
RECORD OF PROCEEDINGS

**MINUTES OF JUNE 13, 2018 6:00 PM
BERKSHIRE BOARD OF EDUCATION**

**REGULAR BOARD MEETING
BERKSHIRE BOARD OF EDUCATION**

* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1

PLEDGE OF ALLEGIANCE



Roll Call: Mr. Boyd, Mr. Manfredi, Mrs. Raikes, Ms. Stanley, Mr. Wadsworth-present

Motion to approve the current agenda

Discussion: None

First: Mr. Manfredi, Seconded: Mr. Wadsworth

Roll Call: Mr. Boyd-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Ms. Stanley-aye, Mr. Wadsworth-aye

All Ayes

Motion Carried.

Motion to approve the minutes from May 14, 2018 regular meeting and May 21, 2018 special meeting

Discussion: None

First: Ms. Stanley, Seconded: Mr. Wadsworth

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Ms. Stanley-aye, Mr. Wadsworth-aye, Mr. Boyd-aye

All Ayes

Motion Carried.

Treasurer's Report:

Expenditures and Interest Earned:

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **May, 2018** submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*.

Donations:

Motion to approve the following donations:

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• Richard & Barbara Balbier	\$ 50	Frank Delgado – Music Program
• Christopher & Karen Bauman	\$ 50	Frank Delgado – Music Program
• Britts Dump Truck Service	\$100	Frank Delgado – Music Program
• Stefen & Ann Brueckner	\$ 50	Frank Delgado – Music Program
• Doranell & Victoria Koller	\$ 20	Frank Delgado – Music Program
• Fred Kuntz	\$ 40	Frank Delgado – Music Program
• James & Patricia Long	\$ 50	Frank Delgado – Music Program
• Terri Negrelli	\$ 50	Frank Delgado – Music Program
• Robert & Marilyn Nicholas	\$ 50	Frank Delgado – Music Program
• Ronald & Mary Pluta	\$ 50	Frank Delgado – Music Program
• Linda Pollock	\$ 50	Frank Delgado – Music Program
• Beverly Selnick	\$ 25	Frank Delgado – Music Program
• Mary Lou Shapiro	\$ 50	Frank Delgado – Music Program
• Jean Spangler	\$ 50	Frank Delgado – Music Program
• Edward & Sue Waldron	\$ 10	Frank Delgado – Music Program
• Timothy & Yvonne Zuchowski	\$ 50	Frank Delgado – Music Program
• University Hospitals	100	stop the bleed kits
• University Hospitals	10	AED machines
• University Hospitals		CPR Training for entire staff

First: Mr. Manfredi, Seconded: Mr. Wadsworth

Discussion: Mrs. Raikes questioned who Frank Delgado was. Mrs. McCaffrey stated he was a gentleman that passed away and asked for donations to be made to the Berkshire Music Program in his memory. Mr. Wadsworth thanked University Hospitals for their generous donations.

Roll Call: Mrs. Raikes-aye, Ms. Stanley-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mr. Manfredi-aye

All Ayes

Motion Carried.

Scholarships

Motion to award scholarships of \$200.00 each for the following students to their chosen college/university:

- Aiden Burkley
- Logan Byler
- Sarah Conklin
- Natalie Girolamo
- Riley Schultz

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First: Mr. Wadsworth, Seconded: Mrs. Raikes

Discussion: None

Roll Call: Ms. Stanley-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mr. Manfredi-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Appropriations Modifications

Motion to approve the following appropriation modifications:

General Fund	001	(400,000.00)
Misc. Grants	019	249,000.00
Principal Funds	018	(1,785.02)
Employee Insurance	024	50,000.00
Rotary	014	(1,934.00)
Latchkey	020	2,000.00
Agency	022	(3,104.60)
Food Services	006	(16,291.96)
Trust	007	(3,000.00)
Student Activity	200	(26,452.29)

First: Mr. Manfredi, Seconded: Mr. Wadsworth

Discussion: None

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Ms. Stanley-aye
All Ayes
Motion Carried.

Cash Transfers

Motion to approve the following cash transfers:

- | | | |
|----------------------|--------------|--------------------|
| • From Class of 2015 | \$ 592.63 | To Adopt a Student |
| • From Class of 2016 | \$ 1,787.20 | To Adopt a Student |
| • From Class of 2017 | \$ 316.93 | To Adopt a Student |
| • From General | \$ 50,000.00 | To Insurance Fund |
| • From General | \$ 10,000.00 | To Food Services |

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Discussion: Mr. Boyd asked how transferring previous class balances took place in the past. Mrs. McCaffrey stated usually the Board would transfer the money to the next class coming up. Recently, the classes have not needed any money transferred. Ms. Stanley asked what the Adopt-A-Student account is. Mrs. McCaffrey stated it was a new fund that was established to help students in need and thought it was a good way to use the funds. Ms. Stanley stated she wanted a clear policy that indicates what is done with remaining funds. Mrs. McCaffrey reported 2015, 2016 and 2017 classes are already gone but Mr. Stoddard did talk with the 2018 class advisor and they decided they wanted to give the remaining funds as a scholarship to the co-valedictorians. Going forward, each senior class with a balance will submit a letter as to how they would like the remaining funds to be distributed.

First: Mr. Manfredi, Seconded: Mr. Wadsworth

Roll Call: Mr. Boyd-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Ms. Stanley-nay, Mr. Wadsworth-aye
4 Ayes, 1 Nay
Motion Carried.

Approve Property Insurance Rates:

Motion to approve the following property insurance coverages for the period July 1, 2018 through June 30, 2019:

- | | |
|---|-----------|
| • Ohio School Plan (Property & Liability) | \$ 51,319 |
| • Travelers Casualty (Cyber Risk/Crime) | \$ 6,879 |

First: Mr. Wadsworth, Seconded: Mr. Manfredi

Discussion: None

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Ms. Stanley-aye, Mr. Wadsworth-aye, Mr. Boyd-aye
All Ayes
Motion Carried.

Resolution Accepting Tax Rates

Motion to approve the following resolution as required by the Tax Budget Commission.

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.

WHEREAS, this Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing on July 1st, 2018 and
WHEREAS, the Budget Commission of Geauga County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary

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to be levied by this Board, and what part thereof is without, and what part within the ten mill limitation; therefore, be it RESOLVED, By the Board of Education of the Berkshire Local School District, Geauga County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further RESOLVED, that there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITORS ESTIMATED TAX RATES				
FUND	Amount to be Derived from Levies Outside 10 Mill Limitation	Amount Approved by Budget Commission Inside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
Bond Retirement Fund	1,215,133.00	0.00		3.65
General Fund	5,688,762.00	1,498,109.00	4.50	45.30
Library Fund	385,479.00	0		1.70
Permanent Improvement	375,686.00	0		2.50
TOTAL	6,449,927.00	1,498,109.00	4.5	49.50

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and be it further RESOLVED, that the Fiscal Officer of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

SCHEDULE B LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES		
GENERAL FUND	Maximum Rate Authorized to Be Levied	County Auditor's Estimate of Yield of Levy (Schedule A, Col 1)
26.10 Current expense levy authorized by voters on 1976 and Prior not to exceed - Continuing - years.	26.10	2,864,065.00
5.0 Current expense levy authorized by voters on 11-08-1977 not to exceed - Continuing - years.	5.00	548,672.00
4.70 Current expense levy authorized by voters on 08-02-1983 not to exceed - Continuing - years.	4.70	734,835.00
4.50 Current expense levy authorized by voters on 11-05-1985 not to exceed - Continuing - years.	4.50	7,035.66
5.0 Current expense levy authorized by voters on 05-03-1988 not to exceed - Continuing - years.	5.00	837,624.00
3.65 Bond Levy Fund authorized by voters on May 8, 2018 not to exceed 38 years	3.65	1,215,133.00
TOTAL General Fund outside 10 mill Limitation	48.95	6,207,364.66

SCHEDULE B LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES		
NON-GENERAL FUND	Maximum Rate Authorized to Be Levied	County Auditor's Estimate of Yield of Levy (Schedule A, Col 1)
2.50 Permanent Improvement Fund levy authorized by voters on 11/05/13 not to exceed - five - years.	2.50	375,686.00
1.7 Burton Library Fund levy authorized by voters on 5-06-14 not to exceed - Continuing - years.	1.70	385,479.00

First: Mr. Wadsworth, Seconded: Mr. Manfredi

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Discussion: Mr. Boyd asked if there were any changes. Mrs. McCaffrey stated this now reflects the new bond issue since the levy passed.

Roll Call: Mrs. Raikes-aye, Ms. Stanley-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mr. Manfredi-aye
All Ayes
Motion Carried.

Bus Purchase and Lease approval:

Motion to approve the purchase of two buses through the Ohio Schools Council Cooperative School Bus Purchasing program. The lowest and best bid is awarded to Meyers Equipment at a base price of \$85,412. The treasurer is authorized to enter into a five-year lease for the total purchase price of \$170,824 at a rate of 4.99%.

First: Mr. Manfredi, Seconded: Mr. Wadsworth

Discussion: None

Roll Call: Ms. Stanley-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mr. Manfredi-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Temporary Appropriations for FY 2019

Motion to approve the Temporary Appropriations for FY 2019, which begins July 1, 2018, based on the Certified Revenues as approved by the County Auditor.

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<u>General Fund</u>	17,618,498.00
<u>Special Revenue Funds:</u>	
Termination Fund	100,000.00
Misc. Grants	10,000.00
Latchkey	17,000.00
Principals Fund	45,000.00
Athletics	95,000.00
EMIS	4,000.00
One Net	3,600.00
Title VIB IDEA Part B	200,000.00
Title I	275,000.00
Title IIA – Improving Teacher Quality	50,000.00
<u>Capital Projects Fund:</u>	
Permanent Improvement	500,000.00
<u>Enterprise Funds:</u>	
Food Service	340,000.00
Uniform School Supplies	65,000.00
<u>Internal Service Funds</u>	
Rotary	13,000.00
Device Fund	17,000.00
Elementary Fund	2,000.00
Self Insurance Fund	415,000.00
<u>Fiduciary Fund:</u>	
Scholarship/Trust Fund	25,000.00
Student Activities Fund	85,000.00
Total Temporary Appropriations	19,880,098.00

First: Mr. Wadsworth, Mr. Manfredi

Discussion: None

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Ms. Stanley-aye

All Ayes

Motion Carried.

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Vocational Report

Roger Miller mentioned the current enrollment for Auburn Career Center is at 448 out of 480 possible seats, which is 93% filled. Roger stated this was due to the marketing and for allowing 8th graders to enroll. Roger also stated that this is the highest enrollment in 10 years.

Committee Reports

Mr. Wadsworth gave an update on the Education Foundation that has been set up to aide in fundraising for athletics. The group is currently working with Geauga County Economic Development, Geauga Growth Partnership and the Berkshire Planning Association. Ms. Stanley asked when the foundation committee is meeting and asked if anyone is welcome. Mr. Wadsworth indicated the meetings take place at 7:00 AM on Wednesday's at the board office and anyone is welcome to attend.

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS:

Personnel:

Certified:

Motion to approve the following:

- | | |
|--------------------|---|
| • Michelle Sivillo | Continuing Contract 18/19 school year |
| • Cindy Metzong | 8 extra days 17/18 school year (sub for Dawn Fleming) |
| • Nichole Kiczek | Resignation end of 17/18 school year |

First: Mr. Boyd, Seconded: Mr. Wadsworth

Discussion: None

Roll Call: Mr. Boyd-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Ms. Stanley-aye, Mr. Wadsworth-aye

All Ayes

Motion Carried.

Classified:

Motion to approve the following for Classified Staff:

- | | |
|----------------|-------------------------------------|
| • Mike Garling | Head Custodian-High School |
| • Jim Palmer | Head Custodian-Burton Elementary |
| • Terry Bond | Head Custodian-Ledgemont Elementary |

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- | | |
|--------------------|---|
| • Bonnie Makowski | Cleaning Position/BOE |
| • Jenny Harrison | Kitchen Supervisor-High School Manager |
| • Pam Wilmot | Burton Elementary Kitchen Manager |
| • Julie Sollars | Ledgemont Elementary Kitchen Manager |
| • Gail Stotlar | Student (Specific) Medication Dispensing 18/19 SY |
| • Daniel Armstrong | Substitute Custodian – 2018-2019 |
| • Michelle Maruna | Substitute Custodian – 2017-2018 |
| • Nancy Mate | Substitute Custodian – 2018-2019 |
| • Lynn Rose | Substitute Custodian – 2018-2019 |
| • Julie Sollars | Substitute Custodian – 2018-2019 |
| • Calvin Brady | Substitute Custodian – 2018-2019 |
| • Kathy Maresh | Substitute Cook – 2018-2019 |
| • David Kindall | Substitute Van Driver – 2017-18 & 2018-19 |

First: Mr. Manfredi, Mr. Boyd

Discussion: Mr. Wadsworth asked if we have enough bus drivers. Mrs. McCaffrey stated we never have enough drivers.

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Ms. Stanley-aye, Mr. Wadsworth-aye, Mr. Boyd-aye
All Ayes
Motion Carried.

Business:

Motion made to approve a price increase for school lunches. Elementary students to \$3.00 and Jr./Sr. High students to \$3.25.

First: Mr. Wadsworth, Seconded: Mr. Boyd

Discussion: Mrs. Raikes asked how much the lunches went up. Mr. Stoddard reported that they went up by 25 cents and this is a recommended increase every five years by the Federal guidelines.

Roll Call: Mrs. Raikes-aye, Ms. Stanley-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mr. Manfredi-aye
All Ayes
Motion Carried.

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Motion to approve an 8th Grade Trip to Washington D.C. for May 15th through May 17th, 2019.

First: Mrs. Raikes, Seconded: Mr. Boyd

Discussion: Ms. Stanley asked if this is where they typically go. Mr. Stoddard stated this is where they have always gone and that the travel company is not Discovery Tours.

Roll Call: Ms. Stanley-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mr. Manfredi-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Motion to approve the final list for the Graduating Class of 2018.

First: Mr. Manfredi, Seconded: Mr. Boyd

Discussion: Mr. Boyd questioned the final number of graduates. Mr. Stoddard noted there were 98 graduates. Mrs. Raikes and Ms. Stanley stated there were two different lists and the website listed 102 graduates.

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Ms. Stanley-aye
All Ayes
Motion Carried.

Motion made to approve the following medication administration staff to disperse medication for the 2018/2019 school year:

- Berkshire Jr./Sr. High School – Michael King, Maryalice Horton, Nancy Sherbondy, Brian Hiscox, Michelle Paluf, Brittany Bakalar
- Burton Elementary – Mandy Randles, Jennifer Ambrose, Barb Lillibridge, Cindy Metzung, Michelle Peters, Mary Jo Paul, Jennifer Chase, Lisa Starr, Gina Kriz, Kristina Neumore, Roxie Musacchio, Janet Duns, Amy Hochschild
- Ledgemont Elementary – Kelly Reinhart, Kathy McKeon, Michelle Sivillo, Cathy Zembower, Pam Nguyen, Stephanie Svingel, Stephanie Chongris, Eric Germovsek, Matt Morbeto

First: Mr. Wadsworth, Seconded: Mr. Boyd

Discussion: None

Roll Call: Mr. Boyd-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Ms. Stanley-aye, Mr. Wadsworth-aye
All Ayes
Motion Carried.

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Motion made to approve the Burton Public Library Tax Budget for 2019.

First: Mr. Manfredi, Seconded: Mr. Wadsworth

Discussion: None

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Ms. Stanley-aye, Mr. Wadsworth-aye, Mr. Boyd-aye

All Ayes

Motion Carried.

Motion to approve the contract from Healthcare Billing Services, Inc. (HBS) for Medicaid billing services.

First: Mr. Boyd, Seconded: Mr. Wadsworth

Discussion: None

Roll Call: Mrs. Raikes-aye, Ms. Stanley-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mr. Manfredi –aye

All Ayes

Motion Carried.

Motion made to approve the Second and Final reading of the following NEOLA policies:

2271	3217	4121	4162	4217	5111
5512	6144	7217	7530	7530.02	7542
7543	8400	8600.04	9141		

First: Mr. Boyd, Seconded: Mr. Manfredi

Discussion: None

Roll Call: Ms. Stanley-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mr. Manfredi-aye, Mrs. Raikes-aye

All Ayes

Motion Carried.

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Motion to approve the following resolution:

**RESOLUTION AUTHORIZING THE SCHOOL DISTRICT BOARD
TO PARTICIPATE IN THE OHIO FACILITIES CONSTRUCTION COMMISSION
CLASSROOM FACILITIES ASSISTANCE PROGRAM**

WHEREAS, the Ohio Facilities Construction Commission (Commission) has notified the School District to be approved to participate in the Classroom Facilities Assistance Program this year; and

WHEREAS, Ohio Revised Code 3318.036 (A) directs the Commission to give school districts that have consolidated two or more school districts in accordance with Section 3311.37 first priority; and

WHEREAS, Berkshire Local School District accepted a territory transfer from Ledgemont Local School District on July 1, 2015; and

WHEREAS, Berkshire Local School District intends to build one new K thru 12 classroom facility on land owned by Kent State University consistent with Ohio Revised Code 3318.036 (B3a); and

WHEREAS, Berkshire Local School District and Kent State University are in negotiations to enter a long term land lease consistent with Ohio Revised Code 3318.036 (B3b); and

WHEREAS, Kent State University is participating in the College Credit Plus Program established under Chapter 3326 of the Revised Code, consistent with Ohio Revised Code 3318.036 (B3c); and

WHEREAS, the School District hereby concurs with, and approves the use of, the findings outlined in the final "Facilities Assessment Report" dated July 2001 (Burton Elementary & Berkshire High school) and August 2008 (Ledgemont Elementary School) with revisions July 2013 & August 2017 (Burton Elementary and Berkshire High schools) and February 2010 & August 2017 (Ledgemont Elementary School). The School District and Commission understand that the use of the Facilities Assessment Report is for the purpose of developing an estimated project budget and scope and that the potential for the existence of undocumented conditions that could increase the final cost of the project does exist; and

WHEREAS, the School District Board hereby concurs with and approves the use of the Enrollment Projections dated May 24, 2017. The School District Board and the Commission acknowledge that the actual enrollment status will be reviewed annually; and

WHEREAS, the School District acknowledges the Commission recommendation that the School District engage a design and construction professional to assist in the review of the information presented in the Facilities Assessment Report. The School District has provided any information available to aid in the identification of any areas of concern for conditions, which cannot be readily observed by standard assessment procedures throughout the School District's facilities and the School District

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acknowledges that the scope of services provided by the professional authoring the Facilities Assessment Report does not include invasive facilities and grounds investigation; and

WHEREAS, the School District acknowledges that neither the School District nor the Commission have control over conditions which are hidden or otherwise unknown at the conclusion of the assessment report and master facilities plan; and

WHEREAS, the School District desires to proceed with the Scope of the Project and Master Facilities. Plan as indicated below

SCOPE OF PROJECT:

Build one new elementary/middle/high school to house grades PK thru 12; allowance to abate and demolish Burton and Ledgemont elementary schools & Berkshire High School.

STATE SHARE:	\$22,864,938
LOCAL SHARE:	\$18,707,677
PROJECT BUDGET:	\$41,572,615

First: Mr. Wadsworth, Second: Mr. Manfredi

Discussion: None

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Ms. Stanley-aye

Motion to approve the following resolution:

**A RESOLUTION OF THE BOARD OF EDUCATION OF THE BERKSHIRE
LOCAL SCHOOL DISTRICT, GEAGUA COUNTY OHIO, AUTHORIZING AND
PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE
OF PROVIDING A PORTION OF THE COST OF ACQUIRING,
CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS
FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO
SERVE.**

WHEREAS, it is necessary for the Berkshire Local School District (herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of Twenty-eight Million and 11/100 Dollars (\$28,000,000.00) pursuant to the provisions of Ohio Revised Code (ORC) Chapter 133.18; and

WHEREAS, the Association intends to obtain assistance from the Rural Housing Service, Rural Business - Cooperative Service, Rural Utilities Service, or their successor agencies with the United States Department of Agriculture, (herein called the Government) acting under the

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provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchaser of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association:

NOW THEREFORE in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U. S. C. 1983 (c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$ 10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so without the prior written consent of the Government.

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7. Not to defease the bonds, or to borrow money, enter into any contract or agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.

8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.

9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.

10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by the Government. No free service or use of the facility will be permitted

11. To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.

12. To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.

13. To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the Association is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.

14. That if the Government requires that a reserve account be established and maintained, disbursements from that account may be used when necessary for payments due on the bond if sufficient funds are not otherwise available. With the prior written approval of the Government, funds may be withdrawn for: (a) Paying the cost of repairing or replacing any damage to the facility caused by catastrophe. (b) Repairing or replacing short-lived assets. (c) Making extensions or improvements to the facility. Any time funds are disbursed from the reserve account, additional deposits will be required until the reserve account has reached the required funded level.

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15. To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain the Government's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the Association or public body.

16. To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation.

17. To accept a grant in an amount not to exceed \$0 under the terms offered by the Government; that the President, Board of Education and Fiscal Officer of the Association are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).

The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the Association as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the Association and the Government or assignee

First: Mr. Wadsworth, Second: Mr. Manfredi

Discussion: None

Roll Call: Mr. Boyd-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Ms. Stanley-aye, Mr. Wadsworth-aye

Motion to accept the Letter of Intent to Meet Conditions from the United States Department of Agriculture.

First: Mr. Boyd, Seconded: Mrs. Raikes

Discussion: None

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Ms. Stanley-aye, Mr. Wadsworth-aye, Mr. Boyd-aye

All Ayes

Motion Carried.

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BERKSHIRE BOARD OF EDUCATION*

Old Business

Mr. Boyd reported that he and Mr. Stoddard met with Newbury and West Geauga Schools at the ESC to discuss the possible plans for consolidation/territory transfer. Nothing was decided and another meeting will be set.

New Business

Mr. Stoddard introduced University Hospitals and the services they will be donating to the District. Ms. Stanley questioned if we will have the same athletic trainer for the entire year. Dr. Leland assured the Board we would have the same trainer all year and also added the trainer is in the building from the start of school until all athletic events are over each day. Currently, UH provides athletic training services for 45 schools and all are very pleased with the services.

Building Reports

Mr. Stoddard stated June 1 was the last student day. The staff had training from UH and a trip to Inventionland.

Ms. Stanley asked if all AED's are installed. Mr. Stoddard indicated they were all installed and one was placed where each existing AED was located and then four more that will be determined where they will be placed.

Board Discussion

Mr. Manfredi thanked Mrs. McCaffrey and Mr. Stoddard for all their work on the levy committee and presented them each with a football jersey. Mr. Wadsworth commented it is so good to be Berkshire and great things are coming. Mr. Wadsworth also stated what great leaders the district has.

Open Public Participation

Mr. Miller questioned if the 8th grade trip is bonded. Mr. Stoddard noted that it was.

Mr. Honkala, resident and former board member stated he is so excited about what is going on with UH and congratulated the board and the community on the levy passing. Mr. Honkala also congratulated Mrs. McCaffrey on being awarded Treasurer of the Year.

Don Hornak, resident and former board member, encouraged the board to keep Mrs. McCaffrey and Mr. Stoddard and noted the levy passed in every precinct in the district. Mr. Hornak also stated the partnership with UH is fantastic.

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Amy Hochschild stated the trip to Inventionland was great and how exciting it was to see the teachers looking forward to the future.

Executive Session:

Purpose: To adjourn to an executive session in accordance with Ohio Revised Code Section 121.22(G)(1), to prepare for, conduct, or review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment. No action will follow.

Moved by Mr. Wadsworth, Seconded by Mr. Manfredi at 7:04 PM

Discussion: None

Roll Call: Mr. Boyd-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Ms. Stanley-aye, Mr. Wadsworth-aye
All Ayes
Motion Carried.

Adjournment

Motion to adjourn meeting:

First: Mr. Wadsworth, Seconded: Mr. Boyd

Discussion: None

Roll Call: Mr. Boyd-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Ms. Stanley-aye, Mr. Wadsworth-aye

Meeting Adjourned at 9:10 PM

Mr. Jim Boyd

President

Mrs. Beth McCaffrey

Recorder of Proceedings