
RECORD OF PROCEEDINGS

**MINUTES OF SEPTEMBER 10, 2018 6:00 PM
BERKSHIRE BOARD OF EDUCATION**

**REGULAR BOARD MEETING
CLARIDON TOWN HALL**

* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1

PLEDGE OF ALLEGIANCE



Roll Call: Mr. Boyd, Ms. Stanley, Mr. Manfredi, Mrs. Raikes, Mr. Wadsworth-present

Motion to approve the current agenda.

Discussion: Mr. Boyd stated he would like a motion to approve the current agenda and to have a discussion in executive session on contested issues before the Superintendent's report.

First: Ms. Stanley, Seconded: Mr. Boyd

Roll Call: Mr. Boyd-aye, Ms. Stanley-aye, Mr. Manfredi-nay, Mrs. Raikes-nay, Mr. Wadsworth-nay

3 Nays, 2 Ayes

Motion not carried.

Mr. Boyd stated that without the agenda they would need to end the meeting. Mr. Wadsworth stated business needed to be approved and questioned what was being motioned. Mr. Wadsworth suggested voting again on approving the current agenda as listed.

Motion to approve the current agenda.

First: Mr. Wadsworth, Seconded Ms. Stanley

Roll Call Mr. Boyd-aye, Ms. Stanley-aye, Mr. Manfredi-nay, Mrs. Raikes-nay, Mr. Wadsworth-aye

3 Ayes, 2 Nays

Motion Carried.

Motion to approve the minutes for the August 13, 2018 regular meeting and August 20, 2018 special meeting.

First: Mr. Wadsworth, Seconded: Ms. Stanley

Discussion: None

Roll Call: Ms. Stanley-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye

All Ayes

Motion Carried.

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Treasurer's Report:

Expenditures and Interest Earned:

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **August, 2018** submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*.

Donation:

Motion to accept the following donations:

| | | |
|--------------------------|--|--------------|
| • Kurt E. Epprecht | Educational Foundation Athletic Facilities | \$250,000.00 |
| • Berkshire Boosters | Educational Foundation Marketing | \$ 2,275.00 |
| • Adult Co-Ed Volleyball | Volleyball Equipment | \$ 900.00 |

First: Mr. Wadsworth, Seconded: Mr. Manfredi

Discussion: Mr. Wadsworth asked if thank you notes were sent. Mr. Stoddard confirmed they have been sent.

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Ms. Stanley-aye

All Ayes

Motion Carried.

Vocational Report

Roger Miller stated Auburn Career Center has a very good challenge in front of them. The school is currently 90% full which has never happened before. The building is full and they are challenged with space issues.

Committee Reports

Mr. Stoddard reported that the FSL Trust committee met with the Thompson Park District and the Geauga Park District. Ideas were generated about partnerships between the school and the parks, however talks were put on hold until the community could be engaged to see what they would like to see done with the buildings. Mr. Stoddard also reported that the Foundation Committee has met with First Energy's Community Relations group to engage in a study of the best use of the buildings once the new building is built.

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Executive Session:

Motion to adjourn to an executive session in accordance with Ohio Revised Code Section 121.22(G)(1), to discuss the employment of a public employee. Action to follow. Mr. Stoddard and Mrs. McCaffrey were excluded from session.

First: Ms. Stanley, Seconded: Mr. Wadsworth
Discussion: None

Roll Call: Mr. Boyd-aye, Ms. Stanley-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye
All Ayes
Motion Carried.

Entered executive session at 6:12 PM

Returned from executive session at 6:57 PM

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS:

School Nutrition Services Compliance:

Berkshire Local School District is compliant with regulations for all snack food sold by adhering to the USDA Smart Snacks at school and Ohio's food and beverage standards sold as outlined in SB 210 (whichever is stricter).

Certified:

Motion to approve the following:

- Beth McCaffrey, Treasurer
 - 3 year Contract Ext, 3% increase plus \$1,500 longevity \$ 88,736.74

First: Mr. Wadsworth, Seconded: Mr. Boyd

Discussion: None

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Ms. Stanley-aye, Mr. Manfredi-aye
3 Ayes, 2 Nays
Motion Carried.

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Motion to approve the following:

- John Stoddard, Superintendent
 - 3% increase plus \$1,500 longevity \$121,121.11

First: Mr. Wadsworth, Seconded: Mr. Manfredi

Discussion: None

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Ms. Stanley-nay, Mr. Manfredi-aye, Mrs. Raikes-nay
3 Ayes, 2 Nays
Motion Carried.

Motion to approve a three percent salary increase, one percent bonus and \$1,500 longevity to the following for the 2018/2019 contract:

- | | | |
|------------------|----------------------------------|-------------------------|
| ● Amanda Randles | Principal, Burton Elementary | \$ 86,262.31 / \$862.62 |
| ● Kelly Reinhart | Principal, Ledgesmont Elementary | \$ 79,541.17 / \$795.41 |
| ● Dawn Fleming | Director of Pupil Services | \$ 88,742.42 / \$887.42 |
| ● Brian Hiscox | Dean of Students | \$ 61,878.60 / \$618.78 |

First: Mr. Wadsworth, Seconded: Mr. Manfredi

Discussion: None

Roll Call: Mr. Boyd-aye, Ms. Stanley-nay, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye
4 Ayes, 1 Nay
Motion Carried.

Motion to approve the following Certified Staff for the 2018/2019 school year:

- | | | |
|--------------------|---|--------------------------|
| ● Amy Kitzmiller | Fourth Gr. Teacher - Ledgesmont Elem. | Level I, Step 6/\$45,245 |
| ● Rebekah Goff | Resignation – Burton Elem. Permanent Substitute | |
| ● Nadina Iadimarco | Burton Elementary – Permanent Substitute | \$90/day no benefits |
| ● Lauren Casey | Band Director – Elementary | \$2,530 |
| ● Eric Germovsek | REVISED: Science Olympiad – Elementary | \$ 650 |
| ● Kimberly Hauser | REVISED: Sixth Grade STEM Club Adviser | \$ 723 |
| ● Amy Hochschild | REVISED: Sixth Grade STEM Club Adviser | \$ 723 |
| ● Amy Hochschild | REVISED: Science Olympiad – Elementary | \$ 650 |
| ● Meghan Hull | Senior Shadow Project/Service Coordinator | \$3,252 |
| ● Maria Koler | REVISED: Power of the Pen | \$1,466 |
| ● Maria Koler | REVISED: Pen Ohio Adviser | \$1,466 |
| ● Mary Jo Maxwell | Resident Educator Mentor (Mann) | \$1,446 |
| ● Marilyn Percic | Substitute Nurse (BE/BHS) | \$90/day |
| ● Tracy Rea | Resident Educator Mentor (D'Ambrosia) | \$1,807 |

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- Elizabeth Souers Music Coordinator \$ 940

First: Mr. Wadsworth, Seconded: Mr. Manfredi

Discussion: Mrs. Stanley asked why the revision. Mr. Stoddard stated it was to match the new contract. Mrs. McCaffrey stated they are considered new positions because they were previously splitting.

Roll Call: Ms. Stanley-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-abstain
4 Ayes, 1 Abstained
Motion Carried.

Classified:

Motion to approve a three percent increase, a one percent bonus, and \$1,500 longevity payment for the 2018/2019 school year for the following Board Office Staff:

- Jim Badanjek Maintenance Supervisor \$50,341.59 / \$503.42
- Jaime Berman Accounts Payable/Assistant to Treasurer \$43,065.20 / \$430.65
- Terri Fabian EMIS/Secretary-Pupil Services \$37,920.80 / \$379.21
- Bonnie Makowski Payroll Clerk \$42,857.52 / \$428.58
- Melissa Malkus Superintendent's Administrative Assistant \$43,065.20 / \$430.65
- Suzanne Steinhoff Transportation Supervisor \$46,951.89 / \$469.52

First: Mr. Manfredi, Seconded: Mrs. Raikes

Discussion: None

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Ms. Stanley-aye
All Ayes
Motion Carried.

Motion to approve the following Classified Staff for the 2018/2019 school year:

- Rick Nerone Resignation - Girls Soccer Coach
- Ian Patterson Resignation - Assistant Girls Soccer Coach
- Jon DiFiore Assistant Girls Soccer Coach – 50% \$1,445.50
- Rich Ford Assistant Girls Soccer Coach – 50% \$1,445.50
- Colby Hopkins Substitute Custodian
- Susan Meyer Substitute - Latchkey \$8.30/hr
- Ian Patterson Girls Soccer Coach, \$3,664.44
- Jacob Turk Jr. High Cross Country Coach \$2,891
- Jessica Weinrich Latchkey \$9.00/hr
- Emily Abbott Volunteer Yoga Instructor for Latchkey at Ledge mont Elem.
- Jack Arnold Volunteer Football Assistant/Game Day Press Box Only

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- Tom Hinkle Volunteer Football Assistant/Game Day Press Box Only
- Debra Vaught Volunteer Band

First: Mr. Wadsworth, Seconded: Mr. Boyd

Discussion: None

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Ms. Stanley-aye, Mr. Manfredi-aye

All Ayes

Motion Carried.

Motion to approve the following to dispense medication for the 2018/2019 school year:

- Joy Christopher-Reed – Burton Elementary
- Bonnie Pennypacker – Specific student

First: Mr. Wadsworth, Seconded: Mr. Manfredi

Discussion: None

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Ms. Stanley-aye, Mr. Manfredi-aye, Mrs. Raikes-aye

All Ayes

Motion Carried.

Business:

Motion to approve the following resolution:

RESOLUTION AUTHORIZING THE SCHOOL DISTRICT BOARD TO ENTER INTO A RESOLUTION OF ACCEPTANCE IN THE OHIO FACILITIES CONSTRUCTION COMMISSION CLASSROOM FACILITIES ASSISTANCE PROGRAM WHEREAS, the Board of Education of the Berkshire Local School District (School District), Geauga County, Ohio,

WHEREAS, the Ohio Facilities Construction Commission (Commission) made a determination in favor of proceeding with a Master Facilities Plan for Classroom Facilities under ORC Section 3318.03 and conditionally approved a Scope of Project for the School District; and

WHEREAS, Ohio Revised Code 3318.036 (A) directs the Commission to give school districts that have consolidated two or more school districts in accordance with Section 3311.37 priority for funding which is more fully described in the Notice of Conditional Approval dated May 22, 2018 and attached hereto; and

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WHEREAS, Berkshire Local School District intends to build one new K thru 12 classroom facility on land owned by Kent State University consistent with Ohio Revised Code 3318.036 which is also more fully described in the attached Notice of Conditional Approval; and

WHEREAS, the Ohio Controlling Board approved the determination and conditional approval of the Commission and approved the amount of the State's portion of the project cost; and

WHEREAS, the Commission has certified the State's conditional approval and reservation of funds for the project to this School District's Board of Education pursuant to ORC Section 3318.04 based on the following funds:

STATE SHARE: \$22,864,938
LOCAL SHARE: \$18,707,677
TOTAL BUDGET: \$41,572,615

WHEREAS, the 120-day time limitation pursuant to ORC Section 3318.05 has not lapsed since the State's certification of conditional approval.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Berkshire Local School District, Geauga County, Ohio that the conditional approval as granted by the Commission for the Classroom Facilities project be hereby accepted in accordance with the provisions of ORC Section 3318.05.

First: Mr. Manfredi, Seconded: Mr. Boyd

Discussion: None

Roll Call: Mr. Boyd-aye, Ms. Stanley-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye
All Ayes
Motion Carried.

Motion to approve the following handbooks:

- Berkshire Jr./Sr. High School
- Burton Elementary School
- Ledgemont Elementary School
- Latchkey Program Parent Handbook

First: Mr. Manfredi, Seconded: Mr. Wadsworth

Discussion: Mr. Boyd requested a copy. Mrs. McCaffrey reported that they were emailed with the board packet. Ms. Stanley requested to have hard copies at the next board meeting.

Roll Call: Ms. Stanley-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye
All Ayes

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Motion Carried.

Motion to approve the following **for transportation purposes only** for the 2018/2019 school year:

- Release of Berkshire Local School students to Cardinal Schools
- Acceptance of Kenston Schools student to Berkshire Local Schools for Job program
- Acceptance of Chardon Schools student to Berkshire Local Schools for Job Program
- Acceptance of Cardinal Schools students to Berkshire Local Schools

First: Mr. Manfredi, Seconded: Mr. Boyd

Discussion: Ms. Stanley questioned what this means. Mr. Stoddard replied that this was for some of our special education students and Auburn students to be released to other districts for transportation purposes.

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Ms. Stanley-aye
All Ayes

Motion Carried.

Motion to approve payment in lieu of transportation to the following:

- Boehringer Family (St. Mary's)
- Boehringer Family (NDCL)
- DeSantis Family (Hershey Montessori Huntsburg Campus)
- DiDonato Family (St. Mary's)
- Passow Family (St. Mary's)

First: Mr. Wadsworth, Seconded: Mr. Boyd

Discussion: None

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Ms. Stanley-aye, Mr. Manfredi-aye
All Ayes

Motion Carried.

Old Business

Mr. Manfredi stated he would like to change his vote from nay to aye for approving the agenda.

New Business

Mr. Manfredi asked Mr. Stoddard to recap open enrollment numbers this year. Mr. Stoddard reported that we have 116 open enrolled out and 193 open enrolled in, leaving us with a surplus of 77 students. Last year, we had 203 out and 168 in. Cardinal and Chardon have not reported their students yet. Mr. Boyd asked what dollar amount that equates to. Mr. Stoddard stated about \$470,000.

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Mr. Wadsworth saw the Makerspace equipment was delivered and asked for an update. Mr. Stoddard said that five staff member from each building would be in training this week for the Makerspace equipment. Those fifteen staff members will then train the rest of the district. Mr. Stoddard reported \$150,000 was spent on equipment and the rest will be spent on training and supplies needed. This was all possible from the Key Bank donation.

Ms. Stanley asked for clarification regarding the football game being held at Ledgemont this Friday. Mr. Stoddard stated the game this Friday against Fairport Harbor is being held at the Ledgemont Elementary stadium. There is potential that next school year, games will be played at the new athletic facility so the time was now. Mr. Stoddard also reported the field is in good condition and was walked through by both athletic directors, the head custodian at Ledgemont, and the maintenance supervisor for the district.

Open Public Participation

Don Hornak stated that there was a nice article about the football game at Ledgemont in the News Herald. Don has been in the district since 7th grade, was a coach and administrator for 12 years, on the board for 12 years and has 6 grandchildren in the district. Mr. Hornak stated everyone should be excited about what is happening here and should be excited that we have such a great treasurer and superintendent who do so much. Mr. Hornak stated he could not feel better about Mrs. McCaffrey and Mr. Stoddard receiving a renewed contract. Mr. Hornak also stated that we are a team and need to start acting more like team players.

Roger Miller thanked the team from the bottom to the top and is excited about moving forward and stated how we have such a great opportunity and many schools are so envious of what we are doing.

Dan Stone, a former educator, stated the community is so excited and this is the best time in education in over 150 plus years. Mr. Stone stated we need to keep moving forward and do the best we can.

Board Discussion

None

Adjournment

Motion to adjourn meeting:

First: Ms. Stanley, Seconded: Mr. Manfredi

Discussion: None

Roll Call: Mr. Boyd-aye, Ms. Stanley-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye

All Ayes

Motion Carried.

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Meeting Adjourned at 7:20 PM



Mr. Jim Boyd

President



Mrs. Beth McCaffrey

Recorder of Proceedings