
RECORD OF PROCEEDINGS

**MINUTES OF APRIL 16, 2012 6:00 P.M.
BERKSHIRE BOARD OF EDUCATION**

**REGULAR MEETING
BERKSHIRE BOARD OFFICE**

* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1

CALL TO ORDER

PLEDGE OF ALLEGIANCE



Roll Call: Mr. Miller, Mr. Honkala, Mr. Manfredi, Ms. Timmons, Mr. Koster

Motion made by Mr. Miller, seconded by Ms. Timmons to approve the current agenda and the minutes from March 12, 2012 regular board meeting and the special board meeting from March 26, 2012.

Roll Call: All Ayes
Motion Carried.

Executive Session:

Pursuant to Ohio Revised Code Section 121.22(G)(1), we hereby move that the Board adjourn to executive session for the purpose of personnel.

Motioned by Ms. Timmons, seconded by Mr. Manfredi to enter into executive session to discuss personnel matters.

Roll Call: All Ayes
Motion Carried

The Board entered into executive session at 6:02 p.m.

The Board exited executive session at 6:38 p.m.

Treasurer's Report:

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **March, 2012** submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*.

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Donation

Motion made by Mr. Manfredi, seconded by Ms. Timmons, to accept a donation of Nike golf shirts for the entire Burton Elementary staff by Kesslers Sports.

Roll Call: All Ayes
Motion Carried.

Then and Now

Motion made by Mr. Miller, seconded by Mr. Honkala, to approve the Then and Now encumbrance to Walter & Haverfield, legal council, for \$6,100.00.

Roll Call: All Ayes
Motion Carried.

Vocational Report

Mr. Miller reported that Auburn will begin looking at their strategic plan this year and plan to upgrade the lab facilities.

Committee Reports

Mr. DeLong reported that the facilities committee will meet on April 17th at 5:00 P.M.

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS:

Personnel:

A. Certified:

Motion made by Mr. Manfredi, seconded by Mr. Koster, to approve one year Limited Contracts for the 2012-2013 school year for the following certified staff:

- Donaldson, Patricia
- Duricky, Beth
- Fortier, Karen
- Gardner, Brent (Retire/Rehire)
- Goggin, Cheri
- Guthrie, Megan
- Guthrie, Richard
- Harris, Nancy
- Holbert, Rachel
- Hess, Nichole
- Hull, Meghan

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- Hunter, Lynn
- Jaskiewicz, Jill
- Kirby, Karen
- Marks, Matt
- Nikolai, Donald
- O'Reilly, Jill
- Paul, Mary Jo
- Prots, Joan
- Ray, Amanda
- Rea, Tracy
- Rice, Melinda
- Ritter, Maria

Roll Call: All Ayes
Motion Carried.

Motion made by Ms. Timmons, seconded by Mr. Honkala, to approve a Continuing Contract to the following employee, effective for the 2012/2013 school year: (All requirements have been completed.)

- Monica Stouffer

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Miller, to approve the following supplemental contract for the 2011/2012 school year:

- Aimee Green Cross Country Coach – 75%

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Ms. Timmons, to approve Ruth Moore as an after school home tutor for the 2011/2012 school year at her regular hourly rate.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Manfredi to accept the retirement of Ellen Edeburn at the end of the 2011/2012 school year.

Roll Call: All Ayes
Motion Carried.

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Classified

Motion made by Mr. Honkala, seconded by Mr. Manfredi to hire the following for the 2012/2013 school year:

- Allen Vanderink - Head Football Coach
- Jack Arnold – Assistant Football Coach

Roll Call: All Ayes
Motion Carried.

Business:

Motion made by Mr. Miller, seconded by Ms. Timmons, to approve the preliminary list for the Graduating Class of 2012. Graduating seniors must complete all district and state requirements in order to receive a diploma. At the June regular meeting, the final list will be approved and recorded in the minutes.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Koster, seconded by Mr. Manfredi, to approve the first reading of the following NEOLA policies/guidelines/forms:

New:

8320.01 8330 F16 8451 8451 F2 8500A

Revised:

| | | | | | | | |
|---------|---------|------|-----------|--------|--------|---------|---------|
| 1230 | 1530 | 1540 | 3120.06 | 3131 | 6460 | 7540.03 | 7540.04 |
| 8320.01 | 8330 | 8405 | 8451 | 5340 A | 5605 | 5605 A | 5610 |
| 5517.01 | 6700 | 8330 | 8405 A | 8451 | 9160 B | 8462 | 7530.01 |
| 8451 F3 | 8330 F9 | | 8330 F 14 | | | | |

Deleted:

1230 V1 1320 V1 8450 A 8450 A F1 8450 A F2

Roll Call: All Ayes
Motion Carried.

Old Business

None

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New Business

Mr. DeLong passed out an itinerary and information sheet to the Board for their review concerning the proposed trip abroad to Ireland, England and France. He said that Mrs. Hull will attend the May board meeting to answer any questions you may have.

Open Public Participation

Members of the audience spoke in support of Mr. Arnold and his role as football coach and urged the board to reconsider their decision to name a new football coach at this time.

Adjournment

Motion made by Ms. Timmons, seconded by Mr. Manfredi, to adjourn the meeting.

Roll Call: All Ayes
Motion Carried.

Meeting Adjourned at 7:30 p.m.

Mr. Timothy Honkala President

Mrs. Beth McCaffrey Recorder of Proceedings