
RECORD OF PROCEEDINGS

**MINUTES OF JUNE 8, 2015 6:00 P.M.
BERKSHIRE BOARD OF EDUCATION**

**REGULAR BOARD MEETING
BERKSHIRE BOARD OF EDUCATION**

* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1



PLEDGE OF ALLEGIANCE

Roll Call: Mr. Koster, Mr. Manfredi, Mr. Honkala, Mrs. Brown, Mr. Imhof-present

Motion made by Mr. Honkala, seconded by Mrs. Brown to approve the current agenda and the minutes from May 11, 2015 regular meeting.

Roll Call: All Ayes

Motion Carried.

Treasurer's Report:

Expenditures and Interest Earned:

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **May, 2015** submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*.

Scholarships

Motion made by Mr. Honkala seconded by Mr. Manfredi to award scholarships of \$250.00 each for the following students to their chosen college/university:

- | | |
|-----------------|------------------------|
| • Megan Arnold | Allegheny College |
| • Kelly Briggs | Ursuline College |
| • Anna Carlson | Earlham College |
| • Carolyn Mayer | The College of Wooster |

Roll Call: All Ayes

Motion Carried.

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Appropriations Modifications

Motion made by Mrs. Brown, seconded by Mr. Honkala to approve the following appropriation modifications:

| | | |
|------------------|-----|--------------|
| General Fund | 001 | 20,000.00 |
| Title IID | 590 | 2,300.00 |
| Straight A - ESC | 466 | (134,744.19) |

Roll Call: All Ayes
Motion Carried.

Approve Bus Purchase:

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve the purchase of two buses through the Ohio Schools Council Cooperative School Bus Purchasing program. The lowest and best bid is awarded to Meyers Equipment at a base price of \$81,690 with options to be determined. The Treasurer is authorized to pursue lease financing for this bus.

Roll Call: All Ayes
Motion Carried.

Approve Property Insurance Rates:

Motion made by Mr. Manfredi, seconded by Mr. Honkala to approve renewing property insurance for Berkshire Local Schools through Ohio School Plan for \$49,777. The coverage period is July 1, 2015 through June 30, 2016.

Roll Call: All Ayes
Motion Carried.

Then and Now Encumbrance:

Motion made by Mr. Koster, seconded by Mr. Imhof to approve the Then and Now Encumbrance for \$4,825.66 to Geauga Educational Service Center.

Roll Call: All Ayes
Motion Carried.

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Temporary Appropriations for FY 2016

Motion made by Mrs. Brown, seconded by Mr. Honkala to approve the Temporary Appropriations for FY 2016, which begins July 1, 2015, based on the Certified Revenues as approved by the County Auditor.

| | |
|---------------------------------------|----------------------|
| <u>General Fund</u> | 13,000,000.00 |
| <u>Special Revenue Funds:</u> | |
| Principals Fund | 30,000.00 |
| Athletics | 88,835.00 |
| EMIS | 4,000.00 |
| One Net | 3,600.00 |
| Title VIB IDEA Part B | 180,000.00 |
| Title I | 250,000.00 |
| Title IIA – Improving Teacher Quality | 38,000.00 |
| <u>Capital Projects Fund:</u> | |
| Permanent Improvement | 325,000.00 |
| <u>Enterprise Funds:</u> | |
| Food Service | 220,000.00 |
| Uniform School Supplies | 45,500.00 |
| <u>Internal Service Funds</u> | |
| Rotary | 11,500.00 |
| Elementary Fund | 2,500.00 |
| Self Insurance Fund | 375,000.00 |
| <u>Fiduciary Fund:</u> | |
| Student Activities Fund | 85,000.00 |
| | |
| Total Temporary Appropriations | 14,658,935.00 |

Roll Call:

Mrs. Brown-aye, Mr. Koster-aye, Mr. Honkala-aye,
Mr. Manfredi-aye, Mr. Imhof-aye.

All Ayes
Motion Carried.

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Vocational Report

Mr. Miller reported Auburn Career Center. On the physical side, the front parking lot will be repaved next week. This was about a two million dollar project. On the financial side, they are discussing a possible levy within the next year or so. They have already cut two assistant principals, which has saved them about \$150,000. Lastly on the education side, the ISTEM school is currently on its way and stated this is going to be the new way to learn.

Committee Reports

Mr. DeLong noted that the committees are done for the school year. Mr. DeLong read a board resolution for Kyle Storm, who placed 1st at the 2015 state track competition in the 400 meter dash.

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS:

Personnel:

Certified:

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve the following Supplemental Contracts for the 2015/2016 school year (pending sufficient number of students participating):

- | | |
|-------------------|--|
| • Sara O'Connor | BPDC Chairperson |
| • Tracy Rea | BPDC Recorder |
| • Kim Feist | BPDC Member |
| • Melissa Furst | BPDC Member |
| • Marla Whitney | BPDC Member |
| • Josh DeWeese | Head Football Coach |
| • Kelsey Kimmel | Junior High Volleyball Coach |
| • Dave List | Boys' Golf Coach |
| • Hannah Bomback | Girls' Golf Coach |
| • Kayla O'Brien | Girls' Varsity Head Soccer Coach |
| • Jennifer Ray | Student Council Advisor-HS |
| • Jill Jaskiewicz | Student Council Advisor-JH |
| • Joni Prots | National Honor Society Advisor-HS |
| • Kerrie Bocci | National Honor Society Advisor-JH |
| • Tracy Rea | Spanish National Honor Society Advisor |
| • Meghan Hull | Senior Class Advisor |
| • Maria Koler | Sophomore Class Advisor |
| • Nichole Kiczek | Freshman Class Advisor |
| • Lynn Hunter | Department Head-Language Arts |
| • Jim Lester | Department Head-Math |

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- Carey Maske Department Head-Science
- Tracy Rea Department Head-Encore
- Eric Higgs Department Head-Social Studies
- Nichole Kiczek Care Team Advisor
- Sara O'Connor SADD/TI Advisor
- Melissa Furst Leadership Council/Interact Club Advisor
- Meghan Hull Newspaper Advisor
- Rich Guthrie 8th Grade Trip Coordinator
- Nichole Kiczek Power of the Pen Advisor
- Rich Guthrie Junior High Math Counts Advisor
- Mary Jo Maxwell Student Council (BE)

Roll Call: All Ayes
Motion Carried.

Classified:

Motion made by Mrs. Brown, seconded by Mr. Koster to approve a One Year Limited Contract to Brian Hiscox for the position of Athletic Director, \$30,000, with benefits.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Honkala to accept the resignation of Victoria Meadows from the board office cleaning position.

Roll Call: All Ayes
Motion Carried.

Motion made by Mrs. Brown, seconded by Mr. Koster to accept the resignation of Jeff Kwasniewski, Technology Manager, effective June 26, 2015.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve Bonnie Makowski for the supplemental board office cleaning position for the remainder of the 2014/2015 school year, for \$221.76, effective June 1, 2015.

Roll Call: All Ayes
Motion Carried.

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Motion made by Mr. Manfredi, seconded by Mr. Imhof to approve the following Supplemental Contracts for the 2015/2016 school year (Pending sufficient number of students participating):

- Michael Garling Head Custodian-High School
- Jim Palmer Head Custodian-Elementary
- Jenny Harrison Cafeteria Supervisor
- Melissa Malkus Faculty Manager
- Nick Burzanko Asst. Varsity Football Coach
- Ron Brown Asst. Varsity Football Coach
- Tom Hinkle Asst. Varsity Football Coach
- Rich Klemencic Asst. Varsity Football Coach
- Kevin Stacey Junior High Football Coach
- Jay Carroll Junior High Football Coach
- Matt McDermott Junior High Football Coach
- Jessica Ronyak Head Volleyball Coach
- Rebekah Goff Freshman Volleyball Coach
- David Kindall Boys' Cross Country Coach
- Richard Nerone Girls' Varsity Assistant Soccer Coach
- Pam Pfiester Cheerleading Advisor-HS Fall
- Kim Freiling Cheerleading Advisor-Junior High Fall
- Bonnie Makowski Cleaning Position/BOE

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Koster, seconded by Mr. Honkala to approve Janet Carver as a substitute playground aide for Burton Elementary.

Roll Call: All Ayes
Motion Carried.

Business:

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve a single co-ed Jr. High soccer team for the 2015/2016 school year.

Roll Call: All Ayes
Motion Carried.

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Motion made by Mrs. Brown, seconded by Mr. Koster, to approve to following 2015/2016 school fees for Ledgemont Elementary:

- Kindergarten \$50.00
- First Grade \$50.00
- Second Grade \$50.00
- Third Grade \$50.00
- Fourth Grade \$50.00
- Fifth Grade \$50.00
- Sixth Grade \$50.00

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve the Handbook for Burton Elementary for the 2015/2016 school year.

Roll Call: All Ayes
Motion Carried,

Motion made by Mrs. Brown, seconded by Mr. Imhof to approve the Handbook for Berkshire Jr./Sr. High School for the 2015/2016 school year.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve the final list for the Graduating Class of 2015.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Koster to approve a Contract between the Berkshire Board of Education and Exceptional Kids Therapy Services, LLC. for the 2015/2016 school year to provide physical therapy services for students.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve a contract between the Berkshire Board of Education and Precision Orthopedics for sports medicine professional services for the 2015/2016 school year.

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Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Koster, seconded by Mrs. Brown to approve the service agreement with the Geauga County Educational Service Center for the 2015/2016 and 2016/2017 school year.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Imhof to approve Burton Public Library Tax Budget for FY 2016.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Koster to approve the Second Reading for the following NEOLA Policies New/Revisions/Deletions:

| | | | |
|------|------|------|------|
| 1530 | 2114 | 2413 | 3220 |
| 5114 | 5340 | 5350 | 5460 |
| 8390 | 6108 | 8400 | |

Roll Call: All Ayes
Motion Carried.

Old Business

None

New Business

Mr. Koster mentioned that he attended the special financial commission meeting at Ledgemont this week. There was controversy over a new playground at Ledgemont Elementary. This was approved as they are using REAP funds to pay for the equipment. They did not however approve the \$19,144 PO for mulch. Mr. Manfredi mentioned he would see about getting the mulch donated.

Open Public Participation

Mr. Miller asked what was going on with the Kent Geauga consolidated project. Mr. Koster noted there is a meeting on Thursday to finalize tax rates and curriculum. Mrs. McCaffrey also mentioned this is a big undertaking and has never been done before.

Mr. Koster thanked Mrs. Rykes, a Ledgemont Board member for attending the meeting.

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Executive Session:

Pursuant to Ohio Revised Code Section 121.22(G)(1), we hereby move that the Board adjourn to executive session for the purpose of personnel matters.

Motioned by Mr. Manfredi, seconded by Mrs. Brown to enter into executive session to discuss personnel matters

Roll Call: All Ayes
Motion Carried.

The Board entered into executive session at 6:34 p.m.

The Board exited executive session at 7:20 p.m.

Adjournment

Motion made by Mr. Honkala, seconded by Mr. Manfredi, to adjourn the meeting at 7:20 p.m.

Roll Call: All Ayes
Motion Carried.

Mr. Jim Koster President

Mrs. Beth McCaffrey Recorder of Proceedings