
RECORD OF PROCEEDINGS

**MINUTES OF APRIL 10, 2017 6:00 PM
BERKSHIRE BOARD OF EDUCATION**

**REGULAR BOARD MEETING
BERKSHIRE BOARD OF EDUCATION**

* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1



PLEDGE OF ALLEGIANCE

Roll Call: Mr. Boyd, Mrs. Brown, Mr. Manfredi, Mrs. Raikes, Mr. Wadsworth-present

Motion made by Mrs. Brown, seconded by Mr. Wadsworth to approve the current agenda.

Discussion: None

Roll Call: Mr. Boyd-aye, Mr. Wadsworth-aye, Mr. Manfredi-aye, Mrs. Brown-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Motion made by Mr. Wadsworth, seconded by Mr. Boyd to approve the minutes from the March 6, 2017 regular meeting.

Discussion: None

Roll Call: Mr. Boyd-aye, Mr. Wadsworth-aye, Mr. Manfredi-aye, Mrs. Brown-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Treasurer's Report:

Expenditures and Interest Earned:

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **March, 2017** submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*.

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Appropriation Modifications:

Motion made by Mr. Manfredi, seconded by Mrs. Brown to approve the following appropriation modifications:

Fund 451	Data Communication	+ 1,800.00
Fund 018	Principals Fund	+ 5,360.00

Discussion: None

Roll Call: Mr. Boyd-aye, Mr. Wadsworth-aye, Mr. Manfredi-aye, Mrs. Brown-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Cash Transfer/Advance Return

Motion made by Mr. Wadsworth, seconded by Mr. Manfredi to approve the following:

Cash Transfer	General to Cafeteria	\$ 10,000.00
Advance Return	PI to General	\$ 120,000.00

Discussion: None

Roll Call: Mr. Boyd-aye, Mr. Wadsworth-aye, Mr. Manfredi-aye, Mrs. Brown-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Donations:

Motion made by Mrs. Raikes, seconded by Mr. Boyd to approve the following donations:

P & S Dock, Inc.	HS Principal Fund	\$ 5,000.00
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Discussion: Mr. Manfredi questioned if a thank you letter has been sent. Mr. Reedy stated a letter was sent and also added Howard Bates called him personally at home and asked where a donation could be used and he indicated the money could go into the principal fund and the would be used towards the students.

Roll Call: Mr. Boyd-aye, Mr. Wadsworth-aye, Mr. Manfredi-aye, Mrs. Brown-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

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Vocational Report

Roger Miller reported that Auburn has hired a new Superintendent to replace Margaret Lynch who is retiring. Brian Bontempo, was selected and will share duties with Auburn and the Lake County Educational Service Center. On the permanent improvement side of things, they have six HVAC units that need replaced which are \$150,000 each and are only budgeted \$350,000 each year.

Committee Reports

Mrs. McCaffrey reported the permanent improvement meeting will be held on Wednesday at 7:30am at the Board Office.

Mr. DeLong noted the last tech committee meeting will be on Wednesday at 4:00pm at the Board Office.

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS:

Personnel:

A. Certified:

Motion made by Mr. Manfredi, seconded by Mr. Boyd, to accept the retirement of Charlene Miller, Title I teacher, effective August 31, 2017.

Discussion: Mrs. Randles added Charlene is a wonderful person and has been a great addition to the staff.

Roll Call: Mr. Boyd-aye, Mr. Wadsworth-aye, Mr. Manfredi-aye, Mrs. Brown-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Motion made by Mr. Wadsworth, seconded by Mrs. Raikes, to accept the resignation of James Lester as Mentor for Michael Colabuno, effective February 15, 2017.

Discussion: None

Roll Call: Mr. Boyd-aye, Mr. Wadsworth-aye, Mr. Manfredi-aye, Mrs. Brown-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

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Classified:

Motion made by Mrs. Brown, seconded by Mrs. Raikes, to accept the retirement of Calvin Brady as Custodian, effective July 31, 2017.

Discussion: None

Roll Call: Mr. Boyd-aye, Mr. Wadsworth-aye, Mr. Manfredi-aye, Mrs. Brown-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Business:

Motion made by Mr. Boyd, seconded by Mr. Wadsworth, to approve VocoVision, an online English as a second language services, for a student at the cost of \$55/hour, 10 hours a week, for the remainder of the school year.

Discussion: Mrs. Raikes questioned why these services were needed. Mrs. McCaffrey stated this is because we have two students where English is their second language and by law, we must provide tutoring.

Roll Call: Mr. Boyd-aye, Mr. Wadsworth-aye, Mr. Manfredi-aye, Mrs. Brown-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mrs. Brown, to approve the 2017 Senior graduating class.

Discussion: Mr. Manfredi asked how many students are close to graduating. Mr. Reedy noted there are about five students that are on the edge but the opportunity is there for them to actually graduate.

Roll Call: Mr. Boyd-aye, Mr. Wadsworth-aye, Mr. Manfredi-aye, Mrs. Brown-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Motion made by Mr. Wadsworth, seconded by Mr. Boyd, to approve Chad Russell to be the nurse for Sixth Grade Camp, May 9-12, 2017 at the cost of \$600.

Discussion: Mrs. Brown asked if this amount was for all of sixth grade camp. Amy Hochschild confirmed this was for all of camp and also added that he is wonderful and does a great job.

Roll Call: Mr. Boyd-aye, Mr. Wadsworth-aye, Mr. Manfredi-aye, Mrs. Brown-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

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Motion made by Mr. Manfredi, seconded by Mr. Wadsworth to approve a Contract between the Berkshire Board of Education and Exceptional Kids Therapy Services, LLC. for the 2016/2017 extended school year to provide physical therapy services for students.

Discussion: Mr. Manfredi asked how many students this was for. Ms. Fleming stated she could not say the number of students but there are a handful that use these services through the school year and would need them for the extended school year.

Mrs. Brown asked what the extended school year is. Ms. Fleming noted it was school throughout the summer.

Roll Call: Mr. Boyd-aye, Mr. Wadsworth-aye, Mr. Manfredi-aye, Mrs. Brown-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Motion made by Mr. Wadsworth, seconded by Mr. Boyd to approve the following NEOLA Policy Revision:

9270 – Third and Final Reading
6470 – Second Reading

Discussion: None

Roll Call: Mr. Boyd-aye, Mr. Wadsworth-aye, Mr. Manfredi-aye, Mrs. Brown-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mrs. Brown to approve the contact between Madison Local Schools to provide Technology Personal Services for the 2017/2018 school year in the amount of \$95,000..00

Discussion: Mrs. Raikes asked if we are looking to hire this internally. Mrs. McCaffrey stated that this was recommended by Mr. Stoddard. Mr. Stoddard added that this service is for at least four people with many skill sets and that trying to find someone with all these areas of knowledge for around \$55,000 (after benefits) would be hard to find but he is open to suggestions. Mr. Boyd questioned the responsiveness and turnaround time with requests. Mr. DeLong said they do a good job and are pretty responsive.

Roll Call: Mr. Boyd-aye, Mr. Wadsworth-aye, Mr. Manfredi-aye, Mrs. Brown-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

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Motion made by Mr. Wadsworth, seconded by Mr. Manfredi to approve the contract with Lake County Educational Service Center to provide Nutritional Supervisory Services for the 2017/2018 school year not to exceed \$24,192.

Discussion: Mrs. Raikes questioned if this was a one year contract again. Mrs. McCaffrey confirmed it was and again, this was under Mr. Stoddard's advisement. Mr. Stoddard added this is the same situation as the technology circumstance and that this was a great price for the services we are receiving. Mr. Wadsworth added he has heard great things about the new menu and the students seem to be happy with the choices. Mrs. McCaffrey also added that \$17,500 has been brought in from grants through this program and without these services we probably would have lost our federal monies.

Roll Call: Mr. Boyd-aye, Mr. Wadsworth-aye, Mr. Manfredi-aye, Mrs. Brown-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Motion made by Mrs. Brown, seconded by Mr. Wadsworth to approve the agreement with the Geauga County Educational Service Center for 2017/2018 school year.

Discussion: Mrs. Raikes asked how much this agreement is for. Mrs. McCaffrey stated she did not have an amount yet as a questioner is sent with a list of services provided and districts then chose which ones to use and the cost is then divided among the schools. The cost is typically around \$350,000 per year. Mr. Manfredi added these amounts are usually pretty consistent

Roll Call: Mr. Boyd-aye, Mr. Wadsworth-aye, Mr. Manfredi-aye, Mrs. Brown-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Old Business

Mr. Manfredi stated since Mr. DeLong had already approved Megan Hull's professional development they would honor it.

Mr. DeLong mentioned the sophomores had career day last week and it was a success.

New Business

Mr. DeLong gave his building report stating they had their 3rd quarter 4.0 lunch with 59 students attending, Thursday will be student of the month lunch, the high school had 18 students in the Middlefield Art Show, placing first, second and honorable mention. Mr. Reedy thanked Carol Liekala for all her hard work and the rest of the staff at the high school for stepping in while he was out of the building. Mr. Reedy also added the high school has completed AIR testing, ACT testing, OGT testing,

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ELA testing, relay for life events, AC4P workshops. Eric Higgs added Real Money, Real World event was a success. This is done in partnership with OSC extension office. Tables are set up in the gym and students receive money from jobs and have to learn to budget their income along with all the expenses that come with being an adult.

Mrs. Randles gave building update at Burton Elementary. ELA testing completed, next week will be math, science and social studies, spring conferences, book fair, skating party with Ledgesmont Elementary, yoga instructor visit, BE to CLE class trips (every class will be going to Cleveland in May), after school club wrap ups and the economics fair. Mr. Manfredi asked how the prep for testing was going and how she felt about it. Mrs. Randles stated they are still getting adjusted to taking the tests on the Chromebooks but it is getting better.

Ms. Timmons also gave her building report. Many of the same events as Burton Elementary, Heinens is coming in next week to discuss healthy food options for testing, teacher conferences, tornado and fire drills, STEAM program, 3rd quarter assembly, book fair, Real Eyes assembly, field trips to Lake Farm Park and the Rookery, PTC auction on April 21. Ms. Timmons also added the straight A breakfast is Thursday at 8:30 and the awards ceremony is Wednesday at 9:00

Open Public Participation

Roger Miller stated it is good to hear the building reports and added he has heard many good things about the cafeteria program. He also added with the technology contract, he just wanted to make sure the staff was getting the professional development they need.

Ms. Hull stated that she really would like to see the high school be one to one with technology devices next year. She believes this can be done without purchasing any new devices, just apple care and cases. She mentioned the 7th graders can all have Chromebooks and 8th-12th graders could have iPads. Roger Miller asked how much is budgeted each year for technology. Mrs. McCaffrey stated there is \$90,000 each year for technology and they are following a 5 year plan. \$30,000 is from permanent improvement and \$50,000 is budgeted. There is a little more money for Ledgesmont from the Frances Leighton Trust but that money will not be around forever she added.

Amy Hochchild reported that next Wednesday is science night at Burton Elementary. This is in partnership with Kent State Geauga teachers. Science projects form all year from the 5th and 6th graders will also be on display.

Mrs. Brown thanked Aimee Green for all her hard work with the pancake breakfast at the high school. Mrs. Brown also added it is great to see our staff collaborating with the Kent Geauga staff.

Mrs. Brown asked the high school administrators if there was anyone graduating going into the military. The Allegiant Hall needed the names and Mr. Delong confirmed there are one or two students and they are aware of this.

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Mr. Boyd asked Mr. Manfredi is all the pictures from Ledgemont are all back together. Mr. Manfredi stated all are done with the exception of the 1939 graduating class picture. The paint keeps peeling he added. Mrs. Raikes asked if John was footing the bill. Mr. Manfredi mentioned that he was and the pictures mean so much more to him now that he has them in person. Mr. Manfredi also added he will take them to Ledgemont once they are done.

Executive Session:

Pursuant to Ohio Revised Code Section 121.22(G)(1), for the purpose of the employment of a public employee

Motion by Mr. Manfredi, seconded by Mrs. Raikes, to enter executive session at 6:40 pm

Roll Call: Mr. Boyd-aye, Mr. Wadsworth-aye, Mr. Manfredi-aye, Mrs. Brown-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

The Board exited Executive Session at 7:30 p.m.

Adjournment

A motion made by Mrs. Raikes, seconded Mrs. Brown to adjourn the meeting at 7:31 p.m.

Roll Call: Mr. Boyd-aye, Mr. Wadsworth-aye, Mr. Manfredi-aye, Mrs. Brown-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Mr. John Manfredi

President

Mrs. Beth McCaffrey

Recorder of Proceedings