

FACILITIES PLANNING

CT
(REGULATION)

RECOMMENDING
BUILDING CHANGES

Architects and contractors who are in the process of designing and constructing additions or new buildings on existing campuses will receive their instructions from the associate superintendent for administration and operations or designee. Principals who wish to recommend changes or improvements in the plans for an addition to a building or a complete building will work with the associate superintendent for administration and operations or designee rather than the architect or the building contractor. Changes or other requests made directly to the architect or contractor by anyone other than the associate superintendent for administration and operations or designee may cause delays in the project.

The associate superintendent for administration and operations will prepare a construction guide to help aide the architect in planning and construction. The guide will contain a preferred list of building features and/or facilities for each project.