
RECORD OF PROCEEDINGS

**MINUTES OF NOVEMBER 18, 2013 6:15 P.M.
BERKSHIRE BOARD OF EDUCATION**

**REGULAR BOARD MEETING
BERKSHIRE BOARD OFFICE**

* The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every public meeting of the Board and publish rules to govern such participation. These rules are available at each Board meeting. Anyone desiring to speak is asked to make this request in advance. Participants must be recognized by the presiding officer. Comments shall be directed to the presiding officer; not to Board members individually. Board Bylaw 0169.1



PLEDGE OF ALLEGIANCE

Roll Call: Mr. Miller, Mr. Manfredi, Mr. Honkala, Ms. Timmons, Mr. Koster

Motion made by Mr. Miller, seconded by Mr. Honkala to approve the current agenda and the minutes from October 23, 2013 board meeting.

Roll Call: All Ayes
Motion Carried.

Expenditures and Interest Earned:

Let the records reflect that – The Treasurer has submitted a statement to the board and to the Superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the period ending **October, 2013** submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Check Register Recap, and Bank Reconciliation per *ORC 3313.29*.

Vocational Report:

Mr. Miller reported the new building at Auburn Career Center is progressing. Occupancy is expected in January or February.

Committee Report:

None

Superintendent's Report and Recommendations:

Personnel

Motion made by Mr. Manfredi, seconded by Mr. Koster to approve the 2013-2015 Contract between the Berkshire Education Association and the Berkshire Board of Education.

Roll Call: Mr. Koster – Aye, Mr. Manfredi – Aye, Ms. Timmons – Aye, Mr. Honkala – Aye, Mr. Miller – Aye
Motion Carried

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Certified:

Motion made by Ms. Timmons, seconded by Mr. Honkala to approve the following supplemental contract for the 2013/2014 school year:

- Kayla O'Brien Asst. Girls' Basketball Coach
- Mary Jo Maxwell BLCC/IAT Member – 50%
- Jennifer Chase BLCC/IAT Member – 50%
- Janet Sherman BLCC/IAT Member – 50%
- Tanya Klingman BLCC/IAT Member – 50%
- Jamie Bower BLCC/IAT Member – 50%
- Roxie Musacchio BLCC/IAT Member – 50%
- Janet Duns BLCC/IAT Member – 50%
- Sara O'Connor BLCC/IAT Member – 50%
- Karen Kirby BLCC/IAT Member – 50%
- Laurie Lamb BLCC/IAT Member – 50%

Roll Call: All Ayes

Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Manfredi to approve the following after school Tutors, three (3) days per week, two (2) hours per day, \$15.00 per hour, with no benefits:

- Diana Juchnowski
- Michelle Sheliga

Roll Call: All Ayes

Motion Carried.

Classified:

Motion made by Mr. Miller, seconded by Ms. Timmons to approve the following supplementals for the 2013/2014 school year:

- Pam Pfiester Winter Cheerleading Advisor – 50%
- Marsha Wasson Winter Cheerleading Advisor – 50%
- Pat Chapman Freshman Boys' Basketball Coach – 75%
- Steve Smetana Head Baseball Coach
- Doug Lory Asst. Girls' Basketball Coach
- Chad Graber 8th Grade Boys' Basketball Coach
- Kim Freiling Jr. High Winter Cheerleading Advisor

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- Steve Smetana Head Baseball Coach
- William Poole Asst. Boys' Basketball Coach

Roll Call: All Ayes
Motion Carried.

Business:

Motion made by Ms. Timmons, seconded by Mr. Honkala to approve the Second Reading for the following NEOLA Policy New/Revisions:

1220	1310	1520	1530	1630.01	1662	2271
2430	2431	2623.02	3120	3220	3362	3430.01
4362	4430.01	5111	5310	5340	5513	5517
5517.01	5630.01	6152	7300	8210	8390	8405
8462	8510	9160	9270	9700		

Roll Call: All Ayes
Motion Carried.

Old Business

Mr. DeLong reported that the damaged fiber optic line between the High School and the Elementary School has been repaired.

Mr. Manfredi reported on the meeting with Senator Eckland and Representative Patterson. They expressed their support for the process of consolidation however at this time they do not see assistance from the Legislature.

New Business

Mr. DeLong reported that the District's application to the Straight A Fund has made it through the first round of review.

Brian Hiscox, Athletic Director, reported that a new athletic conference will begin for the 2015/2016 school year. It will consist of sixteen schools. The proposed name at this time is the Great Lakes Conference. It will have two divisions based upon school size.

Motion made by Mr. Koster, seconded by Ms. Timmons for the Athletic Director to pursue the Great Lakes conference, with bylaws and constitution to follow.

Roll Call: All Ayes
Motion Carried.

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Open Public Participation

Mr. Manfredi introduced Mrs. Kim Brown, newly elected board member.

Executive Session:

Pursuant to Ohio Revised Code Section 121.22(G)(1), we hereby move that the Board adjourn to executive session for the purpose of personnel matters.

Motioned by Mr. Honkala, seconded by Mr. Manfredi to enter into executive session.

Roll Call: All Ayes
Motion Carried.

The Board entered into executive session at 6:55 p.m.

The Board exited executive session at 8:02 p.m.

Motion made by Ms. Timmons, seconded by Mr. Koster to approve an increase of two percent to the Administrative and Exempt Salary Schedule, effective for the 2013/2014 contracts.

Roll Call: All Ayes
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Miller to make the following responsibility changes:

Mandy Randles	Burton Elementary Principal	From Responsibility 9, level 4 to 11/8
Kelly Timmons	Asst. High School Principal	From Responsibility 9, level 1 to 9/11
Beth McCaffrey	Treasurer	From Responsibility 9, level 9 to 11/13
Jaime Berman	Asst. to Treasurer/Accts Payable	From Responsibility 7, level 4 to 8/4

Roll Call: Four Ayes, Timmons - Abstain
Motion Carried.

Motion made by Mr. Honkala, seconded by Mr. Koster to authorize the Treasurer and Superintendent to seek professional services on the legal/financial issues involved in consolidation.

Roll Call: All Ayes
Motion Carried.

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Adjournment

Motion made by Mr. Honkala, seconded by Mr. Manfredi, to adjourn the meeting.

Roll Call: All Ayes

Motion Carried.

Meeting Adjourned at 8:12 p.m.

Mr. John Manfredi President

Mrs. Beth McCaffrey Recorder of Proceedings