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# RECORD OF PROCEEDINGS

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**MINUTES OF JUNE 9, 2014 6:00 P.M.  
BERKSHIRE BOARD OF EDUCATION**

**REGULAR BOARD MEETING  
BERKSHIRE BOARD OF EDUCATION**

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\* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

*In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1*



## PLEDGE OF ALLEGIANCE

**Roll Call:** Mr. Koster, Mr. Manfredi, Mrs. Brown, Mr. Miller – present  
Mr. Honkala - absent

Motion made by Mr. Koster, seconded by Mr. Manfredi to approve the current agenda and the minutes from May 12, 2014 regular meeting.

Roll Call: All Ayes

One Absent

Motion Carried.

### **Public Hearing**

Mr. Manfredi asked if there were any public comments concerning the retiring and rehiring of Mr. Steve Reedy, Principal of the high school.

### **Treasurer's Report:**

#### **Expenditures and Interest Earned:**

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **May, 2014** submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*.

Motion made by Mr. Miller, seconded by Mrs. Brown to award scholarships of \$250.00 each for the following students to their chosen college/university:

- |                  |                           |
|------------------|---------------------------|
| • Amy Lasco      | The Ohio State University |
| • Alison Moss    | Akron University          |
| • Ronald Simpson | Akron University          |
| • Danielle Young | Ohio University           |

Roll Call: All Ayes

One Absent

Motion Carried.

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## Then and Now Encumbrance

Motion made by Mr. Koster, seconded by Mrs. Brown to approve the Then and Now Encumbrances to Geauga Educational Service Center for Truancy Services in the amount of \$2,830.50

Roll Call: All Ayes

One Absent

Motion Carried.

## Donations

Motion made by Mr. Miller, seconded by Mr. Manfredi to approve the following donations:

• Janis McLaughlin	Class of 1964	\$ 50.00
• Donald Pfenniger	Class of 1964	\$ 500.00
• Dr. Robert Erikson	Class of 1964	\$ 50.00
• James and Geraldine Repass	Class of 1964	\$ 100.00
• Preston Chevrolet		\$2,500.00
• Preston Chevrolet	Athletics	\$2,000.00

Roll Call: All Ayes

One Absent

Motion Carried.

## Appropriations Modifications

Motion made by Mr. Manfredi, seconded by Mrs. Brown to approve the following appropriation modifications:

General Fund	001	(34,991.61)
Principals Fund	018	4,889.12
Misc Grants	019	(3,566.35)
Athletics Fund	300	(3,059.73)
Food Service	006	(8,028.26)
Uniform School Supplies	009	(21,468.36)
Rotary Fund	014	(3,333.28)
Student Activities	200	(35,218.56)
Title I	572	(1,843.70)
Title IID	590	(26.86)
Insurance Fund	024	(78,800.00)
Permanent Improvement	003	120.77
Agency Fund	022	(3,520.00)
Trust Account	007	(3,000.00)

Roll Call: All Ayes

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One Absent  
Motion Carried.

## **Temporary Appropriations for FY 2015**

Motion made by Mr. Miller, seconded by Mr. Koster to approve the Temporary Appropriations for FY 2015, which begins July 1, 2014, based on the Certified Revenues as approved by the County Auditor.

<u>General Fund</u>	11,000,000.00
<u>Special Revenue Funds:</u>	
Principals Fund	10,000.00
Athletics	70,000.00
EMIS	4,000.00
One Net	3,600.00
Title VIB IDEA Part B	180,000.00
Title I	230,000.00
Title IIA – Improving Teacher Quality	38,000.00
<u>Capital Projects Fund:</u>	
Permanent Improvement	275,000.00
<u>Enterprise Funds:</u>	
Food Service	220,000.00
Uniform School Supplies	45,500.00
<u>Internal Service Funds</u>	
Rotary	11,500.00
Elementary Fund	2,500.00
Self Insurance Fund	375,000.00
<u>Fiduciary Fund:</u>	
Student Activities Fund	85,000.00
<b>Total Temporary Appropriations</b>	<b>12,550,100.00</b>

Roll Call: Mrs. Brown - Yes, Mr. Koster – Yes, Mr. Honkala - Absent,  
Mr. Manfredi - Yes, Mr. Miller - Yes

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## **Approve Insurance Rates:**

Motion made by Mr. Manfredi, seconded by Mr. Miller to approve renewing insurance for Berkshire Local Schools through Ohio School Plan for \$35,246. The coverage period is July 1, 2014 through June 30, 2015.

Roll Call: All Ayes  
One Absent  
Motion Carried.

## **Vocational Report**

Mr. Miller reported that the Treasurer at Auburn Career Center is retiring and they have begun a search for a new treasurer.

## **Committee Reports**

Mr. DeLong reported that all the committees have wrapped up the year.

## **SUPERINTENDENT'S REPORT AND RECOMMENDATIONS:**

### **Personnel:**

#### **A. Certified:**

### **Personnel:**

#### **Certified:**

Motion made by Mr. Miller, seconded by Mr. Manfredi to approve a One Year Limited Contract to the following with salary and benefits per negotiated Agreement:

- Emmett Keller            Level III, Step 8            Science Teacher
- Josh DeWeese            Level III, Step 0            Social Studies Teacher

Roll Call: All Ayes  
One Absent  
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Miller to approve the following Supplemental Contracts for the 2014/2015 school year (pending sufficient number of students participating):

- Josh DeWeese            Head Football Coach

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- Heidi Domhoff
- Kelsey Kimmel
- Thad Youngen
- Dave List
- Hannah Bomback
- Kayla O'Brien
- Dave List
- Kayla O'Brien
- Jackie Arnold
- Jackie Arnold
- Jill Jaskiewicz
- Joni Prots
- Nancy Harris
- Tracy Rea
- Meghan Hull
- Tamara Beitzel-Rowe
- Maria Koler
- Nicole Kiczek
- Jackie Arnold
- Jim Lester
- Carey Maske
- Tracy Rea
- Eric Higgs
- Mindy Cannella
- Nicole Kiczek
- Sara O'Connor
- Melissa Furst
- Meghan Hull
- Jackie Arnold
- Rich Guthrie
- Meghan Paul
- Nichole Kiczek
- Rich Guthrie
- Heidi Domhoff
- Mary Jo Paul
- Jennifer Chase
- Tanya Klingman
- Jamie Bower
- Roxie Musacchio
- Janet Duns
- Sara O'Connor
- 7<sup>th</sup> Grade Volleyball Coach
- 8<sup>th</sup> Grade Volleyball Coach
- Cross Country Coach-JH
- Boys' Golf Coach
- Girls' Golf Coach
- Girls' Varsity Head Soccer Coach
- Boys' Assistant Basketball Coach
- Girls' Assistant Basketball Coach
- Yearbook Advisor
- Student Council Advisor-HS
- Student Council Advisor-JH
- National Honor Society Advisor-HS
- National Honor Society Advisor-JH
- Spanish National Honor Society Advisor
- Senior Class Advisor
- Junior Class Advisor
- Sophomore Class Advisor
- Freshman Class Advisor
- Department Head-Language Arts
- Department Head-Math
- Department Head-Science
- Department Head-Encore
- Department Head-Social Studies
- Department Head-Special Education
- Care Team Advisor
- SADD/TI Advisor
- Leadership Council/Interact Club Advisor
- Newspaper Advisor
- Audio/Visual Coordinator
- 8<sup>th</sup> Grade Trip Coordinator
- Band Director
- Power of the Pen Advisor
- Junior High Math Counts Advisor-50%
- Junior High Math Counts Advisor-50%
- BLCC & IAT Committee-50%
- BLCC & IAT Committee-50%
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- Karen Kirby BLCC & IAT Committee-50%
- Laurie Lamb BLCC & IAT Committee-50%

Roll Call: All Ayes  
One Absent  
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mrs. Brown to approve a One Year Limited Contract to Brian Hiscox for the position of Athletic Director, \$20,000, with benefits.

Roll Call: All Ayes  
One Absent  
Motion Carried.

**Classified:**

Motion made by Mrs. Brown, seconded by Mr. Koster to approve a One Year Limited Contract to Marsha Wasson for the position of Bus Driver, Level One, Step Zero with benefits per the classified agreement.

Roll Call: All Ayes  
One Absent  
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Manfredi to approve Melissa Malkus to be placed in the exempt position of Records Secretary, effective August 4, 2014, \$15.61 per hour with 2% retirement pick-up:

Roll Call: All Ayes  
One Absent  
Motion Carried.

Motion made by Mr. Miller, seconded by Mrs. Brown to approve the following Supplemental Contracts for the 2014/2015 school year (Pending sufficient number of students participating):

- Michael Garling Head Custodian-High School
- Jim Palmer Head Custodian-Elementary
- Jennifer Harrison Cafeteria Supervisor
- Melissa Malkus Faculty Manager
- Nick Burzanko Asst. Varsity Football Coach
- Ron Brown Asst. Varsity Football Coach
- Tom Hinkle Asst. Varsity Football Coach

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- Rich Klemencic Asst. Varsity Football Coach
- Julie Cole Varsity Girls' Cross Country Coach
- Aimee Green Varsity Boys' Cross Country Coach-75%
- Marty Dworak Boys' Head Soccer Coach
- Richard Nerone Girls' Varsity Assistant Soccer Coach
- Pam Pfiester Cheerleading Advisor-HS Fall
- Kim Feiling Cheerleading Advisor-JH Fall
- Kim Feiling Cheerleading Advisor-JH Winter
- Kaylee Wells Badgerette Advisor
- Keith Clapacs Boys' Head Basketball Coach
- Dennis Lory Girls' Head Basketball Coach

Roll Call: All Ayes  
One Absent  
Motion Carried.

## **Business:**

Motion made by Mr. Manfredi, seconded by Mrs. Brown to approve the Berkshire Junior/Senior High School Handbook for 2014/2015 school year.

Roll Call: All Ayes  
One Absent  
Motion Carried.

Motion made by Mr. Miller, seconded by Mr. Koster to approve the revised school calendar for the 2014/2015 school year.

Roll Call: All Ayes  
One Absent  
Motion Carried.

Motion made by Mr. Manfredi, seconded by Mrs. Brown to approve the final list for the Graduating Class of 2014.

Roll Call: All Ayes  
One Absent  
Motion Carried.

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Motion made by Mr. Miller, seconded by Mr. Manfredi to approve a Contract between the Berkshire Board of Education and Korenko Therapy Services for the 2014/2015 school year to provide physical therapy services for students.

Roll Call: All Ayes  
One Absent  
Motion Carried.

Motion made by Mrs. Brown, seconded by Mr. Koster to approve a contract between the Berkshire Board of Education and Precision Orthopedics for sports medicine professional services for the 2014/2015 school year.

Motion made by Mr. Koster, seconded by Mr. Miller to approve the First Reading for the following NEOLA Policies New/Revisions/Deletions:

0150 (0151.1)	1630.01	1662	3362	3419.01	3419.02
3430.01	4362	4419.01	4430.01	5111	5517
5517.01	5630.01	5630.01	6144	6151	7217
7510.01	8510				

Roll Call: All Ayes  
One Absent  
Motion Carried.

## **Old Business**

The Board agreed to have a special meeting on June 24, 2014 at 6:15 A.M.

## **New Business**

Mr. Manfredi discussed the outstanding fees due to the District and expressed his concern. Mr. DeLong said that parents with outstanding fees will not receive their children's grades. Mr. Manfredi asked that the policy regarding unpaid sports fees be addressed at the next regular meeting.

## **Open Public Participation**

Mr. Rhoades expressed concern over the outstanding fees.



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## **Adjournment**

Motion made by Mr. Manfredi, seconded by Mr. Miller, to adjourn the meeting at 6:40 p.m.

Roll Call: All Ayes

One Absent

Motion Carried.

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Mr. John Manfredi      President

\_\_\_\_\_  
Mrs. Beth McCaffrey      Recorder of Proceedings