
RECORD OF PROCEEDINGS

MINUTES OF AUGUST 14, 2017 6:00 PM
BERKSHIRE BOARD OF EDUCATION

REGULAR BOARD MEETING
BERKSHIRE BOARD OF EDUCATION

* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1



PLEDGE OF ALLEGIANCE

Roll Call: Mr. Boyd, Mrs. Brown, Mr. Manfredi, Mrs. Raikes, Mr. Wadsworth-present

Before the meeting started Mr. Manfredi welcomed Mr. Stoddard to his first board meeting.

Motion made by Mrs. Brown, seconded by Mr. Boyd to approve the current agenda.

Discussion: None

Roll Call: Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye
All Ayes
Motion Carried.

Motion made by Mr. Wadsworth, seconded by Mr. Manfredi to approve the minutes from the July 10, 2017 regular meeting.

Discussion: None

Roll Call: Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye
All Ayes
Motion Carried.

Treasurer's Report:

Expenditures and Interest Earned:

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **July 2017** have been submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*.

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Donation:

Motion made by Mr. Boyd, seconded by Mr. Manfredi to accept the following donations:

\$1,820.00	Burton Middlefield Rotary
\$ 200.00	Solon 2017 Baseball – Dugout project

Discussion: Mr. Manfredi asked why Solon Baseball made a donation to us. Mrs. McCaffrey stated it was due to them using our baseball fields. Mrs. McCaffrey also added the Rotary donation was for an AED unit. Mrs. Brown wanted to make sure we had employees that knew how to use the machine. Mrs. McCaffrey stated all employees will be trained.

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye

All Ayes

Motion Carried.

Ohio Schools Council:

Motion made by Mr. Wadsworth, seconded by Mrs. Brown to approve participation in the following Ohio Schools Council programs:

Legal Hotline	\$ 2,300.00
Ohio Schools Membership	\$ 423.92
Total	\$ 2,723.92

Discussion: None

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye

All Ayes

Motion Carried.

New Fund

Motion made by Mr. Wadsworth, seconded by Mr. Manfredi to approve the following New Fund 023 – Device Insurance/Replacement fund to account for fees received for technology devices.

Discussion: Mrs. Brown asked what this fund will be for. Mrs. McCaffrey stated it a self-insurance fund for technology devices. Fees will be deposited into this fund and will replenish devices as needed.

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye

All Ayes

Motion Carried.

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Appropriations Modification:

Motion made by Mr. Boyd, seconded by Mrs. Raikes to approve the following appropriation modifications:

Termination Benefits	Fund 035	+51,799.00
Scholarships	Fund 007	+12,400.00
Device Insurance	Fund 023	+ 5,000.00

Discussion: None

Roll Call: Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye

All Ayes

Motion Carried.

Vocational Report

None

Committee Reports

None

Superintendent's Report and Recommendations:

Personnel:

Certified:

Motion made by Mr. Manfredi, seconded by Mr. Boyd to accept the resignation of Jennifer Catanesse effective July 30, 2017.

Discussion: None

Roll Call: Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye

All Ayes

Motion Carried.

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Motion made by Mrs. Raikes, seconded by Mr. Boyd to approve one year Limited Contract for the following. Salary and benefits per negotiated Contract.

- Karena McCandless Gifted Teacher – Burton Elem. Level V, Step 5
- Kimberly Hauser Gifted/Title I Teacher – Ledgesmont Elem. Level III, Step 3
- Lisa Sherman Third Grade Teacher – Ledgesmont Elem. Level IV, Step I

Discussion: None

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye
All Ayes
Motion Carried.

Motion made by Mrs. Brown, seconded by Mr. Manfredi to approve Rebekah Goff to be a Permanent Substitute Teacher at Burton Elementary, \$90.00 per day, with no benefits, effective for the 2017/2018 School Year.

Discussion: Mrs. Brown commented on how it is good to see our graduates returning to work for the district

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye
All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Wadsworth to approve a stipend of \$250.00 plus expenses, not to exceed \$125.00 to Laurie Lamb, Burton Elementary art teacher, for setting up and supervision of the Berkshire Schools' booth in the Education Building at the Great Geauga County Fair for 2017, with the stipulation all receipts must be turned in by October 1st to be reimbursed.

Discussion: Mr. Manfredi noted it was good to see this happening before the fair. Mrs. Brown mentioned that she must have receipts turned in by October 1 in order to be reimbursed.

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Motion made by Mr. Wadsworth, seconded by Mrs. Raikes to approve the following a one year Supplemental Contracts for the 2017/2018 school year:

- Hank Hoover Junior High Cross Country Coach
- Kelsey Kempert Junior High Volleyball Coach
- Nichole Kiczek Assistant Cross Country Coach - 50%
- Nichole Kiczek Care Team Advisor

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|-------------------|-----------------------------------|
| • Maria Koler | Power of the Pen Advisor |
| • Taylor Johnston | Junior High Volleyball Coach |
| • Taylor Johnston | Math Counts Advisor – Junior High |

Discussion: Mr. Manfredi mentioned it is great to see Berkshire graduates coming back to the district. Mrs. Raikes questioned the need for two junior high volleyball coaches. Mr. Stoddard stated there was one for 7th grade and one for 8th grade.

Roll Call: Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye
All Ayes
Motion Carried.

Classified:

Motion made by Mr. Manfredi, seconded by Mrs. Brown to approve one year Limited Contract for the following. Salary and benefits per negotiated Agreement. All requirements have been met.

- | | | |
|------------------|-------------------------------------|--------|
| • Mandy Townsend | Educational Aide – Ledge mont Elem. | Step 0 |
| • Gail Stotlar | Educational Aide – BHS | Step 0 |
| • Justin Leeper | Custodian BHS | Step 0 |

Discussion: None

Roll Call: Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye
All Ayes
Motion Carried.

Motion made by Mrs. Brown, seconded by Mr. Wadsworth to accept the resignation of Jonathan DiFiore as the Soccer – Girls Assistant Coach, effective immediately.

Discussion: None

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye
All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Boyd to approve the following as volunteers:

- | | |
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| • Soccer – Girls | Jonathan DiFiore |
|------------------|------------------|

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Discussion: Mrs. Raikes asked why he is volunteering instead of coaching. Mrs. Stoddard explained it was due to his work and school schedule as he was going back to medical school.

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye
All Ayes
Motion Carried.

Motion made by Mrs. Raikes, seconded by Mr. Boyd to approve the following as substitutes. All requirements have been met.

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| • Calvin Brady | Custodian, effective October 1, 2017 |
| • Ryan Zwolinski | Cafeteria and Playground Aide |

Discussion: None

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Wadsworth to approve Sue Derrow as an Substitute Education Aide during band practices, performances and other band activities for the 2017/2018 school year. All requirements have been met.

Discussion: None

Roll Call: Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye
All Ayes
Motion Carried.

Motion made by Mrs. Brown, seconded by Mr. Wadsworth to approve the following bus drivers for Kindergarten Readiness Camp, August 7 – 18, 2017.

- Rhonda Reid
- Leesa Burzanko

Discussion: None

Roll Call: Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye
All Ayes
Motion Carried.

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Motion made by Mr. Manfredi, seconded by Mr. Wadsworth to approve the following one year Supplemental Contracts for the 2017/2018 school year:

- | | |
|-----------------|-----------------------------------|
| • Doug Lory | Assistant Golf Coach |
| • Stuart Miller | Jr. High Assistant Football Coach |
| • Ian Patterson | Assistant Girls Soccer Coach |

Discussion: None

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye
All Ayes
Motion Carried.

Motion made by Mrs. Raikes, seconded by Mr. Wadsworth to approve the following employees for the Latchkey Program at Ledgesmont Elementary for the 2017/2018 school year, all requirements have been met:

- | | | |
|-----------------|------------|-----------------|
| • Amanda Baise | Substitute | \$8.15 per hour |
| • Heather Pucel | Substitute | \$8.15 per hour |
| • Nicole Toomey | Substitute | \$8.15 per hour |
| • Jessica Humes | Assistant | \$9.50 per hour |

Discussion: None

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye
All Ayes
Motion Carried.

Motion made by Mr. Boyd, seconded by Mrs. Raikes to approve Breana Verbic as the Latchkey Supervisor at Ledgesmont Elementary for the 2017/2018 school year at \$11.50 per hour , twenty six hours per week.

Discussion: None

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Business:

Motion made by Mr. Wadsworth, seconded by Mr. Manfredi to approve a proposed tax abatement to be granted to Louis DeJesus/Third Dimensions for four years on a 11,000square foot warehouse to be built

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in Burton Township. The Board further waives the forty five day review period and the notification period.

Discussion: Mr. Wadsworth questioned if this was the old Shade Tree building. It was confirmed that it was.

Roll Call: Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye
All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mrs. Brown to approve an Agreement for Provision of Special Education and Certain Related Services with the Bellefaire Jewish Children's Bureau Monarch School.

Discussion: Mrs. Raikes asked what this was for. Mr. Stoddard stated it was for one student which was discussed in executive session at the last meeting.

Roll Call: Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye
All Ayes
Motion Carried.

Motion made by Mr. Wadsworth, seconded by Mr. Boyd to approve an overnight trip for the Cross Country Boys and Girls Teams to participate in the McQuaid Cross Country Invitational in Genesee Valley Park, NY departing September 29, 2017 and returning September 30, 2017.

Discussion: Mr. Manfredi asked if this required bus drivers. Mr. Stoddard mentioned Aimee Green would be driving the van for this event as it was only for the elite runners. Mrs. Raikes asked if the students would be missing school. Mr. Stoddard replied by stating it was only Friday they will be missing.

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye
All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Wadsworth to approve the First Reading for the following NEOLA Policies New/Revisions/Deletions:

0150	2430	2430.02	2431
2461	2623	3120.08	5111
5200	5460	5610	5630.01
6320	6325	6423	6700
8210	8310	8320	8330
8452	8500	8510	9270

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Discussion: None

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye
All Ayes
Motion Carried.

Motion made by Mrs. Brown, seconded by Mrs. Raikes to approve Gail Stotler to administer medication for the 2017/2018 school year.

Discussion: None

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Old Business:

None

New Business:

Mr. Stoddard reported that new teacher orientation was held today. Eleven new staff members met today in the conference room and went over several agenda items, toured all of the buildings and returned to the board office to wrap up. He will be meeting with this group throughout the year to see what was helpful and beneficial to improve future orientation meetings. Mr. Stoddard stated it was a good way for the new staff to get to know the grounds and buildings and what Berkshire has to offer.

Mr. Stoddard reported he met with Kent State president (Dr. Warren) on July 25 to present the PRIME plans. Ultimately he asked for a commitment to pursue new facilities on the Kent Geauga property. Overall, this meeting was well received he added. Kent State will have a trustee meeting on September 13 in which this will be voted on and plans will be made from there.

Mr. Manfredi questioned the new bus inspections. Mrs. McCaffrey stated that the new buses had been inspected and passed. Mrs. McCaffrey added we sold 2 buses on GovDeals and are currently trying to sell the last bus.

Mr. Manfredi mentioned Meet the Badgers on August 17 at 5:00

Mr. Stoddard introduced Public School Works-an online safety and compliance portal. Mr. Stoddard added the District is out of compliance so there may be lots of training this year but that is just to get caught up and much of the training is every 3-5 years. Mr. Stoddard also added he is giving the staff the September 5 waiver day as a day for the staff to complete this training.

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Building Reports

Mr. Stoddard gave reports on the high school roof project which is almost done and Ledgemont is currently being worked on. He added the buildings are all ready for the first day of school.

Mr. Boyd questioned when the structural engineer would be out to evaluate the building. Mr. Stoddard stated he would be meeting the engineer, Mrs. Reinhart and Jim Badanjek on Wednesday at 10:30.

Board Discussion:

Mrs. Brown mentioned she attended the football bash on Saturday and thanked the boosters for all they did as it was a nice event. Mrs. Brown also thanked Mangia Mangia for donating the salad.

Mrs. Raikes questioned when the district calendars would be released. Mrs. McCaffrey stated the calendars would not be produced this year but Mr. Stoddard and her would revisit the topic.

Mr. Stoddard reported he will be creating a school calendar committee and will hopefully plan events two years in advance. Mr. Manfredi liked this idea as in the past the calendars changed often.

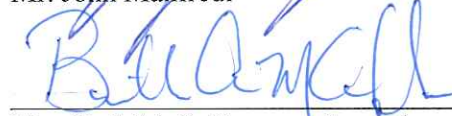
Adjournment

A motion made by Mrs. Brown, seconded Mrs. Raikes to adjourn the meeting at 6:35 p.m.



Mr. John Manfredi

President



Mrs. Beth McCaffrey

Recorder of Proceedings