The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1

REGULAR MEETING

CALL TO ORDER

PLEDGE OF ALLEGIANCE

Roll Call: Mr. Miller, Mr. Honkala, Mr. Koster, Mr. Manfredi, Mrs. Timmons

Motion made by Mr. Manfredi, seconded by Mr. Honkala to approve the current agenda and the minutes from May 9th regular meeting and May 23rd, special board meeting.

Roll Call: All Ayes
Motion Carried.

Treasurer’s Report:

Expenditures and Interest Earned:
Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending May, 2011 submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per ORC 3313.29.

Motion made by Mr. Honkala, seconded by Mrs. Timmons to award scholarships of $250.00 each for the following students to their chosen college/university:

- Megan Burnett  Malone College
- Sarah Colwill  Geneva College
- Lindsey Guarnera  Kent State University

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Koster to accept a donation of $300.00 from the Alumni Basketball Network.
Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Koster to accept a donation of $52.27 from the Berkshire Athletic Boosters.

Roll Call: All Ayes
Motion Carried.

**Appropriations Modifications:**

Motion made by Mr. Manfredi, seconded by Mr. Koster to amend the following appropriations:

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Change</th>
<th>Old Amount</th>
<th>New Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>019</td>
<td>Project Learning</td>
<td>+ $500.00</td>
<td></td>
<td>$1,340.00</td>
</tr>
<tr>
<td>451</td>
<td>Connectivity</td>
<td>- $500.00</td>
<td></td>
<td>$4,500.00</td>
</tr>
<tr>
<td>432</td>
<td>EMIS</td>
<td>+ $1,000.00</td>
<td></td>
<td>$5,000.00</td>
</tr>
<tr>
<td>516</td>
<td>IDEA ARRA</td>
<td>- $76.10</td>
<td></td>
<td>$54,842.73</td>
</tr>
<tr>
<td>006</td>
<td>Food Service</td>
<td>+ $3,500.00</td>
<td></td>
<td>$263,500.00</td>
</tr>
<tr>
<td>200</td>
<td>Student Activities</td>
<td>- $18,298.90</td>
<td></td>
<td>$79,419.92</td>
</tr>
<tr>
<td>024</td>
<td>Dental/Insurance</td>
<td>+ $30,000.00</td>
<td></td>
<td>$405,000.00</td>
</tr>
</tbody>
</table>

Roll Call: All Ayes
Motion Carried.

**Return of Advance:**

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve the following Return of Advance:

From 009 Uniform Supplies Account ($6,000.00) To 001 General Fund $6,000.00

Roll Call: All Ayes
Motion Carried.

**Approve Invoice:**

Motion made by Mr. Miller, seconded by Mr. Koster to approve the following Then and Now invoice for Western Reserve Fuel Oil for $13,148.94.

Roll Call: All Ayes
Motion Carried.
Temporary Appropriations for FY 2012:
Motion made by Mr. Koster, seconded by Mr. Miller to approve the Temporary Appropriations for FY 2012, which begins July 1, 2011, based on the Certified Revenues as approved by the County Auditor.

General Fund
11,093,844.00

Special Revenue Funds:
- Principals Fund 7,500.00
- Athletics 70,000.00
- EMIS 3,000.00
- One Net 4,000.00
- Title VIB IDEA Part B 180,000.00
- Title I 175,000.00
- Title IIA – Improving Teacher Quality 45,000.00
- Title IID – Technology 750.00

Capital Projects Fund:
- Permanent Improvement 395,000.00

Enterprise Funds:
- Food Service 210,000.00
- Uniform School Supplies 45,500.00

Internal Service Funds
- Rotary 11,500.00
- Elementary Fund 2,500.00
- Self Insurance Fund 370,000.00

Fiduciary Fund:
- Student Activities Fund 70,000.00

Total Temporary Appropriations 12,683,594.00

Roll Call: All Ayes
Motion carried.
Approve Insurance Rates:
Motion made by Mr. Koster, seconded by Mr. Honkala to approve renewing insurance for Berkshire Local Schools through Ohio Casualty for $33,868.00. The coverage period is July 1, 2011 through June 30, 2012.

Roll Call: All Ayes
Motion Carried.

Vocational Report

Auburn has begun roof replacements for the summer. They are forming a new committee in order to improve on their recruitment and to reach students at an earlier age.

Committee Reports

None

SUPERINTENDENT’S REPORT AND RECOMMENDATIONS:

Personnel:

Certified:

Motion made by Mrs. Timmons, seconded by Mr. Honkala to approve a Level change for the following employee, effective August 24, 2011:

- Tracy Rea from Level I to Level III

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Koster to approve a Reduction in Force for Ray Harriman from full-time to half-time, due to declining enrollment, effective for the 2011/2012 school year.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Manfredi to approve Susan Rice to teach a summer Algebra IIA course, 11 sessions (June 13-16, June 20-23, Aug.9, 11, 15) 3 hours per session, $20.00 per hour.
Roll Call: All Ayes  
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Koster to approve the following Supplemental Contracts for the 2011/2012 school year:

- AV Director    Jackie Arnold  
- Band Director    Matt Marks  
- Band Assistant Director    Tim Florjancic  
- Class Advisor-Senior    Meghan Hull  
- Class Advisor-Junior    Aimee Green  
- Class Advisor-Sophomore    Maria Ritter  
- Class Advisor-Freshman    Nichole Hess  
- Math Department Head    James Lester  
- Social Studies Department Head    Ellen Edeburn  
- Special Education Department Head    Mindy Cannella  
- Science Department Head    Carey Maske  
- Language Arts Department Head    Jackie Arnold  
- General Department Head    Linda Stanley  
- National Honor Society – HS    Joni Prots  
- National Honor Society – Jr. High    Linda Stanley  
- National Honor Society – Spanish    Tracy Rea  
- Newspaper Advisor    Meghan Hull  
- Student Council – High School    Jackie Arnold  
- Student Council – Jr. High    Jill Jaskiewicz  
- Yearbook Advisor    Jackie Arnold  
- Academic Decathlon    Nichole Hess (50%)  
- Academic Decathlon    Jill Jaskiewicz (50%)  
- Care Team    Susan Rice (50%)  
- Care Team    Nichole Hess (50%)  
- Leadership Council Advisor    Kelly Timmons  
- Thespian Advisor    Matt Marks  
- Technical Director-Spring    Tim Florjancic  
- Spring Musical Director    Matt Marks  
- Music Coordinator    Matt Marks  
- SADD/Teen Institute    Sara O’Connor  
- Athletic Director Jr. High    Mindy Rice  
- Basketball-Head Coach-Boys    Pete Moran  
- Basketball-Assistant Boys    Dave List  
- Assistant Faculty Manager    Dan Itschner  
- Cross Country – Boys    Aimee Green (25%)
Roll Call: All Ayes
Motion Carried.

Classified:

Motion made by Mr. Honkala, seconded by Mrs. Timmons to accept the resignation of Jerry Weyman, assistant football coach 2011/2012, effective immediately.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mrs. Timmons to approve the following Supplemental Contracts for the 2011/2012 school year:

- Cross Country Coach-Girls: Julie Cole
- Jr. High Cross Country: Laura Straniero (50%)
- Jr. High Cross Country: Bryan Straniero (50%)
- Head Wrestling Coach: Steve Orr
- Basketball Asst. Coach-Boys: Garry Laymon
- Basketball 9th Grade-Boys: Ryan Schneider
- Head Basketetball Coach – Girls: Dennis Lory
- Basketball Coach Asst.-Girls: Carla Richardson
- Basketball Coach Asst.-Girls: Renee Silder
- Head Track Coach – Girls: Julie Cole
- Head Softball Coach: Anthony Scibelli
- Softball Asst. Coach: Monica Shorter
- Badgerette Advisor: Jayne Sickafoose
- Volleyball – 8th Grade: Sherry Monroe (50%)
- Wrestling Coach – Jr. High: Corey Phifer
- Jr. High Track Coach: Bryan Straniero
- Jr. High Track Coach: Laura Straniero
- Cheerleader Advisor-HS Fall: Lori Keyes
- Cheerleader Advisor – HS Winter: Lori Keyes
- Cheerleader Advisor – Jr.H Winter: Sherry Monroe
- Assistant Football Coach: Kyle Cross
Roll Call: All Ayes
Motion Carried.

Business:

Motion made by Mr. Miller, seconded by Mr. Koster to approve Burton Public Library Tax Budget for FY 2012.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Miller to approve the final list for the Graduating Class of 2011.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Miller, seconded by Mrs. Timmons to approve the following employees to administer medication – Board Policy (#5331 [c] requires that the Board of Education assign to specific employees the responsibility of storage and administration of medication following in-service by and under the supervision of the school nurse – for the 2011/2012 school year:

   Berkshire High School: Doug DeLong, Steve Reedy, Jennifer Sabol, Maryalice Horton, Nancy Sherbondy, and Melissa Malkus
   Burton Campus: Doug DeLong, Cindy Duca, Jennifer Ambrose, Ammie Evers, Melissa Malkus, Mandy Burzanko, Monica Stouffer, Jennifer Chase, Lisa Starr, Gina Kriz, Amy Burzanko, Cheryl Rubino, Chris Kostiha
   Transportation Personnel: All have been trained for emergency administration of the medication Diastat.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve the Sports Medicine Professional Services Agreement between Precision Orthopedic Specialties and Geauga Sports Medicine, LLC and Berkshire High School for the 2011/2012 school year.
Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Mrs. Timmons to approve the Field-Based, Clinical, and Student Teaching Experience Agreement between the Hiram College Department of Education and the Berkshire Schools.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Mrs. Timmons to approve the following Courses of Study:

- College Math
- Organic Chemistry

Roll Call: All Ayes
Motion Carried.

Old Business
None

New Business

Mr. Delong reported that Berkshire will be participating with Lakeland Community College and LEAF in a grant for the COMPASS Test.

Open Public Participation

Mr. Price requested additional information from the Treasurer. Mrs. McCaffrey will forward the information to Mr. Price.

Executive Session

Motion made by Mrs. Timmons, seconded by Mr. Honkala to enter into Executive Session to discuss personnel issues.

Motion made at 6:25 p.m.

Roll Call: All Ayes
Motion Carried.
The Board entered into executive session at 6:30 p.m.

The Board exited executive session at 7:10 p.m.

**Adjournment**

Motion made by Mrs. Timmons, seconded by Mr. Honkala, to adjourn the meeting.

Roll Call: All Ayes
Motion Carried.

Meeting Adjourned at 7:12 p.m.

Mr. Roger Miller         President

Mrs. Beth McCaffrey       Recorder of Proceedings