
RECORD OF PROCEEDINGS

**MINUTES OF OCTOBER 12, 2015 6:00 P.M.
BERKSHIRE BOARD OF EDUCATION**

**REGULAR BOARD MEETING
BERKSHIRE BOARD OF EDUCATION**

* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1



PLEDGE OF ALLEGIANCE

Roll Call: Mr. Koster, Mr. Manfredi, Mr. Honkala, Mrs. Brown, Mr. Imhof-present

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve the current agenda and the minutes from September 14, 2015, regular board meeting.

Roll Call: All Ayes

Motion Carried.

Executive Session:

Pursuant to Ohio Revised Code Section 121.22(G)(1), we hereby move that the Board adjourn to executive session for the purpose of personnel matters and the sale of property.

Motioned by Mrs. Brown, seconded by Mr. Imhof to enter into executive session to discuss personnel matters.

Roll Call: All Ayes

Motion Carried.

The Board entered into executive session at 5:01 p.m.

The Board exited executive session at 5:50 p.m.

Treasurer's Report:

Expenditures and Interest Earned:

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **September, 2015** submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*.

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Five Year Forecast

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve the five year forecast as submitted which is due to the Ohio Department of Education October 31st.

Roll Call: Mr. Imhof-aye, Mr. Manfredi-aye, Mr. Koster-aye, Mrs. Brown-aye, Mr. Honkala-aye
All Ayes,
Motion Carried.

Then and Now Encumbrance:

Motion made by Mr. Koster, seconded by Mr. Imhof to approve the Then and Now Encumbrance for Geauga ESC for 3,550.00 for special educations services.

Roll Call: All Ayes
Motion Carried.

Resolution Authorizing Sale of Real Estate:

WHEREAS, effective June 30, 2015, and in accordance with and pursuant to Ohio Revised Code Section 3311.22, all of the territory of the Ledgemont Local School District was transferred to the Berkshire Local School District; and

WHEREAS, on August 17, 2015, the Berkshire Board of Education determined that the former Ledgemont Junior/Senior High School located at 16700 and 16720 Thompson Road, Thompson, Ohio, and further identified by the Geauga County Auditor as Permanent Parcels 30-702200 and 30-703015 (hereinafter "the Property") was not needed for school purposes and determined to sell the Property at public auction in accordance with Section 3313.41 of the Ohio Revised Code; and

WHEREAS, a public auction was held on October 3, 2015; and

WHEREAS, the Lantern of Madison publically offered \$95,000 for the Property; which was the highest bid received; and

WHEREAS, the Board of Education desires to sell the Property to the Lantern of Madison for \$95,000 and to authorize a purchase agreement.

NOW THEREFORE BE IT RESOLVED that the Board of Education hereby acknowledges that it is a body politic and corporate capable of acquiring, holding,

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possessing, and disposing of real and personal property pursuant to Ohio Revised Code Section 3313.17.

BE IT FURTHER RESOLVED that the Board of Education has determined that the Property is no longer needed for school purposes and that it is in the best interests of the District to sell the Property.

BE IT FURTHER RESOLVED that the Board of Education has satisfied its legal obligations to dispose of the real estate by public auction.

BE IT FURTHER RESOLVED that the Board of Education accepts the bid to purchase the real estate that was made by the Lantern of Madison in the amount of \$95,000.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Auction Real Estate Purchase Agreement attached hereto and made a part of this Resolution and specifically directs the Board President and Treasurer to execute the Purchase Agreement on behalf of the Board of Education and to do all things necessary and consistent with this Resolution to accomplish the sale.

BE IT FURTHER RESOLVED that the Board authorizes the legal services of Attorney Frederick H. Green to prepare the deed and any and all other documents necessary to complete the sale of the Property.

BE IT FURTHER RESOLVED that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public or in executive session as permitted by Ohio law.

Roll Call: Mr. Imhof-aye, Mr. Manfredi-aye Mr. Koster-aye, Mrs. Brown, Mr. Honkala-aye
All Ayes
Motion Carried.

Appropriation Modification

Motion made by Mrs. Brown, seconded by Mr. Manfredi to approve the following appropriations modification:

- | | | |
|-------------------------|---------------|------------|
| • General Bus Allowance | Fund 001-9194 | + 4,357.40 |
| • Straight A Grant | Fund 466 | +20,218.88 |
| • Principal's Fund | Fund 018 | + 5,000.00 |

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• Classroom Facilities	Fund 034	+ 2,459.43
• Latchkey	Fund 020	+ 756.94
• Rotary Fund	Fund 014	+ 3,500.00

Roll Call: All Ayes
Motion Carried.

Advance

Motion made by Mr. Honkala, seconded by Mr. Imhof to approve the following advances:

• Title I	2,772.70
• Title IIA	2,166.00

Roll Call: All Ayes
Motion Carried.

Donations:

Motion made by Mr. Honkala, seconded by Mrs. Brown to accept a \$3,000 donation from Preston Superstore, of which, \$1,500 is designated to the Athletic Director's Booster Marketing Fund and the remainder to general donation.

Roll Call: All Ayes
Motion Carried.

Vocational Report-Mr. Miller reported Auburn Career Center broke ground to add a 3,200 square feet addition. He also noted they will be installing a lighted display sign. The Lake County ESC is now leasing office space with Auburn. In the future, Auburn is looking to update their medical wing as well as the culinary wing of the building.

Committee Reports-Mr. DeLong reported he met with the safety and security team last Monday to discuss plans for emergencies such as lockdowns, fire drills, etc. He will also be meeting with the family civic engagement committee on October 28.

Mr. Koster reported that there is also a Kent consolidation meeting on Thursday and will be hopefully looking at the survey results. Mr. Guy Munn, from Newbury LSD, Mr. Manfredi and Jarrod Tudor went and testified at the state level as to why the consolidation with Kent is needed.

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SUPERINTENDENT'S REPORT AND RECOMMENDATIONS:

Certified:

Motion made by Mr. Manfredi, seconded by Mr., Koster to approve the following for before school tutoring for the 2015/2016 school year:

- Sara O'Connor
- Marla Whitney

Roll Call: All Ayes

Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Imhof to approve the following supplemental:

- Jen Catanese Audio Visual Coordinator
- Amy Hochschild Sixth Grade Camp Coordinator
- Amy Hochschild Sixth Grade STEM Club Advisor
- Nichole Kiczek Assistant Cross Country Coach
- Kelsey Kimmel 8th Grade Girls Basketball
- Jim Lester Fall Play Director/Thespian Advisor
- Jim Lester Fall Play Technical Director
- Jim Lester Spring Musical Director
- Thad Youngen Junior High Cross Country

Roll Call: All Ayes

Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Koster to approve Leah Davis as a Permanent Substitute at Ledgemont Elementary effective October 2, 2015, at \$90 per day with no benefits and to further agree to pay \$90 per day for the dates of August 25th, 26th, 27th, 28th, September 9th, September 10th.

Roll Call: All Ayes

Motion Carried.

Classified:

Motion made by Mr. Manfredi, seconded by Mr. Koster to approve the following resignations:

- Elissa Vavpetic, Bus Driver, effective September 18, 2015
- Kim Blair, Transportation and Playground Aide, effective October 1, 2015.

Roll Call: All Ayes

Motion Carried.

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Motion made by Mrs. Brown, seconded by Mr. Koster to approve Richard Ford as a volunteer coach for the girls' soccer team.

Roll Call: All Ayes
Motion Carried.

Motion made by Mrs. Brown, seconded by Mr. Koster to approve the following one year limited contracts:

- Carol Miller Playground Aide
- Bonnie Pennypacker Transportation Aide
- Billie Veon Van Driver

Roll Call: All Ayes
Motion Carried.

Motion made by Mrs. Brown, seconded by Mr. Manfredi to approve the following for substitute positions:

- Christina Auth Latchkey Program
- Laura Ross Van Driver
- Elissa Vavpetic Bus Driver

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala seconded by Mr. Manfredi to approve the following supplementals:

- Pat Casseday 7th Grade Girls Basketball
- Aimee Green Cross Country Coach - Girls
- Gary Wasson Junior High Co-Ed Soccer Coach

Roll Call: All Ayes
Motion Carried.

Business:

Motion made by Mr. Manfredi, seconded by Mr. Koster to approve an Agreement for admission/tuition for the Mentor Cardinal Autism Resource and Education School for one student with the Mentor Exempted Village School Board of Education.

Roll Call: All Ayes
Motion Carried.

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Motion made by Mrs. Brown, seconded by Mr. Koster to approve the following Second Reading for the following NEOLA Policies New/Revisions/Deletions:

1630.01	2260.02	2461	3113
3430.01	4113	4430.01	5517.02
7510	8420	8452	8500
9211			

Roll Call: All Ayes
Motion Carried.

Old Business

None

New Business

None

Open Public Participation

Mr. Miller stated he is happy to see Berkshire is still progressing with the Kent consolidation process and that people need to keep their eyes open and do what is best for the community.

Amy Burich, from Job and Family Services, presented on Issue 30 that will be on the November ballot. JFS provides child support, income maintenance and social services to Geauga County residents. The levy is for an additional .5 mills for 5 years and will cost a homeowner (of \$100,000 property value) \$1.46 per month or \$17.56 for the year. Amy also added none of the levy monies will go to support salaries or staff.

Mrs. Brown exited meeting at 6:35p.m.

Executive Session:

Pursuant to Ohio Revised Code Section 121.22(G)(1), we hereby move that the Board adjourn to executive session for the purpose of personnel matters.

Motioned by Mr. Manfredi, seconded by Mr. Imhof to enter into executive session to discuss personnel matters

Roll Call: 4 ayes, 1 absent
Motion Carried.

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The Board entered into executive session at 6:36 p.m.

The Board exited executive session at 7:20 p.m.

Personnel:

Motion made by Mr. Manfredi, seconded by Mr. Honkala to abolish the Administrator's and Exempt Salary Schedule and to establish a \$1,500 longevity payment annually beginning with the 2015/2016 contracts. Longevity will be review annually by the Board based upon affordability and performance.

Roll Call: 4 ayes, 1 absent
Motion Carried.

Motion made by Mr. Koster, seconded by Mr. Honkala to approve a two percent increase to the Administrative and Exempt Salaries, effective for the 2015/2016 contracts.

Roll Call: 4 ayes, 1 absent
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Manfredi for the following employees to receive a onetime stipend for the duties performed throughout the Ledgemont territory transfer:

Jaime Berman-\$2,000
Bonnie Makowski-\$2,000
Suzanne Steinhoff-\$2,000
Jim Badanjek-\$2,000
Jenny Harrison-\$1,000
Melissa Malkus-\$2,000

Roll Call: 4 ayes, 1 absent
Motion Carried.

Adjournment

Motion made by Mr. Honkala, seconded by Mr. Imhof, to adjourn the meeting at 7:23 p.m.

Roll Call: 4 ayes, 1 absent
Motion Carried.

Mr. Jim Koster President

Mrs. Beth McCaffrey Recorder of Proceedings