
RECORD OF PROCEEDINGS

**MINUTES OF AUGUST 17, 2016 6:30 PM
BERKSHIRE BOARD OF EDUCATION**

**REGULAR BOARD MEETING
BERKSHIRE BOARD OF EDUCATION**

* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1



PLEDGE OF ALLEGIANCE

Roll Call: Mr. Boyd, Mrs. Brown, Mr. Manfredi, Mrs. Raikes, Mr. Wadsworth-present

Executive Session

Pursuant to Ohio Revised Code Section 121.22(G)(1), for the purpose of considering the appointment, employment, discipline, promotion, or demotion of a public employee

A motion made by Mr. Wadsworth, seconded by Mrs. Raikes to enter executive session at 6:34 p.m.

Roll Call: Mr. Manfred-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mrs. Brown-aye, Mr. Boyd-aye
All ayes
Motion Carried.

Board exited executive session at 7:01 p.m.

Motion made by Mr. Boyd, seconded by Mr. Manfredi to approve the current agenda.

Discussion: None

Roll Call: Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye
All Ayes
Motion Carried.

Motion made by Mr. Wadsworth, seconded by Mr. Manfredi to approve the minutes from the July 11, 2016 regular meeting.

Discussion: None

Roll Call: Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye
All Ayes
Motion Carried.

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Treasurer's Report:

Expenditures and Interest Earned:

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **July 2016** have been submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*.

Donation:

Motion made by Mr. Manfredi, seconded by Mr. Boyd to accept a \$500.00 donation from the Ledgemont Alumni to be credited to the Alumni Scholarship fund.

Discussion: None

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye
All Ayes
Motion Carried.

Ohio Schools Council:

Motion made by Mrs. Raikes, seconded by Mr. Wadsworth to approve participation in the following Ohio Schools Council programs:

| | |
|-----------------------------|--------------------|
| Legal Hotline | \$ 2,100.00 |
| Ohio Schools Council Credit | <u>(\$ 308.10)</u> |
| Total | \$ 1,791.90 |

Discussion: None

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye
All Ayes
Motion Carried.

Then and Now

Motion made by Mr. Wadsworth, seconded by Mrs. Raikes to approve the following Then and Now Encumbrance:

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| | | |
|-------------------------------------|------------------|------------|
| Foundation for Educational Services | Cancellation Fee | \$4,995.00 |
| Lakeland Community College | Books | \$2,205.00 |

Discussion: Mr. Manfredi questioned the reasoning behind the cancellation fee. Mr. DeLong stated it was a bill that came in for cancelling the previous website provider since we decided to go with another company. Mrs. McCaffrey added we were only 1 year into the contract with another 2 remaining. Mr. Manfredi stated he wanted thresholds on expenses so certain items had to cross Mrs. McCaffrey's desk. Mrs. McCaffrey added she approves any and all purchase orders regardless of price but this was not approved since the PO was opened after the invoice was sent, which is why it is considered a "Then and Now".

Roll Call: Mr. Wadsworth-aye, Mr. Boy-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Appropriations Modification:

Motion made by Mr. Manfredi, seconded by Mrs. Raikes to approve the following appropriation modifications:

| | |
|---------------------------|------------|
| Termination Benefits Fund | +22,976.53 |
| Athletics | +11,453.00 |
| Uniform Supplies | + 1,000.00 |

Discussion: None

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Vocational Report

None

Committee Reports

None

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Superintendent's Report and Recommendations:

Personnel:

Certified:

Motion made by Mrs. Brown, seconded by Mr. Wadsworth to approve the following resolution:

WHEREAS, there is an opening in the position of Teacher; and

WHEREAS, the Superintendent has recommended that Debbie Zenz be employed in the position.

NOW, THEREFORE, BE IT RESOLVED, that Ms. Zenz be re-employed in the position of Teacher beginning on August 22, 2016, and continuing through June 6, 2017.

BE IT FURTHER RESOLVED, that it is hereby found and determined that all formal action of this Board concerning and/or relating to the adoption of this Resolution was taken in an open meeting of this Board and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Discussion: None

Roll Call: Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye

All Ayes

Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Boyd to adopt of the following Resolution:

WHEREAS, the Superintendent has recommended that a limited teaching contract be suspended pursuant to a reduction-in-force for financial reasons.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education suspends the employment of Thomas Gephart as Special Education Teacher at Berkshire High School in accordance with State Law (for financial reasons) and Article IX, Section F – *Reduction-in-Force* of the Agreement between the *Berkshire Education Association and the Berkshire Local School District Board of Education*, effective June 30, 2016.

BE IT FURTHER RESOLVED, that the suspension of Mr. Gephart's employment is being made pursuant to a reduction-in-force due to financial reasons.

BE IT FURTHER RESOLVED, that it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

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Discussion: None

Roll Call: Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye
All Ayes
Motion Carried.

Motion made by Mrs. Brown, seconded by Mr. Wadsworth to appoint Brian Hiscox as the Dean of Students for the 2016/2017 school year at a salary of \$20,000.

Discussion: None

Roll Call: Mr. Manfredi-nay, Mrs. Raikes-nay, Mr. Wadsworth-aye, Mr. Boyd-nay, Mrs. Brown-aye
Three Nays, Two Ayes
Motion Not Carried.

Motion made by Mr. Manfredi, seconded by Mr. Wadsworth to approve a two percent increase for Steve Reedy, High School Principal, for the 2016/2017 school year.

Discussion: None

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye
All Ayes
Motion Carried.

Motion made by Mrs. Brown, seconded by Mr. Boyd to approve a two percent increase for Amanda Randles, Burton Elementary School Principal for the 2016/2017 school year.

Discussion: None

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Motion made by Mrs. Brown, seconded by Mr. Manfredi to approve a two percent increase for Kelly Timmons, Ledgemont Elementary School Principal, for the 2016/2017 school year.

Discussion: None

Roll Call: Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye
All Ayes
Motion Carried.

Motion made by Mr. Boyd, seconded by Mr. Wadsworth to approve a two percent increase for Dawn Fleming, Curriculum/Special Education Director, for the 2016/2017 school year.

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Discussion: None

Roll Call: Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye
All Ayes
Motion Carried.

Motion made by Mr. Wadsworth, seconded by Mr. Manfredi to approve a two percent increase for Brian Hiscox, Athletic Director, for the 2016/2017 school year.

Discussion: None

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye
All Ayes
Motion Carried.

Motion made by Mr. Wadsworth, seconded by Mr. Manfredi to approve a two percent increase for Beth McCaffrey, Treasurer, for the 2016/2017 school year.

Discussion: None

Roll Call: Mrs. Raikes-nay, Mr. Wadsworth-aye, Mr. Boyd-nay, Mrs. Brown-aye, Mr. Manfredi-aye
3 Ayes, 2 Nays
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Boyd to approve a \$1,500 longevity payment for Steve Reedy, High School Principal, for the 2016/2017 school year.

Discussion: None

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Motion made by Mrs. Brown, seconded by Mrs. Raikes to approve a \$1,500 longevity payment for Amanda Randles, Burton Elementary School Principal for the 2016/2017 school year.

Discussion: None

Roll Call: Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye
All Ayes
Motion Carried.

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Motion made by Mr. Wadsworth, seconded by Mr. Boyd to approve a \$1,500 longevity payment for Kelly Timmons, Ledgesmont Elementary School Principal, for the 2016/2017 school year.

Discussion: None

Roll Call: Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye
All Ayes
Motion Carried.

Motion made by Mr. Wadsworth, seconded by Mr. Boyd to approve a \$1,500 longevity payment for Dawn Fleming, Curriculum/Special Education Director, for the 2016/2017 school year.

Discussion: None

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye
All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Wadsworth to approve a \$1,500 longevity payment for Brian Hiscox, Athletic Director, for the 2016/2017 school year.

Discussion: None

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye
All Ayes
Motion Carried.

Motion made by Mr. Boyd, seconded by Mr. Wadsworth to approve a \$1,500 longevity payment for Beth McCaffrey, Treasurer, for the 2016/2017 school year.

Discussion: None

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Motion made by Mr. Wadsworth, seconded by Mrs. Brown to approve a \$1,500 longevity payment for Doug DeLong, Superintendent, for the 2016/2017 school year.

Discussion: None

Roll Call: Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye
All Ayes
Motion Carried.

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Motion made by Mr. Wadsworth, seconded by Mr. Manfredi to approve a one year Limited Contract to Rebekah Martin as an Intervention Specialist teacher at Ledgemont Elementary, Level I Step 4, for the 2016/2017 school year. Salary and benefits per negotiated contract.

Discussion: Mr. Manfredi asked Dawn Flemming what she thought of her. Dawn noted that she thought she was great. Mr. Wadsworth confirmed all paperwork was received, Mr. Delong affirmed.

Roll Call: Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye
All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Brown to approve salary step increases to the following staff. All requirements have been met.

- David List from Level IV, Step 24 to Level V, Step 24
- Tracy Rea from Level III, Step 11 to Level IV, Step 11

Discussion: None

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye
All Ayes
Motion Carried.

Motion made by Mr. Wadsworth, seconded by Mr. Boyd to approve a stipend of \$250.00 plus expenses, not to exceed \$125.00 to Laurie Lamb, Burton Elementary art teacher, for setting up and supervision of the Berkshire Schools' booth in the Education Building at the Great Gauga County Fair for 2016, with the stipulation all receipts must be turned in by October 1st to be reimbursed.

Discussion: None

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Motion made by Mr. Wadsworth, seconded by Mrs. Raikes to accept the resignation of Hannah Bombback as Varsity Girls Golf Coach.

Discussion: Mr. Manfredi questioned if there was a participation number issue. Mr. Hiscox stated there were only 6 girls that signed up and last year there were 6 and by the end of the season, only 3 remained. He also added these 6 that signed up will still practice as the majority of them have never golfed before in hopes of growing the number so a team can be formed for next year.

Roll Call: Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye

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All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mrs. Raikes to approve the following a one year Supplemental Contracts for the 2016/2017 school year:

- Brittany Bakalar Strength/Conditioning Coach – Fall
- Joe Randall Jr. High Cross Country Coach
- Rich Guthrie Mentor/Taylor Simons - Math
- Eric Higgs Mentor/Josh DeWeese – Social Studies
- Tanya Klingman Mentor/J. Wadsworth – BE
- Laurie Lamb Mentor/L. Hull – BE
- James Lester Mentor/Mike Colabuno - Social Studies
- James Lester Mentor/Dominic Gattozzi - Band
- Carey Maske Mentor/Tracy Lobins – Science
- Ruth Moore Mentor/Kimberly Mele - Technology
- Pamela Nguyen Mentor/R. Weema – LE
- Pamela Nguyen Mentor/M. Morbeto - LE
- Sara O’Connor Mentor/Marla Bencivenni – BE
- Tracy Rea Mentor/Shannon Moore - Intervention
- Lisa Starr Mentor/Amberlee Mullet – BE
- Hannah Bomback Assistant Golf Coach
- Tracy Rea Mentor Non-Resident Educ./Heather Giel
- Tara Ryks Junior High Student Council

Discussion: Mr. Wadsworth confirmed all employees had proper paperwork on file. Mr. Manfredi asked Mr. DeLong what the Mentor Non-Resident position was. Mr. DeLong stated that was a mentoring position for a teacher that has less than three years of experience. Tracy Rea will be her mentor for this school year.

Roll Call: Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye
All Ayes
Motion Carried.

Motion made by Mrs. Raikes, seconded by Mr. Boyd to approve Michelle Sivillo as the Kindergarten Readiness Camp Instructor from August 8, 2016 to August 19, 2016 at \$750 per week/no mileage.

Discussion: None

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye
All Ayes

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Motion Carried.

Motion made by Mr. Wadsworth, seconded by Mr. Manfredi to approve a one year Limited Contract to Heather Giel as Physical Education/Health teacher at Berkshire Jr./Sr. High School, Level I Step 4, for the 2016/2017 school year. Salary and benefits per negotiated contract.

Discussion: Mr. Manfredi asked who interviewed Heather Giel. Mr. DeLong stated himself along with Brian Hiscox and Steve Reedy interviewed.

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye
All Ayes

Motion Carried.

Motion made by Mr. Manfredi, seconded by Mrs. Raikes to approve a one year Limited Contract to Nicole Toomey as a Part-Time Art teacher at Ledgesmont Elementary, Level I Step 0, for the 2016/2017 school year. Salary and benefits per negotiated contract.

Discussion: Mr. Manfredi asked Kelly Timmons what he thought of her. Kelly said that she is excited to start and also noted that she actually trained under Karen Fortier.

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye
All Ayes

Motion Carried.

Classified:

Motion made by Mrs. Brown, seconded by Mr. Wadsworth to accept the retirement of Oliver Smith, effective October 28, 2016.

Discussion: Mr. Wadsworth asked if anyone was in mind for the position. Mrs. McCaffrey stated that we would advertise for this position.

Roll Call: Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye
All Ayes

Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Wadsworth to approve Terri Fabian as a full-time Secretary in a split position between Berkshire Jr./Sr. High School and the Board of Education at Step 0 and benefits per negotiated agreement. All requirements have been met.

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Discussion: Mr. Manfredi asked who interviewed for this position. Mr. DeLong answered that himself and Melissa Malkus interviewed as well as Steve Reedy.

Roll Call: Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye
All Ayes
Motion Carried.

Motion made by Mrs. Brown, seconded by Mr. Wadsworth to approve Quaran DeJarnette as an Education Aide during band practices, performances and other band activities for a limited contract, step zero for the 2016/2017 school year. All requirements have been met.

Discussion: Mrs. Brown confirmed this is just during band with Dawn Flemming.

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye
All Ayes
Motion Carried.

Motion made by Mrs. Brown, seconded by Mr. Manfredi to approve a two percent increase for Melissa Malkus, Special Education/Superintendent Administrative Assistant, for the 2016/2017 school year.

Discussion: None

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye
All Ayes
Motion Carried.

Motion made by Mrs. Brown, seconded by Mr. Manfredi to approve a two percent increase for Suzanne Steinhoff, Transportation Supervisor, for the 2016/2017 school year.

Discussion: None

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Motion made by Mr. Wadsworth, seconded by Mr. Boyd to approve a two percent increase for Jim Badanjek, Maintenance Supervisor, for the 2016/2017 school year.

Discussion: None

Roll Call: Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye

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All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Boyd to approve a two percent increase for Jaime Berman, Accounts Payable/Assistant to Treasurer, for the 2016/2017 school year.

Discussion: None

Roll Call: Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye
All Ayes
Motion Carried.

Motion made by Mrs. Brown, seconded by Mr. Wadsworth to approve a two percent increase for Bonnie Makowski, Payroll Clerk, for the 2016/2017 school year.

Discussion: None

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye
All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Wadsworth to approve a \$1,500 longevity payment for Melissa Malkus, Special Education/Superintendent Administrative Assistant, for the 2016/2017 school year.

Discussion: None

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye
All Ayes
Motion Carried.

Motion made by Mrs. Brown, seconded by Mr. Manfredi to approve a \$1,500 longevity payment for Suzanne Steinhoff, Transportation Supervisor, for the 2016/2017 school year.

Discussion: None

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Motion made by Mrs. Raikes, seconded by Mr. Boyd to approve a \$1,500 longevity payment for Jim Badanjek, Maintenance Supervisor, for the 2016/2017 school year.

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Discussion: None

Roll Call: Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye
All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mrs. Brown to approve a \$1,500 longevity payment for Jaime Berman, Accounts Payable/Assistant to Treasurer, for the 2016/2017 school year.

Discussion: None

Roll Call: Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye
All Ayes
Motion Carried.

Motion made by Mrs. Brown, seconded by Mr. Boyd to approve a \$1,500 longevity payment for Bonnie Makowski, Payroll Clerk, for the 2016/2017 school year.

Discussion: None

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye
All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Wadsworth to approve the following bus drivers for Kindergarten Readiness Camp, August 8 – 19, 2016.

- Kim Sturm
- Colleen Hall

Discussion: Mrs. Brown asked what this camp is. Dawn Fleming stated it was a camp for incoming kindergarteners with a lower test score. It just prepares them a little more for kindergarten.

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye
All Ayes
Motion Carried.

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Motion made by Mr. Manfredi, seconded by Mr. Wadsworth to approve the following one year Supplemental Contracts for the 2016/2017 school year:

- Tyler Briggs Assistant Coach - Boys Soccer
- Gordy Cossick Jr. High Assistant Football Coach
- Kirstin Hunt 9th Grade Volleyball Coach
- Ed Jones Jr. High Assistant Football Coach

Discussion: None

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye
All Ayes

Motion Carried.

Motion made by Mrs. Brown, seconded by Mr. Boyd to approve Rich Ford as a Volunteer Girls Soccer Coach.

Discussion: Mrs. Raikes asked if a volunteer still has to meet all the qualification as an employee. Mr. DeLong mentioned the volunteers also need their BCI/FBI checks on file.

Roll Call: Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye
All Ayes

Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Boyd to approve Terri Fabian as part of the medication administration staff to disperse medication for the 2016/2017 school year.

Discussion: None

Roll Call: Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye
All Ayes

Motion Carried.

Motion made by Mrs. Brown, seconded by Mr. Wadsworth to approve a one year Limited Contract to Laura Ross as a Van Driver, Step 0, for the 2016/2017 school year. Salary and benefits per negotiated contract.

Discussion: None

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye
All Ayes

Motion Carried.

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Motion made by Mr. Raikes, seconded by Mr. Boyd to approve Colleen Hall as a substitute cook for the 2016/2017 school year.

Discussion: Mr. Manfredi asked if she also drives bus. Mrs. McCaffrey stated that she is a bus driver and can fit this in during the middle of the day.

Roll Call: Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye
All Ayes
Motion Carried.

Motion made by Mrs. Raikes, seconded by Mr. Boyd to approve Breana Verbic as the Latchkey Supervisor at Ledgemont Elementary for the 2016/2017 school year at \$11.50 per hour , twenty six hours per week.

Discussion: Mrs. Raikes asked where Breana is from. Kelly Timmons mentioned she is a parent of students that attend Ledgemont Elementary and lives in Montville.

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Business:

Motion made by Mrs. Brown, seconded by Mrs. Raikes to approve the Resolution of Waiver from the Ohio Department of Education regarding Career-Technical Education requirements under ORC 3313.0(A).

Discussion: Mrs. Brown asked Mr. DeLong what this is for. Mr. DeLong noted that we do not meet all technical requirements so this is a waiver for that. He also added he is working with Auburn Career Center to change this so we do not have to apply for a waiver.

Roll Call: Mr. Wadsworth-aye, Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye
All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Wadsworth to approve the following payments in lieu of transportation for the 2016/2017 school year:

- Five (5) families from St. Mary's, Chardon
- One (1) family from Notre Dame Elementary
- One (1) family from Notre Dame Cathedral Latin

Discussion: None

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BERKSHIRE BOARD OF EDUCATION*

Roll Call: Mr. Boyd-aye, Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye
All Ayes
Motion Carried.

Motion made by Mr. Wadsworth, seconded by Mr. Manfredi to approve the following resolution:

WHERE AS, The Berkshire Board of Education, (The District) in compliance with the Frances Spatz Leighton Testamentary Trust, (The Trust), believes the requested disbursements hereinafter specified are consistent with the objectives of The Trust as set forth in pages seven and eight of the November 5, 2010 Order of the Circuit Court of Fairfax County, VA, and hereby authorizes and requests that William C. Hofstetter as Trustee of the Trust to make the specified disbursements for the benefit of the Frances Spatz Leighton - Thompson Station Library, a branch of the Geauga County Library (The Library) located at Ledgemont Elementary, 16200 Burrows Road, Thompson, Ohio 44086, as and when requested by Kim Brown, Board President and Mrs. Beth McCaffrey, secretary to the Board;

WHERE AS, The Library serves the residents of Thompson, Montville and surrounding areas servicing over nine thousand residents per year. The Library has received complaints regarding the accessibility into The Library and is requesting that automatic doors at both the exterior and interior entrance doors be installed as soon as possible. The District is requesting the \$7,625 (\$6,556 – door cost, \$469 – door alarm, \$600 – electrical work) for the addition of automatic doors as evidenced by the attached quotes.

WHEREAS, the Berkshire Board of Education FURTHER RESOLVES THAT William C. Hofstetter as Trustee may accept and rely upon each of the subsequent written requisition(s) from and by the designated officer(s) set forth, above, at face value:

1. That the Board and/or such authorized officer(s) or other agent(s) of the Board have performed reasonable due diligence in the selection of vendors and negotiation of any contracts and monitoring of performance by each such vendor; and
2. That in all events title to any assets so purchased or improvements so made, shall vest solely and exclusively in the Board, and likewise, any duties of performance and/or warranties of the several vendors shall run in favor of the Board only as beneficiary (and not to the Trust); and
3. Any contracts for employment or for services shall be solely with the Berkshire Board of Education; and not with the Trust; and
4. The awarding or letting of any purchase orders or contracts by or for the benefit of the Board will comply in all respects with all applicable laws and regulations; and

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5. Once any authorized funds have been disbursed as directed/requested, the Board will indemnify and hold the Trust and William C. Hofstetter as Trustee harmless from any claims whatsoever by the vendor(s), contractor(s), employee(s) or any other persons to whom disbursements have been made, or from any third parties whatsoever, concerning the awarding of any contracts.

Discussion: Mrs. Raikes asked Mrs. McCaffrey if she talked to Mr. Hofstetter regarding this. Mrs. McCaffrey stated that she had not as he charges the Trust each time she talks to him. Mrs. McCaffrey added she would rather submit the proposal and go from there.

Roll Call: Mrs. Brown-aye, Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd-aye
All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mrs. Brown to approve a Contract for special education services provided by Mentor Public Schools/Mentor Cares Program for one student for the 2016/2017 school year.

Discussion: Mr. Manfredi asked Dawn Fleming how many students are in the program. She responded by saying that we have one student in this program.

Roll Call: Mr. Manfredi-aye, Mrs. Raikes-aye, Mr. Wadsworth-aye, Mr. Boyd –aye, Mrs. Brown-aye
All Ayes
Motion Carried.

Old Business:

Mr. Manfredi asked if we have enough bus drivers this year. Mrs. McCaffrey said we have enough drivers since we no longer have the A-Tech rout however, we can always use more for athletic trips, especially in the Spring. We have two potential drivers that are almost certified and will then hire them as substitute drivers and use them as needed. Mrs. McCaffrey also added Don Rice from Geauga DD has started a county wide transportation committee for shared transportation services.

Mr. Manfredi mentioned to Mrs. McCaffrey he would like her to start talking to Myers Equipment in October regarding the school year bus orders for next year.

Mrs. McCaffrey presented the new food service app flyer to the Board members and the public in attendance. Mr. Boyd asked about the old food payment system. Mrs. McCaffrey elaborated on the new Infinite Campus system and noted that we are very happy with it and have gotten much positive feedback so far. Parents are able to make payments towards fees along with viewing what their student is purchasing each day in the cafeteria.

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New Business:

Mr. DeLong announced that the iPad distribution would be this week

Mrs. Brown asked what the \$50 technology fee money goes towards. Mr. DeLong noted it was for apps that may need to be purchased as well as going towards any damages that may occur. Mr. DeLong also added we have a zero deductible insurance plan. The grant paid for Apple Care but all the grant money has been spent.

Mr. Manfredi mentioned he was approached by a parent that said it was against the Federal Law to charge school fees. Mrs. McCaffrey stated that was true only if the family qualified for the Free and Reduced Lunch Program.

Mr. Wadsworth added he attended the kindergarten readiness camp this week and it was great. At Burton Elementary, there are 60 kindergartners registers and at Ledgemont Elementary, there are 30 registered.

Mr. DeLong reported the total enrollment in the Berkshire School District was at 1,257

Board Discussion:

None

Executive Session:

Pursuant to Ohio Revised Code Section 121.22(G)(1), we hereby move that the Board adjourn to executive session for the purpose of considering the appointment, employment, discipline, promotion, or demotion of a public employee.

Motion by Mr. Manfredi, seconded by Mrs. Raikes, to enter executive session to discuss personnel matters at 7:56 p.m.

Board exited Executive Session at 9:09 p.m.

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Adjournment

A motion made by Mr. Manfredi, seconded Mrs. Raikes to adjourn the meeting at 9:10 p.m.

Mrs. Kim Brown

President

Mrs. Beth McCaffrey

Recorder of Proceedings