
RECORD OF PROCEEDINGS

**MINUTES OF FEBRUARY 10, 2014 6:00 P.M.
BERKSHIRE BOARD OF EDUCATION**

**REGULAR BOARD MEETING
BERKSHIRE BOARD OFFICE**

* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1



PLEDGE OF ALLEGIANCE

Roll Call: Mr. Manfredi, Mr. Koster, Mrs. Brown, Mr. Miller-present
Mr. Honkala-absent

Motion made by Mr. Miller, seconded by Mr. Koster to approve Agenda and Minutes from January 13, 2013, organizational and regular meeting.

Presentation: Mr. Higgs will introduce Miss Cassandra Cameron and Miss Michelle Sohm, District Winners for The Americanism Test.

Treasurer's Report:

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **January, 2014**, submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*.

Donations:

Motion made by Mr. Miller, seconded by Mr. Manfredi to accept the following donations:

Great Lakes Growers	2 boxes of lettuce per week until the end of school year
Adult Co-Ed Volleyball	\$1,010.00 to the Volleyball Program
Saint Gobain	\$1,000.00 to Athletic Fees
Geauga Mechanical	1 pallet of poster paper
Berkshire Boosters	\$1,728.00 to Volley Ball Pay to Play (November)
Berkshire Boosters	\$10,024.00 to Football Pay to Play (October)
Berkshire Boosters	\$1,000.00 to Boys Basketball Pay to Play (January)

RECORD OF PROCEEDINGS

*MINUTES OF FEBRUARY 10, 2014 6:00 P.M.
BERKSHIRE BOARD OF EDUCATION*

*REGULAR BOARD MEETING
BERKSHIRE BOARD OFFICE*

Roll Call: 4 Ayes, 1 Absent
Motion Carried.

Then and Now:

Motion made by Mrs. Brown, seconded by Mr. Koster to approve the following Then and Now encumbrances:

Geauga County Ed. Svc. Ctr.	2 nd Qtr. Group Home	\$4,827.60
-----------------------------	---------------------------------	------------

Roll Call: 4 Ayes, 1 Absent
Motion Carried.

Request for Leave:

Motion made by Mr. Manfredi, seconded by Mrs. Brown to approve the request for leave to Margaret Ballash, under ORC 3319.13, effective January 15, 2014.

Roll Call: 4 Ayes, 1 Absent
Motion Carried.

Vocational Report

Auburn is currently analyzing the report card. They are also looking at program offerings. Currently, the top program is cosmetology.

Committee Reports

The facilities committee will meet on Wednesday, February 19 and the Family Civic Engagement will meet in March. Mr. Koster reported that the BCPA will meet this coming Thursday at 7:00 pm at the Burton Township Hall.

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS:

Certified:

Motion made by Mr. Manfredi, seconded by Mr. Miller to approve Nathaniel Freeman as a long term substitute teacher for the Berkshire Schools. All background checks have been completed.

Roll Call: 4 Ayes, 1 Absent
Motion Carried.

RECORD OF PROCEEDINGS

*MINUTES OF FEBRUARY 10, 2014 6:00 P.M.
BERKSHIRE BOARD OF EDUCATION*

*REGULAR BOARD MEETING
BERKSHIRE BOARD OFFICE*

Motion made by Mr. Koster, seconded by Mrs. Brown to accept the resignation of Megan Guthrie from 8th grade girls' basketball coach, effective January 24, 2014.

Roll Call: 4 Ayes, 1 Absent
Motion Carried

Motion made by Mr. Miller, seconded by Mr. Koster to approve the following supplemental Contracts for the 2013/2014 school year:

- | | |
|-----------------|---|
| • Kelsey Kimmel | 8 th Grade Girls' Basketball Coach |
| • Shannon Moore | Assistant Softball Coach |
| • Brent Gardner | 6 th Grade Camp Teacher |
| • Sara O'Conner | 6 th Grade Camp Teacher |
| • Janet Dunns | 6 th Grade Camp Teacher |
| • Chris Kostiha | 6 th Grade Camp Teacher |
| • Heidi Domhoff | Spring Musical Director |
| • Meghan Paul | Asst. Spring Musical Director |
| • Heidi Domhoff | Technical Director – Spring Musical 50% |
| • Meghan Paul | Technical Director – Spring Musical 50% |
| • Heidi Domhoff | Musical Choreographer 50% |
| • Meghan Paul | Musical Choreographer 50% |

Roll Call: 4 Ayes, 1 Absent
Motion Carried.

Classified:

Motion made by Mr. Manfredi, seconded by Mrs. Brown to approve the following supplemental contracts for the 2013/2014 school year:

- | | |
|----------------|--|
| • Jack Arnold | 2 nd Semester Strengthening Coach |
| • Marty Dworak | Head Softball Coach |

Roll Call: 4 Ayes, 1 Absent
Motion Carried.

Business:

Motion made by Mr. Miller, seconded by Mr. Koster to approve Sixth Grade Camp from May 13, 2014 through May 16, 2014.

Roll Call: 4 Ayes, 1 Absent
Motion Carried.

RECORD OF PROCEEDINGS

*MINUTES OF FEBRUARY 10, 2014 6:00 P.M.
BERKSHIRE BOARD OF EDUCATION*

*REGULAR BOARD MEETING
BERKSHIRE BOARD OFFICE*

Motion made by Mrs. Brown, seconded by Mr. Manfredi to approve an Agreement between The Hiram House and Berkshire Board of Education for Sixth Grade Camp from May 13, 2014 through May 16, 2014.

Roll Call: 4 Ayes, 1 Absent

Motion Carried.

Motion made by Mr. Manfredi, seconded by Mr. Miller to approve the 2014/2015 school calendar.

Roll Call: 4 Ayes, 1 Absent

Motion Carried.

Old Business

Mr. Delong informed the board the school has used 7 calamity days as of today.

New Business

Motion made by Mr. Miller, seconded by Mr. Manfredi to approve the appointment of Donna Matzek as a Trustee to the Burton Public Library for a seven year term that would expire on December 31, 2020. Mrs. Matzek will be replacing Henry Fusco whose term expired December 31, 2013.

Roll Call: 4 Ayes, 1 Absent

Motion Carried.

Motion made by Mr. Manfredi, seconded by Mrs. Brown to amend policy 4252, Calamity Days to cover six (6) days for the 2013-2014 school year.

Roll Call: 4 Ayes, 1 Absent

Motion Carried.

Mr. Delong informed the board that the Burton Police Department has received the JAG grant and will be providing a School Resource Officer 20- 32 hours per week. This position will be fully paid by Burton Police.

Mr. Manfredi spoke about the consolidation with Newbury Schools. He discussed the tax structure and talked about the upcoming State Board of Education meeting to be held at Kent Geauga in order to obtain public comment on consolidation.

RECORD OF PROCEEDINGS

*MINUTES OF FEBRUARY 10, 2014 6:00 P.M.
BERKSHIRE BOARD OF EDUCATION*

*REGULAR BOARD MEETING
BERKSHIRE BOARD OFFICE*

Open Public Participation

Mr. John Dingman asked several questions regarding the staff structure of the consolidated school as well as the tax structure.

Mrs. Katrina Motel asked about taxes.

Executive Session:

Pursuant to Ohio Revised Code Section 121.22(G)(1), we hereby move that the Board adjourn to executive session for the purpose of personnel matters

Motioned by Mr. Manfredi, seconded by Mr. Miller to enter into executive session to discuss personnel matters,

Roll Call: 4 Ayes, 1 Absent
Motion Carried.

The Board entered into executive session at 7:31 p.m.

The Board exited executive session at 8:25 p.m.

Adjournment

Motion made by Mr. Manfredi, seconded by Mr. Miller, to adjourn the meeting.

Roll Call: 4 Ayes, 1 Absent
Motion Carried.

Mr. John Manfredi President

Mrs. Beth McCaffrey Recorder of Proceedings