recommend the Amity Board of Education approve the change order and budget transfer for paving. A transfer from remaining funds in the bond project contingency account to the paving project Account for culvert and drain maintenance and fence.*

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>FROM</u>	<u>TO</u>
17-00-15-0053-5715	Contingency	\$25,000	
17-00-15-0050-5715	Improvements to Buildings		\$25,000

*VOTES IN FAVOR, 5 (unanimous)  
MOTION CARRIED*

**11. Discussion and Possible Action on Standard Year-End Transfers**

*MOTION by Matthew Giglietti, SECOND by Sharon Huxley, to recommend the Amity Board of Education authorize the Director of Finance and Administration to make the necessary budget transfers to salary and benefit accounts and to pay other standard charges. These budget transfers may exceed \$3,000. The Director of Finance and Administration will report all budget transfers made to the Amity Finance Committee and Amity Board of Education.*

*VOTES IN FAVOR, 5 (unanimous)  
MOTION CARRIED*

**12. Other Information Items**

- a. **Capital Project Expenditure Report- Informational**

**13. Adjourn**

*MOTION by Joseph Nuzzo, SECOND by Matthew Giglietti, to adjourn meeting  
VOTES IN FAVOR, 5 (unanimous)  
MOTION CARRIED*

Meeting adjourned at 5:20 p.m.

Respectfully submitted,  
*Pamela Pero*  
Recording Secretary