
RECORD OF PROCEEDINGS

**MINUTES OF OCTOBER 9, 2017 6:00 PM
BERKSHIRE BOARD OF EDUCATION**

**REGULAR BOARD MEETING
BERKSHIRE BOARD OF EDUCATION**

* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1

PLEDGE OF ALLEGIANCE



Roll Call: Mr. Boyd, Mrs. Brown, Mr. Manfredi, Mrs. Raikes, Mr. Wadsworth-present

Motion made by Mr. Boyd, seconded by Mr. Wadsworth to approve the current agenda.

Discussion: None

Roll Call: Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye

All Ayes

Motion Carried.

Motion made by Mrs. Brown, seconded by Mr. Manfredi to approve the minutes from September 11, 2017 regular meeting.

Discussion: None

Roll Call: Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye

All Ayes

Motion Carried.

Treasurer's Report:

Expenditures and Interest Earned:

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **September, 2017** submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*.

Five Year Forecast

Motion made by Mr. Wadsworth, seconded by Mr. Boyd to approve the five year forecast as submitted which is due to the Ohio Department of Education October 31st.

Discussion: Mr. Manfredi questioned why there will be a forecast update in February. Mrs. McCaffrey stated there are many changes currently being made by Mr. Stoddard and triennial re-evaluation is

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this year. The County Auditor will not release the new abstract until November. In February, we will half the new tax values and have a better idea as to how the income tax collections are doing.

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye
All Ayes
Motion Carried.

Vocational Report

Mr. Roger Miller reported that Auburn Career Center hired a marketing firm called Twist. They are looking at branding the career center and marketing them. This contract is for \$50,000 and will be paid for with grant monies. Mr. Miller added it should be very interesting as nothing like this has ever been done before. He also added there have been lots of personnel adjustments and changes in job descriptions. Mr. Manfredi mentioned this company should be reaching out to Berkshire with Auburn Career Center offerings, programs, etc.

Committee Reports

None

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS:

Certified:

Motion made by Mr. Wadsworth, seconded by Mr. Manfredi to acknowledge the resignation of Tracy Lobins effective the close of business on October 27, 2017. We acknowledge the educator's resignation and are only accepting it for purposes of recruiting and hiring an educator for the vacant position that was created by the educator's early termination of her contract. We have filed a complaint with the Ohio Department of Education indicating that Ms. Lobins terminated her contract in violation of Ohio Revised Code 3319.15.

Discussion: None

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye
All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mrs. Brown to approve the following certified personnel for the 2017/2018 school year, all requirements have been met:

- | | | |
|-------------------|---------------------------|-----------------------------------|
| • Shaun Forbes | 1 Yr. Limited (Half-Time) | Level I, Step 5 |
| • Janice Bartosic | Salary Level Increase | Level VI, Step 18 (Prev. Level V) |
| • Kristen Boyd | Title I Tutor | \$15 per hour |

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- | | | |
|-------------------|----------------------------|--------------------------|
| • Rebecca Weema | Title I Tutor | \$15 per hour |
| • Michele Burnett | Tutor (Individual Student) | \$15 per hour (10 hours) |
| • Janet Duns | Sixth Grade Camp | |
| • Tricia Lunardi | Sixth Grade Camp | |

Discussion: None

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-abstain, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye
4 Ayes, 1 Abstained
Motion Carried.

Classified:

Motion made by Mr. Wadsworth, seconded by Mr. Boyd to approve the following classified personnel for the 2017/2018 school year, all requirements have been met:

- | | | |
|-------------------|-----------------------------|-----------------------|
| • Patrick Chapman | Boys Basketball – Assistant | |
| • Heather Pucel | Substitute | Lunch/Recess Aide |
| • Alex Duncan | Volunteer Statistician | Boys/Girls Basketball |

Discussion: None

Roll Call: Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye
All Ayes
Motion Carried.

Business:

Motion made by Mrs. Raikes, seconded by Mr. Manfredi to acknowledge the clerical error on the July 10, 2017 motion regarding the increase to the medical deductible should have read \$6,550 rather than the \$6,000 listed.

Discussion: None

Roll Call: Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye
All Ayes
Motion Carried.

Old Business

None

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New Business

Report Card- Mr. Stoddard went into great detail explaining the report card and the reasons the district got the grade we did. He also explained how he has already put plans in place to correct these areas and to ensure we earn a much better grade next year.

Mr. Manfredi mentioned the board would not be opposed if the administrators wanted to take some field trips to see what other districts were doing. Mr. Stoddard added we have a great staff and already do some great things and work hard and we just need to shift our focus a little.

Building Update

High School- Master schedule overhaul underway; completion by 12/31, 3D printer is up and active, STEM Club to start by Mid-October, Homecoming is coming up next week (parade 5:55, game 7:00), dance on Saturday, 8th grade DC sign-ups are underway, We are halfway through our current SLO individualized teacher conference, Mr. King participated in Coffee with the Superintendent last Friday, Fall Conferences were well attended (10/5), Geauga County Sheriff's Office came in to speak to our students about internet safety, Mr. King had an awesome lunch with our students of the month! Berkshire will Chair the CVC next year

Athletics- The Girls Volleyball team is CVC Valley Division Champions. Currently undefeated in league play and 16-2 overall. Seeded 1st in their district, The Girls Soccer team is the CVC Valley Division Champion. Undefeated overall at 15-0. Seeded 2nd in their district. Hosting the CVC Cross Country Championship on 10/14 at Kent State Geauga. Hosting the OHSAA Div III District Volleyball Tournament 10/17 - 10/28.

Burton Elementary- 2nd Grade Park District presentations, 3rd Grade Pioneer school, 6th Grade Flight, Science, and Math trip to the Airport with their team created planes. BE to CLE trips being planned and coordinated, TGRG, Title 1 and RIMP planning work completed, 6th Grade TPP Classes completed, PBIS update presentation at PTO meeting, PAX training meeting next week to align with our PBIS goals, PBIS Bronze award (just in case they didn't know), two sixth graders presented our Nature Scopes program to thank Geauga Parks for their support, Family Pride groups established for lunch groups, One on One talks with each student about their goals being completed in each grade level. I plan on completing before the end of the grading period with every student. Positive postcards sent home to 3 students that were "spotlighted" in each grade level each week. K-3 literacy talks during PLC meetings, Student Council beginning on October 12th, Morning tutoring and Band in full swing every morning, Quotes for the week on the Badger Gazette each week centered around Growth Mindset. Parents, staff, and students will all be able to talk about the same quote each week. This will coordinate with our PBIS goals.

Ledgemont Elementary- Pastries with Parents 9/15 was well attended families go to Meet the new superintendent and principal, Picture day was 9/26, retakes 11/9, PAX training meeting, Night of 'Cheer' (spirit Jam) on 9/29 hosted 31 girls from both BE and LE :), Bus evacuations complete, Maintenance working on fire safety violations (second inspection 10/10. 3 fire drills in. Fire safety week activities to

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be planned by Thompson FD 10/9-10/12, Lockdown scheduled for 10/16. PRIME meetings up and running

PRIME Update- Mr. Stoddard reported the next PRIME meeting is October 19 from 4-5 and at this meeting, sub committees will be created and then the sub committees will report back to the PRIME committee. By the end of January, the meetings will be more frequent and maybe even be once a week in February so the word can get out. Mr. Stoddard also added the PRIME Committee will set the graduate profile which will decide what we are teaching the students all throughout their years here at Berkshire. Mr. Stoddard noted he met with University Hospitals and they seem very interested in partnering with the Berkshire/Kent project. Mr. Stoddard also mentioned our bond council is finalizing the land lease proposal and Kent is in favor of the partnership and is ready to go.

Mr. Boyd asked with all the changes by the state regarding the report card, how we can prepare for next year. Mr. Stoddard stated we can create career tech pathways and create industry credentials for our students when the graduate. We need to engage the community in values and build their needs around what we can provide.

Motion made by Mr. Wadsworth, seconded by Mr. Boyd to authorize the Treasurer to begin the application process with the USDA Community Facilities Loan Program.

Discussion: Mr. Manfredi asked Mrs. McCaffrey if this was what they did when they went downtown to the Port Authority. Mrs. McCaffrey reported this was a new path for USDA as they have never worked with a school before. USDA typically finances jails and sewers projects but they have wanted to begin working with schools. She also added our bond council has worked with them before and the process was going smooth so far. It was also added that the application process could take a couple months and there is no guarantee.

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye
All Ayes
Motion Carried.

Open Public Participation

Mr. Roger Miller stated we has excited with what the district has in the plans.

Board Discussion

Mr. Boyd thanked Mr. Stoddard for keeping the board so informed and up to date with happenings in the district.

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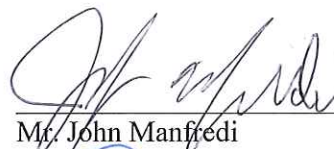
Adjournment

A motion made by Mrs. Raikes, seconded Mr. Manfredi to adjourn the meeting at 6:58 p.m.

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye

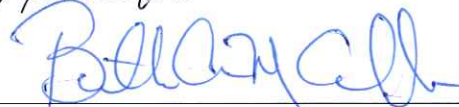
All Ayes

Motion Carried.



Mr. John Manfredi

President



Mrs. Beth McCaffrey

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