
RECORD OF PROCEEDINGS

**MINUTES OF DECEMBER 14, 2015 6:00 P.M.
BERKSHIRE BOARD OF EDUCATION**

**REGULAR BOARD MEETING
BERKSHIRE BOARD OF EDUCATION**

* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1



PLEDGE OF ALLEGIANCE

Roll Call: Mr. Koster, Mr. Manfredi, Mr. Honkala, Mrs. Brown, Mr. Imhof-present

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve the current agenda and the minutes from November 16, 2015, regular board meeting.

Roll Call: All Ayes

Motion Carried.

Treasurer's Report:

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **November, 2015** submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*.

Invoice:

Motion made by Mr. Manfredi, seconded by Mr. Honkala to approve the annual membership in the Ohio Schools Boards' Association legal assistance fund and subscription to the briefcase.

Roll Call: All Ayes

Motion Carried.

Then and Now Encumbrance:

Motion made by Mr. Koster, seconded by Mrs. Brown to approve a Then and Now Encumbrance for McGraw Hill for \$2,020.38.

Roll Call: All Ayes

Motion Carried.

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Advance Return:

Motion made by Mr. Manfredi, seconded by Mr. Honkala to approve the following Advance Returns:

From Title IIA	To General	2,166.00
From Title I	To General	2,772.70

Roll Call: All Ayes
Motion Carried.

Committee Reports:

Mr. Koster attended the last Berkshire planning committee meeting and things are moving along a little slow at this time. The next meeting will be in February.

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS:

Personnel

Certified:

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve the following supplementals for 2015/2016:

- Josh DeWeese Jr. High Wrestling Coach
- Rich Guthrie Jr. High Wrestling Coach
- Bryan Kover Head Softball Coach

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mrs. Brown to approve salary step increases to the following staff effective August 24, 2015. All requirements have been met.

- Lori McBurnie from Level VI, Step 10 to Level VII, Step 10

Roll Call: All Ayes
Motion Carried.

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Classified:

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve the following supplementals for 2015/2016:

- | | |
|----------------|---|
| • Pat Casseday | 7 th Grade Boys Basketball Coach |
| • Ed Jones | 8 th Grade Boys Basketball Coach |
| • Doug Lory | Assistant Basketball Coach - Girls |

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Koster seconded by Mrs. Brown to accept the resignation of Leslie Liplin, cafeteria cook, effective June 30, 2016.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve a \$2,000 donation from the student group Interact Club to John Corfias to help offset costs associated with a heart transplant.

Roll Call: All Ayes
Motion Carried.

Motion made by Mrs. Brown, seconded by Mr. Koster to accept the resignation of Cindi Chilbert, cafeteria cook, effective December 25, 2015.

Roll Call: All Ayes
Motion Carried.

Business:

Motion made by Mrs. Brown, seconded by Mr. Honlala to approve the three year agreement with Ohio Alliance Billing, LLC, effective December 1, 2015 to perform the District's Medicaid billing.

Roll Call: All Ayes
Motion Carried.

Old Business:

None

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New Business:

Mr. Delong reported that junior career day will take place at Kent Geauga on January 12th. This will be the fourth year of having career day and has been very beneficial for the students.

Mr. Koster would like Berkshire to think about creating a pass for staff members and retired employees to have the opportunity to attend any events/activities hosted at Berkshire free of charge.

Mr. Koster would like to see the Berkshire Board write a letter of recommendation to the provost recommending Dr. Jarrod Tuddor for the Dean position at Kent Geauga. Everyone has been very impressed with his leadership with the Kent consolidation progress.

Motion made by Mr. Koster, seconded by Mr. Honkala to send a letter of recommendation to Kent Geauga recommending Dr. Jarrod Tuddor for the Dean position.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Imhof to approve the Credit Flexibility Program Procedures and Guidelines.

Roll Call: All Ayes
Motion Carried.

Motion made by Mrs. Brown, seconded by Mr. Manfredi to hold the January Organization meeting on January 11, 2016 at 6:00 p.m., with the regular meeting to immediately follow. An alternative date of January 12, 2016 will be held in case of inclement weather.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Koster to appoint Mrs. Kim Brown, President Pro Tem, effective until the annual Reorganization Meeting in January 2016

Roll Call: All Ayes
Motion Carried.

Pursuant to Ohio Revised Code Section 121.22(G)(1), we hereby move that the Board adjourn to executive session for the purpose of personnel matters.

Motioned by Mr. Imhof, seconded by Mr. Honkala to enter into executive session to discuss personnel matters

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Roll Call: All Ayes
Motion Carried.

The Board entered into executive session at 6:22 p.m.

The Board exited executive session at 6:46 p.m.

Recognition of Retiring Board Members

Mr. DeLong recognized Mr. Honkala, Mr. Koster and Mr. Imhof for serving as board members.

Open Public Participation:

Eric Higgs stated that there is an issue getting qualified substitute teachers at the buildings. We cannot keep good substitutes because of the amount we pay them. He stated most schools in the area are paying their substitutes around \$100 per day.

Adjournment

Motion made by Mr. Honkala, seconded by Mr. Imhof, to adjourn the meeting at 6:53 p.m.

Roll Call: All Ayes
Motion Carried.

President

Mrs. Beth McCaffrey Recorder of Proceedings