
RECORD OF PROCEEDINGS

**MINUTES OF FEBRUARY 12, 2018 6:00 PM
BERKSHIRE BOARD OF EDUCATION**

**REGULAR BOARD MEETING
THOMPSON TOWN HALL**

* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1



PLEDGE OF ALLEGIANCE

Roll Call: Mr. Boyd, Mr. Manfredi, Mrs. Raikes, Ms. Stanley, Mr. Wadsworth-present

Motion to approve the current Agenda.

First: Mr. Wadsworth, Second: Mr. Manfredi

Discussion: None

Roll Call: Mr. Boyd-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Ms. Stanley-aye, Mr. Wadsworth-aye

All Ayes

Motion Carried.

Motion to approve the minutes from the January 8, 2018 organizational and regular meeting, January 25, 2018 special meeting, January 29, 2018 special meeting and February 5, 2018 special meeting.

First: Mr. Manfredi, Second: Mr. Wadsworth

Discussion: Mrs. Raikes noted the Board will need copies of these minutes as January 29 and February 5 are missing from their packets. Mrs. McCaffrey stated they were all emailed. Mrs. Raikes requested they still receive paper copies.

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Ms. Stanley-aye, Mr. Wadsworth-aye, Mr. Boyd-aye

All Ayes

Motion Carried.

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Treasurer's Report:

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **January, 2018** submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*.

Cash Transfer

Motion to approve the cash transfer of \$95,582.40 from the general fund to the Termination Benefits Fund.

First: Mr. Wadsworth, Second: Mr. Boyd

Discussion: None

Roll Call: Mrs. Raikes-aye, Ms. Stanley-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mr. Manfredi-aye
All Ayes
Motion Carried.

Vocational Report

Mr. Miller stated that he was excited for the PRIME project. He stated that parents often drive career paths and that he hoped that Mr. King will involve Auburn staff in the weighted grade discussion along with parents.

Committee Reports

None

Superintendent's Report and Recommendations

Certified:

Motion to approve the following certified personnel for the 2017/2018 school year, all requirements have been met:

• Dave List	Assistant Softball Coach	\$4,187.00
• Dominic Gattozzi	Assistant Track & Field Coach	\$3,490.00

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First: Mr. Wadsworth, Second: Mr. Manfredi

Discussion: None

Roll Call: Ms. Stanley-abstain, Mr. Wadsworth-aye, Mr. Boyd-aye, Mr. Manfredi-aye, Mrs. Raikes-aye
4 Ayes, 1 Abstain

Motion Carried.

Classified:

Motion to approve the following classified personnel for the 2017/2018 school year, all requirements have been met:

• Breonna Barker	Volunteer – Spring Musical	
• Mark Dingman	Volunteer - Track & Field Coach	
• Jessica Kurzelka	Substitute Bus Driver	
• Katherine Lasco	Spring Musical Assistant Director	\$1,675.00
• Katherine Lasco	Spring Musical Accompanist	\$ 489.00
• Sheridan Livingston	Substitute – Secretarial and Cook	
• David Malkus	Substitute Van Driver	
• Stuart Miller	Interact Club Advisor	\$ 698.00
• LeRoy Moore	Asst. Softball Coach	\$3,490.00
• Michelle Sohm	Drama – Spring Musical Choreographer	\$ 489.00
• Robin Stanley	Volunteer – Cheer Advisor - Winter	
• Parker (PJ) Strong	Technical Director – Spring	\$ 907.00

First: Mr. Manfredi, Second: Mr. Boyd

Discussion: None

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Ms. Stanley-abstain
4 Ayes, 1 Abstain

Motion Carried.

Business:

Motion to approve the 2018/2019 school calendar.

First: Mr. Wadsworth, Second: Mr. Manfredi

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Discussion: Mr. Boyd stated they also needed a copy of that as it was not included in the board packets. Mrs. McCaffrey clarified what the Board wanted printed or emailed to them. Mrs. Raikes stated they wanted everything printed with the exception of the financials. Ms. Stanley questioned the process in which this calendar was created. Mr. Stoddard indicated not much has changed this year due to the language in the contract. Mr. Stoddard also mentioned he worked with a team of teachers and administrators to determine the best holiday breaks with keeping the testing schedule in mind.

Roll Call: Mr. Boyd-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Ms. Stanley-aye, Mr. Wadsworth-aye
All Ayes
Motion Carried.

Ohio Schools Council Cooperative Bus Purchase

Motion to participate in the 2018/2019 Ohio Schools Council Cooperative School Bus Purchasing Program and authorizes the Ohio Schools Council to advertise and receive bids on behalf of the Berkshire Board of Education as per the specifications submitted for the cooperative purchase of two (2) 72 passenger conventional school bus chassis and body.

First: Mr. Wadsworth, Second: Mr. Boyd

Discussion: Ms. Stanley stated this was emailed to the Board this morning and she did not have time to review it and requested it to be available in paper form to the Board. Mr. Stoddard added that Mrs. McCaffrey has all the information on it. Mrs. Raikes questioned if a 77 passenger bus was considered. Mr. Stoddard stated he was not sure why that should be considered as the 72 passenger bus was not being filled. Mr. Manfredi mentioned that the district has been trying to standardize the bus fleet since 2010 and that by using "stock buses" it makes everything a little easier and cheaper as far as maintenance and parts are concerned. Ms. Stanley wanted to be sure this did not lock the district into purchasing these buses. Mrs. McCaffrey stated this is just to give the Ohio Schools Council an idea of what schools are looking for. Mrs. McCaffrey also added this saves the district money as OSC will go out to bid for all schools, no advertising costs and the benefit of the purchasing power for over 300 schools. Mrs. McCaffrey reported this service had a fee associated in the past and is now offered for free.

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Ms. Stanley-aye, Mr. Wadsworth-aye, Mr. Boyd-aye
All Ayes
Motion Carried.

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Business Advisory Council

Motion to approve the following resolution:

JOINT AGREEMENT APPOINTING THE BUSINESS ADVISORY COUNCIL OF THE EDUCATIONAL SERVICE CENTER TO SERVE AS THE BUSINESS ADVISORY COUNCIL FOR THE SCHOOL DISTRICT

As the Berkshire Local School District Board of Education ("Board") has entered into an agreement under R.C. 3313.843 and/or R.C. 3313.845 to receive any services from the Geauga Educational Service Center Governing Board ("ESC"), the Board is not required to appoint a business advisory council pursuant to R.C. 3313.82, R.C. 3313.821, and applicable laws as the Board and ESC hereby agree that the ESC's business advisory council shall represent the business of the Berkshire Local School District consistent with the authority granted by the Ohio General Assembly. This agreement shall remain in full force and effect until either the Board or ESC terminates the same by formal resolution. ON BEHALF OF THE BERKSHIRE LOCAL SCHOOL DISTRICT BOARD OF EDUCATION.

First: Mr. Wadsworth, Second: Mr. Boyd

Discussion: Ms. Stanley asked for clarification on this. Mr. Stoddard explained by state law, the school must have a business advisory council. He noted all schools in Geauga County with the exception of Kenston are with the Education Service Center.

Roll Call: Mrs. Raikes-aye, Ms. Stanley-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mr. Manfredi-aye
All Ayes
Motion Carried.

RESOLUTION AUTHORIZING THE SCHOOL DISTRICT BOARD TO PARTICIPATE IN THE OHIO FACILITIES CONSTRUCTION COMMISSION CLASSROOM FACILITIES ASSISTANCE PROGRAM

WHEREAS, THE Ohio Facilities Construction Commission (Commission) has notified the School District it will be recommended to participate in the Classroom Facilities Assistance Program this year once it has confirmed that the local share and maintenance requirement has been met; and

WHEREAS, the School District hereby concurs with, and approves the use of, the findings outlined in the final "Facilities Assessment Report" dated July 2001 (Burton Elementary & Berkshire High schools) and August 2008 (Ledgemont Elementary School) with revisions July 2013 & August 2017 (Burton Elementary and Berkshire High Schools) and February 2010 & August 2017 (Ledgemont Elementary School) for the purpose of developing a master facilities plan. The School District and Commission understand that the use of the Facilities Assessment

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Report is for the purpose of developing an estimated project budget and scope and that the potential for the existence of undocumented conditions that could increase the final cost of the project does exist; and

WHEREAS, the School District Board hereby concurs with and approves the use of the Enrollment Projections dated May 24, 2017. The School District Board and the Commission acknowledge that actual enrollment status will be reviewed annually; and

WHEREAS, the School District acknowledges the Commission recommendation that the School District engage a design and construction professional to assist in the review of the information presented in the Facilities Assessment Report. The School District has provided any information available to aid in the identification of any areas of concern for conditions, which cannot readily observed by standard assessment procedures throughout the School District's facilities and the School District acknowledges that the scope of services provided by the professional authoring the Facilities Assessment Report does not include invasive facilities and grounds investigation; and

WHEREAS, the School District acknowledges that neither the School District nor Commission have control over conditions which are hidden or otherwise unknown at the conclusion of the assessment report and master facilities plan; and

WHEREAS, the School District desires to proceed with the Scope of the Project and Master Facilities Plan as Indicated below:

SCOPE OF PROJECT:

Build one new elementary/middle/high school to house grades PK thru 12; allowance to abate and demolish Burton and Ledgemont Elementary Schools & Berkshire High School.

STATE SHARE:	\$22,864,938
LOCAL SHARE:	\$18,707,677
PROJECT BUDGET:	\$41,572,615

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Berkshire Local School District, Geauga County, Ohio that the scope of the project and master facilities plan for the Classroom Facilities project be hereby accepted.

First: Mr. Manfredi, Second: Mr. Wadsworth

Discussion: None

Roll Call: Ms. Stanley-nay, Mr. Wadsworth-aye, Mr. Boyd-aye, Mr. Manfredi-aye, Mrs. Raikes-aye
4 Ayes, 1 Nay
Motion Carried.

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Old Business:

None

New Business

Ms. Stanley – Levy Law- Ms. Stanley wanted to ensure the PRIME committee was separate from the levy committee and to ensure everyone, especially school employees, know what they are and are not allowed to do. Mr. Stoddard stated the PRIME committee is focusing on the graduate profile and the levy committee is now run by Jody Miller and all involved are aware of the rules they must follow.

High School Master Schedule Proposals-Mr. King talked to the Board about the current course offerings and the revised course selection. Mr. King made it clear a class will not run unless there are an adequate number of students signed up to take a particular class. Mr. King also discussed weighting classes for those students taking AP and CCP classes. Mr. King reported upon having some conversations with Kent, they feel our students may not have access to some scholarship monies because currently, the highest GPA a student can have is a 4.0 when some students at other districts with weighted GAP's can have a 4.3 for example. Mr. King would like to start this with this year's sophomores, next year juniors. Mr. Manfredi commented by stating he just wanted to make sure parents are involved with this decision to make sure no one is left behind. Ms. Stanley stated she would like a comparison with classes as they are now and what they will look like weighted. Mr. Wadsworth commented we can discuss this under old business at the next board meeting.

Board Discussion:

Mrs. Raikes questioned the balances in the Frances Leighton Trust account and what the plan is to use that money. Mr. Stoddard suggested bringing in North Technology for training and to spend the money purchasing a virtual sand box, which is about \$4,000. Mr. Stoddard also suggested then field trips with Burton Elementary could be set up so all elementary students have to opportunity to work together. Mr. Boyd stated that money is there for Ledgemont to use so it should be used to its fullest potential. Ms. Stanley would like to see an actual plan for this money. Mrs. McCaffrey stated a five year plan was submitted and approved when the Chromebooks were purchased and it will soon be time to submit a new five year plan.

Mr. Boyd brought up the fact that teachers/staff have been posting on social media and how he would like to see personal things be kept separate from school related postings.

Mr. Boyd also stated he would like to have the committee bylaws emailed to the board members and would also like to see a shared calendar with meetings, field trips, PRIME events, etc.

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Open Public Participation

Mr. King stated he was talking to his neighbors in Peninsula and they are very happy to hear about the potential the school district has and would be happy to see their tax dollars going towards our project.

Mr. Miller stated he was in Columbus and Berkshire is being mentioned all around and there is much support concerning the Kent project.

Amy Hochschild brought up the fact that we will never see the state pay 55% on anything again and that even though the decision to close a building is emotional, we have a once in a lifetime opportunity to do something great for the students.

Sarah Sidley wanted to make sure by offering the new AP classes that the students in regular classes would not be forgotten about. She also wanted to be sure that classes would not be run with just a few students. Sara also questioned the amount that was remaining in the Frances Leighton Trust. Mrs. McCaffrey stated there was \$237,842.37 left.

Lynn Leffel thought the idea of the virtual sand box was fun and exciting and would like to see that money used to make that purchase.

Eric Higgs commented that the board should reconsider the amount our substitute teachers are paid. He stated they are paid the same as they were 14 years ago. He stated it is a problem at all buildings as substitutes are taking jobs at other districts that pay more.

Mr. Miller commended the board for giving the district and the taxpayers more choices.

Adjournment

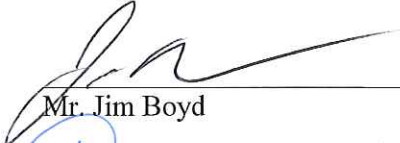
A motion to adjourn the meeting at 7:20 p.m.

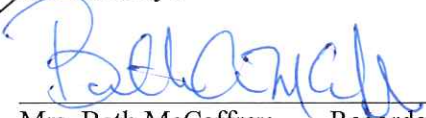
First, Mr. Manfredi, Seconded Mrs. Raikes

Roll Call: Mrs. Raikes-aye, Ms. Stanley-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mr. Manfredi-aye

All Ayes

Motion Carried


Mr. Jim Boyd President


Mrs. Beth McCaffrey Recorder of Proceedings