
RECORD OF PROCEEDINGS

**MINUTES OF SEPTEMBER 8, 2014 6:00 P.M.
BERKSHIRE BOARD OF EDUCATION**

**REGULAR BOARD MEETING
BERKSHIRE BOARD OF EDUCATION**

* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1



PLEDGE OF ALLEGIANCE

Roll Call: Mr. Koster, Mr. Manfredi, Mr. Honkala, Mr. Miller, Mrs. Brown – present

Motion made by Mr. Miller, seconded by Mrs. Brown to approve the current agenda and the minutes from August 11, 2014, regular board meeting and August 28, 2014, special board meeting.

Roll Call: All Ayes
Motion Carried.

Treasurer's Report:

Expenditures and Interest Earned:

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **August, 2014** submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*.

Advances:

Motion made by Mr. Koster, seconded by Mr. Honkala to approve the advance of \$2,300 from the General Fund to the Title IIA fund.

Roll Call: All Ayes
Motion Carried.

Vocational Report

Mr. Miller reported that the Lake County ESC has approached Auburn about sharing office space for their administrative staff. He advised that it is being considered.

Committee Reports

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The Technology committee will meet next Tuesday at 3:45 pm and the Health Committee will be meeting at the beginning of October. Mr. Delong will advise a date to be determined.

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS:

Personnel

Motion made by Mr. Honkala seconded by Mr. Miller to approve an increase of two percent to the Administrative and Exempt Salary Schedule, effective for the 2014/2015 contracts.

Roll Call: All Ayes
Motion Carried.

Certified:

Motion made by Mr. Manfredi, seconded by Mrs. Brown to approve a salary schedule change for Heidi Domhoff from Masters to Masters plus 15, effective with the 2014/2015 school year.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Miller to approve Kristen McKnight to be a Permanent Substitute Teacher at Burton Elementary, \$90.00 per day, with no benefits.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Manfredi to approve the following supplemental contracts for the 2014/2015 school year:

- Janet Sherman BLCC Member-50%
- Carey Maske Mentor
- Ruth Moore Mentor
- Lisa Starr Mentor
- Tracy Rea Mentor
- Sara O'Conner Mentor
- Eric Higgs Mentor

Roll Call: All Ayes
Motion Carried.

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Classified:

Motion made by Mr. Manfredi, seconded by Mr. Koster to accept the following retirements:

- Judy Lester, effective July 1, 2014
- Diane Jordak, effective January 1, 2015

Roll Call: All Ayes
Motion Carried.

Motion made by Mrs. Brown, seconded by Mr. Manfredi to amend the contract for Rebecca Goff, Freshman Volleyball Coach from 50% to 100%.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Miller to approve the following substitutes beginning the 2014/2015 school year:

- Judy Lester Educational/Transportation Aide with certification
- Billie Veon Transportation/Educational Aide

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Miller, seconded by Mrs. Brown to remove Karyn Petersen from the RIF list and return her to the position of special education aide at Burton Elementary, effective with the 2014/2015 school year:

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Honkala to give a one year Limited Contract to Marsha Wasson for the position of playground/cafeteria aide for the 2014/2015 school year, 11.31 per hour, 2.5 hours per day, 185 days per year.

Roll Call: All Ayes
Motion Carried.

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Motion made by Mr. Koster, seconded by Mr. Manfredi to approve Sheila Luoma for a one year Limited Contract for the position of van driver, \$14.83 per hour, 185 days per year, with hours to be determined.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Mrs. Brown to approve the following supplementals:

- Jack Arnold Strength Coach-Fall Semester
- Kyle Cross Jr. High Football Coach

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Manfredi to approve Jesse DeWeese as a volunteer varsity football coach.

Roll Call: All Ayes
Motion Carried.

Business:

Motion made by Mr. Koster, seconded by Mr. Manfredi to approve a Memorandum of Understanding between the Berkshire Local School District and the Geauga Educational Service Center for the purpose of establishing a commitment and agreement to participate in the Geauga Innovation High School & Local District Innovation Project, Straight A Grant Award.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Miller to approve the following **for transportation purposes only** for the 2014/2015 school year:

- Release of Berkshire Local School students to Cardinal Schools
- Release of Berkshire Local School students to Chardon Schools
- Release of Berkshire Local School students to Newbury Schools
- Release of Newbury School students to Berkshire Local Schools
- Release of Berkshire School students to Painesville Schools

Roll Call: All Ayes
Motion Carried.

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Motion made by Mrs. Brown, seconded by Mr. Manfredi to approve the following employees to administer medication – Board Policy (#5331 [c] requires that the Board of Education assign to specific employees the responsibility of storage and administration of medication following in-service by and under the supervision of the school nurse – for the 2014/2015 school year:

Transportation Personnel: All have been trained for emergency administration of the medication Diastat.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Manfredi to commit, in principal, contingent upon the passage of an one half of one percent (.50%) earned income tax on the November 2014 ballot, to set aside a portion of revenues in a Facility Improvement Capital Project Fund.

Roll Call: All Ayes
Motion Carried.

Old Business

Mr. Delong gave updates on both Straight A grants.

New Business

Mr. Delong and Mrs. Randles gave details about the 50 Book Challenge. A celebration in reading to help mark Cleveland State's 50th Anniversary.

Mr. Delong advised the Board that Mrs. Hothchild's class would be visiting the Geauga County Airport next week to make model airplanes and test their theories on lift and float.

Mr. Manfredi and Mr. Delong attended the levy committee meeting on Sunday night. About nineteen people attended. Mr. Manfredi advised that a community night would be planned to discuss the levy with the community.

Open Public Participation

Janet Sherman expressed her concerns that the word Facilities is being thrown around regarding the levy but from what she has heard it sounded like it meant a football stadium, track and auditorium.

Brian Hiscox expressed concern that the pay to participate schedule that has been established cannot be met by parents. Mr. Manfredi advised him to speak to the Superintendent.

Mr. Miller left before entering executive session

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Executive Session:

Pursuant to Ohio Revised Code Section 121.22(G)(1), we hereby move that the Board adjourn to executive session for the purpose of personnel matters.

Motioned by Mrs. Brown, seconded Mr. Manfredi to enter into executive session to discuss personnel matters

Roll Call: Four Ayes, One absent
Motion Carried.

The Board entered into executive session at 7:15 p.m.

The Board exited executive session at 7:25 p.m.

Adjournment

Motion made by Mr. Honkala, seconded by Mr. Manfredi, to adjourn the meeting at 7:25 p.m.

Roll Call: All Ayes
One Absent
Motion Carried.

Mr. John Manfredi President

Mrs. Beth McCaffrey Recorder of Proceedings