

BPDC Quick Overview for New Hires

What is BPDC?

LPDC's are groups sanctioned by the State to review coursework and professional development activities proposed and completed by educators to determine if state certification and licensure requirements have been met.

Who may work through an LPDC?

- Educators who hold 5-year licenses who teach on a regular basis in the school or district the LPDC represents.
- Educators with a Resident Educator License just need to give BPDC a copy of your current teaching license. You do not need to do anything else until you have your 5 year Professional License.

What do I need to turn in to BPDC?

- A copy of your current teaching license or licenses
- An Individual Professional Development Plan that was written during the period of your current license. If you have a current IPDP from your previous district you may submit it to BPDC for approval as soon as possible.
- If you do not have a current IPDP you will need to write one. See instructions in your yellow folder.
- If you had semester hours/CEU's/PDU's approved in your previous district you can have your previous districts LPDC fill out the attached form to verify your hours and submit it to Berkshire's LPDC as soon as possible.
- If you have Professional Development activities that were not approved and are in the time frame of your current license and IPDP you will need to fill out an Evaluation of Professional Development Form for each activity.

What are the requirements for licensure renewal?

- To qualify for licensure renewal, the educator must complete one or a combination of the following:
 - 6 semester hours
 - 180 PDU's
 - 18 CEU's
 - Or a combination of PDU's, semester hours and CEU's within the timeframe of their current license and IPDP.

1 semester hour = 3 CEUs
1 quarter hour = 2 CEUs
1 hour workshop = 0.1 CEUs
1 CEU = 10 Contact Hours (PDU's)
1 Semester Hour = 30 PDU's

All BPDC Forms are available on the district website under Staff Resources then select BPDC. <http://www.berkshireschools.org/Content2/80>