
RECORD OF PROCEEDINGS

**MINUTES OF SEPTEMBER 12, 2011 6:00 PM
BERKSHIRE BOARD OF EDUCATION**

**REGULAR MEETING
BERKSHIRE BOARD OFFICE**

* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1

REGULAR MEETING

CALL TO ORDER

PLEDGE OF ALLEGIANCE



Roll Call: Mr. Miller, Mr. Honkala, Mr. Koster, Mr. Manfredi
Mrs. Timmons (arrived 6:10)

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve the current agenda and the minutes from August 8, 2011 board meeting.

Roll Call: Four ayes, one absent.
Motion Carried.

Treasurer's Report:

Expenditures and Interest Earned:

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **August, 2011** submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*.

2010/2011 Financial Statements

Mrs. McCaffrey released the comprehensive annual financial report (CAFR) and the popular annual financial report (PAFR) for the period ending June 30, 2011.

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Cash Advances:

Motion by Mr. Manfredi, seconded by Mr. Koster to approve the following cash advances from the General Fund. All funds will be repaid by June 30, 2012.

Permanent Improvement Fund	\$108,000.00
Uniform Supply Fund	\$ 15,000.00

Roll Call: Four ayes, one absent.
Motion Carried.

Motion by Mr. Miller, seconded by Mr. Honkala to approve the following advance repayments to the General Fund:

IDEA	\$ 4,478.95
Title I	\$ 25,039.69
Title II A	\$ 7,597.04

Roll Call: Four ayes, one absent.
Motion Carried.

Cash Transfers:

Motion by Mr. Manfredi, seconded by Mr. Koster to approve the following cash transfers from the General Fund to:

Termination Fund	\$ 174,303.27
Self Insurance Fund	\$ 250,000.00

Roll Call: Four ayes, one absent.
Motion Carried.

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Permanent Appropriations

<u>General Fund</u>	11,224,309.37
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Special Revenue Funds:

Principals Fund	7,500.00
Athletics	89,000.00
EMIS	4,000.00
One Net	3,600.00
Education Jobs	7,043.56
Title VIB IDEA Part B	212,447.38
Title I	276,705.66
Drug Free Schools	75,000.00
Title IIA – Improving Teacher Quality	48,798.70
Termination Fund	77,714.27

Capital Projects Fund:

Permanent Improvement	503,000.00
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Enterprise Funds:

Food Service	261,000.00
Uniform School Supplies	60,500.00

Internal Service Funds

Rotary	11,500.00
Elementary Fund	2,500.00
Self Insurance Fund	395,000.00

Fiduciary Fund:

Student Activities Fund	70,000.00
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Total Permanent Appropriations

<u><u>13,329,618.94</u></u>

Motion made by Mr. Koster, seconded by Mr. Miller to approve the permanent appropriation.

Roll Call: Four ayes, one absent.

Motion Carried.

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Vocational Report

Mr. Miller reported the Auburn Career Center has sold their second home and the students will begin work on a new home this fall. The home will be sold in the \$280,000-\$300,000 price range. Mr. Miller also noted the Auburn Career Center now has a full certification nursing program.

Mrs. Timmons joined the meeting at 6:10 p.m.

Committee Reports

Mr. Koster reported that the Berkshire Planning committee is winding down and that their functions will be turned over the Geauga Growth Partnership. He said the committee will continue to meet every two months and that the committee was interested in developing projects specifically for the Berkshire Schools.

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS:

Presentation

Dr. Gina Symsek gave a presentation on the State Report Card.

Personnel

Certified:

Motion made by Mrs. Timmons, seconded by Mr. Manfredi to award a one year Contract to the following for the position of Permanent Substitute, effective for the 2011/2012 school year, with no benefits:

- Aimee Green \$90.00 per day
- Tim Florjancic \$78.00 per day

Roll Call: All Ayes.
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Honkala to accept the resignation of supplemental contracts for the following employees:

- Melinda Rice Middle School Athletic Director
- Susan Rice CARE Team Advisor-50%

Roll Call: All Ayes.
Motion Carried.

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Motion made by Mr. Koster, seconded by Mr. Manfredi to approve the following supplementals for the 2011/2012 school year:

- | | |
|--------------------|--|
| • Ruth Moore | Middle School Athletic Director-50% |
| • Rich Guthrie | Middle School Athletic Director-50% |
| • Jackie Arnold | Senior High Student Council-reduced to 50% |
| • Lynn Hunter | Senior High Student Council – 50% |
| • Nichole Hess | CARE Team Advisor – increase to 100% |
| • Sara O'Connor | BPDC Chair |
| • Susan Rice | BPDC Recorder |
| • Jillian O'Reilly | BPDC Member |
| • Kelly Timmons | BPDC Member |
| • Laurie Lamb | BPDC Member |
| • Janet Sherman | BPDC Member |

Roll Call: All Ayes.

Motion Carried.

Motion made by Mrs. Timmons, seconded by Mr. Miller to approve Michelle Peters to the list of employees authorized to dispense medications for the 2011/2012 school year.

Roll Call: All Ayes.

Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Manfredi to approve the attached list of employees for 2623B, Security Provisions for Statewide Assessments, for the 2011/2012 school year.

Roll Call: All Ayes.

Motion Carried.

Classified:

Motion made by Mrs. Timmons, seconded by Mr. Honkala to approve the following Supplemental Contract for the 2011/2012 school year, pending sufficient participation, with salary per negotiated Contract:

- | | |
|------------------|------------------------------|
| • Jonathan Binns | Assistant Boys' Soccer Coach |
| • Melissa Malkus | Faculty Manager |

Roll Call: All Ayes.

Motion Carried.

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Motion made by Mr. Manfredi, seconded by Mr. Koster to accept the resignation of Barb Lillibridge, Playground Aide, effective August 6, 2011.

Roll Call: All Ayes.
Motion Carried.

Business:

Motion made by Mr. Honkala, seconded by Mr. Miller to approve a Contract between the Berkshire Board of Education and the Consumer Support Services, Inc. for a student that needs contracted special education transportation for the 2011/2012 school year.

Roll Call: All Ayes.
Motion Carried.

Motion made by Mr. Koster, seconded by Mr. Manfredi to approve a Parental Contract at a rate of \$10.00 per day for transportation purposes only to Kathleen Holian for the 2011/2012 school year.

Roll Call: All Ayes.
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Koster to approve the following for transportation purposes only for the 2011/2012 school year:

- Release of Berkshire Local School student to Cardinal Schools
- Release of Chardon Local School student to Berkshire Schools

Roll Call: All Ayes.
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Miller to add the following students to the Berkshire High School graduating class of 2011. They have completed all requirements for graduation.

- Charles Kellogg
- Matthew Glova

Roll Call: All Ayes.
Motion Carried.

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Motion made by Mr. Manfredi, seconded by Mr. Honkala to approve the First Reading of the following NEOLA policies/guideline:

New:

6530

Revised:

5330

8210

Roll Call: All Ayes.

Motion Carried.

Old Business

Mr. Miller thanked the staff at the school district on the excellent rating.

New Business

Mr. Manfredi congratulated the Treasurer and her staff on the Auditor of State's press release regarding a clean audit for the 2010/2011 school year.

Open Public Participation

Mr. Scott Weber questioned the drop in enrollment and the possible consolidation with Newbury and Cardinal School Districts. Mr. Koster informed Mr. Weber that it is not as easy as it sounds. Mr. Koster also noted that Berkshire has talked to both Newbury and Cardinal regarding this and they did not want any part of consolidation at this time.

Executive Session:

Pursuant to Ohio Revised Code Section 121.22(G)(1), We hereby move that the Board adjourn to executive session for the purpose of considering the compensation of an employee:

Motioned by Mr. Manfredi, seconded by Mrs. Timmons to enter into executive session to discuss personal matters.

Roll Call: All Ayes.

Motion Carried.

The Board entered into executive session at 6:58 p.m.

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The Board exited executive session at 7:45 p.m.

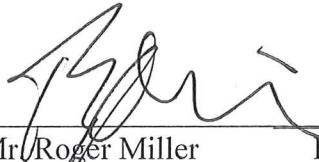
Adjournment

Motion made by Mr. Honkala, seconded by Mrs. Timmons, to adjourn the meeting.

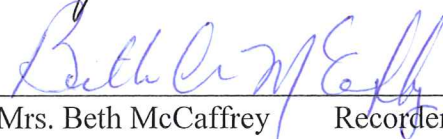
Roll Call: All Ayes

Motion Carried.

Meeting Adjourned at 7:46 p.m.



Mr. Roger Miller President



Mrs. Beth McCaffrey Recorder of Proceedings