
RECORD OF PROCEEDINGS

MINUTES OF JUNE 10, 2019 6:00 PM
BERKSHIRE BOARD OF EDUCATION

REGULAR BOARD MEETING
LEDGEMONT ELEMENTARY

* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1



PLEDGE OF ALLEGIANCE

Roll Call: Mr. Boyd, Mr. Manfredi, Mrs. Miller, Mrs. Raikes, Mr. Wadsworth-present

Motion to approve the current agenda.

First: Mr. Wadsworth, Seconded: Mr. Manfredi

Discussion: None

Roll Call: Mr. Boyd-aye, Mr. Manfredi-aye, Mrs. Miller-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye

All Ayes

Motion Carried.

Motion to approve the minutes from May 13, 2019 regular meeting.

First: Mrs. Miller, Seconded: Mr. Wadsworth

Discussion: None

Roll Call: Mr. Manfredi-aye, Mrs. Miller-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye

All Ayes

Motion Carried.

Presentation:

Architect Presentation-Rescheduled for July board meeting.

Treasurer's Report

Expenditures and Interest Earned:

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **May, 2019** submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*.

RECORD OF PROCEEDINGS

MINUTES OF JUNE 10, 2019 6:00 PM
BERKSHIRE BOARD OF EDUCATION

REGULAR BOARD MEETING
LEDGEMONT ELEMENTARY

Donations

Motion made to approve the following donations:

• Anonymous	6th Grade Camp	\$ 400.00
• Geauga Growth Partnership	Board Scholarship	\$ 75.00

First: Mrs. Raikes, Seconded: Mrs. Miller

Discussion: None

Roll Call: Mrs. Miller-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mr. Manfredi-aye
All Ayes

Motion Carried.

Appropriations

Motion made to approve the following appropriations modifications:

• Cafeteria	Fund 006	(9,716.20)
• Rotary Fund	Fund 014	+ 185.92
• Principals Fund	Fund 018	(13,136.08)
• Misc Grants	Fund 019	(2,512.32)
• Latchkey Fund	Fund 020	+ 9,250.00
• Agency Fund	Fund 022	(7,789.11)
• Student Activities	Fund 200	(25,866.53)
• Athletics	Fund 300	(11,800.60)
• IDEA	Fund 516	+ 2,718.90

First: Mr. Manfredi, Seconded: Mr. Wadsworth

- Discussion: None

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mr. Manfredi-aye, Mrs. Miller-aye
All Ayes

Motion Carried.

Property Insurance

Motion to approve the following property insurance coverages for the period July 1, 2019 through June 30, 2020.

• Ohio School Plan (Property & Liability)	\$ 57,596.00
• Travelers Casualty (Cyber Risk/Crime)	\$ 6,861.00

First: Mr. Wadsworth, Seconded: Mr. Manfredi

RECORD OF PROCEEDINGS

*MINUTES OF JUNE 10, 2019 6:00 PM
BERKSHIRE BOARD OF EDUCATION*

*REGULAR BOARD MEETING
LEDGEMONT ELEMENTARY*

Discussion: None

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Mr. Manfredi-aye, Mrs. Miller-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Scholarships

Motion to award scholarships of \$250.00 each to the following students to their chosen college/university:

- Ky Bowman
- Madison Chapman
- Teagan Farley
- Olivia Freiling

First: Mrs. Miller, Seconded: Mrs. Raikes

Discussion: None

Roll Call: Mr. Boyd-aye, Mr. Manfredi-aye, Mrs. Miller-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye
All Ayes
Motion Carried.

Cash Transfers/Advances

Motion to approve the following Advance Return:

- Advance Return from Bond to General \$129,186.01

First: Mr. Manfredi, Seconded: Mr. Wadsworth

Discussion: None

Roll Call: Mr. Manfredi-aye, Mrs. Miller-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye
All Ayes
Motion Carried.

RECORD OF PROCEEDINGS

MINUTES OF JUNE 10, 2019 6:00 PM
BERKSHIRE BOARD OF EDUCATION

REGULAR BOARD MEETING
LEDGEMONT ELEMENTARY

Temporary Appropriations

Motion to approve the following temporary appropriations for fiscal year 2020:

General Fund	17,465,499.00
Bond Fund	1,339,806.00
Special Revenue Funds:	
Termination Fund	100,000.00
Misc. Grants	10,000.00
Latchkey	17,000.00
Principals Fund	45,000.00
Athletics	101,000.00
One Net	5,400.00
Title VIB IDEA Part B	200,000.00
Title I	275,000.00
Title IIA – Improving Teacher Quality	50,000.00
Capital Projects Fund:	
Permanent Improvement	500,000.00
Building Fund	9,292,023.00
Classroom Facilities	18,707,677.00
Enterprise Funds:	
Food Service	340,000.00
Uniform School Supplies	65,000.00
Internal Service Funds	
Rotary	13,000.00
Device Fund	17,000.00
Elementary Fund	2,000.00
Self Insurance Fund	425,000.00
Fiduciary Fund:	
Scholarship/Trust Fund	25,000.00
Student Activities Fund	85,000.00
Total Temporary Appropriations	49,080,405.00

RECORD OF PROCEEDINGS

MINUTES OF JUNE 10, 2019 6:00 PM
BERKSHIRE BOARD OF EDUCATION

REGULAR BOARD MEETING
LEDGEMONT ELEMENTARY

First: Mr. Wadsworth, Seconded: Mr. Manfredi

Discussion: None

Roll Call: Mrs. Miller-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mr. Manfredi-aye
All Ayes

Motion Carried.

Permanent Improvement Levy

A RESOLUTION DECLARING IT NECESSARY TO RENEW AN EXISTING 2.5-MILL TAX LEVY FOR THE PURPOSE OF GENERAL PERMANENT IMPROVEMENTS AND REQUESTING THE COUNTY AUDITOR TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE SCHOOL DISTRICT AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY THE RENEWAL LEVY PURSUANT TO SECTIONS 5705.03 AND 5705.21 OF THE OHIO REVISED CODE

WHEREAS, at an election held on November 5, 2013, the voters in the Berkshire Local School District approved the renewal of an existing 2.5-mill ad valorem tax levy in excess of the ten-mill limitation for the purpose of remodeling, renovating and otherwise improving school buildings, furnishing and equipping school buildings and equipping and otherwise improving school sites (general permanent improvements) for a period of five (5) years; and

WHEREAS, the authority to levy that 2.5 mill tax expires with the levy to be made on the 2018 tax list and duplicate for collection in calendar year 2019, and in order to provide for the collection of tax revenues for that purpose, the Board finds it necessary to renew the existing two and one-half (2.5) mill levy for five (5) years.

NOW THEREFORE BE IT RESOLVED by the Board of Education of the Berkshire Local School District (herein the "School District") at least two-thirds of all members voting in the affirmative:

SECTION 1. That it is hereby declared that the amount of taxes which may be raised within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of the Berkshire Local School District.

SECTION 2. That in accordance with and pursuant to Ohio Revised Code Section 5705.21, it is necessary that a renewal tax be levied upon the entire territory of the School District (the School District has territory only in the County of Geauga) in excess of the ten-mill limitation for the benefit of this School District for the purpose of remodeling, renovating and otherwise improving school buildings, furnishing and equipping school buildings and equipping and otherwise improving school

RECORD OF PROCEEDINGS

MINUTES OF JUNE 10, 2019 6:00 PM
BERKSHIRE BOARD OF EDUCATION

REGULAR BOARD MEETING
LEDGEMONT ELEMENTARY

sites (general permanent improvements) at a rate not exceeding two and one-half (2.5) mills for each one dollar (\$1.00) of valuation for a period of five (5) years.

SECTION 3. That the question of the adoption of said renewal tax shall be submitted to the electors of the Berkshire Local School District at a general election to be held on November 5, 2019. If approved by a majority of the electors voting thereon, said tax levy shall be levied upon the entire territory of the School District and shall be first placed upon the 2019 tax list and duplicate for collection commencing in calendar year 2020.

SECTION 4. That in accordance with Ohio Revised Code Section 5705.03(B), the Geauga County Auditor is hereby requested to certify to this Board of Education (i) the total current tax valuation of this School District and (ii) the dollar amount of revenue that would be generated by the number of mills specified in Section 2 hereof, and the Treasurer of this Board be and is hereby directed to certify forthwith a copy of this resolution to the County Auditor so that the County Auditor may certify such matters in accordance with Section 5705.03 of the Ohio Revised Code.

SECTION 5. That the Treasurer is authorized and directed to deliver or cause to be delivered promptly to the Geauga County Auditor a certified copy of this Resolution.

SECTION 6. That it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 7. That this Resolution shall be in full force and effect from and immediately upon its adoption.

First: Mr. Manfredi, Seconded: Mrs. Miller

Discussion: Mrs. Raikes asked for an update as to why this is so important to be on the ballot. Mr. Stoddard stated this is for the District's Permanent Improvement Levy which is used for permanent improvements. This levy was last passed in 2013 for 2.5 mills and is currently collecting at 1 mill. Mr. Stoddard also added this is a renewal and there is no increase.

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mr. Manfredi-aye, Mrs. Miller-aye
All Ayes
Motion Carried.

Vocational Report

Roger Miller reported that Auburn is working on the roof/parking lot repairs along with the air conditioning which is a three-year project.

RECORD OF PROCEEDINGS

MINUTES OF JUNE 10, 2019 6:00 PM
BERKSHIRE BOARD OF EDUCATION

REGULAR BOARD MEETING
LEDGEMONT ELEMENTARY

Committee Reports

None

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS:

Certified:

Motion to approve the following:

● Rachel Bell	Speech & Language Pathologist	\$46,413.96
● Jamie Bower	Volleyball - Assistant	\$ 4,423.00
● Josh DeWeese	Football - Head	\$ 7,372.00
● Nick Fejedelem	Soccer - Head Boys	\$ 4,792.00
● Jennifer Heiman	Speech & Language Pathologist	\$42,279.74
● Kristen Hendl	Speech & Language Pathologist	\$51,992.65
● Hank Hoover	Cross Country - JHS	\$ 2,949.00
● David List	Golf - Boys	\$ 4,055.00
● David Malkus	Wrestling - Assistant	\$ 6,266.00
● Anne Mann	Volleyball - Freshman	\$ 3,317.00
● Scott Mental	Certified Teacher - Art	\$53,080.00
● Joni Prots	Volleyball - Head	\$ 5,529.00

First: Mrs. Miller, Seconded: Mr. Wadsworth

Discussion: None

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Mr. Manfredi-aye, Mrs. Miller-aye, Mrs. Raikes-aye
All Ayes

Motion Carried.

Classified:

Motion to approve a two percent increase and \$1,500 longevity payment for the 2019/2020 school year for the following Board Office Staff:

● Jim Badanjek, Maintenance Supervisor	\$51,318.42
● Jaime Berman, Accounts Payable/Assistant to Treasurer	\$43,896.50
● Terri Fabian, EMIS/Secretary-Pupil Services (Continuing)	\$38,649.22
● Bonnie Makowski, Payroll Clerk	\$43,684.66
● Melissa Malkus, Superintendent's Administrative Assistant	\$43,896.50
● Suzanne Steinhoff, Transportation Supervisor	\$47,860.93

First: Mr. Boyd, Seconded: Mr. Manfredi

Discussion: None

RECORD OF PROCEEDINGS

MINUTES OF JUNE 10, 2019 6:00 PM
BERKSHIRE BOARD OF EDUCATION

REGULAR BOARD MEETING
LEDGEMONT ELEMENTARY

Roll Call: Mr. Boyd-aye, Mr. Manfredi-aye, Mrs. Miller-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye
All Ayes
Motion Carried.

Motion to approve the following:

• Terry Bonds	Head Custodian - Ledgemont	\$650.00
• James Bosley	Varsity Basketball - Head Girls	\$6,635.00
• Ron Brown	Football - Assistant	\$5,898.00
• Tyler Coia	Soccer - Boys Assistant	\$2,949.00
• Gordy Cossick	Football - Assistant	\$5,529.00
• Jesse DeWeese	Wrestling - Assistant	\$6,266.00
• Ryan Dickard	Varsity Basketball - Head Boys	\$6,635.00
• Mike Garling	Head Custodian - BHS	\$1,300.00
• Jenny Harrison	Kitchen Supervisor/ BHS - Kitchen Manager	\$6,000.00
• David Kindall	Cross Country - Head Boys	\$5,161.00
• Rich Klemencic	Football - Assistant	\$5,898.00
• Adam Lange	Wrestling - Head	\$7,004.00
• Bonnie Makowski	Cleaning - BOE	\$3,163.44
• Malisa Malensek	Cheerleading - HS Fall	\$2,580.00
• Malisa Malensek	Cheerleading - HS Winter	\$2,580.00
• Carol Miller	Resignation - Kitchen, Effective May 17, 2019	
• Jim Palmer	Head Custodian - Burton	\$650.00
• Ian Patterson	Soccer - Head Girls	\$4,792.00
• Ashley Petruccio	Resignation - Educational Aide, Effective May 28, 2019	
• Carla Richardson	Volleyball - Assistant	\$3,686.00
• Rhonda Royce	Latchkey Substitute	\$10.00/hr.
• Sami Sickafoose	Badgerette Advisor	\$1,843.00
• Sarah Sidley	Aide (Part-Time)	\$15,834.65
• Julie Sollars	Kitchen Manager - Ledgemont	\$1,500.00
• Barbara Thomas	Latchkey Substitute	\$10.00/hr.
• Jerry Wayman	Football - Assistant	\$5,529.00
• Pam Wilmot	Kitchen Manager - Burton	\$1,500.00

First: Mr. Wadsworth, Mr. Boyd

Discussion: None

Roll Call: Mr. Manfredi-aye, Mrs. Miller-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye
All Ayes
Motion Carried.

RECORD OF PROCEEDINGS

MINUTES OF JUNE 10, 2019 6:00 PM
BERKSHIRE BOARD OF EDUCATION

REGULAR BOARD MEETING
LEDGEMONT ELEMENTARY

Business:

Motion to approve the graduating class for 2019:

First: Mrs. Raikes, Seconded: Mr. Boyd

Discussion: None

Roll Call: Mrs. Miller-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mr. Manfredi-aye

All Ayes

Motion Carried.

Motion made to approve the Burton Public Library Tax Budget for 2020.

First: Mr. Manfredi, Seconded: Mr. Boyd

Discussion: None

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mr. Manfredi-aye, Mrs. Miller-aye

All Ayes

Motion Carried.

Old Business

None

New Business

Mr. Stoddard mentioned the architects will be at the July meeting and that he is happy with the modifications and changes that have been made to the building plan.

Board Discussion

July Board Meeting: July 8, 2019
Berkshire Board of Education
14259 Claridon Troy Road
Burton, Ohio 44021

August 12 th	Berkshire Board of Education
September 9 th	Berkshire Board of Education
October 14 th	Ledgemont Elementary
November 18 th (Third Monday)	Berkshire Board of Education
December 9 th	Berkshire Board of Education

RECORD OF PROCEEDINGS

MINUTES OF JUNE 10, 2019 6:00 PM
BERKSHIRE BOARD OF EDUCATION

REGULAR BOARD MEETING
LEDGEMONT ELEMENTARY

Open Public Participation

Roger Miller asked how many graduates there were this year and the percentage. Mr. Stoddard stated there were 99 graduates and 99% of the class graduated.

Adjournment

Motion to adjourn meeting:

First: Mrs. Raikes, Seconded: Mr. Wadsworth

Discussion: None

Roll Call: Mr. Boyd-aye, Mr. Manfredi-aye, Mrs. Miller-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye

All Ayes

Motion Carried.

Meeting Adjourned at 6:10 PM



Mr. Jim Boyd

President



Mrs. Beth McCaffrey

Recorder of Proceedings