PLEDGE OF ALLEGIANCE

Roll Call: Mr. Boyd, Ms. Stanley, Mr. Manfredi, Mrs. Raikes, Mr. Wadsworth-present

Motion to approve the current agenda.

Discussion: None

First: Mr. Manfredi, Seconded: Mr. Wadsworth

Roll Call: Mr. Boyd-aye, Ms. Stanley-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye
All Ayes
Motion Carried.

Motion to approve the minutes from November 5, 2018 regular meeting.

First: Mr. Wadsworth, Seconded: Mr. Manfredi

Discussion: None

Roll Call: Ms. Stanley-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye
All Ayes
Motion Carried.

Presentation

Ms. Bombaek’s and Mrs. Koler’s classes presented to the Board current PBL projects.

Auditor of State of the State of Ohio

James Shaw, East Regional Liaison, presented Mrs. McCaffrey and her staff with the Auditor of State Award with Distinction.
Treasurer's Report

Expenditures and Interest Earned:
Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending November, 2018 submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per ORC 3313.29.

Donations

Motion made to approve the following donations:

- RW Sidley Stone LE Track
- Arms Trucking Stone LE Track
- Class of 1968 $ 500.00 Memory Project
- Ellen Edeburn $ 40.00 Memory Project
- Retired Teachers $ 250.00 Teacher Grant - Meghan Hull

First: Mr. Manfredi, Seconded: Mr. Wadsworth

Discussion: Mr. Boyd confirmed thank you notes were sent. Ms. Stanley asked what the memory project was. Mr. Stoddard explained it is project which will allow us to electronically preserve the history of the district. Mr. Lester and his class are taking leadership with the memory project as a PBL. All class pictures from all schools along with 3D models will all be on display in the new building.

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Ms. Stanley-aye
All Ayes
Motion Carried.

Appropriations Modification

Motion to approve the following appropriation modifications:

- Permanent Improvement Fund 003 + 100,000
- Building Fund Fund 040 +28,000,000
- Classroom Facilities Fund 010 +18,707,677
- Retired Teachers Grant Fund 019 + 250

First: Mr. Wadsworth, Seconded: Mr. Manfredi
Discussion: None

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Ms. Stanley-aye, Mr. Manfredi-aye
All Ayes
Motion Carried.

**Cash Transfers**

Motion to approve the following cash transfers:

- From General To Cafeteria $10,000.00

First: Mr. Wadsworth, Seconded: Ms. Stanley

Discussion: None

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Ms. Stanley-aye, Mr. Manfredi-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

**403B Resolutions**

Motion to approve the following resolution:

WHEREAS, Berkshire Local School District (the “School”) has established a retirement plan under Section 403(b) of the Internal Revenue Code of 1986, as amended (the “Code”);

WHEREAS, the Internal Revenue Service issued final regulations under Section 403(b) of the Code that would, in relevant part, require the School to adopt a written plan to ensure compliance with Section 403(b) of the Code and the regulations thereunder;

WHEREAS, the School previously adopted the Voya Retirement Insurance and Annuity Company 403(b) Volume Submitter Plan (the “Plan”), a tax deferred annuity plan intended to meet the requirements of Section 403(b) of the Internal Revenue Code of 1986, as amended, the regulations thereunder, and the requirements of applicable state and/or local law effective on January 1, 2009;

WHEREAS, the School desires to adopt an IRS pre-approved 403(b) plan document in accordance with IRS Rev. Proc. 2013-22;

WHEREAS, the School desires to amend and restate the Plan to the Voya Retirement Insurance and Annuity Company 403(b) Volume Submitter Plan, an IRS pre-approved 403(b) plan document;
WHEREAS, the Board of the School (the "Board") authorizes and ratifies Beth McCaffrey, Treasurer, to execute the amendment and restatement of the Plan on behalf of the School to the Voya Retirement Insurance and Annuity Company 403(b) Volume Submitter Plan;

BE IT RESOLVED THAT: the School shall amend and restate the Plan effective January 1, 2010 to the Voya Retirement Insurance and Annuity Company 403(b) Volume Submitter Plan attached hereto as its amended and restated 403(b) plan document.

First: Mr. Manfredi, Seconded: Mr. Wadsworth

Discussion: None

Roll Call: Mr. Boyd-aye, Ms. Stanley-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye

All Ayes

Motion Carried.

Motion to approve the following resolution:

WHEREAS, The Berkshire Local School District has established a retirement plan (the "Plan") under Section 403(b) of the Internal Revenue Code of 1986, as amended IRS Rev. Proc. 2013-22 (the "Code");

WHEREAS, the Internal Revenue Service has issued final regulations under Section 403(b) of the Code that would, in relevant part, require the Berkshire Local School District to adopt a written plan to ensure compliance with Section 403(b) of the Code and the regulations thereunder;

WHEREAS, effective January 1, 2009, the Berkshire Local School District adopted the Voya Retirement Insurance And Annuity Company 403(b) Volume Submitter Plan.

WHEREAS, the Berkshire Local School District desires to amend the Plan to enable participants to make Roth 403(b) contributions to the Plan pursuant to Section 402A of the Code.

BE IT RESOLVED THAT: Effective January 1, 2010, the Berkshire Board of Education (the "Board") Beth McCaffrey, Treasurer, to allow Plan participant to make Roth 403(b) contributions to the Plan in accordance with the Code and the regulations thereunder.

BE IT FURTHER RESOLVED THAT: The Plan document be amended and restated to reflect this Roth 403(b) contribution feature.

BE IT FURTHER RESOLVED THAT: The Board authorizes Treasurer of the Berkshire Board of Education to execute the Voya Financial® 403(b) Plan for Public Schools – Enhanced for Roth 403(b) and Employer Contributions (attached hereto).
First: Mr. Manfredi, Seconded: Ms. Stanley

Discussion: Mr. Boyd asked what this resolution was for. Mrs. McCaffrey stated it was the same as the previous resolution but this resolution included Roth investments.

Roll Call: Ms. Stanley-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye
All Ayes
Motion Carried.

Vocational Report

Roger Miller stated Auburn Career Center was going to be hiring a full time Superintendent which means most likely Brian Bontempo will be leaving the ESC and joining Auburn.

Committee Reports

Mr. Stoddard gave a brief update on the Foundation committee and noted that the committee is now meeting every other Wednesday at 7:00 a.m. The goal of this committee is to raise funds for the new athletic complex. Mr. Stoddard reported he met with Charles Dawson, owner of Geo Surfaces about possibly working with him on our new athletic facility. The decision right now is whether to build the athletic facility on the Kent property or to utilize the land across from the board office. Mr. Boyd asked if there are any facilities in the area that currently have his product installed. Mr. Stoddard said a facility in Columbus will be the first in Ohio but that project has not started yet. Ms. Stanley questioned time and place for the meeting. Mr. Stoddard indicated the meetings are every other Wednesday (next meeting being December 12) at the board office at 7:00 a.m.

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS:

Certified:

Motion to approve the following:

- Nick Fejedelem Volunteer – Wrestling

First: Mr. Boyd, Seconded: Mrs. Raikes

Discussion: None

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Ms. Stanley-aye
All Ayes
Motion Carried.
Classified:

Motion to approve the following:

- Linda Bandiera  Transportation Aide  $9,418.32
- Kelly Blair  Volunteer – Boys Basketball Coach
- Jordyn Brezo  Substitute – Transportation Aide  $12.36/hr.
- Alex Duncan  Volunteer – Statistician Boys Basketball
- Cheryl Eiduke  Bus Driver  $11,651.85
- Nathan Fiala  Assistant – Boys Basketball Coach  $5,421
- Jason Heiden  Volunteer – Wrestling Coach
- Karen Holschuh  Substitute – Transportation Aide  $12.36/hr.
- Christina Hoskin  Substitute – Transportation Aide  $12.36/hr.
- Alexis Knight  Assistant – Girls Basketball Coach  $5,421
- Doug Lory  Assistant Baseball Coach  $3,614
- Candace McCracken  Latchkey  $10.00/hr.
- Ian Patterson  Jr. High (8th Grade) Basketball Coach – Girls  $3,614
- Barbara Springer  Substitute – Kitchen  $11.00/hr.
- Richard Reighard  Substitute – Bus Driver  $16.20/hr.
- Maureen Stoddard  Volunteer – 7th Grade Girls Basketball
- Susan Thomas  Volunteer – Swim Coach
- Tom Westover  Bus Driver  $6,378.84
- Cindy Widing  Substitute – Kitchen  $11.00/hr.

First: Mr. Wadsworth, Seconded: Mr. Boyd

Discussion: None

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Ms. Stanley-aye, Mr. Manfredi-aye

All Ayes

Motion Carried.

Business:

Motion to approve the following overnight Varsity Wrestling Trips:

- Vision-Chrysler Border War Invitational, Defiance, Ohio  
  December 28, 2018 through December 29, 2018
- Middletown High School Tournament, Middletown, Ohio  
  January 11, 2019 through January 13, 2019

First: Mr. Manfredi, Seconded: Mrs. Raikes
Discussion: Ms. Stanley asked what the plan is for these trips. Mr. Stoddard stated the first trip is during Christmas break so no school is missed and an overnight stay is needed as it is a two day tournament. The second trip is in Cincinnati and the tournament is on Saturday so the team will leave Friday after school, stay the night, wrestle on Saturday and come home. The overnight stay is needed so the team does not have to leave so early on the day of the meet.

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Ms. Stanley-aye, Mr. Manfredi-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Motion to approve the 2019/2020 and 2020/2021 school calendars.

First: Mr. Boyd, Seconded: Mr. Manfredi

Discussion: None

Roll Call: Mr. Boyd-aye, Ms. Stanley-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye
All Ayes
Motion Carried.

Motion to approve the first reading for the following NEOLA Policies New/Revisions/Deletions:

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First: Mr. Wadsworth, Seconded: Mr. Boyd

Discussion: None

Roll Call: Ms. Stanley-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye
All Ayes
Motion Carried.

Old Business

Motion to open official territory transfer discussions between Berkshire and Newbury Local School Districts, facilitated by the Geauga County Educational Services Center, with three contingencies; 1) OFCC Approval, 2) Newbury will right-size their staff to Berkshire staffing ratios, and 3) Newbury will
bring sufficient cash balance to accommodate additional square footage for the construction of the new school to open in August of 2021.

First: Mr. Manfredi, Seconded: Mrs. Raikes

Discussion: Ms. Stanley wanted to be brought up to date since last month. Mr. Stoddard stated Newbury has been meeting with both West Geauga and Berkshire. Mr. Stoddard and Mrs. McCaffrey met with Newbury regarding staffing ratios and they believe those numbers could be met. Hopefully at the next board meeting there will be a more official resolution. The OFCC will need an official board action before any calculations could be made. Ms. Stanley wanted to know if the same resolution was passed at Newbury’s meeting. Mr. Stoddard stated he thought a similar resolution would be passed the same night. The districts are trying to release information at the same time. Mr. Stoddard also stated he believes West Geauga was going to do a community survey before deciding to have more conversations with consolidation.

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Ms. Stanley-nay
4 Ayes, 1 Nay
Motion Carried.

New Business

Motion to hold the January Re-organizational meeting on January 14, 2019 at 6:00 p.m., with the regular meeting to immediately follow. An alternative date of January 15, 2019 will be held in case of inclement weather.

First: Mrs. Raikes, Seconded: Mr. Wadsworth

Discussion: None

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Ms. Stanley-aye, Mr. Manfredi-aye
All Ayes
Motion Carried.

Motion to appoint Mr. Jim Boyd President Pro Temp, effective until the annual Reorganizational Meeting in January 2019.

First: Mr. Manfredi, Seconded: Mr. Wadsworth

Discussion: None

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Ms. Stanley-aye, Mr. Manfredi-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.
Board Discussion

January Board Meeting: January 14, 2019
Berkshire Board of Education
14259 Claridon Troy Road
Burton, Ohio 44021

Thompson Park Board Letter- Mr. Stoddard stated he receive a letter from Thompson Park Board inviting the district to use the park and to help them promote the new reading lab. Mr. Wadsworth asked if it was for all ages in which Mr. Stoddard said it was for all ages, they just want to get people out and using the park. Mr. Boyd stated he would be interested in setting up a meeting to see how we could help. Mrs. Raikes mentioned contacting the Frances Leighton Trust Committee for their thoughts and comments.

Mr. Boyd reported the entire board visited Inventionland in Pittsburgh, PA today and it was an amazing and interesting place and that he is excited to see what the school can do with PBL (Project Based Learning). Mr. Boyd thanked Mr. Stoddard for arranging this visit.

Mr. Boyd also commented on recent newspaper articles concerning Middlefield mayor pushing for a consolidation with Berkshire. Mr. Boyd mentioned there have been no official talks and no one from the Cardinal School Board has contacted him but the door is always open.

Open Public Participation

Roger Miller stated it was awesome to see what the students are doing with the new project based learning. Mr. Miller also wondered if the 403B resolution that was approved was something new. Mrs. McCaffrey stated our employees already have access to a 403B but since the IRS has new rules in place, the board needed to adopt a new resolution regarding employee contributions. Mr. Miller questioned if the board matches these contributions in which Mrs. McCaffrey stated they do not. Mr. Miller also applauded the board for having an open mind regarding Newbury and Cardinal.

Michael King gave an update regarding the Hall of Fame and inductions. He noted a Legacy Class will be added from Ledgemont to be sure their athletes and coaches are inducted as well. Mr. King also stated the committee will be sending out forms for nominations and that is how inductees will be inducted going forward.

Adjournment

Motion to adjourn meeting:

First: Mrs. Raikes, Seconded: Mr. Manfredi

Discussion: None
Roll Call: Mr. Boyd-aye, Ms. Stanley-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye
All Ayes
Motion Carried.

Meeting Adjourned at 4:46 PM

Mr. Jim Boyd  
President

Mrs. Beth McCaffrey  
Recorder of Proceedings