* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

\[ \text{In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1} \]

**PLEDGE OF ALLEGIANCE**

**Roll Call:** Mr. Boyd, Mrs. Brown, Mr. Manfredi, Mrs. Raikes-present, Mr. Wadsworth-present

Motion made by Mr. Wadsworth, seconded by Mr. Boyd to approve the current agenda.

Discussion: None

Roll Call: Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye

All Ayes

Motion Carried.

Motion made by Mrs. Brown, seconded by Mr. Wadsworth to approve the minutes from the May 8, 2017 regular meeting, May 22, 2017 special meeting.

Discussion: None

Roll Call: Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye

All Ayes

Motion Carried.

**Treasurer’s Report:**

**Expenditures and Interest Earned:**

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending May, 2017 submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per ORC 3313.29.
Scholarships

Motion made by Mr. Wadsworth, seconded by Mrs. Raikes to award scholarships of $200.00 each for the following students to their chosen college/university:

- Samantha Hargis
- Jenna Landrus
- Breanna Pennypacker
- Kylie Scott

Discussion: None

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye
All Ayes
Motion Carried.

Appropriations Modifications

Motion made by Mr. Wadsworth, seconded by Mr. Manfredi to approve the following appropriation modifications:

<table>
<thead>
<tr>
<th>Appropriation</th>
<th>Code</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Athletics</td>
<td>300</td>
<td>(25,557.08)</td>
</tr>
<tr>
<td>Straight A</td>
<td>466</td>
<td>641.27</td>
</tr>
<tr>
<td>Student Activities</td>
<td>200</td>
<td>(33,805.93)</td>
</tr>
<tr>
<td>Employee Insurance</td>
<td>024</td>
<td>(8,596.60)</td>
</tr>
<tr>
<td>Rotary</td>
<td>014</td>
<td>(4,400.00)</td>
</tr>
<tr>
<td>Latchkey</td>
<td>020</td>
<td>(4,639.41)</td>
</tr>
<tr>
<td>Agency</td>
<td>022</td>
<td>(879.36)</td>
</tr>
<tr>
<td>Trust</td>
<td>007</td>
<td>(1,683.11)</td>
</tr>
</tbody>
</table>

Discussion: Mr. Manfredi questioned if the employee insurance is the same as it always is. Mrs. McCaffrey stated these are appropriations based on the actual revenue we received and the majority of this is from the self-insured dental account as we had less claims than anticipated.

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye
All Ayes
Motion Carried.
Bus Purchase and Lease approval:

Motion made by Mrs. Brown, seconded by Mr. Boyd to approve the purchase of three buses through the Ohio Schools Council Cooperative School Bus Purchasing program. The lowest and best bid is awarded to Meyers Equipment at a base price of $86,052. The treasurer is authorized to enter into a five year lease for the total purchase price of $172,104 at a rate of 3.42%

Discussion: Mr. Manfredi confirmed after the five years, Berkshire owns the bus. Mrs. McCaffrey noted it was a capital lease and we would own them after the lease. Mrs. Brown asked what the turn around for our buses are. Mrs. McCaffrey mentioned it depends on if they are on dirt roads. She also added we are replacing about 2-3 buses every year due to the low interest rates for this bus program. Mrs. Brown added that she has gotten many compliments on our buses and the lease program we are in.

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Approve Property Insurance Rates:

Motion made by Mr. Manfredi, seconded by Mr. Wadsworth to approve the following property insurance coverages for the period July 1, 2017 through June 30, 2018:

- Ohio School Plan (Property & Liability) $ 50,479
- Travelers Casualty (Cyber Risk) $ 3,970
- Travelers Casualty (Crime – Additional) $ 3,228

Discussion: None

Roll Call: Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye
All Ayes
Motion Carried.

Temporary Appropriations for FY 2018

Motion made by Mr. Wadsworth, seconded by Mrs. Brown to approve the Temporary Appropriations for FY 2018, which begins July 1, 2017, based on the Certified Revenues as approved by the County Auditor.
General Fund 17,336,396.00

Special Revenue Funds:
- Termination Fund 200,000.00
- Misc. Grants 10,000.00
- Principals Fund 45,000.00
- Athletics 105,000.00
- EMIS 4,000.00
- One Net 3,600.00
- Title VIB IDEA Part B 200,000.00
- Title I 325,000.00
- Title IIA – Improving Teacher Quality 50,000.00

Capital Projects Fund:
- Permanent Improvement 500,000.00

Enterprise Funds:
- Food Service 340,000.00
- Uniform School Supplies 65,000.00

Internal Service Funds
- Rotary 13,000.00
- Elementary Fund 2,000.00
- Self Insurance Fund 415,000.00

Fiduciary Fund:
- Student Activities Fund 85,000.00

Total Temporary Appropriations 19,698,996.00

Discussion: None

Roll Call: Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye
All Ayes
Motion Carried.

Vocational Report-None

Committee Reports-None

SUPERINTENDENT’S REPORT AND RECOMMENDATIONS:

Personnel:
Certified:

Motion made by Mrs. Raikes, seconded by Mr. Boyd to accept the resignation of Jennifer Ray effective August 31, 2017.

Discussion: None

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye
All Ayes
Motion Carried.

Motion made by Mr. Boyd, seconded by Mrs. Raikes to accept the retirement of Brent Gardner, Gifted Teacher, effective June 7, 2017.

Discussion: None

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye
All Ayes
Motion Carried

Motion made by Mrs. Brown, seconded by Mr. Manfredi to approve a three (3) year contract to Michael King, High School Principal, effective August 1, 2017.

Discussion: Mr. Manfredi welcomed Mr. King. Mr. King noted that he keeps seeing signs that say “Burton-where history is made”. He noted that we are in a good position to make history.

Roll Call: Mr. Wadsworth–aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Motion made by Mr. Wadsworth, seconded by Mr. Manfredi to approve a one year (1) contract to Brian Hiscox, Dean of Students/Athletic Director, effective August 1, 2017.

Discussion: None

Roll Call: Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye
All Ayes
Motion Carried.
Motion made by Mrs. Brown, seconded by Mrs. Raikes, to approve extended days to the following employee:

- Meghan Hull – Technology Integration/Library  8 Days

Discussion: None

Roll Call: Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye
All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Wadsworth to approve the following Supplemental Contracts for the 2017/2018 school year (pending sufficient number of students participating):

- AV Director     Meghan Hull
- Band Director    Dominic Gattozzi
- BPDC Chairperson Sara O’Connor
- BPDC Recorder    Tracy Rea
- BPDC Member      Kristen Boyd
- BPDC Member      Kim Fiest
- BPDC Member      Ruth Moore
- BPDC Member      Michelle Peters
- Class Adviser – Junior Tamara Beitzel-Rowe
- Class Adviser – Sophomore Maria Koler
- Class Advisor – Freshman Nichole Kiczek
- Student Council – Elementary Mary Jo Maxwell
- Department Head – Encore Tracy Rea
- Department Head – English Lynn Hunter
- Department Head – Math Jim Lester
- Department Head – Science Carey Maske
- Department Head – Social Studies Eric Higgs
- Department Head – Special Education Tamara Beitzel-Rowe
- Fall Play Director Jim Lester
- Fall Technical Director Jim Lester
- Spring Musical Director Jim Lester
- Thespian Advisor Jim Lester
- 8th Grade Trip Coordinator Rich Guthrie
- Newspaper Advisor Meghan Hull
- NHS Advisor – Jr. High Jill Jaskiewicz
NHS Advisor – Spanish  Tracy Rea
JH Student Council  Meghan Hull
Project Love/AC4P  Michelle Paluf
SADD/T.I. Advisor  Carol Leikala
Science Olympiad  Katie Ritts
Yearbook Advisor  Tara Ryks
Strength Coach (Fall Semester)  Brittany Bakalar
Strength Coach (Spring Semester)  Josh DeWeese
Baseball – Varsity Coach  Brian Hiscox
Basketball – Boys Assistant Coach  Dave List
Football – Varsity Coach  Josh DeWeese
Golf – Varsity Boys Coach  Dave List
Softball – Varsity Coach  Brittany Bakalar
Volleyball – Varsity Coach  Joan Prots
Volleyball – Assistant Coach  Jamie Bower

Discussion: None

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-abstained, Mrs. Brown-aye
4 Ayes, 1 Abstain
Motion Carried.

Motion made by Mrs. Brown, seconded by Mr. Wadsworth to approve Paul Hederstrom as a homebound tutor for the extended school year at the tutor rate of $25 per hour.

Discussion: Mr. Manfredi asked where the location is for this student. Mr. DeLong answered it was the students home. Dawn Fleming also added this was for medical issues, not special needs.

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye
All Ayes
Motion Carried.

Classified:

Motion made by Mr. Wadsworth, seconded by Mr. Manfredi to approve a continuing contract for Bonnie Makowski, Payroll Clerk.
Discussion:  None

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Motion made by Mrs. Brown, seconded by Mr. Manfredi to approve Rhonda Reid’s hourly wage at

Discussion:  Mrs. Raikes asked what Rhonda Reid does for the district.  Mr. DeLong stated she was a
bus driver.  Mrs. Brown questioned why we are doing this and if there was a discrepancy.  Mrs.
McCaffrey noted there is a fluke in the salary schedule for employees between 15-20 years where the
hourly amount actually decreases.  Rhonda requested to stay at the amount she was making this past
year.

Roll Call: Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye
All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mrs. Brown to approve the following Supplemental
Contracts for the 2017/2018 school year (Pending sufficient number of students participating, where
applicable):

- Band Assistant
  Aimee Green
- NHS Advisor
  Aimee Green
- HS Student Council
  Aimee Green
- Head Custodian-High School
  Mike Garling
- Head Custodian-Burton Elementary
  Jim Palmer
- Cleaning Position/BOE
  Bonnie Makowski
- Faculty Manager
  Melissa Malkus
- Assistant Faculty Manager
  Aimee Green
- Badgerette Advisor
  Sami Sickafoose
- Basketball – Boys Varsity Coach
  Keith Clapacs
- Basketball – Girls Varsity Coach
  Dennis Lory
- Basketball – Girls Assistant Coach
  Doug Lory
- Cheerleading – HS Fall
  Robin Stanley
- Cheerleading – Jr. High Fall
  Kim Freiling
- Cheerleading – HS Winter
  Robin Stanley
- Cheerleading – Jr. High Winter
  Kim Freiling
- Cross Country – Varsity Boys Coach
  David Kindall
- Cross Country – Varsity Girls Coach
  Aimee Green
• Football – Assistant Coach   Ron Brown
• Football – Assistant Coach   Rich Klemencic
• Football – Assistant Coach   Tom Hinkle
• Soccer – Boys Varsity Coach   Dallas Provost
• Soccer – Boys Assistant Coach   Tyler Briggs
• Soccer – Girls Varsity Coach   Rick Nerone
• Soccer – Girls Assistant Coach   Jon DiFiore
• Soccer – Jr. High Coach   Barb Lillibridge
• Soccer – Jr. High Coach   Gary Wasson
• Track & Field – Boys Varsity Coach   David Kindall
• Track & Field – Girls Varsity Coach   Aimee Green
• Volleyball – Assistant Coach   Rebekah Goff
• Volleyball – Freshman Coach   Kirstin Hunt
• Wrestling – Varsity Coach   Adam Lange

Discussion: Mrs. Brown asked if we needed a band assistant but then added that it is in the contract so there is nothing that can be done about it.

Roll Call: Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye
All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Boyd to approve the following as volunteers:

• Band   Sandy O'Connor
• Soccer – Girls   Rich Ford

Discussion: Mr. Manfredi added this is based on pending paperwork, Mr. DeLong confirmed.

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye
All Ayes
Motion Carried.

Motion made by Mrs. Brown, seconded by Mr. Wadsworth to approve the following as substitutes for the remainder of the 2016/2017 school year and for the 2017/18 school year:

• Jeffrey Grabinski   Bus Driver
• Lavada Hanley   Secretary
• Georgia Luoma   Transportation Aide
Discussion: Mr. Manfredi asked if we are in good shape as far as substitute bus drivers. Mrs. McCaffrey added we are much better than last year and we have three drivers that have really stepped up to help with the spring sports this year.

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye
All Ayes
Motion Carried.

**Business:**

Motion made by Mr. Wadsworth, seconded by Mr. Boyd to approve a contract in the amount of $40,000, for Pre-bond Services, to ThenDesign Architecture, Ltd.

Discussion: None

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mrs. Brown to approve the roof bid from Roberts Roofing to tear off and replace the roof at Berkshire High School in the amount of:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Roof Labor and Materials</td>
<td>$142,000.00</td>
</tr>
<tr>
<td>Lightning Protection System</td>
<td>4,200.00</td>
</tr>
<tr>
<td>Performance Bond</td>
<td>2,400.00</td>
</tr>
<tr>
<td>Total Price</td>
<td>$148,600.00</td>
</tr>
</tbody>
</table>

Discussion: Mr. Manfredi asked the location of this replacement. Mrs. McCaffrey reported it was over the small gym and part of the discovery lab.

Roll Call: Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye
All Ayes
Motion Carried.

Motion made by Mr. Boyd, seconded by Mr. Manfredi to approve the roof bid from Roberts Roofing to tear off and replace the roof at Ledgemont Elementary School in the amount of:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Roof Labor and Materials</td>
<td>$68,000.00</td>
</tr>
<tr>
<td>Lightning Protection System</td>
<td>2,100.00</td>
</tr>
<tr>
<td>Performance Bond</td>
<td>1,200.00</td>
</tr>
<tr>
<td>Total Price</td>
<td>$71,300.00</td>
</tr>
</tbody>
</table>
Discussion: Mr. Manfredi again asked the location of this replacement. Mrs. McCaffrey stated it was over the cafeteria. Mr. Manfredi then asked if we have money budgeted to replace the ceiling tiles as the roofs are getting done. Mrs. McCaffrey mentioned there is $9,000 extra set aside for ceiling tiles. Ledgemont cafeteria is the worst wing but we had to wait to replace them until the roof was replaced. Mrs. McCaffrey also added the project will hopefully be completed by August 15.

Roll Call: Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye
All Ayes
Motion Carried.

Motion made by Mrs. Brown, seconded by Mr. Wadsworth to approve the payment of moving expenses for John Stoddard not to exceed $1,500.

Discussion: None

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye
All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mrs. Raikes to approve the following medication administration staff to disperse medication for the 2017/2018 school year:

- Berkshire Jr./Sr. High School – Michael King, Maryalice Horton, Nancy Sherbondy, Brian Hiscox, Michelle Paluf, Brittany Bakalar
- Burton Elementary – Mandy Randles, Jennifer Ambrose, Barb Lillibridge, Cindy Metzung, Michelle Peters, Mary Jo Paul, Jennifer Chase, Lisa Starr, Gina Kriz, Kristina Neumore, Roxie Musacchio, Janet Duns
- Ledgemont Elementary – Kelly Timmons, Kathy McKeon, Michelle Sivillo, Cathy Zembower, Pam Nguyen, Stephanie Svigel, Stephanie Chongris, Eric Germovsek

Discussion: None

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye
All Ayes
Motion Carried.

Motion made by Mrs. Raikes, seconded by Mr. Boyd to approve an 8th Grade Trip to Washington DC & Gettysburg for May 2nd through May 4th, 2018.

Discussion: None

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.
Motion made by Mr. Manfredi, seconded by Mr. Wadsworth to approve the final list for the Graduating Class of 2017.

Discussion: Mr. Manfredi mentioned all seniors graduated.

Roll Call: Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye
All Ayes  
Motion Carried.

Motion made by Mrs. Brown, seconded by Mr. Wadsworth to approve the Burton Public Library Tax Budget for 2018.

Discussion: None

Roll Call: Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye
All Ayes  
Motion Carried.

**Old Business**

Mr. Manfredi asked Mr. Stoddard to look into Infinite Campus options to allow communication lines to be left open when a student’s portal is locked due to unpaid school fees. Mr. Manfredi added he would like this to be resolved by the beginning of the school year.

**New Business**

Mr. Manfredi asked that Mr. Stoddard reaches out to Emily, Public Relations for ThenDesign as we move forward with the Kent project. He would like a newsletter or press release to go out each week with updates for the residents. Mr. Stoddard added he wants to get as much information out as quickly as possible.

**Building Reports**

Burton Elementary-6th grade camp, assemblies, end of year activities, Burton Library presentations, PBIS walkthrough, retirements and interviews, transition day for 6th graders, concerts, fun day.

Mr. Manfredi asked Mrs. Randles what kindergarten enrollment was for next year so far. Mrs. Randles stated there were 45 registered at this time, which is high compared to previous years. She also added the open enrollment numbers were high as well.
High School- senior shadow project, exit interviews, senior awards, jr. high awards career readiness dates for next year have been established, graduation ceremony

Board Discussion

Mr. Boyd asked Mrs. Randles to plan a little better with events so they do not overlap with Ledgemont Elementary. Mr. Boyd thanked Mr. Manfredi for fixing the pictures at Ledgemont but added he would like to set a date to hang them. Mr. Manfredi stated he was there on Sunday and they have all been hung. Mr. Manfredi also added that some of the older pictures need some more attention. Mr. Boyd also added he would like a protocol to be in place so items are not given away from that building.

Open Public Participation-
None

Executive Session:

Pursuant to Ohio Revised Code Section 121.22(G)(1), we hereby move that the Board adjourn to executive session for the purpose to confer with our attorney concerning court actions. No action to follow. Mr. Manfredi asked Mr. DeLong, Mrs. Fleming and Mr. Stoddard to join.

Motion by Mrs. Brown seconded by Mr. Wadsworth, to enter executive session at 6:36 p.m.

Board entered executive session at 6:39 p.m.

Adjournment

A motion made by Mr. Wadsworth, seconded Mr. Manfredi to adjourn the meeting at 8:14 p.m.