
RECORD OF PROCEEDINGS

MINUTES OF JANUARY 14, 2019
BERKSHIRE BOARD OF EDUCATION

REORGANIZATIONAL/REGULAR BOARD MEETING
BERKSHIRE BOARD OF EDUCATION

* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1



PLEDGE OF ALLEGIANCE

Roll Call: Mr. Boyd, Ms. Stanley, Mr. Manfredi, Mrs. Raikes, Mr. Wadsworth-present

President Pro Tem (Mr. Boyd)

Election of Officers (Any member may nominate someone for office, including themselves.
Nominations do not require seconds.)

President Mr. Boyd Moved by Mr. Wadsworth

President Ms. Stanley Moved by Mrs. Raikes

President Mr. Boyd Moved by Mr. Wadsworth

Roll Call: Mr. Boyd-aye, Ms. Stanley-nay, Mr. Manfredi-aye, Mrs. Raikes-nay, Mr. Wadsworth-aye

3 Ayes, 2 Nays

Motion Carried.

President Ms. Stanley Moved by Mrs. Raikes

Roll Call: Mr. Boyd-abstain, Ms. Stanley-aye, Mr. Manfredi-nay, Mrs. Raikes-aye, Mr. Wadsworth-nay

2 Ayes, 2 Nays, 1 Abstained

Motion Not Carried

Vice-President Ms. Stanley Moved by Mr. Boyd, Mrs. Raikes seconded

Roll Call: Mr. Boyd-aye, Ms. Stanley-aye, Mr. Manfredi-nay, Mrs. Raikes-aye, Mr. Wadsworth-nay

3 Ayes, 2 Nays

Motion Carried.

(Newly elected President assumed responsibility for the meeting.).

Motion to approve the Agenda for the organizational meeting.

Discussion: None

First: Mr. Wadsworth, Seconded: Mr. Manfredi

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Roll Call: Ms. Stanley-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye
All Ayes
Motion Carried.

Motion to approve the 2019 appointment of Standing Committee Liaisons:

- Facilities Committee: (17/18 - Mr. Boyd, Mr. Manfredi)
- Legislative Liaison to OSBA (17/18 - Ms. Stanley)
- B.C.P.A.-Mr. Wadsworth
- OSBA Representative (17/18 – Mrs. Raikes)
- OSBA Alternate (17/18 - Mr. Wadsworth)
- Audit Committee (17/18 - Mr. Wadsworth, Ms. Stanley)
- Records Review Commission (17/18 - Mr. Boyd, Mr. Manfredi)
- School Safety Committee - Deputy Brian Haller (17/18 - Mr. Boyd)
- Athletic Booster (17/18 - Mr. Wadsworth, Mrs. Raikes)
- Tunebackers (17/18 - Ms. Stanley)
- Educational Foundation (17/18 - Mr. Manfredi, Mr. Wadsworth)

Discussion: Mrs. McCaffrey stated B.C.P.A. is now an active group and someone needed to be assigned. Mr. Manfredi confirmed Mr. Boyd has been on the safety committee in the past. Mr. Wadsworth volunteered to be on the B.C.P.A. committee. It was agreed that all of last year's appointments would remain for 2019.

First: Mr. Manfredi, Seconded: Mr. Wadsworth

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Ms. Stanley-aye
All Ayes
Motion Carried.

Motion to approve Business Meetings of the Board of Education to occur on the second Monday of each month, and any special meetings as needed, at 6:00 p.m. unless otherwise noted. Board members will be compensated for all regular and special meetings of the Board.

February 11 th	Berkshire Board of Education
March 11 th	Berkshire Board of Education
April 8 th	Berkshire Board of Education
May 13 th	Ledgemont Elementary
June 10 th	Berkshire Board of Education
July 8 th	Berkshire Board of Education
August 12 th	Berkshire Board of Education
September 9 th	Berkshire Board of Education
October 14 th	Ledgemont Elementary
November 18 th (Third Monday)	Berkshire Board of Education
December 9 th	Berkshire Board of Education

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First: Mr. Wadsworth, Seconded: Mr. Manfredi

Discussion: Mr. Stoddard stated they try to have a meeting at each school. Majority of winter meetings will be at the board office so there is less travel during the winter months. Ms. Stanley asked about larger meetings being held somewhere else to accommodate more people. Mr. Stoddard stated when there are student presentations; there tend to be more in attendance. Mr. Boyd suggested moving larger meetings to the high school or gym at Burton Elementary.

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Ms. Stanley-aye, Mr. Manfredi-aye
All Ayes
Motion Carried.

Motion to approve the following depositories for 2019:

Star Ohio
Huntington National Bank
Middlefield Banking Company

First: Mr. Manfredi, Seconded: Mr. Wadsworth

Discussion: Mr. Manfredi confirmed these are interest earning accounts. Mrs. McCaffrey stated all three accounts earn interest.

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Ms. Stanley-aye, Mr. Manfredi-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Motion to approve the following newspapers for legal notices for 2019:

News Herald – Geauga County Edition
Gauga County Maple Leaf

First: Ms. Stanley, Seconded: Mr. Boyd

Discussion: None

Roll Call: Mr. Boyd-aye, Ms. Stanley-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye
All Ayes
Motion Carried.

Motion to approve the Fiscal 2020 Alternative Tax Budget.

First: Mr. Wadsworth, Seconded: Ms. Stanley

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Discussion: None

Roll Call: Ms. Stanley-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye
All Ayes
Motion Carried.

Motion to authorize Treasurer to amend the certificate of estimated resources/appropriations with the County Auditor with such amendment to be presented for approval by the Board at the next regular or special meeting.

First: Mr. Manfredi, Second: Ms. Stanley

Discussion: None

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Ms. Stanley-aye
All Ayes
Motion Carried.

Motion to authorize the Treasurer to make adjustments, transfers and additional modifications to budget, revenue and appropriation accounts, as necessary, to update and close fiscal year.

First: Mr. Wadsworth, Second: Mr. Boyd

Discussion: None

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Ms. Stanley-aye, Mr. Manfredi-aye
All Ayes
Motion Carried.

Motion to authorize the Treasurer to make payment of all bills and invoices when due. A monthly listing certified by the Treasurer shall be presented to the Board at the regularly scheduled meeting.

First: Mr. Manfredi, Second: Ms. Stanley

Discussion: None

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Ms. Stanley-aye, Mr. Manfredi-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

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Motion to authorize the Treasurer's to forward resolutions to request advances on first and second half tax collections from the Geauga County Auditor. The Treasurer shall be authorized to forward a resolution to the Geauga County Treasurer requesting direct wire transfer or tax funds from the Geauga County Treasury to Star Ohio or any other depository with a Designation of Depository resolution on file with the Treasurer.

First: Ms. Stanley, Second: Mr. Boyd

Discussion: None

Roll Call: Mr. Boyd-aye, Ms. Stanley-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye
All Ayes
Motion Carried.

Motion to permit the Treasurer to solicit and advertise if necessary for legal counsel for the Board for 2019.

First: Mr. Wadsworth, Seconded: Mr. Manfredi

Discussion: None

Roll Call: Ms. Stanley-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye
All Ayes
Motion Carried.

Motion to approve the attendance and the expenditure of funds for the Superintendent and the certificated staff and school support personnel (at the Superintendent's approval) and the Treasurer and treasurer's staff (at the treasurer's approval) at in-service meetings, conferences, clinics and workshops within the State of Ohio during 2019.

First: Mr. Manfredi, Seconded: Mr. Boyd

Discussion: None

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Ms. Stanley-aye
All Ayes
Motion Carried.

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Motion to approve the waiver of the public reading of Board of Education minutes for all meetings during the year. Each member of the Board shall receive copies of the minutes from the previous meeting in advance of the next regular meeting.

First: Mr. Wadsworth, Seconded: Mr. Boyd

Discussion: None

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Ms. Stanley-aye, Mr. Manfredi-aye

All Ayes

Motion Carried.

Motion to approve the following groups to be retained on the District liability policy as eligible school groups at the appropriate rate determined by the insuring company, if any.

- Berkshire Athletic Boosters
- American Field Service (Foreign Exchange Student Program)
- Burton Elementary P.T.O.
- Ledgesmont Elementary P.T.C.
- S.P.T.O. (Jr./Sr. High School)
- Tunebackers
- Berkshire Operation Post Prom (B.O.P.P.)

First: Mr. Wadsworth, Seconded: Mr. Manfredi

Discussion: Mr. Manfredi questioned if these groups provide monthly financial statements. Mrs. McCaffrey stated the Boosters and the Tunebackers are required to quarterly. Mrs. McCaffrey also stated that not all these groups meet.

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Ms. Stanley-aye, Mr. Manfredi-aye, Mrs. Raikes-aye

All Ayes

Motion Carried.

Motion to approve the substitute list submitted by the Geauga County Board of Education each month of 2019.

First: Ms. Stanley, Seconded: Mr. Boyd

Discussion: None

Roll Call: Mr. Boyd-aye, Ms. Stanley-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye

All Ayes

Motion Carried.

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Motion to approve the following Resolution:

To authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided, however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the board or who has not satisfied any other prerequisite to employment created by law or Board policy. The authorization provided by this resolution shall commence on January 1, 2019 and remain in effect through January 15, 2020.

First: Mr. Wadsworth, Seconded: Mr. Manfredi

Discussion: None

Roll Call: Ms. Stanley-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye,
All Ayes
Motion Carried.

Motion to approve the following Resolution:

To authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided, however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance. The authorization provided by this resolution shall commence on January 1, 2019 and remain in effect through January 15, 2020.

First: Mr. Manfredi, Seconded: Mr. Wadsworth

Discussion: None

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Ms. Stanley-aye
All Ayes
Motion Carried.

Motion to adjourn Organizational Meeting

First: Ms. Stanley, Seconded: Mr. Boyd

Discussion: None

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Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Ms. Stanley-aye, Mr. Manfredi-aye
All Ayes
Motion Carried.

Meeting Adjourned at 6:16 PM

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**Berkshire Board of Education
REGULAR MEETING
January 14, 2019**

Motion to approve the current agenda.

First: Mr. Manfredi, Seconded: Mr. Wadsworth

Discussion: None

Roll Call: Mr. Boyd-aye, Ms. Stanley-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye
All Ayes
Motion Carried.

Motion to approve the minutes from December 10, 2018 regular meeting.

First: Ms. Stanley, Seconded: Mr. Boyd

Discussion: None

Roll Call: Ms. Stanley-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye
All Ayes
Motion Carried.

Presentation:

Mrs. Mann's First Grade Class

Treasurer's Report:

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **December, 2018** submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*.

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Invoices

Motion to approve the following:

Ohio School Boards Association	Annual Membership	\$ 4,940.00
Ohio School Boards Association	Legal Fund	\$ 250.00
Ohio School Boards Association	Transportation Virtual Supervisor	\$ 250.00
Ohio Alliance Billing	Then & Now - Medicaid	\$11,715.23
Ohio Alliance Billing	Then & Now - Medicaid	\$ 6,971.16

First: Mr. Manfredi, Seconded: Ms. Stanley

Discussion: None

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Ms. Stanley-aye

All Ayes

Motion Carried.

Appropriation Changes:

Motion to approve the following appropriation changes:

- School Safety Grant + \$ 6,842.15

First: Mr. Wadsworth, Seconded: Mrs. Raikes

Discussion: Mr. Manfredi asked where this money would be going towards. Mrs. McCaffrey stated it was a grant Mr. King was awarded. Mr. Stoddard stated it was up to the safety committee to recommend how the monies would be used.

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Ms. Stanley-aye, Mr. Manfredi-aye

All Ayes

Motion Carried.

Donations:

Motion to approve the following donations:

● Preston Superstore	Foundation	\$ 25,000.00
● Berkshire Boosters	Strength Coach/Bowling	\$ 11,790.81
● Frederick Lancia	Memory of Betty Conley	\$ 20.00
● Anonymous	Pen Ohio	\$ 216.00

First: Mr. Manfredi, Seconded: Mrs. Raikes

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Discussion: Mr. Wadsworth inquired as to the status of the strength coach position. Mr. Stoddard said they are in the process of interviewing for this position. Mr. Stoddard also added the Boosters have donated these monies to be added to the stipend that is already in place so an experienced coach could be hired.

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Ms. Stanley-aye, Mr. Manfredi-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Transfers/Advances:

Motion to approve the following:

- From General to Bond Fund Advance \$ 129,186.01

First: Mrs. Raikes, Seconded: Mr. Boyd

Discussion: None

Roll Call: Mr. Boyd-aye, Ms. Stanley-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye
All Ayes
Motion Carried.

Committee Reports

Roger Miller reported that Auburn now has a full time Superintendent and will be hiring a full time Treasurer by the end March.

Superintendent's Report and Recommendations:

Certified:

Motion to approve the following:

- Josh DeWeese Resignation as Strength/Conditioning Coach (Spring)

First: Mrs. Raikes, Seconded: Mr. Boyd

Discussion: Mr. Wadsworth questioned why he was resigning. Mr. Stoddard stated he wants to resign so the stipend can be bigger to allow for a more capable strength coach.

Roll Call: Ms. Stanley-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye

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All Ayes
Motion Carried.

Classified:

Motion to approve the following:

Linda Bandiera	Student (Specific) Medication Dispensing	18/19 SY
Jordyn Brezo	Substitute - Kitchen/Playground Aide	\$11.00hr./\$12.36/hr.
Jordyn Brezo	Student (Specific) Medication Dispensing	18/19 SY
Marisa Miller	Latchkey	\$10.00/hr.
Ashley Petruccio	Educational Aide	\$9,551.57
Traci Wilson	Bus Driver	\$18.33/hr.

First: Mr. Manfredi, Seconded: Mr. Wadsworth

Discussion: None

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Ms. Stanley-aye
All Ayes
Motion Carried.

Business:

Motion to approve the second and final reading for the following NEOLA Policies
New/Revisions/Deletions:

0131	0141.2	0164	0165.1	0165.2	0165.3	0166
0168	0169.1	1240.01	1422	1541	1662	2111
2260	2261	2261.01	2261.03	2370.01	2700 (Rescind)	
3122	3140	3362	4122	4140	4162	4362
5113	5517	5517.02	5610	5610.02	5610.03	5611
6320	6325	6423	6605	8141	8403	9700

First: Mr. Wadsworth, Seconded: Ms. Stanley

Discussion: None

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Ms. Stanley-aye, Mr. Manfredi-aye
All Ayes
Motion Carried.

Old Business:

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None

New Business:

Board Members Recognition Month-Mr. Stoddard presented the board members with a certificate and thanked them for all they do.

Motion to approve the following resolution:

APPROVING AMENDMENT TO PROJECT AGREEMENT FOR THE CO-FUNDED CFAP PROJECT AND AUTHORIZING SIGNING THE AMENDMENT TO REMOVE A STORM SHELTER ALLOWANCE

The Superintendent recommends approval of the 1st Amendment to the Project Agreement for the co-funded CFAP project to remove the storm shelter allowance, and requests authority to have the 1st Amendment to the Project Agreement signed.

Background:

1. The Ohio Facilities Construction Commission (“OFCC”) and the Berkshire Local School District Board of Education (the “Board”) as co-owners of the improvements to be constructed through a Classroom Facilities Assistance Program project (“Project”) overseen by the OFCC entered into a Project Agreement.
2. Since approval and execution of the Project Agreement, the scope for the Project has changed.
3. The Board submitted a Storm Shelter District Intent Form indicating its desire to not move forward with the inclusion of a storm shelter, which has been reviewed and approved by the OFCC project manager, and the Superintendent recommends approval of the 1st Amendment to the Project Agreement to remove the storm shelter allowance in the amount of \$579,418 from the scope of the Project, of which \$318,679 is attributed to the State and \$260,738 is attributed locally to the Board.

The Berkshire Local School District Board of Education resolves as follows:

1. The Board approves the 1st Amendment to the Project Agreement to remove the storm shelter allowance in the amount of \$579,418 from the scope of the Project, which decreases the overall budget to \$40,993,197, of which \$318,679 is attributed to the State and \$260,738 is attributed locally to the Board.
2. The Board authorizes the Board President and Treasurer to sign the 1st Amendment to the Project Agreement on behalf of the Board.

First: Mr. Wadsworth, Seconded: Mr. Manfredi

Discussion: Mr. Wadsworth asked how we are able to remove the storm shelter. Mr. Stoddard stated the State of Ohio added an extra \$579,000 after the fact to accommodate the storm shelter but if we

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passed this resolution we did not need the shelter. Mr. Stoddard added the shelter was just extra re-enforcement in the foundation and the OFCC felt it was not necessary anyways and suggested we use the money elsewhere.

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Ms. Stanley-aye, Mr. Manfredi-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Motion to approve the following resolution:

**DESIGNATING BOARD'S AUTHORIZED REPRESENTATIVES
FOR CO-FUNDED CFAP PROJECT AND DELEGATING AUTHORITY
TO CONDUCT BUSINESS RELATED TO THE PROJECT, INCLUDING
CHANGE ORDER AUTHORITY**

The Superintendent requests designation as the Board's authorized representatives for the co-funded CFAP Project and delegation of authority to conduct business related to the co-funded CFAP Project, including change order authority.

Background:

1. The Project Agreement executed between the Board and the Ohio Facilities Construction Commission (OFCC) for the construction of co-funded school facility improvements through the Classroom Facilities Assistance Program (CFAP) directs the Board to designate an authorized representative to make decisions on behalf of the Board, and the Superintendent and Treasurer are the appropriate people to serve as its authorized representatives to make decisions related to the Project, as well as participating in the selection process for professionals to provide services for the Project and determining the project delivery method(s) for the Project, between Board meetings or to determine that a special meeting should be requested to make a Project decision by the Board.
2. When using the CMR delivery method, the Board is also required to approve subcontractor criteria presented by the CMR and to approve the list of prequalified subcontractors from which pricing will be solicited to perform the work on the project, and the Board's authorized representatives may make these decisions.
3. During construction of the Project, there will be changes to the work to be performed by the CMR and other contractors awarded construction contracts for the Project that may result in changes to the contract sum and/or time for performance of one or more construction contracts, and these changes may be documented by field work orders before final pricing and scope of work is determined, so that work can proceed without delay, and/or change orders prepared by the A/E firm selected for the Project or modifications to the guaranteed maximum price (GMP) through a GMP Amendment for the co-funded portion of the Project.
4. Changes to the contract sum or GMP must be documented in writing and approved and executed, after consultation with the Core Team and with the advice and support of the Project Manager assigned to the co-funded project by the OFCC. For changes up to

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- \$100,000, the OFCC has delegated authority to its Project Manager to execute such changes on its behalf so that work on the co-funded project can proceed without interruption and delay. The Superintendent requests authority for changes up to the contingency included in the budget approved by the Board for the Project, which will allow him to work with the Treasurer, OFCC Project Manager, A/E, and CMR expeditiously when changes are needed and allow the Project to progress without delay.
5. It is in the Board's best interest to authorize its Superintendent and Treasurer to conduct such other business related to the Project as is required between Board meetings, including, but not limited to, approval of bid packages for work on the Project, signature on behalf of the Board for approvals and agreements for services and work related to the Project (so long as such items have been included in the project budget approved by the Board for any individual improvement), establishment of bank accounts required for the Project, obtaining required insurance for the Project, placement of advertisements for bids for services and work related to the Project, the solicitation of proposals and quotations for services and work related to the Project, entering contracts for such services, payment of fees related to the Project, and all other related business activities without the necessity of bringing each item before the Board for approval.

The Berkshire Local School District Board resolves as follows:

1. The Superintendent and Treasurer are designated as the Board's authorized representatives for reviewing issues requiring a decision between Board meetings and to make decisions on behalf of the Board or to request a special meeting for the required decision by the Board as a whole, including meeting with other governmental agencies to review issues related to the Project and to negotiate the terms required for improvements.
2. The Superintendent and Treasurer, in consultation with each other, are authorized to conduct whatever business related to the capital program is required between Board meetings, including, but not limited to, approving bid packages for work on the Project, signing approvals and agreements for services and/or work in connection with the Project on behalf of the Board, approving subcontractor criteria and a short-list of prequalified subcontractors, placement of advertisements or posting of notices for bids or proposals for services and work related to the Project, the solicitation of proposals and quotations for services and work related to the Project, entering contracts for such services, payment of fees related to the Project, reviewing change orders for work under current construction contracts, and all other related business activities, including procurement of insurance coverage and establishment of banking accounts required for the Project.
3. The authority to approve and sign changes to the Project on behalf of the Board is delegated as follows:
 - (a) The Superintendent, in consultation with the Treasurer, may sign Change Orders and other documentation to amend or change an agreement related to the

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Project in amounts up to the Owner's contingency included in the project budget for Owner-requested changes or other changes not included in the CMR contingency and up to the CMR contingency included in the GMP for any improvement, including deductive changes. This authority includes deletion of work from the Project scope and associated costs.

(b) The Treasurer is authorized to issue purchase orders and sign any related documents required to finalize changes approved under the authority granted in this resolution.

4. The A/E for the Project will maintain a record of all changes related to the Project and will provide a report of changes pending and resolved to the Board on a monthly basis.

First: Ms. Stanley, Seconded: Mr. Manfredi

Discussion: None

Roll Call: Mr. Boyd-aye, Ms. Stanley-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye
All Ayes

Motion Carried.

Open Public Participation

Roger Miller stated the B.C.P.A. committee was just activated for the purpose of discussing fire service districts between the Burton Fire Department and expanding into Chardon. He also added he is encouraged by the actions taken to remove the storm shelter and it seems like common sense.

Board Discussion:

Special Board Retreat January 23, 2019
The Board will travel to Wadsworth High School
and Champion School to tour their facilities

February Regular Board Meeting: February 11, 2019
Berkshire Board of Education
14259 Claridon Troy Road
Burton, Ohio 44021

Mr. Stoddard reported that the architects will have a public presentation at the February 11th board meeting. A recommendation was made to have that meeting where there is more room. Ms. Stanley also added the viewing at Burton Elementary was easy once the lights were turned down.

Mr. Boyd reported Newbury decided to consolidate with West Geauga.

