
RECORD OF PROCEEDINGS

**MINUTES OF JUNE 13, 2011 6:00 PM
BERKSHIRE BOARD OF EDUCATION**

**REGULAR MEETING
BERKSHIRE BOARD OFFICE**

* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1

REGULAR MEETING

CALL TO ORDER



PLEDGE OF ALLEGIANCE

Roll Call: Mr. Miller, Mr. Honkala, Mr. Koster, Mr. Manfredi, Mrs. Timmons

Motion made by Mr. Manfredi, seconded by Mr. Honkala to approve the current agenda and the minutes from May 9th regular meeting and May 23rd, special board meeting.

Roll Call: All Ayes

Motion Carried.

Treasurer's Report:

Expenditures and Interest Earned:

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **May, 2011** submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*.

Motion made by Mr. Honkala, seconded by Mrs. Timmons to award scholarships of \$250.00 each for the following students to their chosen college/university:

- Megan Burnett Malone College
- Sarah Colwill Geneva College
- Lindsey Guarnera Kent State University

Roll Call: All Ayes

Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Koster to accept a donation of \$300.00 from the Alumni Basketball Network.

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Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Koster to accept a donation of \$52.27 from the Berkshire Athletic Boosters.

Roll Call: All Ayes
Motion Carried.

Appropriations Modifications:

Motion made by Mr. Manfredi, seconded by Mr. Koster to amend the following appropriations:

019	Project Learning	+ \$ 500.00	Total \$ 1,340.00
451	Connectivity	- \$ 500.00	Total \$ 4,500.00
432	EMIS	+ \$ 1,000.00	Total \$ 5,000.00
516 9320	IDEA ARRA	- \$ 76.10	Total \$ 54,842.73
006	Food Service	+ \$ 3,500.00	Total \$ 263,500.00
200	Student Activities	- \$ 18,298.90	Total \$ 79,419.92
024	Dental/Insurance	+ \$ 30,000.00	Total \$ 405,000.00

Roll Call: All Ayes
Motion Carried.

Return of Advance:

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve the following Return of Advance:

From	009 Uniform Supplies Account	(\$6,000.00)
To	001 General Fund	\$6,000.00

Roll Call: All Ayes
Motion Carried.

Approve Invoice:

Motion made by Mr. Miller, seconded by Mr. Koster to approve the following Then and Now invoice for Western Reserve Fuel Oil for \$13,148.94.

Roll Call: All Ayes
Motion Carried.

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Temporary Appropriations for FY 2012:

Motion made by Mr. Koster, seconded by Mr. Miller to approve the Temporary Appropriations for FY 2012, which begins July 1, 2011, based on the Certified Revenues as approved by the County Auditor.

<u>General Fund</u>	11,093,844.00
<u>Special Revenue Funds:</u>	
Principals Fund	7,500.00
Athletics	70,000.00
EMIS	3,000.00
One Net	4,000.00
Title VIB IDEA Part B	180,000.00
Title I	175,000.00
Title IIA – Improving Teacher Quality	45,000.00
Title IID – Technology	750.00
<u>Capital Projects Fund:</u>	
Permanent Improvement	395,000.00
<u>Enterprise Funds:</u>	
Food Service	210,000.00
Uniform School Supplies	45,500.00
<u>Internal Service Funds</u>	
Rotary	11,500.00
Elementary Fund	2,500.00
Self Insurance Fund	370,000.00
<u>Fiduciary Fund:</u>	
Student Activities Fund	70,000.00
Total Temporary Appropriations	12,683,594.00

Roll Call: All Ayes
Motion carried.

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Approve Insurance Rates:

Motion made by Mr. Koster, seconded by Mr. Honkala to approve renewing insurance for Berkshire Local Schools through Ohio Casualty for \$33,868.00. The coverage period is July 1, 2011 through June 30, 2012.

Roll Call: All Ayes

Motion Carried.

Vocational Report

Auburn has begun roof replacements for the summer. They are forming a new committee in order to improve on their recruitment and to reach students at an earlier age.

Committee Reports

None

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS:

Personnel:

Certified:

Motion made by Mrs. Timmons, seconded by Mr. Honkala to approve a Level change for the following employee, effective August 24, 2011:

- Tracy Rea from Level I to Level III

Roll Call: All Ayes

Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Koster to approve a Reduction in Force for Ray Harriman from full-time to half-time, due to declining enrollment, effective for the 2011/2012 school year.

Roll Call: All Ayes

Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Manfredi to approve Susan Rice to teach a summer Algebra IA course, 11 sessions (June 13-16, June 20-23, Aug.9, 11, 15) 3 hours per session, \$20.00 per hour.

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Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Koster to approve the following Supplemental Contracts for the 2011/2012 school year:

- AV Director Jackie Arnold
- Band Director Matt Marks
- Band Assistant Director Tim Florjancic
- Class Advisor-Senior Meghan Hull
- Class Advisor-Junior Aimee Green
- Class Advisor-Sophomore Maria Ritter
- Class Advisor-Freshman Nichole Hess
- Math Department Head James Lester
- Social Studies Department Head Ellen Edeburn
- Special Education Department Head Mindy Cannella
- Science Department Head Carey Maske
- Language Arts Department Head Jackie Arnold
- General Department Head Linda Stanley
- National Honor Society – HS Joni Prots
- National Honor Society – Jr. High Linda Stanley
- National Honor Society – Spanish Tracy Rea
- Newspaper Advisor Meghan Hull
- Student Council – High School Jackie Arnold
- Student Council – Jr. High Jill Jaskiewicz
- Yearbook Advisor Jackie Arnold
- Academic Decathlon Nichole Hess (50%)
- Academic Decathlon Jill Jaskiewicz (50%)
- Care Team Susan Rice (50%)
- Care Team Nichole Hess (50%)
- Leadership Council Advisor Kelly Timmons
- Thespian Advisor Matt Marks
- Technical Director-Spring Tim Florjancic
- Spring Musical Director Matt Marks
- Music Coordinator Matt Marks
- SADD/Teen Institute Sara O'Connor
- Athletic Director Jr. High Mindy Rice
- Basketball-Head Coach-Boys Pete Moran
- Basketball-Assistant Boys Dave List
- Assistant Faculty Manager Dan Itschner
- Cross Country – Boys Aimee Green (25%)

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- Volleyball Coach-7th Grade Megan Honkala
- Wrestling Coach-Jr. High Rich Guthrie
- Science OGT-Summer Program Aimee Green (contingent on student enrollment)
- Social Studies OGT-Summer Prog. Ruth Moore (contingent on student enrollment)

Roll Call: All Ayes
Motion Carried.

Classified:

Motion made by Mr. Honkala, seconded by Mrs. Timmons to accept the resignation of Jerry Weyman, assistant football coach 2011/2012, effective immediately.

Roll call: All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mrs. Timmons to approve the following Supplemental Contracts for the 2011/2012 school year:

- Cross Country Coach-Girls Julie Cole
- Jr. High Cross Country Laura Straniero (50%)
- Jr. High Cross Country Bryan Straniero (50%)
- Head Wrestling Coach Steve Orr
- Basketball Asst. Coach-Boys Garry Laymon
- Basketball 9th Grade-Boys Ryan Schneider
- Head Basketball Coach – Girls Dennis Lory
- Basketball Coach Asst.-Girls Carla Richardson
- Basketball Coach Asst.-Girls Renee Silder
- Head Track Coach – Girls Julie Cole
- Head Softball Coach Anthony Scibelli
- Softball Asst. Coach Monica Shorter
- Badgerette Advisor Jayne Sickafoose
- Volleyball – 8th Grade Sherry Monroe (50%)
- Wrestling Coach – Jr. High Corey Phifer
- Jr. High Track Coach Bryan Straniero
- Jr. High Track Coach Laura Straniero
- Cheerleader Advisor-HS Fall Lori Keyes
- Cheerleader Advisor – HS Winter Lori Keyes
- Cheerleader Advisor – Jr.H Winter Sherry Monroe
- Assistant Football Coach Kyle Cross

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- Assistant Football Coach Joshua Hess
- Jr. High Football Coach Jerry Wilson
- Jr. High Football Coach Tom Hinkle
- Jackie Stimac Volleyball Volunteer
- Randall Tonelli Boys' Soccer Coach

Roll Call: All Ayes
Motion Carried.

Business:

Motion made by Mr. Miller, seconded by Mr. Koster to approve Burton Public Library Tax Budget for FY 2012.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Miller to approve the final list for the Graduating Class of 2011.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Miller, seconded by Mrs. Timmons to approve the following employees to administer medication – Board Policy (#5331 [c] requires that the Board of Education assign to specific employees the responsibility of storage and administration of medication following in-service by and under the supervision of the school nurse – for the 2011/2012 school year:

Berkshire High School: Doug DeLong, Steve Reedy, Jennifer Sabol, Maryalice Horton, Nancy Sherbondy, and Melissa Malkus

Burton Campus: Doug DeLong, Cindy Ducca, Jennifer Ambrose, Ammie Evers, Melissa Malkus, Mandy Burzanko, Monica Stouffer, Jennifer Chase, Lisa Starr, Gina Kriz, Amy Burzanko, Cheryl Rubino, Chris Kostih

Transportation Personnel: All have been trained for emergency administration of the medication Diastat.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve the Sports Medicine Professional Services Agreement between Precision Orthopedic Specialties and Geauga Sports Medicine, LLC and Berkshire High School for the 2011/2012 school year.

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Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Mrs. Timmons to approve the Field-Based, Clinical, and Student Teaching Experience Agreement between the Hiram College Department of Education and the Berkshire Schools.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Mrs. Timmons to approve the following Courses of Study:

- College Math
- Organic Chemistry

Roll Call: All Ayes
Motion Carried.

Old Business

None

New Business

Mr. Delong reported that Berkshire will be participating with Lakeland Community College and LEAF in a grant for the COMPASS Test.

Open Public Participation

Mr. Price requested additional information from the Treasurer. Mrs. McCaffrey will forward the information to Mr. Price.

Executive Session

Motion made by Mrs. Timmons, seconded by Mr. Honkala to enter into Executive Session to discuss personnel issues.

Motion made at 6:25 p.m.

Roll Call: All Ayes
Motion Carried.

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The Board entered into executive session at 6:30 p.m.

The Board exited executive session at 7:10 p.m.

Adjournment

Motion made by Mrs. Timmons, seconded by Mr. Honkala, to adjourn the meeting.

Roll Call: All Ayes

Motion Carried.

Meeting Adjourned at 7:12 p.m.

Mr. Roger Miller President

Mrs. Beth McCaffrey Recorder of Proceedings