

Minutes of the Regular Monthly Meeting of the  
Suffield Water Pollution Control Authority & Treatment Facility  
August 9, 2022

**MEMBERS PRESENT:**

Janet Davis, Chairman  
Frank Bauchiero  
Jeff Davis  
Dan Holmes  
Roger Ives  
John Murphy  
Chris Rago

**MEMBERS ABSENT:**

**ALSO PRESENT:**

Jamie Kreller, Superintendent  
Julie Nigro, Business Administrator  
Mike Headd, WPCA Engineer (Woodard & Curran)  
Colin Mol, First Selectman Town of Suffield

1. **CALL TO ORDER:** Janet Davis called the Regular Monthly Meeting for August 9, 2022 to order at 7:04 p.m.
2. **CITIZEN INPUT:** None
3. **APPROVAL OF MINUTES:**
  - July 12, 2022 Regular Meeting Minutes Review & Approval
    - Jeff Davis motioned to approve the Regular Meeting Minutes of July 12, 2022
    - John Murphy seconded the motion; the motion passed with Dan Holmes & Chris Rago abstaining, due to their absence at the July meeting.
4. **CHANGES TO THE AGENDA:** Julie Nigro requested a motion to add “9a 2022 / 2023 Benefit Assessments” to the agenda.
  - Jeff David motioned to add “9a 2022 / 2023 Sewer Benefit Assessments” to the agenda
  - John Murphy seconded the motion; the motion passed unanimously.
5. **CHAIRMAN’S UPDATE:**
  - Janet Davis stated she completed Jamie Kreller’s review which will be reviewed in Executive Session.
6. **TREASURER’S REPORT:**
  - Administration (O&M) Bills: \$35,071.80
  - Administration (O&M) Bills 2022/2023: \$57,193.89
  - Administration fund distribution: \$70,197.08 (July’s payroll)
  - RCM fund distribution: \$826.68
  - RCM fund distribution 2022/2023: \$1,102.72
  - Chris Rago motioned to accept the Treasurer’s report.
  - John Murphy seconded the motion, the motion passed unanimously
7. **STAFF REPORTS:**
  - a. **Superintendent’s Report-**
    - Jamie Kreller Presented the August 9, 2022 Superintendent’s Report. (attached)
    - Jamie Kreller stated the flow is down and pounds of Nitrogen are down.
    - Jamie Kreller reported there were two complaints last month: 1) A sink hole in front of ps#2 (Melrose Lane) due to a broken water line. 2) A complaint of water spraying from toilet at 106 Marbern Drive – due to WPCA staff cleaning sewer lines.
    - Jamie Kreller stated he attended the State Revolving Fund Workshop in New Hampshire. He was able to speak to the EPA and discuss concerns regarding Connecticut’s funding opportunities.
    - The new Godwin pump will be tried out at pump station #1 (Thompsonville Rd) with the sales rep.

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- Jamie Kreller stated Operators helped the Highway department remove pine trees and arborvitaes from pumps station#5 (Fair Hill Lane).
- Operators painted ps#4 (Deep Brook Harbor) dry well with PG Amerlock 400 to prevent corrosion.
- Jamie Kreller stated DEEP representative, Susan Unger spoke at his management class and discussed QAQC (Quality Assurance Quality Control), and provided a list of future lab items to be changed.
- Jamie Kreller stated he and Alex used the new camera at Cassotta Lane, and it's working well. An operator from South Windsor was able to visit the plant and give some additional pointers.
- The Mixer for the polymer went down last week, and we were able to borrow a portable one from Stafford for the day.

**b. Business Administrator's Report-**

- Julie Nigro reported on the June, 2022 financials (attached)
- Delinquent accounts were discussed
- Julie Nigro stated the auditors will be in the week of October 24<sup>th</sup>.

**8. OLD BUSINESS:**

- a. **Kent Farm Study** – Still waiting on the Priority list by the Clean Water Fund and funding is unknown at this time.
- b. **Stony Brook Study** – Mike Head stated we can adjust this from the heading "Study" to "Design", as we are now in the next phase. He's lining up surveyors, etc.
- c. **Morton Building Progress** - Mike Headd stated they just received the CAD drawing of the survey last week.

**9. NEW BUSINESS:**

**a. 2022 Benefit Assessments**

- Dan Holmes motioned to set the assessment of 222 Prospect Street at \$12,000
- Frank Bauchiero seconded the motion; the motion passed unanimously.

**10. EXECUTIVE SESSION – SUPERINTENDENT'S REVIEW:**

- Janet Davis motioned to enter into Executive Session at 7:27 pm to discuss the Superintendent's Review. Present were the Commission only, as well as First Selectman Colin Mol. Jamie Kreller joined the session at 8:23 pm.
- Frank Bauchiero seconded the motion; the motion passed unanimously.
  
- Frank Bauchiero motioned to exit Executive Session, entering back into the meeting at 8:26 pm.
- John Murphy seconded the motion; the motion passed unanimously.

**ADJOURNMENT:**

- John Murphy motioned to adjourn the Regular Meeting of August 9, 2022 at 8:27 pm.
- Frank Bauchiero seconded the motion; the motion passed unanimously.

Respectfully submitted,

  
Julie M. Nigro  
Business Administrator

## **Superintendents Report-July 2022**

### **Plant Operations**

- Plant average flow for the month was .880 MGD. This was 44% of plant design.
- Hood's average flow for the month was 80,881 gallons. This was 8% of plant flow.
- Prison's average flow for the month was 269,349 gallons. This was 31% of plant flow.
- BOD and TSS removal were 99%. Our permit limit is a minimal 85% removal.
- E-Coli geometric mean was 1.61. Our permit limit is a monthly geometric mean less than 126.
- Nitrogen average for the month was 10 pounds. Our permit limit is 45 pounds.

### **Inspections**

- Lateral inspection was completed at 22 Dylan Drive.
- Lateral inspection was completed at 33 King Meadow Lane.
- Lateral inspection was completed at 1 Addison Circle.
- Lateral inspection was completed at 24 Dylan Drive.
- Sump pump inspection was completed at 491 Thompsonville Road.

### **Call-Before-You-Dig**

- 56 Call-Before-You-Dig tickets were completed

### **After Hour Call In's**

- 7/6 – PS #5(Fair Hill Lane) and PS #17(Cedar Crest Lane) power failure from blown telephone pole fuse.
- 7/12 – PS #3(Mountain Road), 8(Plantation Drive), 12(Bridge Street), 14(Spaulding School), and 16(Prospect Street). Power failure.
- 7/26 – Emergency CBYD on River Boulevard.
- 7/30 – PS #6(Landing Circle) Power failure – Issues with transfer switch. New fuse was added in transfer switch.

### **Complaints**

- Sink hole in front of #2 Melrose Lane from broken water line.
- 106 Marbern drive complaint of water spraying from toilet. This was due to WPCA staff cleaning sewer lines.

### **Training**

- Jamie attended NEIWPCC's National State Revolving Fund Workshop. All classes were geared to promote funding for each topic: "Bringing Underrepresented Communities into the SRF", "Environmental Justice Round Table", "Asset Management", "Technical Assistance and Project Management", and "Climate and Energy".

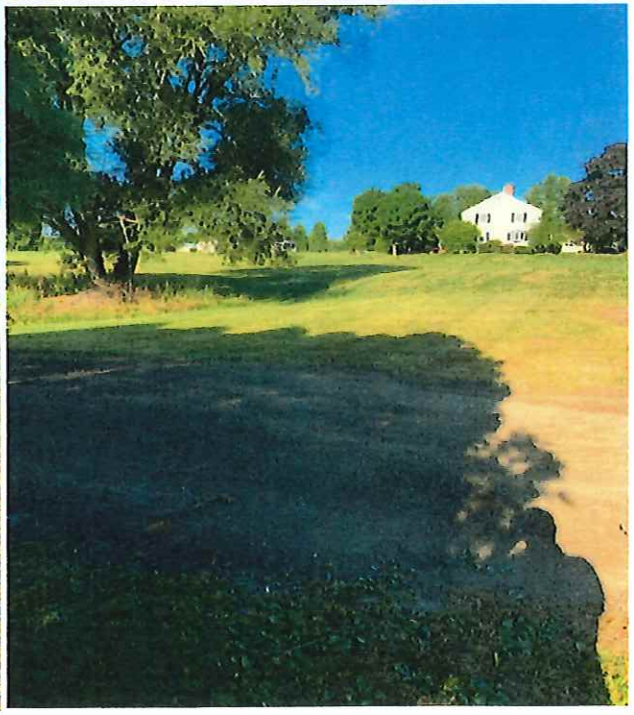
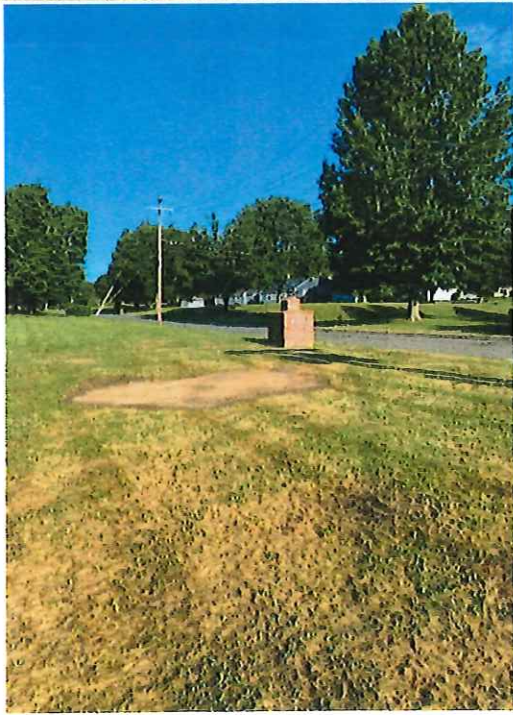
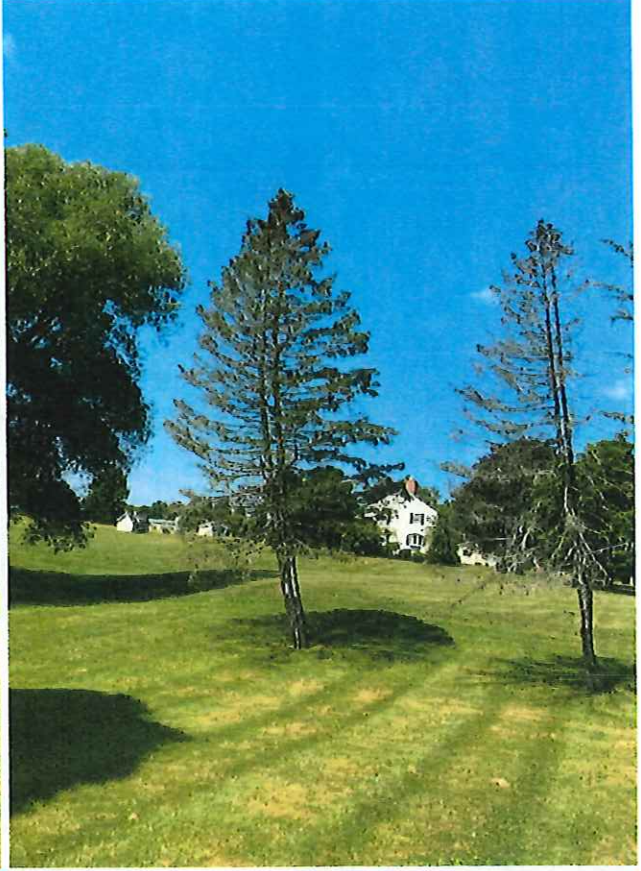
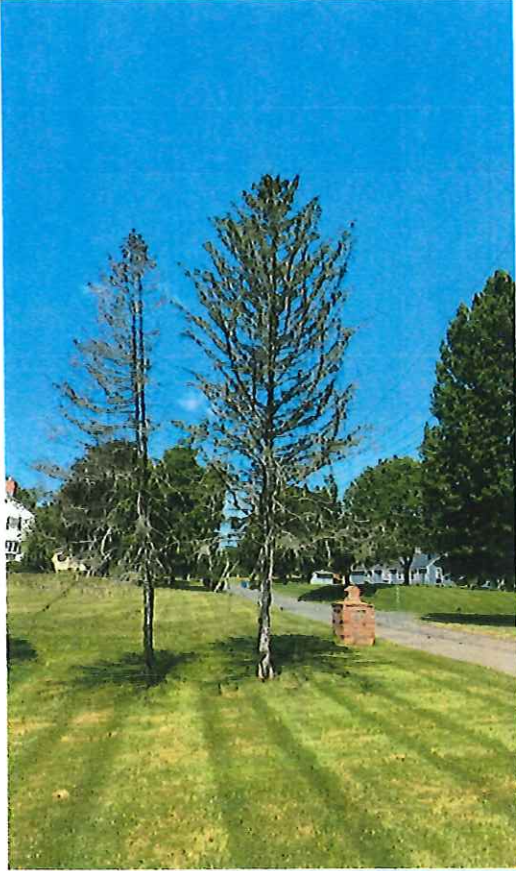
## Maintenance

- 12 manhole inspections were completed.
- 3,664 feet of sewer line was cleaned.
- Semi-annual sewer easement brush hogging was completed.
- Wet wells at PS #10(Woddbridge Road) and #14(Spaulding School) were cleaned.
- New UPS(battery back-up) was installed at PS #5(Fair Hill Lane).
- Float was fixed at PS #12(Bridge Street).
- Annual catch basin cleaning at the plant was completed.
- Quarterly prison line cleaning at the plant was completed.
- Annual effluent water strainer maintenance was completed.
- Semi-annual CAT mixer inspection was completed.
- Quarterly PS alarm check was completed.
- Annual belt filter press maintenance was completed.
- Quarterly sludge blower inspection was completed.
- Bi-monthly belt filter press greasing was completed.
- Quarterly sludge pump maintenance was completed.
- Bi-monthly clarifier inspection was completed.
- Quarterly plant storm water inspection was completed.
- Quarterly RAS pump inspections were completed.
- Yearly step screen maintenance from Huber was completed.
- Annual solid balance scale calibration was completed.
- Godwin pump was delivered.



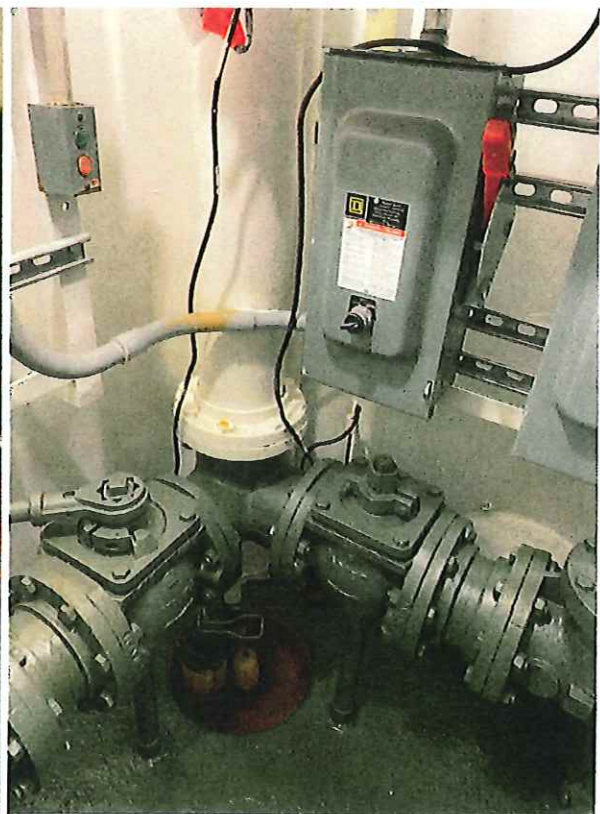


- WPCA and Highway employees removed dead pine trees and arborvitaes from PS #5(Fair Hill Lane).

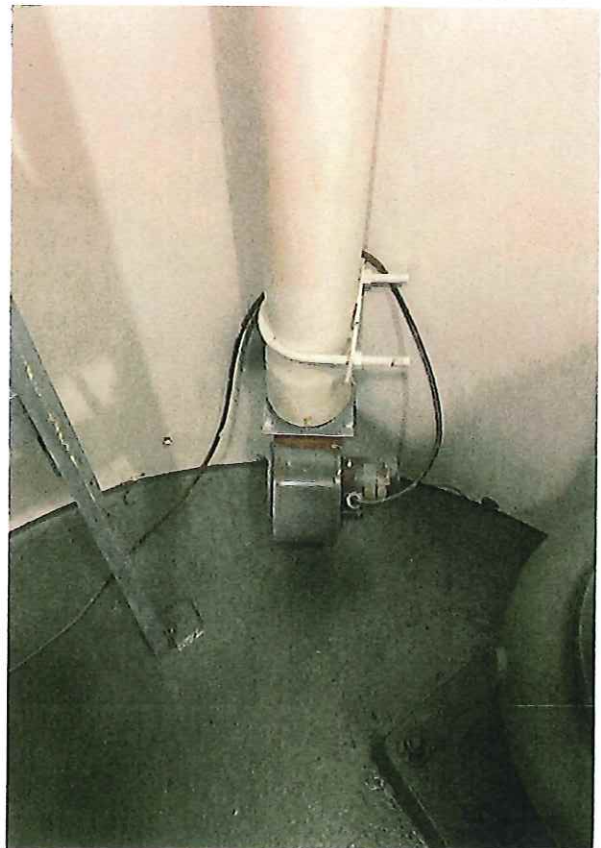
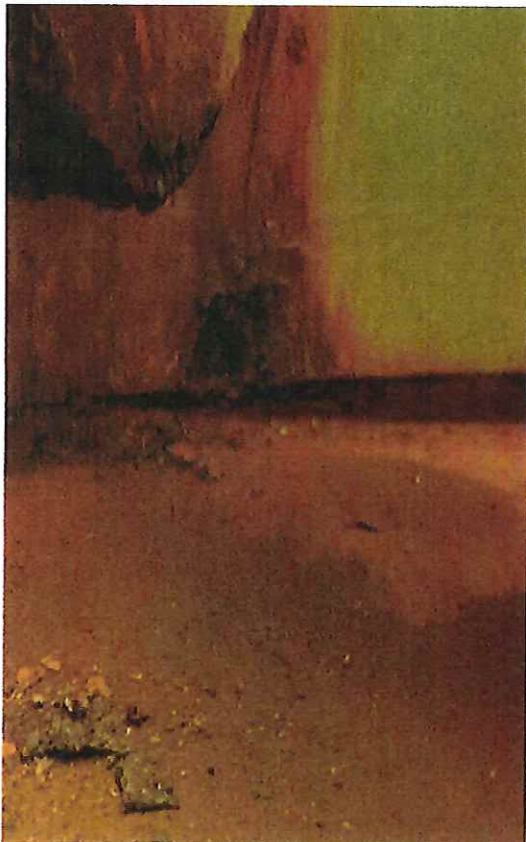




- WPCA Operators painted PS #4 (Deep Brook Harbor) dry well. We had a corrosion analysis completed for our dry well, and the recommendation was to prep and paint it. Operators used PG Amerlock 400.

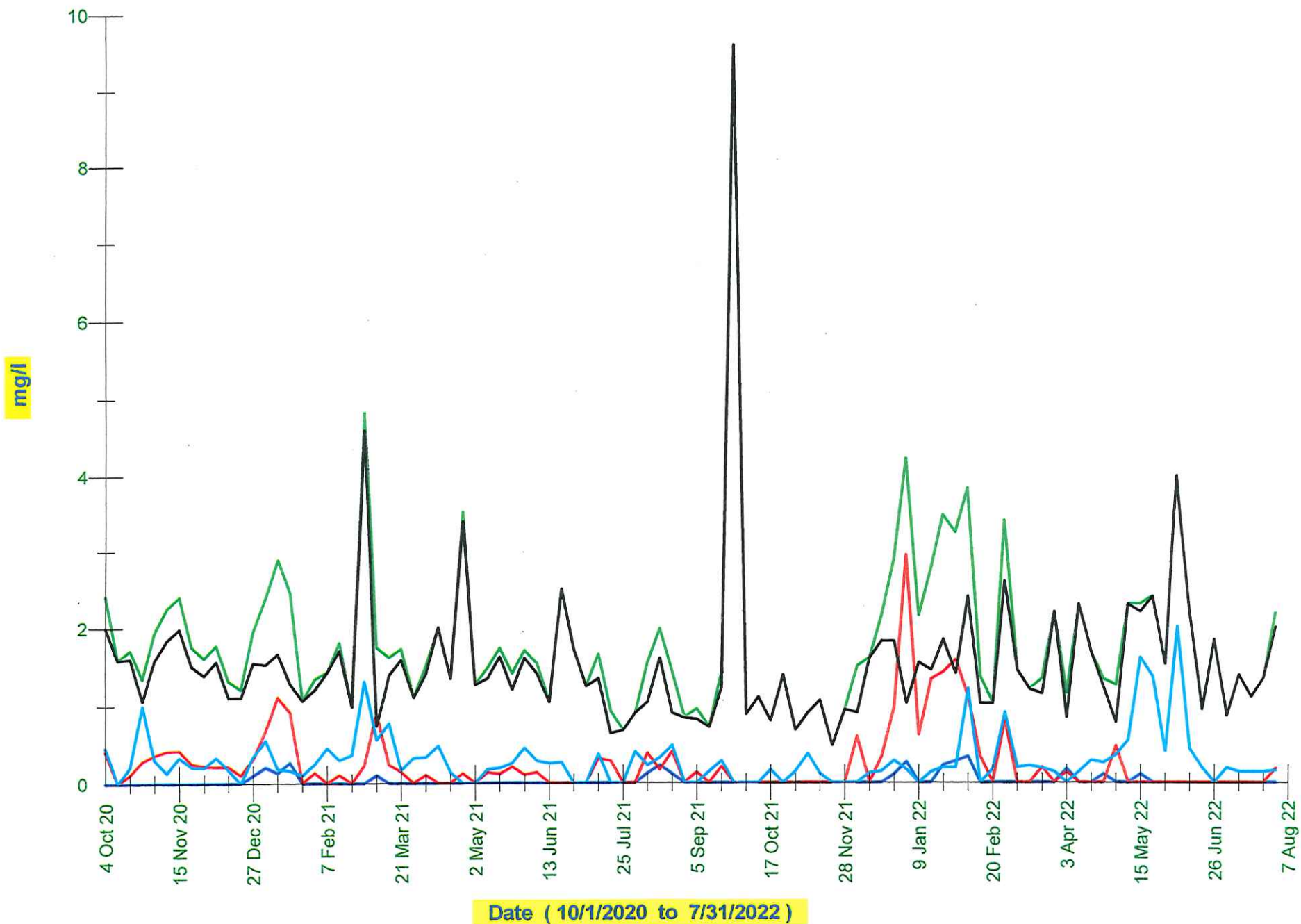






## Weekly Average of Total Nitrogen VS Forms of Nitrogen

Nitrite Nitrate Total Nitrogen Ammonia Total Kjeldahl



Weekly Average of Total Nitrogen

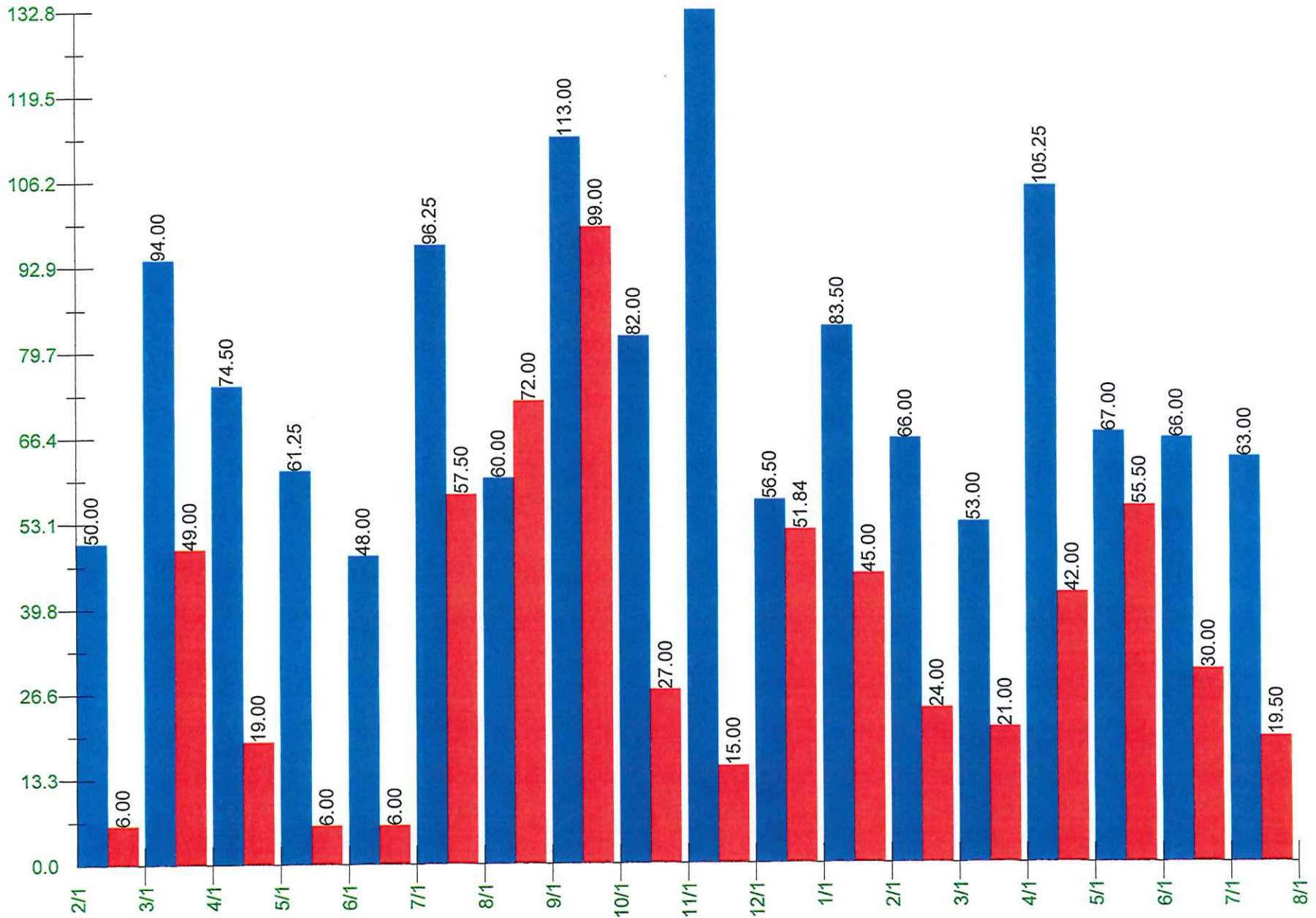


## Scheduled vs Unscheduled Overtime Hours

Scheduled Hours

Unscheduled Hours

Monthly Overtime Hours



Date ( 2/1/2021 to 7/31/2022 )

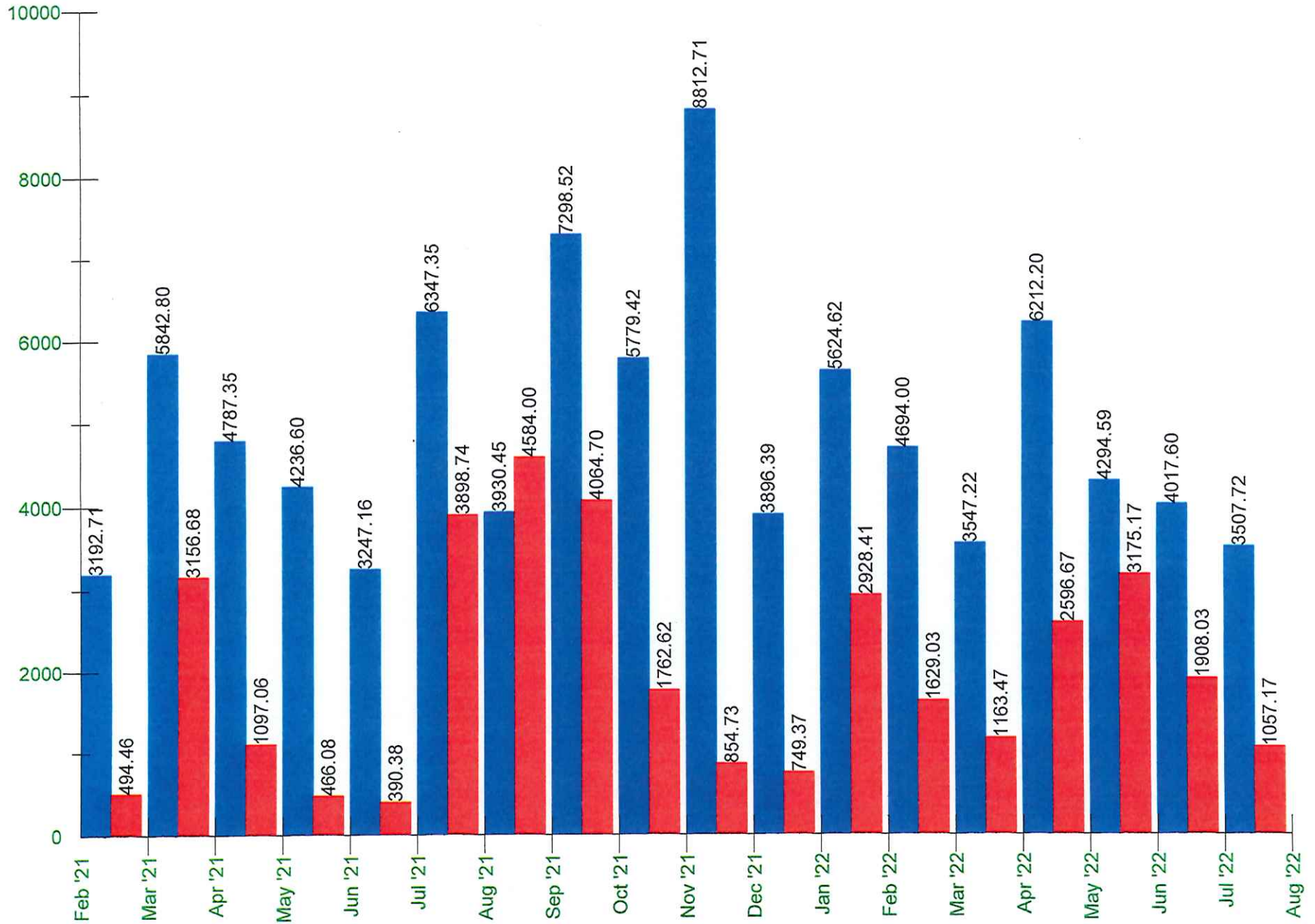
Scheduled vs Unscheduled Hours

## Scheduled vs Unscheduled Overtime Costs

■ Scheduled OT Costs

■ Unscheduled OT Costs

Monthly Overtime Costs in Dollars



Date ( 2/1/2021 to 7/31/2022 )

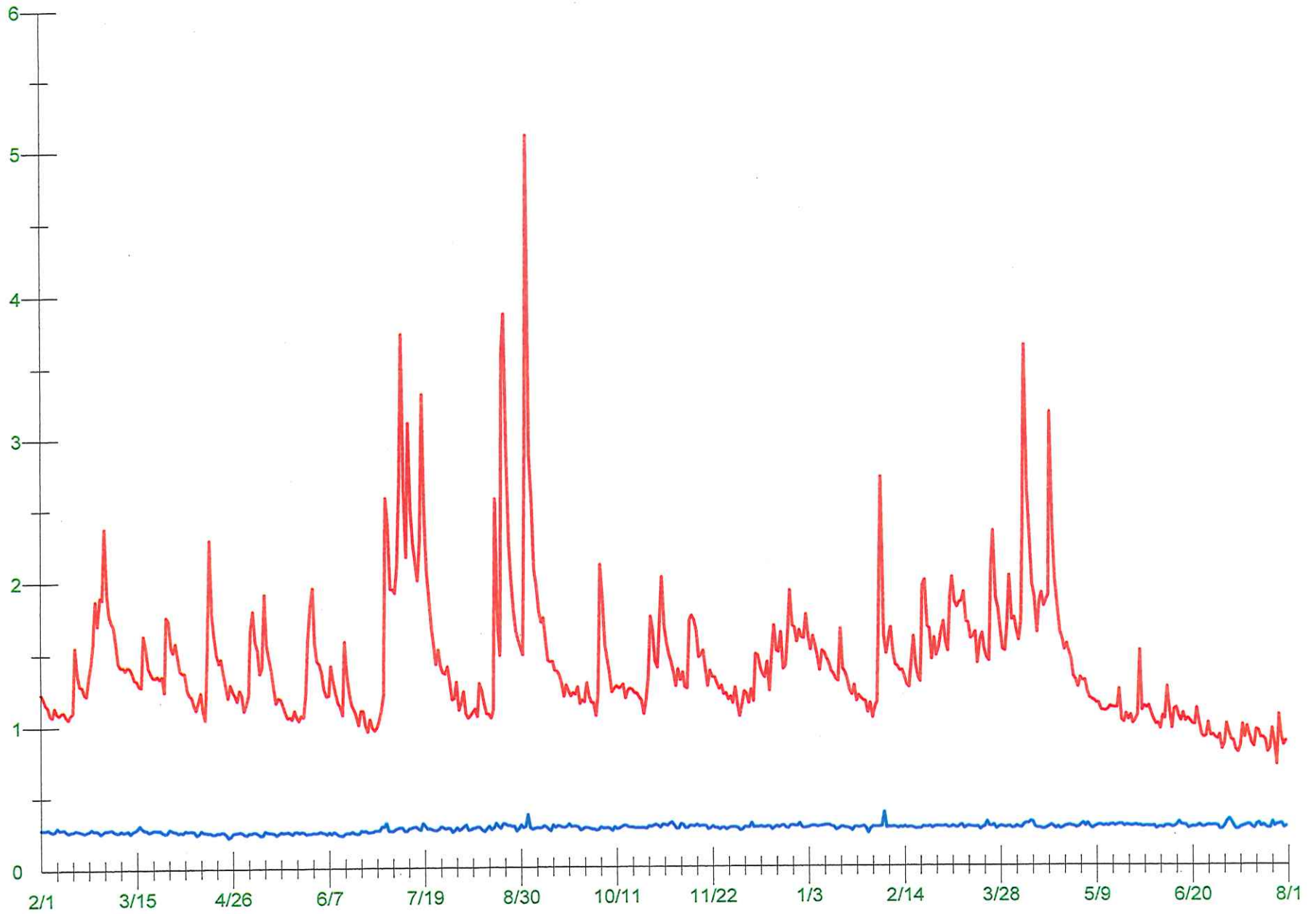


# Prison Flow VS Plant Flow

PRISON DAILY FLOW

PLANT-TOTAL EFFLUENT FLOW

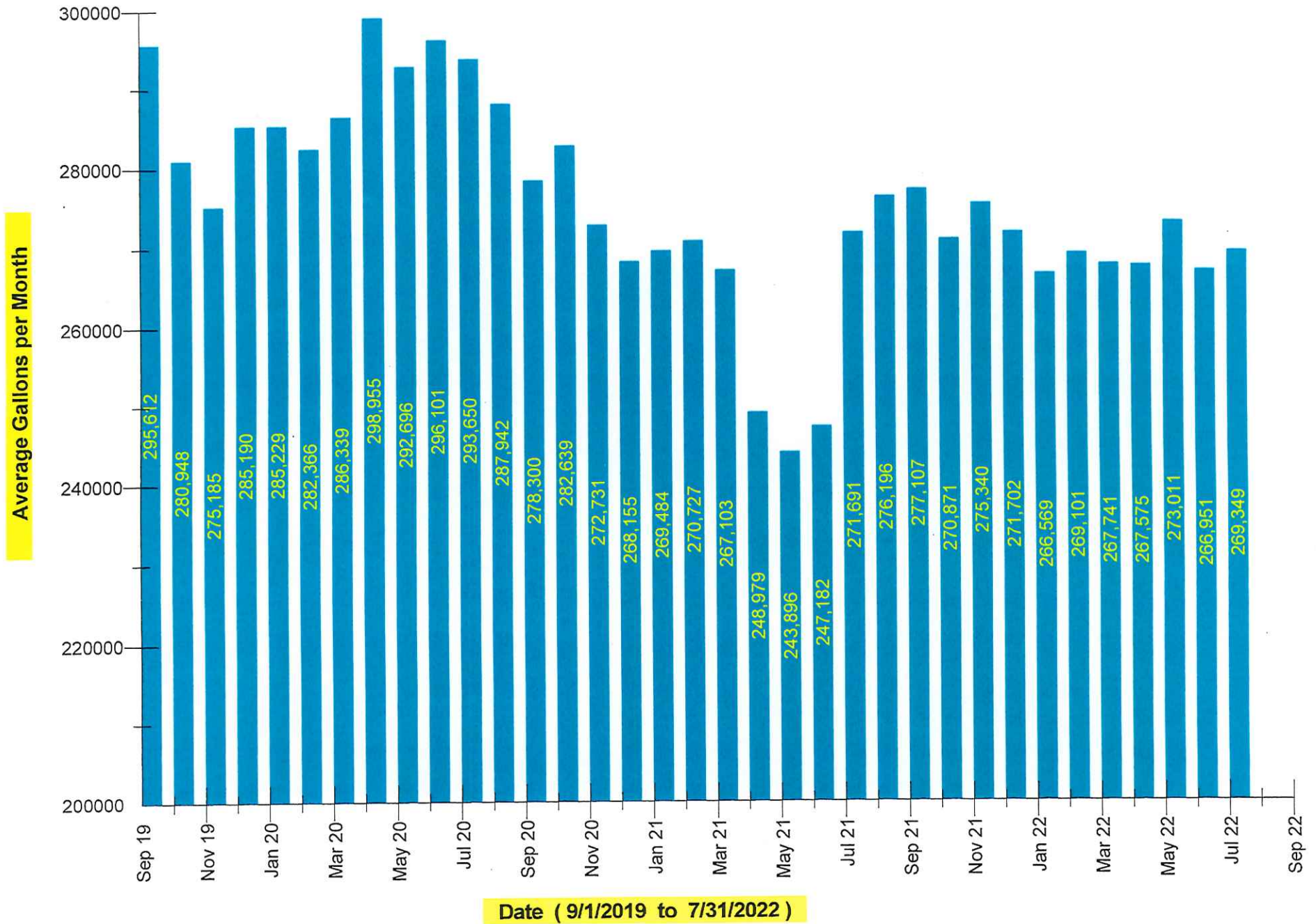
MGD



Date ( 2/1/2021 to 7/31/2022 )

## Prison Flow - Average Gallons Per Month

■ CALCULATED PRISON FLOW (Mo Avg)

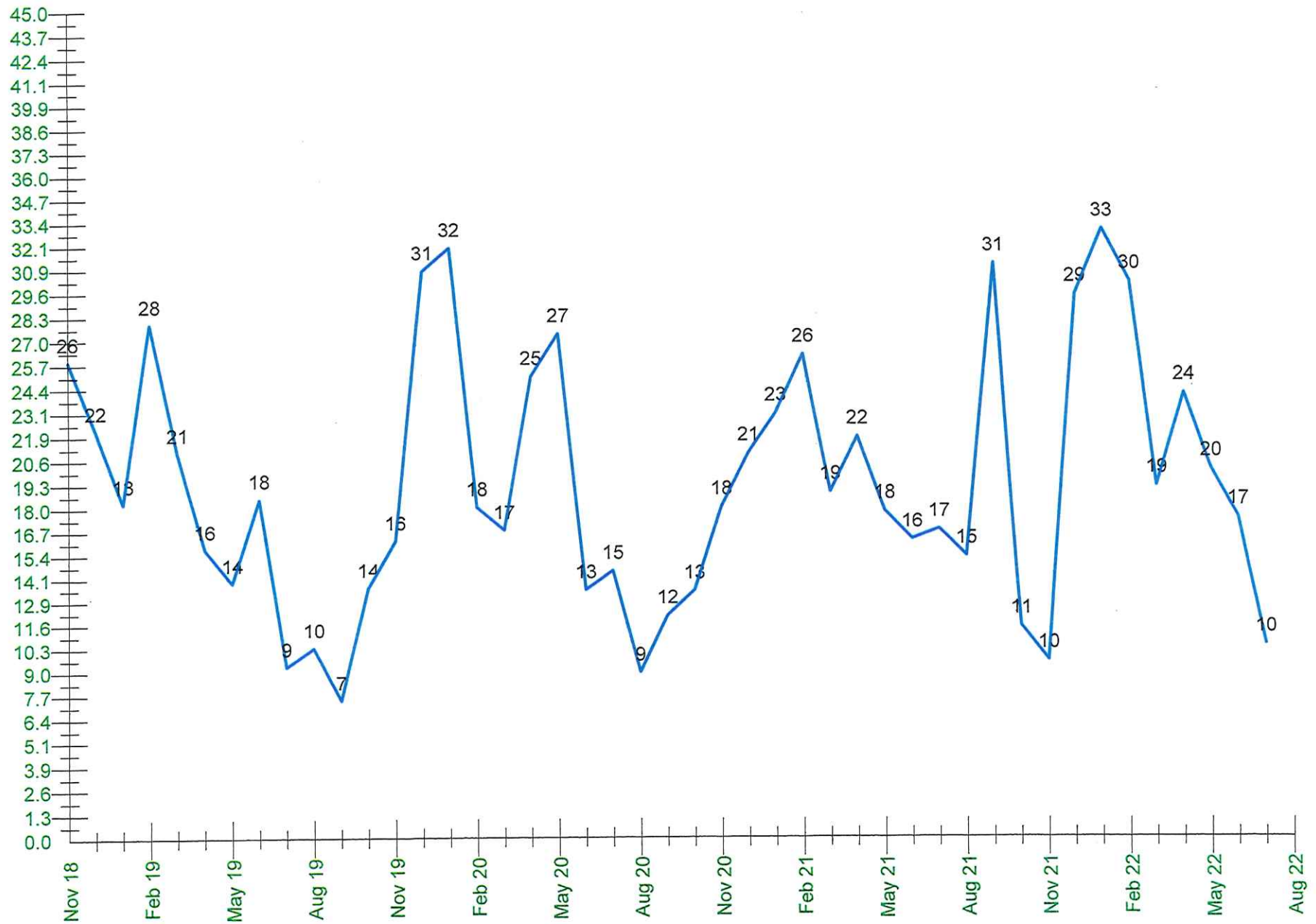




# Monthly Average of Effluent Nitrogen lbs/Suffield WPCA Monthly Limit 45 lbs

— Total Nitrogen lbs/day (Eff.) (Mo Avg)

Average lbs per Month

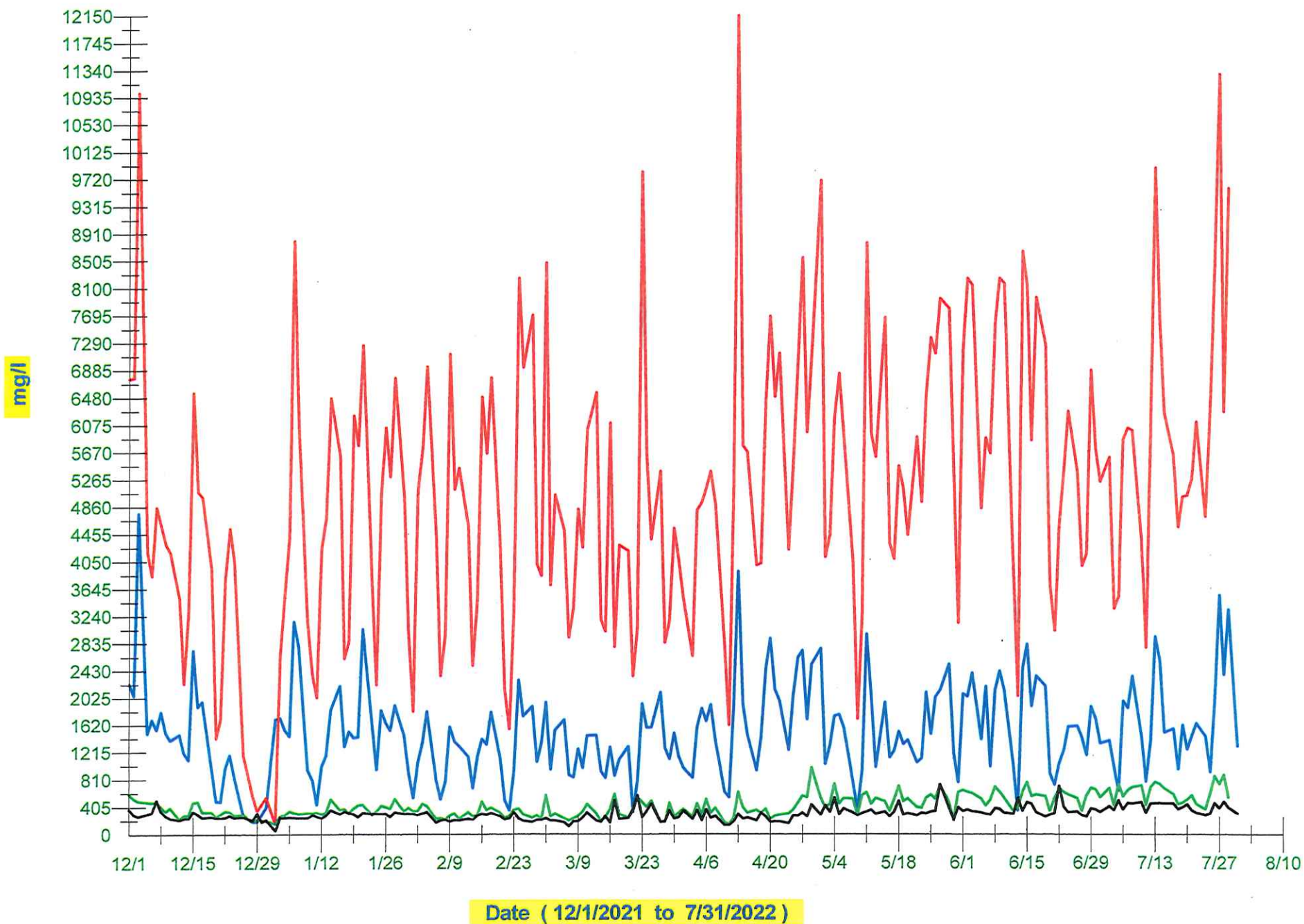


Date ( 11/1/2018 to 7/31/2022 )

Monthly Average of Effluent Nitrogen Pounds

## H.P. HOOD LOADING VS PLANT LOADING

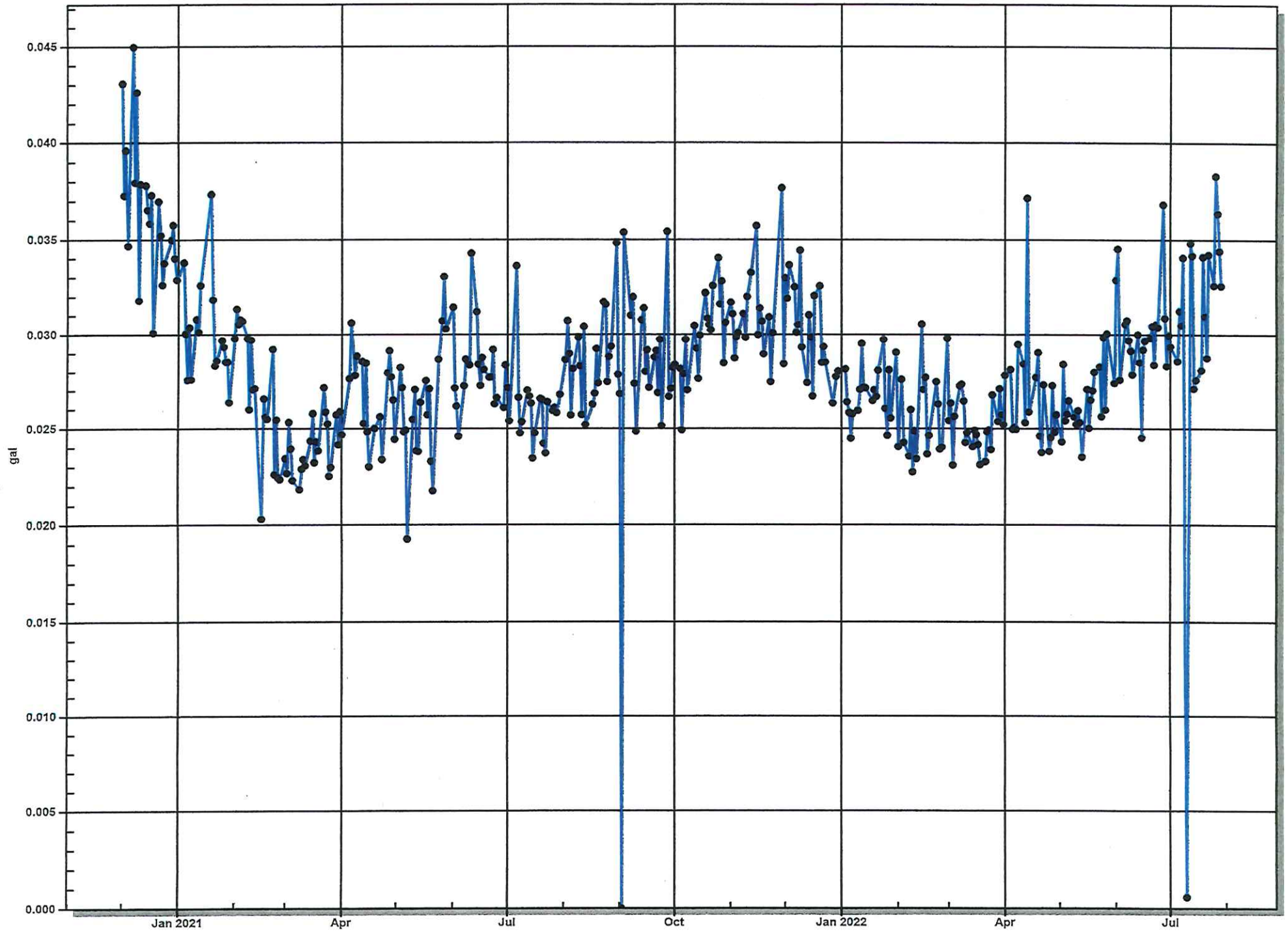
— Hood TSS    — Hood BOD    — Inf. Plant BOD    — Inf. Plant TSS





# 8012 - Gallons to be Wasted

12/1/2020 - 7/29/2022



## Development Projects

[illegible]



## WPCA Reserve Capacity Maintenance Fund - 2021/2022

June 2022

Cash Balance @ 7/01/2021

FNB# 27650

\$ 46,812.98

CADRE

\$ 468,064.21

\$ 514,877.19

| RECEIPTS:                   | BUDGET              | MONTH                | YTD                  | VARIANCE             |
|-----------------------------|---------------------|----------------------|----------------------|----------------------|
| Interest Income             | \$ -                | \$ 71.82             | \$ 449.33            | \$ (449.33)          |
| From Clerk of the Works     | \$ -                | \$ -                 | \$ -                 | \$ -                 |
| Due From Other Funds        | \$ -                | \$ -                 | \$ -                 | \$ -                 |
| Transfer In                 | \$ 548,000          | \$ -                 | \$ 100,000.00        | \$ 448,000.00        |
| Miscellaneous Income        | \$ -                | \$ -                 | \$ 99,840.00         | \$ (99,840.00)       |
| Transfer from Assessment    | \$ 222,000          | \$ -                 | \$ 222,000.00        | \$ -                 |
| Transfer from O&M Line Item | \$ 218,000          | \$ 118,000.00        | \$ 218,000.00        | \$ -                 |
| Grant Income                | \$ -                | \$ -                 | \$ -                 | \$ -                 |
| Transfer From Fund Balance  | \$ 607,000          | \$ 200,000.00        | \$ 200,000.00        | \$ 407,000.00        |
| <b>TOTAL RECEIPTS</b>       | <b>\$ 1,595,000</b> | <b>\$ 318,071.82</b> | <b>\$ 840,289.33</b> | <b>\$ 754,710.67</b> |

## DISBURSEMENTS:

|  |                     |                      |                        |                      |
|--|---------------------|----------------------|------------------------|----------------------|
| Plant Upgrades                             | \$ 1,595,000        | \$ 432,449.47        | \$ 896,417.51          | \$ 698,582.49        |
| Plant Upgrades - Facility Plan portion     | \$ -                | \$ -                 | \$ -                   | \$ -                 |
| Emergency Repairs                          | \$ -                | \$ -                 | \$ -                   | \$ -                 |
| Accounts Payable 2020 2021 (facility plan) | \$ -                | \$ -                 | \$ 23,999.75           | \$ (23,999.75)       |
| Misc Repairs                               | \$ -                | \$ -                 | \$ 73,624.00           | \$ (73,624.00)       |
| Transfer Out to ADMIN                      | \$ -                | \$ -                 | \$ -                   | \$ -                 |
| Due From Other Funds                       | \$ -                | \$ -                 | \$ -                   | \$ -                 |
| Sewer Development                          | \$ -                | \$ 625.00            | \$ 82,998.29           | \$ (82,998.29)       |
| Plant Upgrades pd in July for 21/22        | \$ -                | \$ (114,642.17)      | \$ (114,642.17)        | \$ 114,642.17        |
|  | \$ 1,595,000        | \$ 318,432.30        | \$ 962,397.38          | \$ 632,602.62        |
| <b>ACTUAL NET BALANCE 21/22</b>            | <b>\$ 1,595,000</b> | <b>\$ 433,074.47</b> | <b>\$ 1,053,039.80</b> | <b>\$ 541,960.20</b> |

## CASH POSITION SUMMARY:

|                                 |                      |                      |                     |
|---------------------------------|----------------------|----------------------|---------------------|
| Transfers between Peoples/TD    | (\$100,000.00)       |                      |                     |
| Cash Balance @ 7/01/2021        | \$ 514,877.19        | \$ 74,255.60         | First National Bank |
| YTD Receipts:                   | \$ 840,289.33        | \$ 218,513.54        | CADRE               |
| YTD Disbursements:              | \$ 962,397.38        |                      |                     |
| <b>Cash Balance @ 6/30/2022</b> | <b>\$ 292,769.14</b> | <b>\$ 292,769.14</b> | <b>\$ -</b>         |

## WPCA Administration Fund - 2021/2022

June 2022

Cash Balance 7/1/2021

FNB# 6475

\$55,701.54

Scanned Account

\$13,715.95

AMBAC Admin

\$1,890,043.05

AMBAC Reserve

\$455,566.15

INVOICE CLOUD

\$6,092.41

04-Aug-22

\$ 2,421,119.10

| RECEIPTS                   | BUDGET          | MONTH         | YTD             | VARIANCE        |
|----------------------------|-----------------|---------------|-----------------|-----------------|
| -----                      | -----           | -----         | -----           | -----           |
| <b>ADVANCE USE FEES</b>    | \$ -            | \$ 4,428.50   | \$ 4,428.50     | \$ (4,428.50)   |
| User Fees 21 22            | \$ 1,444,500.10 | \$ 13,071.92  | \$ 1,487,906.92 | \$ (43,406.82)  |
| Prison                     | \$ 885,000.18   | \$ -          | \$ 641,239.24   | \$ 243,760.94   |
| Prison 2020/2021           | \$ -            | \$ -          | \$ 187,869.81   | \$ (187,869.81) |
| Kent Farms                 | \$ 15,000.00    | \$ -          | \$ 15,480.00    | \$ (480.00)     |
| Delinquent Payments        | \$ 24,999.97    | \$ 760.00     | \$ 76,943.48    | \$ (51,943.51)  |
| H.P. Hood                  | \$ 551,000.28   | \$ -          | \$ 399,796.40   | \$ 151,203.88   |
| H.P. Hood 2020/2021        | \$ -            | \$ -          | \$ 190,150.09   | \$ (190,150.09) |
| Interest & Fees            | \$ 14,999.80    | \$ 2,142.06   | \$ 54,751.50    | \$ (39,751.70)  |
| Permits & Septic           | \$ 54,000.00    | \$ 8,676.88   | \$ 52,808.17    | \$ 1,191.83     |
| Misc Income                | \$ -            | \$ 960.97     | \$ 23,981.02    | \$ (23,981.02)  |
| - Scrap metal              | \$ -            | \$ -          | \$ 567.32       | \$ (567.32)     |
| Due To/Due From            | \$ -            | \$ -          | \$ -            | \$ -            |
| Clerk of the Works         | \$ -            | \$ -          | \$ -            | \$ -            |
| Appropriation Refunds      | \$ -            | \$ -          | \$ -            | \$ -            |
| Invest Income O&M          | \$ 14,000.00    | \$ 695.33     | \$ 3,251.57     | \$ 10,748.43    |
| Invest Income Reserve      | \$ -            | \$ 149.94     | \$ 645.05       | \$ (645.05)     |
| Grant \$ Received          | \$ -            | \$ -          | \$ 2,549.32     | \$ (2,549.32)   |
| Transfer from Fund Balance | \$ 607,000.00   | \$ 100,000.00 | \$ 200,000.00   | \$ 407,000.00   |
|                            | -----           | -----         | -----           | -----           |
| TOTAL RECEIPTS             | \$ 3,610,500.33 | \$ 130,885.60 | \$ 3,342,368.39 | \$ 268,131.94   |

## EXPENDITURES

| -----                       |                 |               |                 |                 |
|-----------------------------|-----------------|---------------|-----------------|-----------------|
| Payroll Payable (2020/2021) | \$ -            |               | \$ -            | \$ -            |
| Payroll (with SS)           | \$ 1,068,000.00 | \$ 105,986.18 | \$ 932,004.29   | \$ 135,995.71   |
| Other Expenditures          | \$ 1,935,500.00 | \$ 94,042.34  | \$ 1,444,657.98 | \$ 490,842.02   |
| Due To/Due From             | \$ -            | \$ -          | \$ 3,287.90     | \$ (3,287.90)   |
| Clerk of the Works          | \$ -            | \$ -          | \$ -            | \$ -            |
| Accounts Payable            | \$ -            | \$ -          | \$ 176,744.05   | \$ (176,744.05) |
| Transfer to RCM             | \$ 607,000.00   | \$ 318,000.00 | \$ 418,000.00   | \$ 189,000.00   |
|                             | -----           | -----         | -----           | -----           |
| TOTAL DISBURSEMENTS         | \$ 3,610,500.00 | \$ 518,028.52 | \$ 2,974,694.22 | \$ 635,805.78   |

## Cash Reconciliation 6/30/2022

XFERS TO OTHER ACCOUNT

\$ 200,000.00

FNB# 6475

\$ 44,519.85

Scanned Account

\$ 16,807.97

Invoice Cloud

\$ 3,594.51

AMBAC Admin

\$ 2,067,659.74

AMBAC Reserve

\$ 456,211.20

\$ 2,788,793.27 \$ 2,788,793.27 \$

-

Prior/Current Year Comparison

04-Aug-22  
12:48 PM

| RECEIPTS                         | 2020/2021<br>Month  | 2021/2022<br>Month   | Variance             | 2020/2021<br>Year To Date | 2021/2022<br>Year To Date | Variance             |
|----------------------------------|---------------------|----------------------|----------------------|---------------------------|---------------------------|----------------------|
| Advance Use Fees                 | \$ 4,380.85         | \$ 4,428.50          | \$ 47.65             | \$ 4,380.85               | \$ 4,428.50               | \$ 47.65             |
| User Fees current Year           | \$ 4,026.03         | \$ 13,071.92         | \$ 9,045.89          | \$ 1,385,361.60           | \$ 1,487,906.92           | \$ 102,545.32        |
| Prison                           | \$ -                | \$ -                 | \$ -                 | \$ 630,713.98             | \$ 641,239.24             | \$ 10,525.26         |
| Prison Last Fiscal year          | \$ -                | \$ -                 | \$ -                 | \$ 218,902.17             | \$ 187,869.81             | \$ (31,032.36)       |
| Kent Farms                       | \$ 350.00           | \$ -                 | \$ (350.00)          | \$ 14,700.00              | \$ 15,480.00              | \$ 780.00            |
| Delinquent Payments              | \$ 7,143.91         | \$ 760.00            | \$ (6,383.91)        | \$ 64,338.34              | \$ 76,943.48              | \$ 12,605.14         |
| H.P. Hood                        | \$ -                | \$ -                 | \$ -                 | \$ 408,875.15             | \$ 399,796.40             | \$ (9,078.75)        |
| H.P. Hood Last Fiscal year       | \$ -                | \$ -                 | \$ -                 | \$ 151,499.52             | \$ 190,150.09             | \$ 38,650.57         |
| Interest & Fees                  | \$ 3,907.57         | \$ 2,142.06          | \$ (1,765.51)        | \$ 40,244.90              | \$ 54,751.50              | \$ 14,506.60         |
| Permits & Septic                 | \$ 3,750.00         | \$ 8,676.88          | \$ 4,926.88          | \$ 50,516.26              | \$ 52,808.17              | \$ 2,291.91          |
| Misc Income                      | \$ -                | \$ 960.97            | \$ 960.97            | \$ 14,636.34              | \$ 23,981.02              | \$ 9,344.68          |
| - Scrap metal                    | \$ -                | \$ -                 | \$ -                 | \$ -                      | \$ 567.32                 | \$ 567.32            |
| Due To/Due From                  | \$ -                | \$ -                 | \$ -                 | \$ 31.46                  | \$ -                      | \$ (31.46)           |
| Clerk of the Works               | \$ -                | \$ -                 | \$ -                 | \$ -                      | \$ -                      | \$ -                 |
| Appropriation Refunds            | \$ -                | \$ -                 | \$ -                 | \$ -                      | \$ -                      | \$ -                 |
| Invest Income O&M                | \$ 235.89           | \$ 695.33            | \$ 459.44            | \$ 4,325.25               | \$ 3,251.57               | \$ (1,073.68)        |
| Invest Income Reserve            | \$ 56.16            | \$ 149.94            | \$ 93.78             | \$ 1,022.50               | \$ 645.05                 | \$ (377.45)          |
| Grant \$ Received                | \$ -                | \$ -                 | \$ -                 | \$ 30,744.00              | \$ 2,549.32               | \$ (28,194.68)       |
| Transfer from Fund Balance       | \$ -                | \$ 100,000.00        | \$ 100,000.00        | \$ -                      | \$ 200,000.00             | \$ 200,000.00        |
| <b>TOTAL RECEIPTS</b>            | <b>\$ 23,850.41</b> | <b>\$ 130,885.60</b> | <b>\$ 107,035.19</b> | <b>\$ 3,020,292.32</b>    | <b>\$ 3,342,368.39</b>    | <b>\$ 322,076.07</b> |
| <b>EXPENDITURES</b>              |                     |                      |                      |                           |                           |                      |
| Payroll Payable (Last Fiscal yr) | \$ -                | \$ -                 | \$ -                 | \$ 31,369.47              | \$ -                      | \$ (31,369.47)       |
| Payroll (with SS)                | \$ 106,737.12       | \$ 105,986.18        | \$ (750.94)          | \$ 922,102.48             | \$ 932,004.29             | \$ 9,901.81          |
| Other Expenditures               | \$ 109,280.57       | \$ 94,042.34         | \$ (15,238.23)       | \$ 1,347,154.57           | \$ 1,444,657.98           | \$ 97,503.41         |
| Due To/Due From                  | \$ (147,276.14)     | \$ -                 | \$ 147,276.14        | \$ 150.00                 | \$ 3,287.90               | \$ 3,137.90          |
| Clerk of the Works               | \$ -                | \$ -                 | \$ -                 | \$ -                      | \$ -                      | \$ -                 |
| Accounts Payable                 | \$ -                | \$ -                 | \$ -                 | \$ 201,691.75             | \$ 176,744.05             | \$ (24,947.70)       |
| Transfer to RCM                  | \$ -                | \$ 318,000.00        | \$ 318,000.00        | \$ -                      | \$ 418,000.00             | \$ 418,000.00        |
|                                  | <b>\$ 68,741.55</b> | <b>\$ 518,028.52</b> | <b>\$ 449,286.97</b> | <b>\$ 2,502,468.27</b>    | <b>\$ 2,974,694.22</b>    | <b>\$ 472,225.95</b> |



WPCA Assessment Fund

2021/2022

June 2022

Cash Balance 7/1/2021

FNB

\$219,640.96

CADRE

\$570,232.22

04-Aug-22

12:49 PM

\$789,873.18

## RECEIPTS

## BUDGET

## MONTH

## YTD

## VARIANCE

|                               |    |                |    |                  |    |                   |    |                     |
|-------------------------------|----|----------------|----|------------------|----|-------------------|----|---------------------|
| Developer's Agreements        | \$ | 100,000        | \$ | 14,500.00        | \$ | 177,000.00        | \$ | (77,000.17)         |
| Current Assessments           | \$ | 27,000         | \$ | -                | \$ | 35,186.76         | \$ | (8,186.62)          |
| Assessments-Prior Years       | \$ | -              | \$ | -                | \$ | -                 | \$ | -                   |
| Penalty Interest & Fees       | \$ | 200            | \$ | -                | \$ | 612.93            | \$ | (412.94)            |
| Advance Collection            | \$ | 4,500          | \$ | -                | \$ | 28,473.40         | \$ | (23,973.09)         |
| Due To Others                 | \$ | -              | \$ | -                | \$ | -                 | \$ | -                   |
| Investment Interest           | \$ | 300            | \$ | 208.82           | \$ | 870.21            | \$ | (570.21)            |
| Transfer from Assessment Fund | \$ | 90,000         | \$ | -                | \$ | 90,000.00         | \$ | -                   |
| <b>TOTAL REVENUE</b>          | \$ | <b>222,000</b> | \$ | <b>14,708.82</b> | \$ | <b>332,143.30</b> | \$ | <b>(110,143.03)</b> |

## DISBURSEMENTS

|                              |    |                |    |          |    |                   |    |          |
|------------------------------|----|----------------|----|----------|----|-------------------|----|----------|
| Service Charge               | \$ | -              | \$ | -        | \$ | -                 | \$ | -        |
| To General Fund Prior Year   | \$ | -              | \$ | -        | \$ | -                 | \$ | -        |
| To General Fund Current Year | \$ | -              | \$ | -        | \$ | -                 | \$ | -        |
| Due To Others                | \$ | -              | \$ | -        | \$ | -                 | \$ | -        |
| Misc Expense                 | \$ | -              | \$ | -        | \$ | -                 | \$ | -        |
| Transfer to RCM              | \$ | 222,000        | \$ | -        | \$ | 222,000.00        | \$ | -        |
|                              | \$ | <b>222,000</b> | \$ | <b>-</b> | \$ | <b>222,000.00</b> | \$ | <b>-</b> |

## Cash Balance @ 6/30/2022

XFERS \$ 90,000.00

FNB \$ 174,640.96

CADRE \$ 635,375.52

\$ 900,016.48

\$900,016.48

\$ -

## WPCA Assessment Fund - 2021/2022

June 2022

Prior/Current Year Comparison

04-Aug-22  
12:50 PM

| RECEIPTS                          | Prior Year<br>Month | Current Year<br>Month | Variance      | Prior Year<br>Year To Date | Current Year<br>Year To Date | Variance       |
|-----------------------------------|---------------------|-----------------------|---------------|----------------------------|------------------------------|----------------|
| -----                             | -----               | -----                 | -----         | -----                      | -----                        | -----          |
| Developer's Agreements            | \$ 24,000.00        | \$ 14,500.00          | \$ (9,500.00) | \$ 210,500.00              | \$ 177,000.00                | \$ (33,500.00) |
| Current Assessments               | \$ -                | \$ -                  | \$ -          | \$ 75,072.71               | \$ 35,186.76                 | \$ (39,885.95) |
| Assessments-Prior Years           | \$ -                | \$ -                  | \$ -          | \$ 24,714.62               | \$ -                         | \$ (24,714.62) |
| Penalty Interest & Fees           | \$ -                | \$ -                  | \$ -          | \$ 12,439.42               | \$ 612.93                    | \$ (11,826.49) |
| Advance Collection                | \$ -                | \$ -                  | \$ -          | \$ 12,723.25               | \$ 28,473.40                 | \$ 15,750.15   |
| Due To Others                     | \$ -                | \$ -                  | \$ -          | \$ -                       | \$ -                         | \$ -           |
| Investment Interest               | \$ 70.29            | \$ 208.82             | \$ 138.53     | \$ 1,146.61                | \$ 870.21                    | \$ (276.40)    |
| Transfer from Assessment Fund Bal | \$ -                | \$ -                  | \$ -          | \$ -                       | \$ 90,000.00                 | \$ 90,000.00   |
|                                   | -----               | -----                 | -----         | -----                      | -----                        | -----          |
| TOTAL RECEIPTS                    | \$ 24,070.29        | \$ 14,708.82          | \$ (9,361.47) | \$ 336,596.61              | \$ 332,143.30                | \$ (4,453.31)  |
| EXPENDITURES                      |                     |                       |               |                            |                              |                |
| -----                             |                     |                       |               |                            |                              |                |
| Service Charge                    | \$ -                | \$ -                  | \$ -          | \$ -                       | \$ -                         | \$ -           |
| To General Fund Prior Year        | \$ -                | \$ -                  | \$ -          | \$ -                       | \$ -                         | \$ -           |
| To General Fund Current Year      | \$ -                | \$ -                  | \$ -          | \$ -                       | \$ -                         | \$ -           |
| Due To Others                     | \$ (256.26)         | \$ -                  | \$ 256.26     | \$ (256.26)                | \$ -                         | \$ 256.26      |
| Misc Expense                      | \$ -                | \$ -                  | \$ -          | \$ -                       | \$ -                         | \$ -           |
| Transfer to RCM                   | \$ -                | \$ -                  | \$ -          | \$ -                       | \$ 222,000.00                | \$ 222,000.00  |
|                                   | -----               | -----                 | -----         | -----                      | -----                        | -----          |
| TOTAL DISBURSEMENTS               | \$ (256.26)         | \$ -                  | \$ 256.26     | \$ (256.26)                | \$ 222,000.00                | \$ 222,256.26  |

**Town of Suffield Water Pollution Control Authority  
2021/2022 Operation and Maintenance Budget**

**2022  
JUNE**

|                                     | 21/22<br>Budget | 21/22<br>Current Month | 21/22<br>Year To Date | 21/22<br>Variance | 21/22<br>% Unexpended |             |
|-------------------------------------|-----------------|------------------------|-----------------------|-------------------|-----------------------|-------------|
| 50160 · Payroll                     | \$ 992,000      | \$ 100,884.20          | \$ 895,160.16         | \$ 96,839.84      | 10%                   | 96,839.84   |
| 50220 · Social security             | \$ 76,000       | \$ 7,428.34            | \$ 65,382.79          | \$ 10,617.21      | 14%                   | 10,617.21   |
| 50230 · Pension                     | \$ 133,000      |                        | \$ 98,198.00          | \$ 34,802.00      | 26%                   | 34,802.00   |
| 50232 · OPEB CONTRIBUTION           | \$ 146,000      |                        | \$ 99,501.00          | \$ 46,499.00      | 32%                   | 46,499.00   |
| 50270 · Workers Comp                | \$ 16,000       |                        | \$ 16,015.41          | \$ (15.41)        | 0%                    | (15.41)     |
| 50290 · Safety Supplies             | \$ 14,000       | \$ 495.62              | \$ 5,553.41           | \$ 8,446.59       | 60%                   | 8,446.59    |
| 50341 · Legal/advice                | \$ 70,000       | \$ 7,969.81            | \$ 29,909.66          | \$ 40,090.34      | 57%                   | 40,090.34   |
| 50384 · Uniforms                    | \$ 6,500        | \$ 468.12              | \$ 4,709.40           | \$ 1,790.60       | 28%                   | 1,790.60    |
| 50385 · Tests                       | \$ 24,000       | \$ 10,442.98           | \$ 33,944.41          | \$ (9,944.41)     | -41%                  | (9,944.41)  |
| 50409 · Waste disposal              | \$ 143,000      | \$ 14,696.89           | \$ 122,522.06         | \$ 20,477.94      | 14%                   | 20,477.94   |
| 50433 · Process Equip - R&M         | \$ 118,000      | \$ 258.76              | \$ 59,610.66          | \$ 58,389.34      | 49%                   | 58,389.34   |
| 50436 · R & M - Vehicles            | \$ 10,000       | \$ 4,113.69            | \$ 17,889.24          | \$ (7,889.24)     | -79%                  | (7,889.24)  |
| 50439 · Service Contracts           | \$ 42,000       | \$ 807.17              | \$ 36,295.28          | \$ 5,704.72       | 14%                   | 5,704.72    |
| 50445 · Plant Maint                 | \$ 50,000       | \$ 3,273.84            | \$ 42,030.80          | \$ 7,969.20       | 16%                   | 7,969.20    |
| 50446 · Collection System           | \$ 45,000       | \$ 835.33              | \$ 37,979.42          | \$ 7,020.58       | 16%                   | 7,020.58    |
| 50520 · Insurance                   | \$ 34,000       |                        | \$ 32,896.04          | \$ 1,103.96       | 3%                    | 1,103.96    |
| 50521 · Employee Insur              | \$ 350,000      | \$ 7,376.80            | \$ 274,374.61         | \$ 75,625.39      | 22%                   | 75,625.39   |
| 50530 · Postage                     | \$ 3,000        | \$ 126.31              | \$ 1,162.99           | \$ 1,837.01       | 61%                   | 1,837.01    |
| 50531 · Telephone                   | \$ 16,000       | \$ 1,487.32            | \$ 15,126.59          | \$ 873.41         | 5%                    | 873.41      |
| 50540 · Advertising                 | \$ 4,000        | \$ 209.34              | \$ 2,195.83           | \$ 1,804.17       | 45%                   | 1,804.17    |
| 50581 · Mileage                     | \$ 1,000        |                        | \$ 476.28             | \$ 523.72         | 52%                   | 523.72      |
| 50612 · Office supplies             | \$ 21,000       | \$ 2,615.24            | \$ 13,496.23          | \$ 7,503.77       | 36%                   | 7,503.77    |
| 50622 · Electricity                 | \$ 164,000      | \$ 9,896.95            | \$ 140,368.83         | \$ 23,631.17      | 14%                   | 23,631.17   |
| 50624 · Fuel oil - heat             | \$ 1,500        |                        | \$ 2,624.15           | \$ (1,124.15)     | -75%                  | (1,124.15)  |
| 50626 · Gas - automotive            | \$ 12,000       | \$ 2,988.72            | \$ 11,275.75          | \$ 724.25         | 6%                    | 724.25      |
| 50627 · Water                       | \$ 7,000        | \$ 1,537.82            | \$ 6,605.87           | \$ 394.13         | 6%                    | 394.13      |
| 50750 · Cap Replace - Vehicles      | \$ -            |                        | \$ -                  | \$ -              |                       | 0.00        |
| 50755 · Cap Improve                 | \$ -            |                        | \$ -                  | \$ -              |                       | 0.00        |
| 50760 · Tools & Equip               | \$ 20,000       | \$ 7,140.41            | \$ 53,321.93          | \$ (33,321.93)    | -167%                 | (33,321.93) |
| 50802 · Administration Fees/REFUNDS | \$ -            |                        | \$ 360.00             | \$ (360.00)       |                       | (360.00)    |
| 50810 · Dues & Subs                 | \$ 1,500        | \$ 150.00              | \$ 2,038.00           | \$ (538.00)       | -36%                  | (538.00)    |
| 50812 · Training                    | \$ 20,000       | \$ 955.00              | \$ 13,335.19          | \$ 6,664.81       | 33%                   | 6,664.81    |
| 50855 · Medical Exps                | \$ 2,700        |                        | \$ 419.00             | \$ 2,281.00       | 84%                   | 2,281.00    |
| 50899 · Reserve Cap Projects        | \$ 218,000      | \$ 218,000.00          | \$ 218,000.00         | \$ -              | 0%                    | 0.00        |
| 50911 · Transfer to RCM             | \$ 607,000      | \$ 100,000.00          | \$ 201,000.00         | \$ 406,000.00     | 67%                   | 406,000.00  |
| 50920 · Contingency                 | \$ 85,300       |                        | \$ 19,812.53          | \$ 65,487.47      | 77%                   | 65,487.47   |
| 50940 · Engineering Services        | \$ 12,000       |                        | \$ 6,971.00           | \$ 5,029.00       | 42%                   | 5,029.00    |
| 50955 · Interest Expense            | \$ -            |                        | \$ -                  | \$ -              |                       | 0.00        |
| 50969 · Chemicals                   | \$ 22,000       |                        | \$ 17,250.00          | \$ 4,750.00       | 22%                   | 4,750.00    |
| #1 -Thompsonville Rd-63             | \$ 18,000       | \$ 6,675.93            | \$ 25,581.68          | \$ (7,581.68)     | -42%                  | (7,581.68)  |
| #10 - Mapleton Estates-71           | \$ 4,000        | \$ 90.34               | \$ 6,182.87           | \$ (2,182.87)     | -55%                  | (2,182.87)  |
| #11 - Mapleton Ave-72               | \$ 9,000        | \$ 259.82              | \$ 3,844.78           | \$ 5,155.22       | 57%                   | 5,155.22    |
| #12 - Bridge St-73                  | \$ 8,000        | \$ 2,084.50            | \$ 23,110.72          | \$ (15,110.72)    | -189%                 | (15,110.72) |
| #13 - Stony Brook-74                | \$ 5,000        | \$ 151.70              | \$ 5,801.28           | \$ (801.28)       | -16%                  | (801.28)    |
| #2 - Southfield-62                  | \$ 4,000        | \$ 79.70               | \$ 2,067.98           | \$ 1,932.02       | 48%                   | 1,932.02    |
| #3 - Mountain Road-64               | \$ 12,000       | \$ 579.98              | \$ 25,185.56          | \$ (13,185.56)    | -110%                 | (13,185.56) |
| #4 - River Blvd-65                  | \$ 6,000        | \$ 879.30              | \$ 17,946.57          | \$ (11,946.57)    | -199%                 | (11,946.57) |
| #5 - Fairhill Lane-66               | \$ 7,000        | \$ 1,086.62            | \$ 29,101.44          | \$ (22,101.44)    | -316%                 | (22,101.44) |
| #6 - Suffield Meadows-67            | \$ 7,000        | \$ 187.15              | \$ 7,664.88           | \$ (664.88)       | -9%                   | (664.88)    |
| #7 - Poole Rd.-68                   | \$ 9,000        | \$ 1,112.30            | \$ 4,429.00           | \$ 4,571.00       | 51%                   | 4,571.00    |
| #8 - Plantation Dr-69               | \$ 8,000        | \$ 87.05               | \$ 5,731.60           | \$ 2,268.40       | 28%                   | 2,268.40    |
| #9 - Eagles Watch-70                | \$ 5,000        | \$ 127.00              | \$ 11,129.25          | \$ (6,129.25)     | -123%                 | (6,129.25)  |
| #16 Prospect Hill Estates           | \$ 4,000        | \$ 134.15              | \$ 9,736.18           | \$ (5,736.18)     | -143%                 | (5,736.18)  |
| #17 Cedar Crest Drive               | \$ 6,000        | \$ 165.89              | \$ 3,261.81           | \$ 2,738.19       | 46%                   | 2,738.19    |
| #18 Wisteria Lane                   | \$ 6,000        | \$ 73.53               | \$ 1,763.27           | \$ 4,236.73       | 71%                   | 4,236.73    |
| #19 Malec Farms                     | \$ 5,000        | \$ 94.90               | \$ 3,599.96           | \$ 1,400.04       | 28%                   | 1,400.04    |
|                                     |                 |                        |                       |                   |                       | s/b         |
|                                     | \$ 3,610,500    | \$ 518,028.52          | \$ 2,783,951.35       | \$ 826,548.66     | 23%                   | 0%          |



**Accruals**
**Town of Suffield Water Pollution Control Authority  
2021/2022 Operation and Maintenance Budget**

| <b>2022<br/>June</b>                | <b>21/22<br/>Budget</b> | <b>21/22<br/>Current Month</b> | <b>21/22<br/>Year To Date</b> | <b>21/22<br/>Variance</b> | <b>21/22<br/>% Unexpended</b> |                   |
|-------------------------------------|-------------------------|--------------------------------|-------------------------------|---------------------------|-------------------------------|-------------------|
| 50160 · Payroll                     | \$ 992,000              | \$ 100,884.20                  | \$ 895,160.16                 | \$ 96,839.84              | 10%                           |                   |
| 50220 · Social security             | \$ 76,000               | \$ 7,428.34                    | \$ 65,382.79                  | \$ 10,617.21              | 14%                           |                   |
| 50230 · Pension                     | \$ 133,000              | \$ 11,083.33                   | \$ 133,000.00                 | \$ -                      | 0%                            |                   |
| 50232 - OPEB CONTRIBUTION           | \$ 146,000              | \$ 12,166.67                   | \$ 146,000.00                 | \$ -                      | 0%                            |                   |
| 50270 · Workers Comp                | \$ 16,000               | \$ 1,333.33                    | \$ 16,000.00                  | \$ -                      | 0%                            |                   |
| 50290 - Safety Supplies             | \$ 14,000               | \$ 495.62                      | \$ 5,553.41                   | \$ 8,446.59               | 60%                           |                   |
| 50341 · Legal/advice                | \$ 70,000               | \$ 7,969.81                    | \$ 29,909.66                  | \$ 40,090.34              | 57%                           |                   |
| 50384 · Uniforms                    | \$ 6,500                | \$ 468.12                      | \$ 4,709.40                   | \$ 1,790.60               | 28%                           |                   |
| 50385 · Tests                       | \$ 24,000               | \$ 10,442.98                   | \$ 33,944.41                  | \$ (9,944.41)             | -41%                          |                   |
| 50409 · Waste disposal              | \$ 143,000              | \$ 14,696.89                   | \$ 122,522.06                 | \$ 20,477.94              | 14%                           |                   |
| 50433 · Process Equip - R&M         | \$ 118,000              | \$ 258.76                      | \$ 59,610.66                  | \$ 58,389.34              | 49%                           |                   |
| 50436 · R & M - Vehicles            | \$ 10,000               | \$ 4,113.69                    | \$ 17,889.24                  | \$ (7,889.24)             | -79%                          |                   |
| 50439 · Service Contracts           | \$ 42,000               | \$ 3,500.00                    | \$ 42,000.00                  | \$ -                      | 0%                            |                   |
| 50445 · Plant Maint                 | \$ 50,000               | \$ 3,273.84                    | \$ 42,030.80                  | \$ 7,969.20               | 16%                           |                   |
| 50446 · Collection System           | \$ 45,000               | \$ 835.33                      | \$ 37,979.42                  | \$ 7,020.58               | 16%                           |                   |
| 50520 · Insurance                   | \$ 34,000               | \$ 2,833.33                    | \$ 34,000.00                  | \$ -                      | 0%                            |                   |
| 50521 · Employee Insur              | \$ 350,000              | \$ 7,376.80                    | \$ 274,374.61                 | \$ 75,625.39              | 22%                           |                   |
| 50530 · Postage                     | \$ 3,000                | \$ 126.31                      | \$ 1,162.99                   | \$ 1,837.01               | 61%                           |                   |
| 50531 · Telephone                   | \$ 16,000               | \$ 1,487.32                    | \$ 15,126.59                  | \$ 873.41                 | 5%                            |                   |
| 50540 · Advertising                 | \$ 4,000                | \$ 209.34                      | \$ 2,195.83                   | \$ 1,804.17               | 45%                           |                   |
| 50581 · Mileage                     | \$ 1,000                | \$ -                           | \$ 476.28                     | \$ 523.72                 | 52%                           |                   |
| 50612 · Office supplies             | \$ 21,000               | \$ 2,615.24                    | \$ 13,496.23                  | \$ 7,503.77               | 36%                           |                   |
| 50622 · Electricity                 | \$ 164,000              | \$ 9,896.95                    | \$ 140,368.83                 | \$ 23,631.17              | 14%                           |                   |
| 50624 · Fuel oil - heat             | \$ 1,500                | \$ -                           | \$ 2,624.15                   | \$ (1,124.15)             | -75%                          |                   |
| 50626 · Gas - automotive            | \$ 12,000               | \$ 2,988.72                    | \$ 11,275.75                  | \$ 724.25                 | 6%                            |                   |
| 50627 · Water                       | \$ 7,000                | \$ 1,537.82                    | \$ 6,605.87                   | \$ 394.13                 | 6%                            |                   |
| 50750 - Cap Replace - Vehicles      | \$ -                    | \$ -                           | \$ -                          | \$ -                      | #DIV/0!                       |                   |
| 50755 · Cap Improve                 | \$ -                    | \$ -                           | \$ -                          | \$ -                      | #DIV/0!                       |                   |
| 50760 · Tools & Equip               | \$ 20,000               | \$ 7,140.41                    | \$ 53,321.93                  | \$ (33,321.93)            | -167%                         |                   |
| 50802 - Administration Fees/REFUNDS | \$ -                    | \$ -                           | \$ 360.00                     | \$ (360.00)               | #DIV/0!                       |                   |
| 50810 · Dues & Subs                 | \$ 1,500                | \$ 150.00                      | \$ 2,038.00                   | \$ (538.00)               | -36%                          |                   |
| 50812 · Training                    | \$ 20,000               | \$ 955.00                      | \$ 13,335.19                  | \$ 6,664.81               | 33%                           |                   |
| 50855 · Medical Exps                | \$ 2,700                | \$ -                           | \$ 419.00                     | \$ 2,281.00               | 0%                            |                   |
| 50899 · Reserve Cap Projects        | \$ 218,000              | \$ 18,166.67                   | \$ 218,000.00                 | \$ -                      | 0%                            |                   |
| 50911 - Transfer to RCM             | \$ 607,000              | \$ 50,583.33                   | \$ 607,000.00                 | \$ -                      | 0%                            |                   |
| 50920 - Contingency                 | \$ 85,300               | \$ 7,108.33                    | \$ 85,300.00                  | \$ -                      | 0%                            |                   |
| 50940 - Engineering Services        | \$ 12,000               | \$ -                           | \$ 6,971.00                   | \$ 5,029.00               | 0%                            |                   |
| 50955 · Interest Expense            | \$ -                    | \$ -                           | \$ -                          | \$ -                      | #DIV/0!                       |                   |
| 50969 · Chemicals                   | \$ 22,000               | \$ -                           | \$ 17,250.00                  | \$ 4,750.00               | 22%                           |                   |
| #1 -Thompsonville Rd-63             | \$ 18,000               | \$ 6,675.93                    | \$ 25,581.68                  | \$ (7,581.68)             | -42%                          |                   |
| #10 - Mapleton Estates-71           | \$ 4,000                | \$ 90.34                       | \$ 6,182.87                   | \$ (2,182.87)             | -55%                          |                   |
| #11 - Mapleton Ave-72               | \$ 9,000                | \$ 259.82                      | \$ 3,844.78                   | \$ 5,155.22               | 57%                           |                   |
| #12 - Bridge St-73                  | \$ 8,000                | \$ 2,084.50                    | \$ 23,110.72                  | \$ (15,110.72)            | -189%                         |                   |
| #13 - Stony Brook-74                | \$ 5,000                | \$ 151.70                      | \$ 5,801.28                   | \$ (801.28)               | -16%                          |                   |
| #2 - Southfield-62                  | \$ 4,000                | \$ 79.70                       | \$ 2,067.98                   | \$ 1,932.02               | 48%                           |                   |
| #3 - Mountain Road-64               | \$ 12,000               | \$ 579.98                      | \$ 25,185.56                  | \$ (13,185.56)            | -110%                         |                   |
| #4 - River Blvd-65                  | \$ 6,000                | \$ 879.30                      | \$ 17,946.57                  | \$ (11,946.57)            | -199%                         |                   |
| #5 - Fairhill Lane-66               | \$ 7,000                | \$ 1,086.62                    | \$ 29,101.44                  | \$ (22,101.44)            | -316%                         |                   |
| #6 - Suffield Meadows-67            | \$ 7,000                | \$ 187.15                      | \$ 7,664.88                   | \$ (664.88)               | -9%                           |                   |
| #7 - Poole Rd.-68                   | \$ 9,000                | \$ 1,112.30                    | \$ 4,429.00                   | \$ 4,571.00               | 51%                           |                   |
| #8 - Plantation Dr-69               | \$ 8,000                | \$ 87.05                       | \$ 5,731.60                   | \$ 2,268.40               | 28%                           |                   |
| #9 - Eagles Watch-70                | \$ 5,000                | \$ 127.00                      | \$ 11,129.25                  | \$ (6,129.25)             | -123%                         |                   |
| #16 Prospect Hill Estates           | \$ 4,000                | \$ 134.15                      | \$ 9,736.18                   | \$ (5,736.18)             | -143%                         |                   |
| #17 Cedar Crest Drive               | \$ 6,000                | \$ 165.89                      | \$ 3,261.81                   | \$ 2,738.19               | 46%                           |                   |
| #18 Wisteria Lane                   | \$ 6,000                | \$ 73.53                       | \$ 1,763.27                   | \$ 4,236.73               | 71%                           |                   |
| #19 Malec Farms                     | \$ 5,000                | \$ 94.90                       | \$ 3,599.96                   | \$ 1,400.04               | 28%                           |                   |
|                                     | <b>\$ 3,610,500</b>     | <b>\$ 305,996.35</b>           | <b>\$ 3,343,533.09</b>        | <b>\$ 266,966.92</b>      | <b>7%</b>                     | <b>s/b<br/>0%</b> |

## Town of Suffield WPCA Administration Fund

08/04/22

## Trial Balance

Accrual Basis

As of June 30, 2022

|   | Jun 30, 22    |               |
|---|---------------|---------------|
|   | Debit         | Credit        |
| 10141 · Cash - FNB                      | 43,435.35     |               |
| 10142 · Transfer - FNB                  | 0.00          |               |
| 10143 · Cash - TD Bank                  | 2,067,659.74  |               |
| 10144 · WPCA Reserve Fund               | 456,211.20    |               |
| 10145 · Petty Cash                      | 0.00          |               |
| 10146 · Lockbox                         | 0.00          |               |
| 10926 · INVOICE CLOUD                   | 3,594.51      |               |
| 10927 · Scanned Account - Town TDBank   | 16,807.97     |               |
| 10203 · Accounts Receivable             | 72,399.20     |               |
| 10207 · Septage Fees Receivable         | 3,635.24      |               |
| 10209 · DEP Grant Receiveable           | 0.00          |               |
| 1140 · Prison Grant Receiveable         | 0.00          |               |
| 10920 · Inventory Asset                 | 0.00          |               |
| 10921 · Deposit clearing                | 0.00          |               |
| 10922 · Prepaid Expense                 | 0.00          |               |
| 10923 · Uncategorized Income            | 0.00          |               |
| 10924 · Undeposited Funds               | 0.00          |               |
| 1200 · Grants receivable                | 0.00          |               |
| 10800 · Capital Contributions (from RCM |               | 0.54          |
| 10801 · Buildings                       | 10,646,917.50 |               |
| 10802 · Construction in Progress        | 0.32          |               |
| 10803 · Land                            | 16,038,335.00 |               |
| 10804 · Land improvement                | 0.00          |               |
| 10805 · Vehicles                        | 747,467.00    |               |
| 10806 · Equipment                       | 17,666,602.91 |               |
| 10807 · Jet Truck                       | 0.00          |               |
| 10808 · Less accumulated depreciation   |               | 27,773,002.45 |
| 10809 · Infrastructure                  | 1,248,274.00  |               |
| 10925 · Deferred costs                  | 0.00          |               |
| 20201 · Accounts Payable                |               | 143,285.54    |
| 20204 · Payroll Payable                 |               | 14,021.74     |
| 20450 · Loans Payable To Town           | 0.00          |               |
| 2050 · Accrued Payroll                  | 0.00          |               |
| 20601 · Lease Liability                 | 0.00          |               |
| 20205 · Clerk of the works              | 0.00          |               |
| 20402 · Due to other funds              |               | 650.67        |
| 20403 · Due to Town (aka 20403)         | 40.70         |               |
| 20404 · Due to Sewer Project (RCM)      | 0.10          |               |
| 20451 · Accrued Expenses                |               | 11,567.43     |
| 20801 · Due to GF (aka 20860)           | 2,379.27      |               |
| 20602 · Capital Lease Liability - L/T   |               | 256,233.58    |
| 30350 · Retained Earnings               |               | 23,228,199.53 |
| 30910 · FUND BALANCE-UNRESERVED-contra  | 2,175,177.36  |               |
| 3100 · Opening Bal Equity               |               | 0.10          |
| 40120 · Grant Income                    |               | 2,549.32      |
| 40402 · Interest income                 |               | 3,896.62      |
| 40596 · User charges                    |               | 2,575,772.91  |
| 40597 · Penalties and interest          |               | 42,726.85     |
| 40598 · Permits/septic                  |               | 50,033.79     |
| 40600 · Insurance Claims                |               | 420.05        |
| 40803 · Misellaneous income             |               | 23,328.29     |
| 50160 · Payroll                         | 908,735.10    |               |
| 50220 · Social security                 | 66,373.76     |               |
| 50230 · Pension                         | 98,198.00     |               |
| 50232 · OPEB Contribution               | 99,501.00     |               |
| 50270 · Workers compensation            | 16,015.41     |               |
| 50290 · Safety/Wellness                 | 5,666.03      |               |
| 50341 · Legal/advice                    | 31,040.24     |               |
| 50384 · Uniforms/cleaning               | 5,706.37      |               |
| 50385 · Tests                           | 37,801.08     |               |
| 50409 · Waste disposal                  | 150,787.12    |               |
| 50433 · Process equip - repair/main     | 115,388.36    |               |
| 50436 · R & M - vehicles                | 17,889.24     |               |
| 50439 · Service maintenance contracts   | 36,295.28     |               |

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## Town of Suffield WPCA Administration Fund

08/04/22

## Trial Balance

Accrual Basis

As of June 30, 2022

|   | Jun 30, 22           |                      |
|---|----------------------|----------------------|
|   | Debit                | Credit               |
| 50445 · Plant maintenance               | 94,024.72            |                      |
| 50446 · Collection system main          | 56,916.27            |                      |
| 50520 · Property/liability/umbrella ins | 32,896.04            |                      |
| 50521 · Employee insurance              | 320,866.96           |                      |
| 50530 · Postage                         | 3,165.23             |                      |
| 50531 · Telephone                       | 15,525.85            |                      |
| 50540 · Advertising                     | 2,195.83             |                      |
| 50581 · Mileage/car allowance           | 580.53               |                      |
| 50612 · Office supplies                 | 16,039.26            |                      |
| 50622 · Electricity                     | 234,938.64           |                      |
| 50624 · Fuel oil - heat                 | 2,997.99             |                      |
| 50626 · Gas - automotive                | 13,472.12            |                      |
| 50627 · Water                           | 6,768.72             |                      |
| 50750 · Capital replace - vehicles      | 0.00                 |                      |
| 50760 · Tools and equipment             | 56,245.60            |                      |
| 50802 · Refunds                         | 360.00               |                      |
| 50810 · Dues and Subscriptions          | 2,473.00             |                      |
| 50812 · Training                        | 14,605.16            |                      |
| 50855 · Medical expenses                | 419.00               |                      |
| 50899 · Reserve for capital projects    | 218,000.00           |                      |
| 50911 · Transfer to RCM                 | 201,000.00           |                      |
| 50920 · CONTINGENCY                     | 19,812.53            |                      |
| 50940 · Engineering Services            | 12,017.60            |                      |
| 50969 · Chemicals                       | 22,034.00            |                      |
| <b>TOTAL</b>                            | <b>54,125,689.41</b> | <b>54,125,689.41</b> |



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## Town of Suffield Sewer Project Fund

08/04/22

## Trial Balance

Accrual Basis

As of June 30, 2022

|                               | Jun 30, 22          |                     |
|-------------------------------|---------------------|---------------------|
|                               | Debit               | Credit              |
| 10143 · Cash - CADRE          | 218,513.54          |                     |
| 10147 · Cash - WPCA RCA       | 74,255.60           |                     |
| 10148 · Cash - Reich & Tang   | 0.00                |                     |
| 10209 · - Grants Receiveable  |                     | 0.10                |
| 20801 · Due from general fund | 0.00                |                     |
| 20201 · Accounts payable      |                     | 115,469.13          |
| 20501 · Deferred revenue      | 0.18                |                     |
| 20701 · Due to other agencies |                     | 0.02                |
| 2100 · Due to general fund    | 0.00                |                     |
| 30300 · Opening Bal Equity    | 0.00                |                     |
| 30301 · Fund balance          |                     | 490,877.50          |
| 40402 · Interest              |                     | 449.33              |
| 40803 · Misc Income           |                     | 99,840.00           |
| 40808 · Transfers in          |                     | 640,000.00          |
| 50785 · Sewer Development     | 83,825.25           |                     |
| 50786 · Plant Upgrades        | 896,417.51          |                     |
| 50800 · Miscellaneous Expense | 73,624.00           |                     |
| 50909 · Transfer Out          | 0.00                |                     |
| <b>TOTAL</b>                  | <b>1,346,636.08</b> | <b>1,346,636.08</b> |

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08/01/22

Accrual Basis

## Town of Suffield Sewer Assessment Fund

## Trial Balance

As of June 30, 2022

|   | Jun 30, 22          |                     |
|---|---------------------|---------------------|
|   | Debit               | Credit              |
| 10143 · Cash - CADRE  | 635,375.52          |                     |
| 10149 · Cash - WPCA Assessment                              | 174,640.96          |                     |
| 10250 · Assessments   | 173,698.24          |                     |
| 10601 · Due From Other Accounts                             | 0.00                |                     |
| 1150 · Deposit Clearing                                     | 0.00                |                     |
| 1200 · Due from general fund                                | 0.00                |                     |
| 20201 · Accounts Payable                                    |                     | 35.00               |
| 20400 · Due to general fund                                 | 0.00                |                     |
| 20402 · Due To Other Funds                                  | 0.00                |                     |
| 20501 · Deferred revenue                                    |                     | 173,698.24          |
| 20501 · Deferred revenue:2210 · Assessments paid in advance | 0.00                |                     |
| 30301 · Fund balance  |                     | 789,838.18          |
| 40025 · Revenue - Assessments                               |                     | 63,660.16           |
| 40035 · Revenue - Liens, interest, fees                     |                     | 612.93              |
| 40040 · Developers Agreements                               |                     | 177,000.00          |
| 40402 · Revenue - Use of Money & Proper                     |                     | 870.21              |
| 50931 · Transfer to RCM                                     | 222,000.00          |                     |
| <b>TOTAL</b>  | <b>1,205,714.72</b> | <b>1,205,714.72</b> |

Kent Farms Reserve  
Trial Balance  
As of June 30, 2022

|                         | Jun 30, 22 |            |
|-------------------------|------------|------------|
|                         | Debit      | Credit     |
| 10111 - Cash            | 113,877.22 |            |
| 20860 - DT/DF WPCA      | 0.00       |            |
| Opening Balance Equity  |            | 146,215.81 |
| Retained Earnings       | 32,499.61  |            |
| 40402 - Interest Income |            | 161.02     |
| TOTAL                   | 146,376.83 | 146,376.83 |



# TOWN OF SUFFIELD WPCA

844 East Street South, Suffield, CT 06078  
www.suffieldct.gov



Julie Nigro  
Business Administrator  
jnigro@suffieldct.gov  
860-668-3856

**To:** WPCA Commission

**From:** Julie Nigro, WPCA Business Administrator

*Julie Nigro*

**CC:**

**Date:** August 9, 2022

**Re:** Delinquent Accounts

We collected \$12,293.94 in the month of July – 33.58% of the major delinquents.

Our overall delinquent balance is \$466,980.83, with \$404,416 being the 2022 Sewer Use, and a collection rate of 74.27% thru the end of July.

Two accounts paid in full; three accounts have escalated with Andrew B., and one account was sent a certified letter regarding threat of referral if no payment by August 19<sup>th</sup>.

## PAST DUE AS OF JULY 31, 2022

| YEAR BILLED | BILLED       | TOT Paid        | Tax Due           | INT Due          | Lien Due        | Fee Due         | Total Due         | Collection<br>Rate to<br>Date |
|-------------|--------------|-----------------|-------------------|------------------|-----------------|-----------------|-------------------|-------------------------------|
| YEAR 2016   | 1,222,560.34 | 1,222,560.34    | 0.00              | 0.00             | 0.00            | 0.00            | 0.00              | 100.00%                       |
| YEAR 2017   | 1,286,911.21 | 1,285,859.27    | 1,051.94          | 570.33           | 48.00           | 0.00            | 1,670.27          | 99.92%                        |
| YEAR 2018   | 1,339,846.52 | 1,337,750.92    | 2,095.60          | 1,411.20         | 144.00          | 2,597.28        | 6,248.08          | 99.84%                        |
| YEAR 2019   | 1,445,473.70 | 1,442,333.40    | 3,140.30          | 1,727.21         | 216.00          | 174.11          | 5,257.62          | 99.78%                        |
| YEAR 2020   | 1,465,371.73 | 1,455,456.66    | 9,915.07          | 3,392.89         | 552.00          | 266.62          | 14,126.58         | 99.32%                        |
| YEAR 2021   | 1,544,595.53 | 1,516,745.15    | 27,850.38         | 5,539.90         | 1,872.00        | 0.00            | 35,262.28         | 98.20%                        |
| YEAR 2022   | 1,572,073.13 | \$ 1,167,657.13 | 404,416.00        | 0                | 0               | 0               | 404,416.00        | 74.27%                        |
| GRAND TOTAL |              |                 | <u>448,469.29</u> | <u>12,641.53</u> | <u>2,832.00</u> | <u>3,038.01</u> | <u>466,980.83</u> |                               |

## Collection Rate Comparison to Last Year

