

* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1

ORGANIZATIONAL MEETING

CALL TO ORDER

PLEDGE OF ALLEGIANCE



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ROLL CALL: Mr. Manfredi, Mrs. Timmons, Mr. Miller, Mr. Honkala and Mr. Koster.

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Election of Officers

Mr. Koster nominated Mrs. Timmons for President.

Nominations were closed.

Motion made by Mr. Koster and seconded by Mr. Miller to approve Mrs. Timmons as President.

Roll Call:

Ayes: Mr. Manfredi, Mr. Honkala, Mr. Koster, Mr. Miller, Mrs. Timmons

Nays: None

Motion carried.

Mr. Miller nominated Mr. Koster for Vice-President.

Nominations were closed.

Motion made by Mr. Miller, seconded by Mr. Honkala to approve Mr. Koster as Vice President.

Roll Call:

Ayes: Mr. Honkala, Mr. Manfredi, Mrs. Timmons, Mr. Miller

Nays : None

Abstain: Mr. Koster

Motion carried.

Newly elected president assumes responsibility for the meeting.

Local Operations and Committee Liaisons:

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Motion made by Mr. Honkala, seconded by Mr. Miller, to appoint Local Operations and Committee Liaisons as follows:

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|--------------------------------|--------------------------|
| - Auburn Career Center | Mr. Miller |
| - Facilities Committee: | Mr. Miller, Mr. Manfredi |
| - Educational Liaison: | Mrs. Timmons |
| - Strategic Plan Committee: | Mrs. Timmons |
| - Legislative Liaison to OSBA: | Mr. Koster |

- CRC Committee for the tax abatement area: Mr. Honkala
- Representative to B.C.P.A.: Mr. Koster
- OSBA Representative: Mr. Manfredi
- OSBA Alternate: Mr. Koster
- Audit Committee: Mr. Koster
- Records Review Commission: Mr. Manfredi
- School Safety Committee: Mr. Honkala
- Athletic Booster: Mr. Honkala
- Tunebackers: Mrs. Timmons

Roll Call: All Ayes. Motion carried.

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Business Items:

Motion made by Mr. Manfredi, seconded by Mr. Miller, to approve the Business Meetings of the Board of Education to occur on the second Monday of each month at the Berkshire Jr./Sr. H.S. Library, 14510 N. Cheshire St., Burton, Ohio at 6:00 P.M., unless otherwise noted in the list below:

February 9, 2009	March 9, 2009	April 13, 2009	May 11, 2009
June 8, 2009 2009	July 13, 2009	August 10, 2009	September 14,
October 12, 2009	November 9, 2009	December 14, 2009	

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Koster, seconded by Mr. Honkala to approve the following depositories for 2009:

Star Ohio

Huntington National Bank

Charter One

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Manfredi, seconded by Mr. Miller to approve the following newspapers for meeting notices:

News Herald – Geauga County Edition

Gauga County Maple Leaf

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Manfredi, seconded by Mrs. Timmons to approve the Fiscal 2010 Alternative Tax Budget.

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Manfredi, seconded by Mr. Koster to authorize the Treasurer to establish a service fund in accordance with O.R.C. 3315.15.

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Honkala, seconded by Mr. Manfredi, to authorize the Treasurer to amend the certificate of estimated resources with the County Auditor with such amendment to be presented for approval by the Board at the next regular or special meeting.

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Honkala, seconded by Mr. Miller to authorize the Treasurer to make adjustments, transfers and additional modifications to budget, revenue and appropriation accounts, as necessary to update and close fiscal year.

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Miller, seconded by Mr. Koster to authorize the Treasurer to make payment of all bills and invoices when due. A monthly listing certified by the Treasurer shall be presented to the Board for approval at the next regularly scheduled meeting.

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Miller, seconded by Mr. Manfredi to authorize the Treasurer to invest inactive funds of the school district. Monthly reports of investments shall be presented to the Board.

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Honkala, seconded by Mr. Koster, to authorize the Treasurer to liquidate obsolete, broken, or otherwise unused school district equipment valued at less than \$1,000 per item.

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Manfredi, seconded by Mr. Miller to approve the Treasurer's authorization to forward resolutions to request advances on first and second half tax collections from the Geauga County Auditor. The Treasurer shall be authorized to forward a resolution to the Geauga County Treasurer requesting direct wire transfer of tax funds from the Geauga County Treasury to Star Ohio or any other depository with a Designation of Depository resolution on file with the Treasurer.

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Manfredi, seconded by Mr. Miller, to establish effective 01/01/2010 board compensation not to exceed the maximum allowable by law and in accordance with O.R.C. 3313.12.

Backup Information: 3313.12 Compensation and mileage.

Each member of the educational service center governing board may be paid such compensation as the governing board provides by resolution, provided that any such compensation shall not exceed one hundred twenty-five dollars a day plus mileage both ways, at the rate per mile provided by resolution of the governing board, for attendance at any meeting of the board. Such compensation and the expenses of the educational service center superintendent, itemized and verified, shall be paid from the educational service center governing board fund upon vouchers signed by the president of the governing board.

The board of education of any city, local, or exempted village school district may provide by resolution for compensation of its members, provided that such compensation shall not exceed one hundred twenty-five dollars per member for meetings attended. The board may provide by resolution for the deduction of amounts payable for benefits under section 3313.202 of the Revised Code.

Each member of a district board or educational service center governing board may be paid such compensation as the respective board provides by resolution for attendance at an approved training program, provided that such compensation shall not exceed sixty dollars a day for

attendance at a training program three hours or fewer in length and one hundred twenty-five dollars a day for attendance at a training program longer than three hours in length.

Effective Date: 09-20-2002; 09-29-2005

The Ohio Attorney General has interpreted Article II, Section 20 to apply to school board members and to

prohibit changes in compensation from affecting board members during the term of office during which the

change was made. This limit applies to changes passed by a board and to changes made by the General

Assembly. This is true even if the board may previously have adopted a resolution providing for the maximum

compensation allowable by law (without stating a dollar amount), prior to board members starting new terms.

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Manfredi, seconded by Mr. Miller to appoint Britton, Smith, Peters & Kalail as legal counsel for the Board for 2009.

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Honkala, seconded by Mr. Koster to authorize the Superintendent to make application for all Federal and State Grants and programs on behalf of the district. The Treasurer is authorized to accept funds from all approved grants and programs.

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Manfredi, seconded by Mr. Honkala to approve the Public reading of Board of Education minutes to be waived for all meetings during the year. Each member of the Board

shall receive copies of the minutes from the previous meeting in advance of the next regular meeting.

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Miller, seconded by Mr. Koster to approve Annual Membership in Ohio School Boards' Association, Legal Assistant Fund and subscription to the Briefcase.

Roll Call: All Ayes. Motion carried.

Motio made by Mr. Koster, seconded by Mr. Honkala to approve the following groups to be retained on the District liability policy as eligible school groups at the appropriate rate determined by the insuring company, if any.

BerkshireAthletic Boosters Program)	American Field Service (Foreign Exchange Student	
BurtonP.T.O. High)	Troy P.T.O.	S.P.T.O.(Jr./Sr.
Tunebackers	Berkshire Operation Post Prom (B.O.P.P.)	

Roll Call: All Ayes. Motion carried.

Superintendent's Report and Recommendations (Organizational)

Motion made by Mr. Manfredi, seconded by Mr. Miller to approve the following recommendations:

1. Designate the Curriculum Director as local coordinator of all Federal and State programs.
2. Authorize the Superintendent to serve as the purchasing agent for the school district.
3. Authorize the Superintendent to hire personnel as needed, including substitutes, and accept resignations, with Board action to follow at the next meeting.
4. Authorize the Superintendent to enter into Contract Agreements for values less than \$10,000.00.
5. Designate the Superintendent to serve as the district's Asbestos, Toxic Hazard Preparedness Officer and OSHA Compliance Management Plan Coordinator.

Roll Call: All Ayes. Motion carried.

Motion made by Mr. Honkala, seconded by Mr. Koster to adjourn the Organizational meeting at 6:26 p.m.

Roll Call: All Ayes. Motion carried.

REGULAR MEETING

CALL TO ORDER

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ROLL CALL: Mrs. Timmons, Mr. Koster, Mr. Miller, Mr. Honkala and Mr. Manfredi,

APPROVAL OF MINUTES

Motion made by Mr. Manfredi, seconded by Mr. Honkala, to approve the current agenda and the minutes of the December 18, 2008 Regular Meeting.

Roll Call: All Ayes. Motion carried.

TREASURER'S REPORT

Expenditures:

Motion made by Mr. Miller, seconded by Mr. Manfredi, to approve the expenditures in the amount of \$896,656.93 for the month of December and any necessary for January, along with month end reports, including the amended certificate. The treasurer earned \$2,749.54 in interest for December investments. The total fiscal year-to-date earnings are \$42,939.21.

Roll Call: All Ayes. Motion carried.

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Appropriation Modifications:

Motion made by Mr. Manfredi, seconded by Mr. Honkala, to approve all appropriation modifications for December as needed.

Roll Call: All Ayes. Motion carried.

Increase Appropriations:

Motion made by Mr. Honkala, seconded by Mr. Miller to approve the following appropriation increases:

<u>Fund</u>	<u>Description</u>	<u>Increase</u>	<u>Total</u>
572 9209	Title I – Reading	\$1,113.52	\$170,477.11
590 9209	Title IIA – Teacher Quality	\$ 67.68	\$ 47,555.75
599 9209	Title IID – Technology	\$ 6.50	\$ 1,596.70
014 004 15,540.00	High School Rotary	\$6,445.00	\$

Roll Call: All Ayes. Motion carried.

Advance and/or Return of Advance:

Motion made by _____, seconded by _____ to approve the following advances and return of advances and transfers made in December 2008:

Advance:

To	006 Cafeteria Fund	\$ 15,887.42
From	001 General Fund	\$(15,887.42)

Motion Carried.

VOCATIONAL REPORT

Mr. Miller reported that the Superintendent of Auburn Career Center will be retiring effective March 31, 2009. He also shared that there will be a search. There are three internal employees that hold their Superintendent certificate, but they will also interview external candidates. The Board will look for experience in vocational and technical side in the candidates.

Mr. Miller also shared information about the Auburn connect website that provides class demonstrations. This provides reinforcement of data and/or skills that were taught in class. It is also a great tool for students that were not in attendance.

COMMITTEE REPORTS

A brief update on the potential modular classroom addition project at Burton Elementary was provided. Bids for the project will be opened Friday, January 9, 2009 at 12:00 p.m.

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS (PRINCIPALS' UPDATES)

PERSONNEL:

Certified:

Motion made by Mrs. Timmons, seconded by Mr. Manfredi, to approve the Substitute Teachers on the County Substitute list, including any future additional personnel updates approved by the County Board of Education.

Roll Call: All Ayes. Motion carried.

Classified:

Motion made by Mr. Miller, seconded by Mr. Honkala, to approve contracted services to Brian Moore for Elementary Instrumental Music Instruction for FY 2008/2009, with a rate of \$20.00 per hour, 5 days per week, 1 ¼ hours per day.

Roll Call: All Ayes. Motion carried.

Old Business

There were 22 people in attendance at the pre-bid meeting for the Modular classroom addition project on January 7, 2009. We are expecting five or six bids for the project.

New Business

The **Board Retreat** will be held on Saturday, February 7, 2009 at 8:30 am at Punderson State Park.

The Superintendent presented the Board members with a plaque and read a resolution from Governor Strickland in tribute to Board Members Recognition Month.

Open Public Participation

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Carolyn Squire addressed the Board about the following concerns:

She is interested in the language survey that was just sent home to parents. She would like to know how the survey will be used.

Dr. Friedeman responded to her question and stated that the survey is being done to help determine where the interest lies for foreign languages.

Ms. Squire also voiced her concern that she would like to see more information on the Berkshire website and to have the information updated more often.

Ms. Squires asked if the modular project is on track to be completed before the beginning of the next school year and if a new gym was going to be built. She was informed that the project is on schedule and the status of a new gymnasium rests on whether or not that portion of the project is economically feasible.

Scott Weber reiterated his concern with the projected financial forecast for Berkshire Local Schools. He asked what is being done to address the potential deficit. He commented that he feels the culture must change and the deficit must be dealt with.

Mrs. Timmons thanked Mr. Weber for his comments and stated that the Board did their best in negotiating what they felt was a fair contract. Staff members did make concessions.

Executive Session

Motion made by Mr. Manfredi, seconded by Mr. Miller, to go into executive session to discuss purchase or sale of property.

Roll Call: All Ayes. Motion carried.

Motion made at: 7:00 p.m.

Entered Executive Session at: 7:07 p.m.

Exited Executive Session at: 7:32 p.m.

Adjournment

Motion made by Mr. Honkala, seconded by Mr. Miller, to adjourn the meeting.

Roll Call: All Ayes. Motion carried.

Meeting was adjourned at: 7:32 p.m.

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Mrs. Val Timmons President

Mrs. Karen Andrei Treasurer